



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 03-01-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0203 3810 CPR2300000001 2	Procurement Folder:	1135693
Document Name:	Carpet Removal & Installation	Reason for Modification:	Change Order 01 - to issue Notice to Proceed
Document Description:	Carpet Removal & Installation		
Procurement Type:	Central Purchase Order		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2023-02-22
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-04-22

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000008145			Requestor Name:	Cynthia L Adkins
GONDAY ENTERPRISES LLC 138 OAKWOOD RD				Requestor Phone:	(304) 558-3570
CHARLESTON WV 25314				Requestor Email:	cindy.l.adkins@wv.gov
US				<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Vendor Contact Phone:	3044371974	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
CONSOLIDATED PUBLIC RETIREMENT 4101 MACCORKLE AVE SE CHARLESTON WV 25304 US	CONSOLIDATED PUBLIC RETIREMENT 4101 MACCORKLE AVE SE CHARLESTON WV 25304 US

3-2-23 BAT

Total Order Amount:	\$77,107.00
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Purchasing Division's File Copy

ENTERED

MKP 03/01/2023

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tanya H 3/1/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John D. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tolson 3-2-23</i> ELECTRONIC SIGNATURE ON FILE
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3/2/2023

Extended Description:

Change Order 01 - to establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: 02/22/2023 Through 04/22/2023

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72152503	1.00000	LS	77107.000000	77107.00
Service From	Service To	Manufacturer	Model No		
2023-02-22	2023-04-22				

Commodity Line Description: Carpet laying service

Extended Description:

Carpet laying service



EXECUTIVE DIRECTOR
Jeffrey E. Fleck

Consolidated Public Retirement Board

4101 MacCorkle Ave., SE
Charleston, West Virginia 25304-1636
Telephone: 304-558-3570 or 800-654-4406
Fax: 304-957-7522
Email: cprb@wv.gov
www.wvretirement.com



BOARD CHAIRMAN
Joseph G. Bunn

February 21, 2023

Goday Enterprises LLC
138 Oakwood Road
Charleston, WV 25314

Attn: James Martin

NOTICE TO PROCEED

Per issuance of Purchase Order Number CPO 0203 CPR2300000004, this is your notification to commence work on Wednesday February 22, 2023, to provide all equipment, materials and incidentals for services related to Carpet Removal and Installation at 604 57th Street SE, Charleston, WV 25304 (1st Floor), per the bid requirements, terms, and conditions of CRFQ 0203 CPR2300000004.

Given the contract's terms and conditions, the project must be completed by April 22, 2023. You have Sixty (60) calendar days from the issuance of the Notice to Proceed. The contract start date is February 22, 2023, and the Final Completion date is April 22, 2023.

If you have any questions or concerns on this issue, please do not hesitate to contact by telephone at (304) 957-3528, or email at cindy.l.adkins@wv.gov.

Sincerely,

A handwritten signature in blue ink that reads "Cynthia Adkins".

Cynthia Adkins, Procurement Officer
Consolidated Public Retirement Board