



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Delivery Order

Order Date: 12-05-2022

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CDO 0803 0081 DOT2300000020 1	Procurement Folder:	1139307
Document Name:	dTIMS Licensing (81230058)	Reason for Modification:	
Document Description:	dTIMS Licensing (81230058)		
Procurement Type:	Central Delivery Order		
Buyer Name:	John W Estep		
Telephone:	304-558-2566		
Email:	john.w.estep@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0803 DOT2300000025 1
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000233045	Requestor Name:	John P Toomey
DEIGHTON ASSOCIATES LTD		Requestor Phone:	304-352-0540
223 BROCK ST N UNIT 7		Requestor Email:	John.P.Toomey@wv.gov
WHITBY	ON	L1N 4H6	
CA			
Vendor Contact Phone:	9056656605	Extension:	132
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

# 23

FILE LOCATION

INVOICE TO	SHIP TO
INFORMATION TECHNOLOGY DIVISION	INFORMATION TECHNOLOGY DIVISION
DEPT. OF TRANSPORTATION	DEPT. OF TRANSPORTATION
1900 KANAWHA BLVD E, BLD. 5 RM-720	1900 KANAWHA BLVD E, BLD. 5 RM-720
CHARLESTON	CHARLESTON
WV 25305	WV 25305
US	US

Total Order Amount:

\$307,438.00

Purchasing Division's File Copy

# ENTERED

PURCHASING DIVISION AUTHORIZATION

DATE:

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE:

ELECTRONIC SIGNATURE ON FILE

**Extended Description:**  
dTIMS Licensing (81230058)

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	0.00000		\$0.0000	\$158,375.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-12-01	2023-11-30				

**Commodity Line Description:** dTIMS BA Licenses

**Extended Description:**  
dTIMS BA Licenses  
QTY 35  
Service Dates: 12/01/2022 to 11/30/2023

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	0.00000		\$0.0000	\$135,063.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-12-01	2023-11-30				

**Commodity Line Description:** dTIMS OM Licenses

**Extended Description:**  
dTIMS OM Licenses  
QTY 25  
Service Dates: 12/01/2022 to 11/30/2023

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112200	0.00000		\$0.0000	\$4,000.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-12-01	2023-11-30				

**Commodity Line Description:** dTIMS BI Licenses

**Extended Description:**  
dTIMS BI Licenses  
QTY 10  
Service Dates: 12/01/2022 to 11/30/2023

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112200	0.00000		\$0.0000	\$10,000.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-12-01	2023-11-30				

**Commodity Line Description:** Premier Support Package

**Extended Description:**  
Premier Support Package  
Service Dates: 12/01/2022 to 11/30/2023



### WVDOH Current Annual Product Pricing and Coverage Periods

Product	Number of Licenses	Coverage Period	Price	Credit Amount in Days <sup>1</sup>	Credit Amount
Original dTIMS BA licenses	10	12/01/2021 to 11/30/2022	\$90,000.00	0	
Additional dTIMS BA licenses	25	02/15/2022 to 02/14/2023	\$50,000.00	75	\$10,273.97
Original dTIMS OM licenses	25	02/15/2022 to 02/14/2023	\$127,500.00	75	\$26,198.63
Original dTIMS BI licenses	10	04/01/2022 to 11/30/2022	\$2,750.00	0	
Original Premier Support package	N/A	02/15/2022 to 02/14/2023	\$10,000.00	75	\$2,054.79

To align the various coverage periods, Deighton will apply a credit with the 11/01/2022 invoice in the amount of \$38,527.40. Refer to above table for details.

### WVDOH Future Annual Product Pricing and Coverage Period (As of 12/01/2022)

Product	Number of Licenses	Coverage Period	Price
dTIMS BA licenses	35	12/01/2022 to 11/30/2023	\$158,375.00 <sup>2</sup>
dTIMS OM licenses	25	12/01/2022 to 11/30/2023	\$135,063.00 <sup>3</sup>
dTIMS BI licenses	10	12/01/2022 to 11/30/2023	\$4,000.00
Premier Support package	N/A	12/01/2022 to 11/30/2023	\$10,000.00

<sup>1</sup> Prorated based on current coverage period to 12/01/2022

<sup>2</sup> C2 + (A4/30\*15) – core package of 20 licenses plus 15 licenses from Block 1 to get to 35 total licenses

<sup>3</sup> C1 + (A3/30\*5) – core package of 20 licenses plus 5 licenses from Block 1 to get to 25 total licenses



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information Officer

**MEMORANDUM**

**TO:** Lisa DiNallo, Consultant  
Department of Transportation

**FROM:** Joshua D. Spence, Chief Information Officer  
Office of Technology

A handwritten signature in black ink, appearing to read "JDS", written over the printed name of Joshua D. Spence.

**SUBJECT:** INFORMATION TECHNOLOGY PROCUREMENT  
CRQM DOT23\*33 IS&C NUMBER: 2022-8239

**DATE:** September 27, 2022

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems."

After conducting a review of your request for Direct Award of dTIMS software to Deighton Associates, Ltd, the Office of Technology has determined:

**X** That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).