



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

## State of West Virginia Delivery Order

Order Date: 11-10-2022

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CDO 0803 0180 DOT2300000014 1	Procurement Folder:	1129984
Document Name:	JANITORIAL SERVICE - HURRICANE REST AREA 01-23-03511	Reason for Modification:	
Document Description:	JANITORIAL SERVICE - HURRICANE REST AREA - 01-23-03511		
Procurement Type:	Central Delivery Order		
Buyer Name:	Mark A Atkins		
Telephone:	(304) 558-2307		
Email:	mark.a.atkins@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 WVARF23 1
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR	DEPARTMENT CONTACT																				
<b>Vendor Customer Code:</b> 000000204796 WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC PO BOX 6764  CHARLESTON WV 25362  US <b>Vendor Contact Phone:</b> 304-205-7970 <b>Extension:</b>  <b>Discount Details:</b> <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			<b>Requestor Name:</b> Dessie G King <b>Requestor Phone:</b> (304) 558-9313 <b>Requestor Email:</b> dessie.g.king@wv.gov  <div style="text-align: center; font-size: 2em; font-weight: bold;">23</div> <b>FILE LOCATION</b> _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS DISTRICT ONE HQ 1340 SMITH ST CHARLESTON WV 25301  US	DIVISION OF HIGHWAYS DISTRICT ONE HQ 1340 SMITH ST CHARLESTON WV 25301  US

<b>Total Order Amount:</b>	\$269,026.56
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Purchasing Division's File Copy

ENTERED

JLH 11/14/2022  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Mark Atkins* 11/14/2022  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *Beverly Toler* 11-14-22  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

STATE CONTRACT RELEASE ORDER - CDO DOT 23\*14  
SWC:WVARF23  
TO PROVIDE JANITORIAL SERVICES FOR THE HURRICANE REST AREA, PER THE ATTACHED DOCUMENTATION  
DATE OF SERVICE: 11/01/2022 THROUGH 6/31/2023

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	76110000	5808.00000	HOUR	\$46.3200	\$269,026.56
Service From	Service To	Manufacturer	Model No	Delivery Date	
				2022-11-07	

**Commodity Line Description:** DOH REST AREAS - Custodial/Grounds Maintenance - HURRICANE

**Extended Description:**

STATE CONTRACT RELEASE ORDER - CDO 23\*14  
SWC: WVARF23  
TO PROVIDE JANITORIAL SERVICES FOR THE WVDH HURRICANE  
REST AREA, PER ATTACHED DOCUMENTATION  
DATE OF SERVICE:11/01/2022 THROUGH 06/30/2023



Service Agreement  
07.HRA.001.23

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

**SERVICE AGREEMENT**

Contractor: West Virginia Association of Rehabilitation Facilities, Inc.

Work Performed By: Goodwill Industries of Kanawha Valley, Inc.

Work to be Performed: Custodial / Grounds

Contract Site: DOH Rest Area  
I-64 East & West at Hurricane

Customer Contact: Carla Rotsch

Period of Contract: November 1, 2022 - June 30, 2023

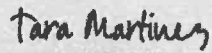
	<u>Est. Hours</u>		<u>Approved Rate</u>		
Total Period Amount:	5,808	x	\$ 46.32	=	\$269,026.56 annually

Billed Monthly As Follows:

2022	Days	Hours	Cost	2023	Days	Hours	Cost
				January	31	744	\$34,462.08
				February	28	672	\$31,127.04
				March	31	744	\$34,462.08
				April	30	720	\$33,350.40
November	30	720	\$33,350.40	May	31	744	\$34,462.08
December	31	744	\$34,462.08	June	30	720	\$33,350.40

**Notes:**

- WV ARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handcapped.
- The State agency agrees to furnish disposable items, including but not limited to: toilet tissue, paper towels, liquid hand soap, and trash liners.

DocuSigned by:  
  
 Tara Martinez  
 CEO  
 WVARF, Inc.

10/21/2022  
 \_\_\_\_\_  
 Date

  
 Signature for the State Agency  
  
 Print Name for the State Agency

10/24/22  
 \_\_\_\_\_  
 Date

RECEIVED

OCT 24 2022

BUSINESS MANAGER'S  
OFFICE

**REST AREA PRICING**

**AGREEMENT: 07.HRA.001.23**

**CRP: Goodwill Industries of Kanawha Valley**

**CUSTOMER: Division of Highways - Maintenance Division**

**LOCATION: Rest Area - I-64 East & West at Hurricane**

**A. BUILDING DESCRIPTION**

Lawn Acreage	17.04
East Acreage	8.5
West Acreage	8.54
Number of days per week cleaned	7.03

**B. Wage Data**

Supervisor Wage	\$ 15.53	15.53
Supervisor Taxes	13.50%	1.135
Direct Labor Wage	\$ 11.05	9.35
Direct Labor Taxes	13.50%	1.135

**C. Staffing Plan**

Daily Time Allocation - Supervision	8.00
Daily Time Allocation - Direct Labor	48.00
	0.000
Total Time per day	56.00
Vac/sick/holiday - Supervisor (days)	30
Vac/sick/holiday - Direct labor (days)	30

**D. Monthly Direct Costs**

Supervision Wage + Tax	\$ 4,295.71
Supervision Vacation + Sick	\$ 352.53
Direct Labor Wage + Tax	\$ 18,339.05
Direct Labor Vacation + Sick	\$ 1,505.01
Periodic Cleaning Wage + Tax	\$
Total wages, benefits, taxes	\$ 24,492.30

**E. Supplies and Equipment - per month**

Supplies	\$ 884.52	527 See attached list
Equipment	\$ 1,701.23	625 See attached list
Telephone	\$ 134.25	
Uniforms	\$ 285.84	
Gas and Oil	\$ 156.20	\$110 per acre
Maintenance Lawn Equipment	\$ 134.90	\$110 per acre

**F. Overhead and Burden**

9.5%	\$ 2,818.30
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**G. Additional labor not included in the DL hours above.**

Additional 20 days per year	\$ 2,006.68
Extra Lawn Care 1636 hours	\$ 20,518.30

**H. Annual Price to Customer** \$ 269,026.56 annual

**WVRF Fee**  
(included in annual price above) \$ 11,035.20 annual

**I. Contract Period** November 1, 2022 - June 30, 2023

**J. Notes**

- A. Disposables Supplied by the State
- B. Use of mobile crews authorized.

WVRF agrees to provide the above service for the amount indicated as approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.

**MAJOR & MINOR EQUIPMENT**

**AGREEMENT:** 07.HRA.001.23

**CRP:** Goodwill Industries of Kanawha Valley

**CUSTOMER:** Division of Highways - Maintenance Division

**LOCATION:** Rest Area - I-64 East & West at Hurricane

NO.	DESCRIPTION	USEFUL LIFE	% USED ON CONTRACT	NO OF UNITS	UNIT PRICE*	TOTAL TO BE DEPRECIATED
	<b>MAJOR</b>					
1	Rider Mower	5	100%	1	\$ 15,656.00	\$ 3,131.20
2	No-Touch Restroom Cleaning System	2	100%	1	\$ 3,995.00	\$ 1,997.50
3	Commercial Weed Trimmer	2	100%	2	\$ 350.00	\$ 350.00
4	Lawn Trailer	5	100%	1	\$ 1,300.00	\$ 260.00
5	Low speed buffer, 175 rpm	5	100%	1	\$ 1,300.00	\$ 260.00
6	Salt/Seed/Fertilizer Spreader	3	100%	1	\$ 300.00	\$ 100.00
7	Back Pack Blower	2	100%	2	\$ 767.00	\$ 767.00
8	Hose Reel/Hose	3	100%	1	\$ 441.00	\$ 147.00
9	Mop/Bucket system	1	100%	1	\$ 200.00	\$ 200.00
10	Tilt Truck rest area	5	100%	1	\$ 640.00	\$ 128.00
11	Push Mower	2	100%	2	\$ 400.00	\$ 400.00
12	Wet/Dry Vac	1	100%	1	\$ 700.00	\$ 700.00
13	Comunication Equipmnet	1	100%	1	\$ 900.00	\$ 900.00
14	Snow blower /Plow	3	100%	1	\$ 2,000.00	\$ 666.67
15	Ladder	1	100%	1	\$ 200.00	\$ 200.00
16		1	100%	0	\$ -	\$ -
17		1	100%	0	\$ -	\$ -
18		1	100%	0	\$ -	\$ -
19		1	100%	0	\$ -	\$ -
20		1	100%	0	\$ -	\$ -
21		1	100%	0	\$ -	\$ -
22		1	100%	0	\$ -	\$ -
23		1	100%	0	\$ -	\$ -
		1	100%	0	\$ -	\$ -
					<b>Annual</b>	<b>\$ 10,207.37</b>
					<b>Monthly</b>	<b>\$ 850.61</b>

**EXPENDABLE SUPPLIES**

**AGREEMENT:** 07.HRA.001.23

**CRP:** Goodwill Industries of Kanawha Valley

**CUSTOMER:** Division of Highways - Maintenance Division

**LOCATION:** Rest Area - I-64 East & West at Hurricane

NO.	DESCRIPTION	UNIT	NO. OF UNITS	PRICE PER UNIT	ANNUAL PRICE
1	1st Aid Kits	ea	1	\$250.00	\$250.00
2	Peroxide/ Bathroom cleaner	gal	26	\$25.00	\$650.00
3	Weed Trimmer Line	roll	1	\$40.00	\$40.00
4	Bowl Cleaner	cs/12	2	\$42.53	\$85.06
5	Biohazard Kits	ea	3	\$32.64	\$97.92
6	Nifty Nabber	ea	1	\$45.05	\$45.05
7	Bowl brush	ea	6	\$2.79	\$16.74
8	Push Broom Street 36	ea	2	\$40.00	\$80.00
9	Broom, house	ea	0	\$4.49	\$0.00
10	Broom handle	ea	0	\$4.57	\$0.00
11	Disinfectant	gal	4	\$25.00	\$100.00
12	Matting	ea	4	\$200.00	\$800.00
13	Supervisor Travel	ea	1	\$1,500.00	\$1,500.00
14	Postage/Copying/faxing	ea	1	\$200.00	\$200.00
15	Nifty Nabber	ea	2	\$29.00	\$58.00
16	Visa Versa	ea	2	\$34.00	\$68.00
17	Telescoping Pole	ea	1	\$180.00	\$180.00
27	Glass cleaner	ea	1	\$89.00	\$89.00
28			0		\$0.00
29			0		\$0.00
30	Latex gloves	box/100	40	\$12.00	\$480.00
31		ea	0	\$0.00	\$0.00
32	Lobby pan/broom combo	ea	1	\$38.00	\$38.00
33	Wet Mops	cs/5	4	\$16.00	\$64.00
34	Mop handle	ea	3	\$30.00	\$90.00
35	Mop Bucket w/Ringer/Casters	ea	1	\$180.00	\$180.00
36		0	0	\$0.00	\$0.00
37	Razor Blade Stick	ea	1	\$21.96	\$21.96
38	Razor Blades	pk/10	1	\$9.73	\$9.73
39	Spray bottles	ea	24	\$1.82	\$43.68
40			0	\$32.64	\$0.00
41	Spray Disinfectant	cs	2	\$60.00	\$120.00
42		0	0	\$6.15	\$0.00
49					\$0.00
<b>TOTAL EXPENDABLE SUPPLIES</b>					<b>\$5,307.14</b>

**CMA 0212 WVARF23**

EXHIBIT\_A PRICING PAGES

Revised 09/22/2022

FMP REFERENCE GUIDE WVARF19 CONTRACT WVARF23 CONTRACT	ITEM NUMBER	CRP	PRODUCT/ ITEM DESCRIPTION	UNIT OF MEASURE	PRICE	Card Price (see CO#2)
Commodity Line #1		DOH REST AREAS - Custodial/Grounds Maintenance				
Original Contract	RA001	Horizon Goodwill Industries	Custodial/ Grounds Maintenance DOH Rest Area - I-81 Truckstop	Hour	\$ 25.39	\$ 26.1543
Original Contract	RA002	SW Resources, Inc.	Custodial/ Grounds Maintenance DOH Rest Area - Williamstown	Hour	\$ 23.07	\$ 23.6337
Original Contract	RA003	Clay County Services Unlimited, Inc.	Custodial/ Grounds Maintenance DOH Rest Area - Servis - NB & SB	Hour	\$ 44.81	\$ 46.1517
Original Contract	RA004	Pace Enterprises, Inc.	Custodial/ Grounds Maintenance DOH Rest Area - Morgantown - SB only	Hour	\$ 26.58	\$ 27.3753
CO#9	RA005	SW Resources, Inc.	Custodial/ Grounds Maintenance DOH Rest Area - Mineral Wells - NB & SB	Hour	\$ 45.07	\$ 46.4221
Original Contract	RA006	The Op Shop, Inc.	Custodial/ Grounds Maintenance DOH Rest Area - Meadowbrook - MB & SB	Hour	\$ 49.56	\$ 51.0502
Original Contract	RA007	Gateway Industries, Inc.	Custodial/ Grounds Maintenance DOH Rest Area - White Sulphur - WB only	Hour	\$ 25.39	\$ 26.1543
Original Contract	RA008	Goodwill Industries of Kanawha Valley, Inc.	Custodial/ Grounds Maintenance DOH Rest Area - Hurricane - EB & WB	Hour	\$ 46.32	\$ 47.7137
Original Contract	RA009	Goodwill of KYOWVA, Inc.	Custodial/ Grounds Maintenance DOH Rest Area - Huntington - EB only	Hour	\$ 26.28	\$ 27.0686
Original Contract	RA010	Preston County Workshop	Custodial/ Grounds Maintenance DOH Rest Area - Hazelton - WB only	Hour	\$ 29.84	\$ 30.7388
Original Contract	RA011	Precision Services, Inc.	Custodial/ Grounds Maintenance DOH Rest Area - Burnsville - NB & SB	Hour	\$ 47.53	\$ 48.9510
Original Contract	RA012	W.A.T.C.H., Inc.	Custodial/ Grounds Maintenance DOH Rest Area - Valley Grove WB only	Hour	\$ 24.31	\$ 25.0370
CO#1	RA013	Development Center & Workshop, Inc.	Custodial/ Grounds Maintenance DOH Rest Area - Marlow/Bunker Hill - NB & SB	Hour	\$ 67.15	\$ 69.1631
CO#15	FG001	Development Center & Workshop, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG002	Goodwill Industries of Kanawha Valley, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG003	Goodwill of KYOWVA, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG004	Integrated Resources, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG005	Mercer County Opportunity Industries, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG006	The Op Shop, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575
CO#15	FG007	SW Resources, Inc.	Fogging/Disinfecting	SF	\$ 0.25	\$ 0.2575