



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

## State of West Virginia Purchase Order

Order Date: 10-28-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number: CPO 0603 0603 ADJ2300000013 2	Procurement Folder: 1083001
Document Name: Clarksburg Armory Window & HVAC Renovations(Construction)	Reason for Modification: CHANGE ORDER NO 1- To establish contract start and end dates, and to issue Notice To Proceed to the vendor per the attached documentation.
Document Description: CHANGE ORDER NO 1-Establish Contract Dates Notice To Proceed	
Procurement Type: Central Purchase Order	
Buyer Name: David H Pauline	
Telephone: 304-558-0067	
Email: david.h.pauline@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2022-11-01
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2023-06-29

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000021297 START TO FINISH CONSTRUCTION LLC 6982 CHARLESTON RD  WALTON WV 25286-8844 US Vendor Contact Phone: 3045326655 Extension:	Requestor Name: Timothy D Hersman Requestor Phone: (304) 561-6453 Requestor Email: timothy.d.hersman.nfg@army.mil																				
Discount Details:	<b>23</b> FILE LOCATION _____																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>#</th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>	#	Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			
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#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR  CHARLESTON WV 25311 US	BUILDING TRADE SPECIALIST CLARKSBURG NATIONAL GUARD ARMORY 5 ARMORY RD  CLARKSBURG WV 26301 US

*11-1-22 BAT*

Total Order Amount:	\$895,000.00
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara Fe 11/1/2022</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gross 11/3/2022</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>11/04/2022</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

CHANGE ORDER NO. 1 - TO ESTABLISH THE CONTRACT EFFECTIVE START AND EFFECTIVE END DATES, AND TO ISSUE THE NOTICE TO PROCEED FOR THE CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

CONTRACT TERM: 11/01/2022 THROUGH 06/29/2023.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	895000.00
Service From	Service To	Manufacturer		Model No	
2022-11-01	2023-06-29				

**Commodity Line Description:** Clarksburg Armory Window & HVAC Renovations(Construction)

**Extended Description:**

BASE BID-Provide labor, materials, tools, supplies and equipment to replace windows and renovate HVAC systems per the attached documentation.

**WEST VIRGINIA ARMY NATIONAL GUARD  
CONSTRUCTION & FACILITIES MANAGEMENT OFFICE  
DIVISION OF ENGINEERING & FACILITIES  
1707 Coonskin Drive  
Charleston, West Virginia, 25311-1085**

17 OCT 2022

**NOTICE TO PROCEED**

**TO:** Start to Finish Construction LLC  
6982 Charleston Rd  
Walton, WV 25286

**FROM:** West Virginia Army National Guard  
CFMO – Division of Engineering & Facilities  
1707 Coonskin Drive  
Charleston, WV 25311

**SUBJECT:** Notice to Proceed for the West Virginia Army National Guard's Clarksburg  
Window & HVAC Renovations

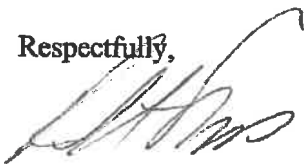
**NOTICE TO PROCEED DATE: 17 OCT 2022**

Start to Finish Construction LLC is authorized to proceed with work as per the Contract Documents for Contract number ADJ23\*13. Work should begin by **1 NOV 2022** and last for a term of 240 days, with work completed no later than **29 JUNE 2023**.

Please provide all submittals for this project immediately for approval.

If you have any questions please contact Mr. Robert Skaggs at 304-561-6550.

Respectfully,



**Robert Skaggs  
Technical Analyst**