



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 12-16-2022

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0603 0603 ADJ2200000005 7	Procurement Folder:	882212
Document Name:	Marshall County Readiness Center Renovations	Reason for Modification:	CHANGE ORDER NO. 3- To increase contract amount per the attached documentation.
Document Description:	Marshall County Readiness Center Renovations		
Procurement Type:	Central Purchase Order		
Buyer Name:	Tara Lyle		
Telephone:	(304) 558-2544		
Email:	tara.lyle@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-11-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-11-24

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000200893 JARVIS DOWNING & EMCH INC 200 G C & P RD WHEELING WV 26003 US Vendor Contact Phone: 304-232-5000 Extension: 122 Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Timothy D Hersman Requestor Phone: (304) 561-6453 Requestor Email: timothy.d.hersman.nfg@army.mil 23 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR CHARLESTON WV 25311 US	MARSHALL COUNTY READINESS CENTER ADJUTANT GENERALS OFFICE 1600 SOUTH LAFAYETTE AVENUE MOUNDSVILLE WV 26041 US

Total Order Amount: \$3,437,478.28

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara Lyle 12/19/2022</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>12/22/2022</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>12/27/2022</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

CHANGE ORDER NO. 3- To increase the original contract according to all terms, conditions, and specifications contained in the original contract including all authorized change orders. The contract (unit prices, hourly rates, annual fee, etc.) is increased as defined in the attached documentation.

Original Contract Price: \$3,241,500.00
 Change Order No. 2 Increase: \$ 93,578.28
 Change Order No.3 Increase: \$ 102,400.00
 Contract New Total: \$3,437,478.28

EFFECTIVE DATE OF CHANGE: August 16, 2022

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	2925000.00
Service From	Service To	Manufacturer		Model No	
2021-11-01	2022-11-24				

Commodity Line Description: Marshall County Readiness Center Renovations-BASE BID

Extended Description:

Contract Item #1- Lump Sum Price for Base Bid Renovations to Marshall County Readiness Center, per the attached documentation.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72000000	0.00000		0.000000	163500.00
Service From	Service To	Manufacturer		Model No	
2021-11-01	2022-11-24				

Commodity Line Description: Add-Alternate No.1- Partitions and Metal Lockers

Extended Description:

Add-Alternate Bid No.1- Lump Sum Price- to construct interior security partitions and to provide metal lockers, per the attached documentation.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72000000	0.00000		0.000000	153000.00
Service From	Service To	Manufacturer		Model No	
2021-11-01	2022-11-24				

Commodity Line Description: Add-Alternate No. 2- To provide new floor finish where shown

Extended Description:

Add-Alternate Bid No.2- Lump Sum Price , per the attached documentation.to provide new floor finish where shown and as specified.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72000000	0.00000		0.000000	93578.28
Service From	Service To	Manufacturer		Model No	
2022-07-13	2022-11-24				

Commodity Line Description: CHANGE ORDER No. 2- To extend and increase contract amount

Extended Description:

CHANGE ORDER NO. 2- To extend contract time and increase contract amount per the attached documentation.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	72000000	0.00000		0.000000	102400.00
Service From	Service To	Manufacturer	Model No		
2022-08-16	2022-11-24				

Commodity Line Description: CHANGE ORDER No. 3- To increase contract amount per attached

Extended Description:
CHANGE ORDER NO. 3- To increase contract amount per the attached documentation.



DEPARTMENT OF THE ARMY
ADJUTANT GENERAL'S OFFICE
JOINT FORCES HEADQUARTERS WEST VIRGINIA
1707 COONSKIN DRIVE
CHARLESTON, WEST VIRGINIA 25311-1026

NGWW-FMO

13 December 2022

TO: Ms. Tara Lyle, Buyer Supervisor
West Virginia Division of Purchasing

FROM: Mr. Dean Wingerd, Procurement Analyst
Office of the Adjutant General, State of West Virginia

RE: Change Order Justification
CPO-ADJ2200000005
CO#3 Marshall County Readiness Center Renovations
Jarvis, Downing, & Emch, Inc.

This change order request for the project noted above is to increase the contract amount by \$102,400.00. The AIA G701-2017 signed by all parties and supporting documentation for the price increase is attached to this submission. This change order request is late because of issues obtaining a properly executed bond rider, staff vacations, illness, the Federal Fiscal Year end, delays in successfully completing Change Order #2 and because of staff workload.

Per this justification, we respectfully request the approval of Change Order #3 as submitted.

The point of contact for this correspondence is the undersigned at 304-561-6629 or email at claude.d.wingerd.nfg@army.mil.

Dean Wingerd
Procurement Analyst
WV Military Authority
Construction & Facilities Management Office

Increase
and backdate
approved
JFB

**West Virginia Army National Guard
Construction & Facilities Management Office**

1707 Coonskin Drive
Charleston, West Virginia, 25311-1085

FMO-DEF-

December 5, 2022

Mrs. Lyle,

Please find the following change order packet for the subject contract (CPO-ADJ2200000005). This change order for a price increase is needed to complete repairs of all painted surfaces in the interior of the building as outlined in original scope of work and contract documents. The project is in Moundsville, West Virginia. A description of the services is provided below.

We request a courtesy call if there are any problems associated with the attached change order so that we may have an opportunity to address the issue in a timely manner. The point of contact for this change order is Jim Skaggs at (304) 561-6550.

1. Itemized Changes:

a. Item #1: Interior Painting \$ 102,400.00

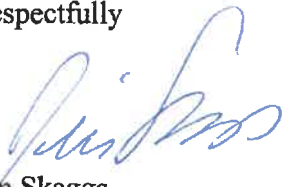
1. Description of work: Complete painting of interior of building per original specifications.
2. Justification for Change:
 - (a) Facts: The original scope called for the CFMO to paint the interior of the building. Due to issues caused by moisture entering the building through leaks in the front wall of the building caused a degraded condition inside the building associated with mold that had to be abated and encapsulated.
3. Cost: \$102,400.00
4. Funding: 100% Federal

2. Accounting Summary:

MCS-CP.005.FMO-OTR.
MCS-CP.5.1.2

CONSOLIDATED PRICING OF CHANGE ORDER		
Description	Federal Funds	State Funds
Item #3: Interior Painting of Building	\$102,400.00	\$0.00
Total	\$102,400.00	\$0.00

Respectfully



Jim Skaggs
Project Manager
Construction & Facilities Management Office

AIA® Document G701™ – 2017

Change Order

PROJECT: (Name and address) WVARNG Marshall Co. Readiness Center	CONTRACT INFORMATION: Contract For: General Construction Date: July 26, 2021	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: August 16, 2022
OWNER: (Name and address) WV Army National Guard 1707 Coonskin Drive Charleston, WV 25311	ARCHITECT: (Name and address) ZMM Architects & Engineers 222 Lee Street West Charleston, WV 25302	CONTRACTOR: (Name and address) Jarvis, Downing, & Emch, Inc. PO Box 6253 Wheeling, WV 26003

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

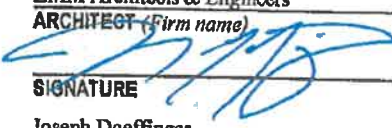
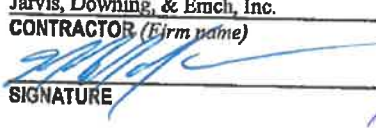
Provide all labor, materials and equipment necessary to complete the following:

PCO 11: Interior Painting \$102,400.00

The original Contract Sum was	\$	3,241,500.00
The net change by previously authorized Change Orders	\$	93,578.28
The Contract Sum prior to this Change Order was	\$	3,335,078.28
The Contract Sum will be increased by this Change Order in the amount of	\$	102,400.00
The new Contract Sum including this Change Order will be	\$	3,437,478.28
The Contract Time will be increased by Zero (0) days.		
The new date of Substantial Completion will be Unchanged		

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ZMM Architects & Engineers ARCHITECT (Firm name)	Jarvis, Downing, & Emch, Inc. CONTRACTOR (Firm name)	WV Army National Guard OWNER (Firm name)
 SIGNATURE	 SIGNATURE	 SIGNATURE
Joseph Doefferinger PRINTED NAME AND TITLE	Michael J. Lee PRINTED NAME AND TITLE	Brockway, Michael CFM PRINTED NAME AND TITLE
8-16-22 DATE	8/17/22 DATE	Dec 13, 2022 DATE

Jarvis, Downing & Emch, Inc.

P.O. Box 6253
200 G.C. & P. Road
Wheeling, WV 26003
Phone: (304)232-5000 - Fax: (304)232-0619

Proposed Change Order

Number: 11

Title: Alt # 3 Interior Painting

Date: 07/26/2022

To: ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Attention: Joe Doeffinger
Email: jdoeffinger@zmm.com

Project:
WVARNG-READINESS CENTER RENS

Job: 4608

From: Don Teichman

Email: dont@jde-inc.com

Description of Proposal:

Interior Painting

Items	Qty.	Units	Amount	Net Amount
Alt # 3 Interior Painting	1.00	LS		
Labor				\$ 73,574.00
Material				\$ 18,881.00
JDE mark-up				\$ 9,245.00
Bond				\$ 700.00

PCO Total: \$ 102400.00

APPROVAL:

By: _____
Don Teichman

Date: _____

By: _____
Joe Doeffinger

Date: _____

Jarvis, Downing & Emch, Inc.

P.O. Box 6253

200 G.C. & P. Road

Wheeling, WV 26003

Phone: (304)232-5000 - Fax: (304)232-0619

Proposed Change Order

Number: 11

Title: Interior Painting

Date: 07/26/2022

To: ZMM, Inc.
222 Lee Street, West
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Attention: Joe Doeffinger
Email: jdoeffinger@zmm.com

Project:
WWARNG-READINESS CENTER RENS

Job: 4608

From: Don Teichman

Email: dont@jde-inc.com

Description of Proposal:

Interior Painting

Items	Qty.	Units	Amount	Net Amount
Interior Painting	1.00	LS	\$102,400.00	\$ 102400.00

PCO Total: \$ 102400.00

APPROVAL:

By: Don Teichman

Date:

By: Joe Doeffinger

Date:

RIDER INCREASING OR DECREASING PENALTY OF BOND

To be attached to and form part of WVARNG Marshall County Readiness Center
(Description of Bond)

Bond No. 3203400 issued on behalf of Jarvis, Downing & Emch, Inc.
as Principal in favor of WV Army National Guard

Obligee.

Great American Insurance Company, (hereinafter called the Company) hereby Increases
the penalty from Three Million Three Hundred Thirty-Five Thousand Seventy-Eight and 28/100 DOLLARS (\$ 3,335,078.28),
to Three Million Four Hundred Thirty-Seven Thousand Four Hundred Seventy-Eight and 28/100 DOLLARS (\$ 3,437,478.28),
subject to the covenants and conditions of said bond, except as herein stated.

This rider becomes effective on the 16th day of August, 2022, at
twelve and one minute o'clock AM standard time.

Signed and dated this 12th day of September, 2022.

Jarvis, Downing & Emch, Inc.

Principal

By [Signature]

Great American Insurance Company

By [Signature]

(Attorney-in-Fact)

ACCEPTED

WV Dept. of Administration - Purchasing Division

Obligee

By [Signature]

By [Signature]



ACKNOWLEDGMENTS

Acknowledgment by Principal if Individual or Partnership

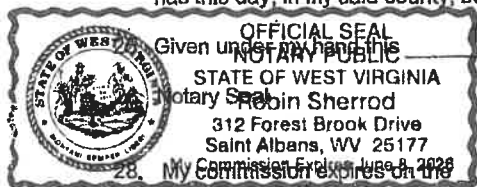
1. STATE OF _____
2. County of _____ to-wit:
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____ 20____.
6. Notary Seal
7. _____
(Notary Public)
8. My commission expires on the _____ day of _____ 20____.

Acknowledgment by Principal if Corporation or Limited Liability Company

9. STATE OF West Virginia
10. County of Ohio to-wit:
11. I, Tammy Seaman, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that Terry D Loy
13. who as, Vice President signed the foregoing writing for
14. Jarvis Downing & Emch, Inc. a corporation/LLC,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation/LLC.
15. Given under my hand this 15th day of September 20 22.
16. Notary Seal Tammy Seaman
(Notary Public)
18. My commission expires on the 28th day of Jan 20 26.

Acknowledgment by Surety

19. STATE OF West Virginia
20. County of Kanawha to-wit:
21. I, Robin Sherrod, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Jeffery O'Dell
23. who as, Attorney-in-Fact signed the foregoing writing for
24. Great American Insurance Company a corporation,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this 2th day of September 20 22.
26. Robin Sherrod
(Notary Public)
27. 8th day of June 20 26.



Sufficiency in Form and Manner Of Execution Approved

This 22nd day of Dec 20 22

Attorney General

By

(Assistant Attorney General)

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by
this power of attorney is not more than FIVE

No. 0 20211

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

	Name	Address	Limit of Power
JEFFERY O'DELL	RICHARD L. HIGGINBOTHAM	ALL OF	ALL
C. DAVID THOMAS	ROSEANN B. DYE-SMALLEY	CHARLESTON, WEST VIRGINIA	\$75,000,000
ROBIN M. HUBBARD-SHERROD			

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 10TH day of AUGUST, 2011
Attest
GREAT AMERICAN INSURANCE COMPANY



My L C. B.
Assistant Secretary

David C. Kitchen
Divisional Senior Vice President

DAVID C. KITCHIN (877-377-2405)

STATE OF OHIO, COUNTY OF HAMILTON - ss:

On this 10TH day of AUGUST, 2011, before me personally appeared DAVID C. KITCHIN, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



KAREN L. GROSHEIM
NOTARY PUBLIC, STATE OF OHIO
MY COMMISSION EXPIRES 02-20-16

Karen L. Grosheim

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof; such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 12th day of September, 2022.



My L C. B.
Assistant Secretary