



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 10-19-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0511 3839 HHR2200000002 3	Procurement Folder:	1027844
Document Name:	Change Order 1	Reason for Modification:	Change Order 1 To extend contract
Document Description:	ELECTRONIC CONTENT MNGEMNT - COMPASS & ONBAS		
Procurement Type:	Central Sole Source		
Buyer Name:	Crystal G Husted		
Telephone:	(304) 558-2402		
Email:	crystal.g.husted@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000174277			Requestor Name:	Kimberly A Beckett
NORTHWOODS CONSULTING PARTNERS INC				Requestor Phone:	(304) 558-5906
5200 RINGS RD				Requestor Email:	kimberly.a.beckett@wv.gov
DUBLIN	OH	43017		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US					
Vendor Contact Phone:	614-781-7800	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
BUYER - 304-957-0209	BUYER - 304-957-0209
HEALTH AND HUMAN RESOURCES	HEALTH AND HUMAN RESOURCES
OFFICE OF THE SECRETARY	OFFICE OF THE SECRETARY
ONE DAVIS SQUARE, FIRST FLOOR, EAST	ONE DAVIS SQUARE, FIRST FLOOR, EAST
CHARLESTON WV 25301	CHARLESTON WV 25301
US	US

10/31/22 *px*

Purchasing Division's File Copy

Total Order Amount:	\$747,400.00
---------------------	--------------

ENTERED

CH 10/31/22

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tanya A 10/31/2022</i>	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i>	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tolson 11-3-2022</i>
ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE

11/2/2022

Extended Description:

Change Order

Change Order No 1 is issued to extend the original contract to June 30, 2023 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective date of change is 12/31/2022.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	0.00000		0.000000	495000.00
Service From	Service To	Manufacturer	Model No		
2022-05-09	2023-06-30				

Commodity Line Description: Software maintenance and support

Extended Description:

Change order #1 To extend the dates from 12/31/22 to 6/3023.

There is no increase in cost for this extension.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	0.00000		0.000000	252400.00
Service From	Service To	Manufacturer	Model No		
2022-05-09	2023-06-30				

Commodity Line Description: Software Subscription

Extended Description:

Change order #1 To extend the dates from 12/31/22 to 6/3023.

There is no increase in cost for this extension.

5200 Rings Road
Dublin, OH 43017



VIA ELECTRONIC MAIL

October 17, 2022

WV DHHR Office of Management Information Services
One Davis Square, Suite 200
Charleston, WV 25301

*Ok to extend
file 10/31/2022*

Re: *Request for Contract Extension*

To Whom it May Concern:

We are requesting approval for an extension to the current Northwoods Server Consolidation Contract due to multiple factors delaying the process. These factors are a delay in getting the System Design Document completed and encountering an issue with getting a combined license certificate which is needed for the consolidation. Northwoods has been working with Hyland on this for several weeks and we expect it at any time, however the delay has prevented us from making much progress and too much time has passed for us to make up the progress needed to be on track and get back on schedule. The original schedule was aggressive but obtainable had we not run into these issues. The decision to ask for an extension has not been taken lightly and we had been holding out hope but now the time has come that we are at the point that even if we got the license today, we could not finish the project by the end of the current year. We will rework the schedule once the license is obtained. Therefore, we are requesting an extension be made to the current contract that would end June 30, 2023.

Sincerely,

Nick Patel *David P. Whittell*

Nick Patel
Chief Financial Officer

Ok
Althea Greenhowe



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Office of Management Information Services

One Davis Square, Suite 200

Charleston, W. V. 25301

Telephone: (304) 558-5906 Fax: (304) 558-0045

Bill J. Crouch
Cabinet Secretary

Shaun L. Charles
Chief Information Officer

DATE: October 12, 2022

TO: DHHR Purchasing

FROM: David P. Wendell, Director of IES & Infrastructure

Subject: Northwoods Server Consolidation Contract Extension

We are requesting approval for an extension to the current Northwoods Server Consolidation Contract due to multiple factors delaying the process. These factors are a delay in getting the System Design Document completed and encountering an issue with getting a combined license certificate which is needed for the consolidation. Northwoods has been working with Hyland on this for several weeks and they expect it at any time, however the delay has prevented them from making much progress and too much time has passed for them to make up the progress needed to be on track and get back on schedule. The original schedule was aggressive but obtainable had they not run into these issues. The decision to ask for an extension has not been taken lightly and they had been holding out hope but now the time has come that they are at the point that even if they got the license today, they could not finish the project by the end of the current year. They will rework the schedule once the license is obtained. Therefore, we are requesting an extension be made to the current contract that would end June 2023.

A handwritten signature in black ink, appearing to read "D. Wendell".

David P. Wendell
Director of IES & Infrastructure
Office of Management Information Services