



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Delivery Order**

Order Date: 11-01-2022

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

|                       |                                     |                          |                                                                                                                                            |
|-----------------------|-------------------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Order Number:         | CDO 0511 3839 MIS2200000004 8       | Procurement Folder:      | 948137                                                                                                                                     |
| Document Name:        | CO 2                                | Reason for Modification: | CO 2 - To cancel remaining balance per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO. |
| Document Description: | CO 2 - To cancel remaining balance. |                          |                                                                                                                                            |
| Procurement Type:     | Central Delivery Order              |                          |                                                                                                                                            |
| Buyer Name:           | Crystal G Hustead                   |                          |                                                                                                                                            |
| Telephone:            | (304) 558-2402                      |                          |                                                                                                                                            |
| Email:                | crystal.g.hustead@wv.gov            |                          |                                                                                                                                            |
| Shipping Method:      | Best Way                            | Master Agreement Number: | CMA 0511 HHR1800000007 8                                                                                                                   |
| Free on Board:        | FOB Dest, Freight Prepaid           |                          |                                                                                                                                            |

| VENDOR                              |                  | DEPARTMENT CONTACT  |                           |
|-------------------------------------|------------------|---------------------|---------------------------|
| Vendor Customer Code:               | 000000184667     | Requestor Name:     | Kimberly A Beckett        |
| OPTUMINSIGHT INC<br>11000 OPTUM CIR |                  | Requestor Phone:    | (304) 558-5906            |
| EDEN PRAIRIE MN 55344               |                  | Requestor Email:    | kimberly.a.beckett@wv.gov |
| US                                  |                  |                     |                           |
| Vendor Contact Phone:               | 612-642-7749     | Extension:          |                           |
| Discount Details:                   |                  |                     |                           |
|                                     | Discount Allowed | Discount Percentage | Discount Days             |
| #1                                  | No               | 0.0000              | 0                         |
| #2                                  | No               |                     |                           |
| #3                                  | No               |                     |                           |
| #4                                  | No               |                     |                           |

**23**  
 FILE LOCATION \_\_\_\_\_

| INVOICE TO                                                                                                                                    | SHIP TO                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| BUYER - 304-957-0209<br>HEALTH AND HUMAN RESOURCES<br>MANAGEMENT INFORMATION SERVICE<br>ONE DAVIS SQUARE, RM 211<br>CHARLESTON WV 25301<br>US | BUYER - 304-957-0209<br>HEALTH AND HUMAN RESOURCES<br>MANAGEMENT INFORMATION SERVICE<br>321 CAPITOL ST, STE 200<br>CHARLESTON WV 25301<br>US |

Total Order Amount: \$623,573.50

Purchasing Division's File Copy

**ENTERED**

CH 11/3/22  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Tanya Hester 11/4/2022*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *Beverly Tolson 11-4-2022*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order 2 is issued to cancel the remaining balance per the attached vendor cancellation letter.

Original Contract Total: \$936,750.00  
Change Order 2 Cancellation: (\$313,176.50)  
New Contract Total: \$623,573.50

| Line         | Commodity Code | Quantity     | Unit     | Unit Price    | Total Price |
|--------------|----------------|--------------|----------|---------------|-------------|
| 1            | 81111511       | 0.00000      |          | \$0.0000      | \$0.00      |
| Service From | Service To     | Manufacturer | Model No | Delivery Date |             |
| 2021-10-01   | 2021-11-16     |              |          |               |             |

**Commodity Line Description:** Modifications and Enhancements Year 4 Hourly Rate

**Extended Description:**

To cancel remaining quantity balance to bring the dollar amount o zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Statement of Work Estimate for Contract Year 4 at \$118 (10/01/2021 to 11/16/2021).

Contract Year Hours - 2,350 x \$118 = \$277,300.00

| Line         | Commodity Code | Quantity     | Unit     | Unit Price    | Total Price  |
|--------------|----------------|--------------|----------|---------------|--------------|
| 2            | 81111511       | 0.00000      |          | \$0.0000      | \$623,573.50 |
| Service From | Service To     | Manufacturer | Model No | Delivery Date |              |
| 2021-11-17   | 2022-11-16     |              |          |               |              |

**Commodity Line Description:** Modifications and Enhancements Year 5 Hourly Rate

**Extended Description:**

To cancel remaining quantity balance to bring the dollar amount o zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Statement of Work Estimate for Contract Year 5 at \$121 (11/17/2021 to 11/16/2022).

Contract Year Hours - 5,450 x \$121 = \$659,450.00



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Office of Management Information Services  
One Davis Square, Suite 200  
Charleston, WV 25301

Bill J. Crouch  
Cabinet Secretary

Shaun L. Charles  
Chief Information Officer

DATE: October 31, 2022  
FROM: Kimberly Beckett, Procurement Associate *KB*  
WV DHHR Management Information Services  
TO: OPTUM INSIGHT, LLC  
SUBJECT: CDO MIS22\*04 Cancellation  
Remaining Balance \$313,176.50

Please be advised there is an unused balance on CDO MIS 22\*04. This delivery order will expire on November 16, 2022. The original encumbrance was for \$936,750.00. The amount that is closed is \$623,573.50, leaving a balance of \$313,176.50.

If you agree that all work has been invoiced and that there is indeed a remaining unused balance of \$313,176.50, please sign and date below, then return to me at [Kimberly.a.beckett@wv.gov](mailto:Kimberly.a.beckett@wv.gov) and I will proceed with the balance closeout. If you dispute the amount, please email me to discuss. If no response is received from November 30, 2022, by OPTUM INSIGHT, LLC. The Office of Management Information services will proceed and close out the remaining balance of \$313,176.50.

Thanks for your time and consideration.

Signature \_\_\_\_\_

Date October 31, 2022

Ok  
*Althea Greenhow*