



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Delivery Order

Order Date: 11-01-2022

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CDO 0511 2680 HHR1700000008 9	Procurement Folder:	280927
Document Name:	CO 2	Reason for Modification:	CO 2 - To cancel remaining balance per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.
Document Description:	CO 2 - cancellation of remaining balance		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 BMS1500000003 9
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000100150 BERRY DUNN MCNEIL & PARKER LLC 2211 CONGRESS ST  PORTLAND ME 04102 US Vendor Contact Phone: 2075412200 Extension:	Requestor Name: Stephanie F Pettry Requestor Phone: (304) 356-4011 Requestor Email: stephanie.f.pettry@wv.gov																				
Discount Details:	<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-size: 24pt; font-weight: bold;">FILE LOCATION</div>																				
<table border="1" style="width: 100%;"><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>30</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>			Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	30	#2	No			#3	No			#4	No		
		Discount Allowed	Discount Percentage	Discount Days																	
#1		No	0.0000	30																	
#2		No																			
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

<b>Total Order Amount:</b>	<b>\$2,843,031.50</b>
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Purchasing Division's File Copy

ENTERED

*CA 11/4/22*  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Tanya 11/4/2022*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *Beverly Tolan 11-15-22*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order 2 is issued to cancel the remaining balance per the attached vendor cancellation letter.

Original Contract Total: \$2,956,800.00  
Change Order 2 Cancellation: (\$113,768.50)  
New Contract Total: \$2,843,031.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101600	700.50000	HOUR	\$220.0000	\$154,110.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2017-01-13	2018-01-31				

**Commodity Line Description:** Line 6 Lead Project Manager - Nicole Becnel

**Extended Description:**

To cancel remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Item 6 of the Master Agreement Year Two - Lead Project Manager - 12 month project

Nicole Becnel - 960 hours

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101600	60.20000	HOUR	\$275.0000	\$16,555.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2017-01-13	2018-01-31				

**Commodity Line Description:** Line 7 Engagement Manager - Tim Masse

**Extended Description:**

To cancel remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Item 7 of Master Agreement Year Two - Engagement Manager - 12 month project

Masse- 192 hours

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101600	15189.10000	HOJR	\$175.0000	\$2,658,092.50
Service From	Service To	Manufacturer	Model No	Delivery Date	
2017-01-13	2018-01-31				

**Commodity Line Description:** Line 9 General Project Managers - Multiple

**Extended Description:**

To cancel remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Line 9 of the Master Agreement Year Two - GPM Project Manager: 12 month project

Field - 1,440 hours  
Milton - 360 hours  
Ferris - 1,920 hours  
Davenport - 1,920 hours  
Ramunno- 1920 hours  
McCoy- 1,440 hours  
Alfrey- 960 hours  
Ganapathy - 1920 hours  
Lemmon- 1,920 hours  
Pierce - 360 hours  
Banker - 1,104 hours

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101600	158.60000	HOUR	\$90.0000	\$14,274.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2017-01-13	2018-01-31				

**Commodity Line Description:** Line 10 Support Staff - Susan Chugha

**Extended Description:**

To cancel remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Line 10 of the Master Agreement Year Two - Support Staff  
12 month project

Chugha - 240 hours



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Bill J. Crouch  
Cabinet Secretary

Office of Management Information Services  
One Davis Square, Suite 200  
Charleston, W.V. 25301  
Telephone: (304) 558-5906 Fax: (304) 558-0045

Shaun L Charles  
Chief Information Officer

Date: September 30, 2022  
TO: Eduardo Daranyi, Berry Dunn  
FROM: Stephanie Pettry, Management Information Services SP  
RE: Closeout of Balance for, \$113,768.50

Please be advised there is an unused balance on CDO HHR1700000008. This delivery order expired January 12, 2018. The original encumbrance was for January 13, 2017, to January 12, 2018. The amount that is closed is \$2,843,031.50, leaving a balance of \$113,768.50.

If you agree that all work has been invoiced and that there is indeed a remaining unused balance of \$113,768.50, please sign and date below, then return to me at [Stephanie.F.Petry@wv.gov](mailto:Stephanie.F.Petry@wv.gov) and I will proceed with the balance closeout. If you dispute the amount, please email me to discuss. If no response is received from Berry Dunn by October 30, 2022. The Office of Management Information services will proceed and close out the remaining balance of \$113,768.50.

Thanks for your time and consideration.

I have submitted all invoices for services rendered for the above referenced agreement. The Office of Management Information Services has paid all invoices submitted and owes me no money.

Signature Eduardo G. Daranyi Digitally signed by Eduardo G. Daranyi  
Date \_\_\_\_\_ Date: 2022.09.30 14:05:20 -04'00'

OK  
*[Handwritten signature]*