



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 10-20-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0511 2680 BMS2200000036 5	Procurement Folder:	1040226
Document Name:	Change Order 1 - Out-of-Pocket Maximum Phase II Project	Reason for Modification:	Change Order 1 to Extend Delivery Order
Document Description:	Out-of-Pocket Maximum Phase II Project		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 HHR2100000003 5
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000100150 BERRY DUNN MCNEIL & PARKER LLC 2211 CONGRESS ST PORTLAND ME 04102 US Vendor Contact Phone: 6813138905 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: James W Atkins Requestor Phone: (304) 352-4319 Requestor Email: james.w.atkins@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">23</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

Total Order Amount:	\$277,715.00
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Purchasing Division's File Copy

ENTERED

CH 10/31/22
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Tanya* 10/31/2022
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Beverly Toler* 11-2-22
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 1 is issued to extend the delivery order to 4/30/2023 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. the extension of this contract is provided to (complete the project, or for payment purposes) only.

Effective date of change 10/31/2022

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101600	0.00000		\$0.0000	\$6,880.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-05-23	2023-04-30				

Commodity Line Description: Lead Project Manager: Base Year One

Extended Description:

Lead Project Manager: Base Year One

Hourly Rate: \$215.00

Ed Daranyi 32 Hours @ \$215 = \$6,880

Change Order 1: Issued to extend contract end date from 10/31/2022 to 4/30/2023.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101600	0.00000		\$0.0000	\$6,480.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-05-23	2023-04-30				

Commodity Line Description: Engagement Manager: Base Year One

Extended Description:

Engagement Manager: Base Year One

Hourly Rate: \$270.00

Nicole Becnel 24 hours @ \$270 = \$6,480

Change Order 1: Issued to extend contract end date from 10/31/2022 to 4/30/2023.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101600	0.00000		\$0.0000	\$240,275.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-05-23	2023-04-30				

Commodity Line Description: General Project Manager: Base Year One

Extended Description:

General Project Manager: Base Year One

Hourly Rate: \$175.00

Sarah Ratliff 127 hours @ \$175 = \$22,225

Crystal Fox 448 hours @ \$175 = \$78,400

Nicole Spears 512 hours @ \$175 = \$89,600

Peter Alfrey 286 hours @ \$175 = \$50,050

Total 1,373 hours @ \$175 = \$240,275

Change Order 1: Issued to extend contract end date from 10/31/2022 to 4/30/2023.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101600	0.00000		\$0.0000	\$24,080.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-05-23	2023-04-30				

Commodity Line Description: Project Management Support Staff: Base Year One

Extended Description:

Project Management Support Staff: Base Year One

Hourly Rate: \$80.00

Morgan Krieger 268 hours @ \$80 = \$21,440

Caitlyn Cabral, Janine DeLorenzo, Karla Fossett, Carole Ann Guay, Molly Hawkinson, Emily Hendrickson, Bethany Pike, Jordan Ramsey 33 hours @\$80 = \$2,640

Total: 301 hours @ \$80 = \$24,080

Change Order 1: Issued to extend contract end date from 10/31/2022 to 4/30/2023.



October 5, 2022

To Whom It May Concern,

BerryDunn is submitting a cost-neutral Change Request (CR) to adjust the contract end date from October 31, 2022, to April 30, 2023, for the West Virginia Department of Health and Human Resources (DHHR), Children's Health Insurance Program (CHIP) and Bureau for Medical Services (BMS) Out-of-Pocket Maximum Phase II Project (CDO BMS 22*36). The start of this project depends on implementing the Out-of-Pocket functionality, which cannot be applied until the Federal Government ends the Public Health Emergency (PHE).

Please let me know if you have any questions or would like to discuss the content of this request for the DHHR CHIP and BMS Out-of-Pocket Maximum Phase II Project.

We are pleased to have the opportunity to continue providing important project management services to the State of West Virginia.

Best Regards,

Nicole G. Becnel

Nicole Becnel
Principal
681-313-8905

Robert Price
Agree



MEMORANDUM

TO: Sarah Young, Deputy Commissioner, Policy Coordination & Operations
Fred Lewis, Deputy Commissioner, Plan Management & Integrity
Susan Hall, Director of Managed Care
Stacey Shamblin, Interim Director, WVCHIP

FROM: Nicole Becnel

RE: West Virginia Department of Health and Human Resources (DHHR), Children's Health Insurance Program (CHIP) and Bureau for Medical Services (BMS) Out-of-Pocket Maximum Phase II Project (CDO BMS 22*36) Extend Contract

DATE: September 28, 2022

Change Request: This cost-neutral Change Request (CR) is to extend the contract end date from October 31, 2022, to April 30, 2023, due to the extension of the Public Health Emergency (PHE). The start of this project depends on implementing the Out-of-Pocket functionality, which cannot be applied until the Federal Government ends the PHE.

The following tables show a comparison of the estimate provided in the original Statement of Work (SOW) and the proposed extension of hours across roles:



Table 1: Hours and Cost Summary by Role - Original SOW and Estimated for Extension

Role	Rate	Original Total Hours	Original Total Cost	Total Estimated Hours Utilized To-Date	Total Estimated Cost Utilized To-Date	Estimated Extension Hours Balance	Estimated Extension Balance
EM	\$270	24	\$6,480	0	0	24	\$6,480
LPM	\$215	32	\$6,880	1	\$215	31	\$6,665
GPM	\$175	1,373	\$240,275	8	\$1,400	1365	\$238,875
SS	\$80	301	\$24,080	0	0	301	\$24,080
Total		1,730	\$277,715	9	\$1,615	1721	\$276,100

Table 2: Monthly Estimated Hours for Extension Months by Role

Commodity Line	Role	M1	M2	M3	M4	M5	M6	Totals
8	EM	4	4	4	4	4	4	24
7	LPM	6	5	5	5	5	5	31
10	GPM	228	228	228	227	227	227	1365
11	SS	51	50	50	50	50	50	301
Grand Total		289	287	287	286	286	286	1721



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU FOR MEDICAL SERVICES

Bill J. Crouch
Cabinet Secretary

Procurement Services
350 Capitol Street, Room 251
Charleston, West Virginia 25301-3712
Telephone: (304) 558-1700 Fax: (304) 558-4398

Cynthia E. Beane
Commissioner

TO: Robert L. Price, CPPB, CPPO, NIGP-CPP
Administrative Services Manager II

FROM: James Atkins II *JA*
BMS Procurement Services

DATE: October 14, 2022

RE: PF1040226, CDO BMS22*36

The West Virginia Bureau for Medical Services (BMS) respectfully requests approval of Change Order No. 1 to the above-referenced CDO for services performed by Berry, Dunn, McNeil & Parker, LLC under PF ~~1034287~~ CMA HHR21*03.
785940

The purpose of this change order is to extend the contract end date from 10/31/2022 to 4/30/2023, due to the extension of the Public Health Emergency (PHE).

Thank you for your time and consideration in this matter. If you have questions or need additional information, please feel free to contact me at 304-352-4319 or James.w.Atkins@wv.gov

Robert Price
Agree

*Extension
approved*