



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 12-02-2022

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0439 0439 EBA2100000003 3	Procurement Folder:	769531
Document Name:	CENTRALIZED MASTER AGREEMENT- NORTHERN DISTRICT	Reason for Modification:	CHANGE ORDER NO 2 - TO RENEW CONTRACT
Document Description:	EBAr68757r2 TOWER SERVICES		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-10-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-10-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000186939 PILLAR INNOVATIONS LLC 92 CORPORATE DR GRANTSVILLE MD 21536-1259 US Vendor Contact Phone: 304-983-8900 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Cecil Dale Malcomb Requestor Phone: (304) 254-7858 Requestor Email: dmalcomb@wvpublic.org 23 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
CHIEF FINANCIAL OFFICER EDUCATIONAL BROADCASTING 124 INDUSTRIAL PARK RD BEAVER WV 25813 US	PURCHASING ADMINISTRATOR EDUCATIONAL BROADCASTING 600 CAPITOL ST CHARLESTON WV 25301-1223 US

Purchasing Division's File Copy

Total Order Amount:

Open End

ENTERED

rw 12/2/22

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Mark C. [Signature]</i> 12/05/2022
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>John D. [Signature]</i>
ELECTRONIC SIGNATURE ON FILE

12/6/2022

ENCUMBRANCE CERTIFICATION
DATE: <i>[Signature]</i> 12/07/2022
ELECTRONIC SIGNATURE ON FILE

Extended Description:

CHANGE ORDER NO. 2

TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITION, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATE OF RENEWAL: 10/15/22 THROUGH 10/14/23

RENEWALS REMAINING: 1

--NO OTHER CHANGES--

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	72141118			EA	0.000000
	Service From	Service To			

Commodity Line Description: Tower, Antenna, Transmission Line, and Site Maintenance or R**Extended Description:**

Tower, Antenna, Transmission Line, and Site Maintenance or Repair

Use the pricing page attached to header

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	72141118			EA	0.000000
	Service From	Service To			

Commodity Line Description: Tower Lighting Maintenance or Repair**Extended Description:**

Tower Lighting Maintenance or Repair

Use the pricing page attached to header

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81101700			EA	0.000000
	Service From	Service To			

Commodity Line Description: Electrical Maintenance or Repair**Extended Description:**

Electrical Maintenance or Repair

Use the pricing page attached to header

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	56111905			EA	0.000000
	Service From	Service To			

Commodity Line Description: Parts will be multiplied by \$1.20**Extended Description:**

Parts will be multiplied by \$1.20

Use the pricing page attached to header

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	72141702			EA	0.000000
Service From		Service To			

Commodity Line Description: Equipment Rental / This is at cost

Extended Description:

Equipment Rental / This is at cost.

Use the pricing page attached to header

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	81101700			EA	0.000000
	Service From	Service To			

Commodity Line Description: RoundTrip Travel Time fr: Vendor's office to Agency District

Extended Description:

Round Trip Travel Time from Vendor's office to Agency District per traveler, see section 5.2 of the specification for example

Use the pricing page attached to header



Toby L. Welch, Buyer
West Virginia Purchasing Division
2019 Washington Street East
Capitol Complex Building 15
Charleston, WV 25305
304-558-8802 ext 57522
Toby.L.Welch@wv.gov

December 2nd, 2022

*OK
M. J. [unclear]
12/02/22*

Dale Malcomb
Purchasing Coordinator
Phone: (304) 254-7858
Cell: (304) 222-9252
Email: DMalcomb@WVPublic.Org

Re: Second renewal of CMA's 0439 EBA2100000003, 4, and 5 – Tower Services.

Toby:

Our three contracts with Pillar Innovations LLC for tower services expired on October 14th, 2022. We submitted all three renewals, but they were rejected on September 27th, 2022. The person who submitted these renewals left our agency without notifying us that they required additional work. As a result, we failed to process these renewals in a timely fashion.

I appreciate you processing these late renewals for us. We are in the process of training a new staff member which, hopefully, will help prevent such oversights in the future.

Thank you for your time and consideration,

A handwritten signature in black ink, appearing to read 'C. Dale Malcomb'.

C. Dale Malcomb



Dale Malcomb
Purchasing Coordinator
Phone: (304) 254-7858
Email: dmalcomb@wvpublic.org

September 22nd, 2022

Todd Hetrick
Dept Manager – Tower Services & Telecommunications
Pillar Innovations LLC
104 Corporate Drive
Morgantown, WV 26501
Phone: (301) 616-6344
Fax: (304) 983-8905
Email: ToddHetrick@PillarInnovations.Com

Subject: Renewal of contract# EBAr68757r2 / CMA_0439_EBA2100000003, tower services, Northern District.

Dear Mr. Hetrick:

The State of West Virginia is offering to renew subject contract under the same terms, conditions, and pricing. The renewal dates are October 15th, 2022, through October 14th, 2023. If your company agrees to this renewal, please sign below, and return the original to my attention as soon as possible.

I have also attached a Purchasing Affidavit which must be completed and returned as well. If your company is unable to have the affidavit notarized due to CoVid restrictions, you must send the completed affidavit (un-notarized) and include a signed, dated letter on company letterhead stating this.

In addition to these documents, please include a current, valid contractor's license for verification and a current Certificate of Insurance (COI). The COI must list WV Educational Broadcasting Authority as an additional insured with our address as 600 Capitol St, Charleston, WV 25301.

Please call if you have any questions.

Very truly yours,

A handwritten signature in cursive script, appearing to read 'C. Dale Malcomb', written over a horizontal line.

C. Dale Malcomb

Attachment

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Justin Stephens
Name

Signature

VP of Operations
Title

9/22/22
Date