



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Purchase Order

Order Date: 12-01-2022

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CPO 0313 0313 DEP2200000045 3	Procurement Folder:	1046643
Document Name:	Solid Waste Permit Document Generation Enhancement	Reason for Modification:	Change Order Number 1 To Issue Notice to Proceed
Document Description:	DWWM Solid Waste Permit Document Generation Enhance CO1/NTP		
Procurement Type:	Central Sole Source		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-08-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-07-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000022678 ENFOTECH & CONSULTING INC 1368 HOW LN  NORTH BRUNSWICK NJ 08902-1792 US Vendor Contact Phone: 732-839-1688 Extension: 107  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Jessica S Chambers Requestor Phone: 304-926-0499 Requestor Email: jessica.s.chambers@wv.gov  <b>23</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION DIV OF WASTE AND WATER MGT  601 57TH ST SE  CHARLESTON WV 25304  US	ENVIRONMENTAL PROTECTION DIVISION OF WATER AND WASTE MGT  601 57TH ST SE  CHARLESTON WV 25304  US

12-2-22 RAY

Total Order Amount:

\$37,980.00

Purchasing Division's File Copy

**ENTERED**

PURCHASING DIVISION AUTHORIZATION DATE: 12-2-2022 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 12/6/2022 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: Beverly Toler 12-7-22 ELECTRONIC SIGNATURE ON FILE
--	---	--

**Extended Description:**

Change Order Number 1

Change Order Number 1 is issued to establish the contract effective start and end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: 08/01/2022 Through 07/31/2023

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232802	0.00000		0.000000	37980.00
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** Solid Waste Permit Document Generation Enhancement

**Extended Description:**



---

west virginia department of environmental protection

---

Information Technology Support  
601 57<sup>th</sup> Street, S.E.  
Charleston, WV 25304

Harold D. Ward, Cabinet Secretary  
dep.wv.gov

August 22, 2022

Tony C. Jeng  
enfoTech  
1368 How Lane  
North Brunseick, NJ 08902

Re: **Notice to Proceed**  
Solid Waste Permit Document Generation Enhancement  
CPO DEP22\*45

Dear Mr. Jeng:

On July 21, 2022, I emailed you the final award document for the Solid Waste Permit Document Generation Enhancement, total cost: \$37,980. enfoTech was the winning vendor. Here is the official Notice to Proceed for your records. Please be advised that the official starting date for the above referenced project was August 1, 2022. The fixed duration of the contract is one year, but we understand that the work will become part of the ongoing development of the ePermitting system.

If you need further information, please contact me at: 304-414-1988

Sincerely

Kim Harbour

We (Enfotech & Consulting Inc) acknowledge receipt of NTP and agree to the terms.

8/22/2022

Vendor Signature and Date



---

west virginia department of environmental protection

---

Administrative Services  
601 57th Street SE  
Charleston, WV 25304-2345  
304-926-0499 Phone

Harold Ward, Cabinet Secretary  
dep.wv.gov

December 1, 2022

Josh Hagar

RE: Change Order #1 Notice to Proceed CPO DEP2200000045

This memo is to justify the NTP change order being so late. Due to a combination of work and the fact that the employee overseeing this project left the agency and some miscommunication along the way, I am just getting this CO No 1 for the Notice to Proceed sent over to you.

If you have any questions please let me know.

Thanks.

Larry T

Larry Workman

Procurement Specialist Senior

Workman

Digitally signed by: Larry T Workman  
DN: CN = Larry T Workman email =  
larry.t.workman@wv.gov C = AD O =  
WV DEP OU = Business Operations  
Date: 2022.12.01 14:39:55 -05'00'

*Back to  
app*