



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 11-15-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

|                              |                                                    |                                 |                                              |
|------------------------------|----------------------------------------------------|---------------------------------|----------------------------------------------|
| <b>Order Number:</b>         | CMA 0211 4078 GSD2000000004 4                      | <b>Procurement Folder:</b>      | 626814 <i>A</i>                              |
| <b>Document Name:</b>        | Snow Removal Services - Charleston Metro Buildings | <b>Reason for Modification:</b> | Change Order No. 3<br>To renew the contract. |
| <b>Document Description:</b> | Snow Removal Services - Charleston Metro Buildings |                                 |                                              |
| <b>Procurement Type:</b>     | Central Master Agreement                           |                                 |                                              |
| <b>Buyer Name:</b>           |                                                    |                                 |                                              |
| <b>Telephone:</b>            |                                                    |                                 |                                              |
| <b>Email:</b>                |                                                    |                                 |                                              |
| <b>Shipping Method:</b>      | Best Way                                           | <b>Effective Start Date:</b>    | 2019-11-15                                   |
| <b>Free on Board:</b>        | FOB Dest, Freight Prepaid                          | <b>Effective End Date:</b>      | 2023-11-14                                   |

| VENDOR                        |                                | DEPARTMENT CONTACT                                                                   |                        |
|-------------------------------|--------------------------------|--------------------------------------------------------------------------------------|------------------------|
| <b>Vendor Customer Code:</b>  | 000000101128                   | <b>Requestor Name:</b>                                                               | John C Cummings        |
| ADVANCED TREE & LAWN CARE LLC |                                | <b>Requestor Phone:</b>                                                              | (304) 957-7151         |
| 101 Southbrooke DR            |                                | <b>Requestor Email:</b>                                                              | john.c.cummings@wv.gov |
| Hurricane                     | WV 25526                       | <div style="font-size: 48pt; font-weight: bold;">23</div> <b>FILE LOCATION</b> _____ |                        |
| US                            |                                |                                                                                      |                        |
| <b>Vendor Contact Phone:</b>  | 304-397-6006 <b>Extension:</b> |                                                                                      |                        |
| <b>Discount Details:</b>      |                                |                                                                                      |                        |
|                               | <b>Discount Allowed</b>        | <b>Discount Percentage</b>                                                           | <b>Discount Days</b>   |
| #1                            | No                             | 0.0000                                                                               | 0                      |
| #2                            | No                             |                                                                                      |                        |
| #3                            | No                             |                                                                                      |                        |
| #4                            | No                             |                                                                                      |                        |

| INVOICE TO                   | SHIP TO                      |
|------------------------------|------------------------------|
| DEPARTMENT OF ADMINISTRATION | STATE OF WEST VIRGINIA       |
| GENERAL SERVICES DIVISION    | JOBSITE - SEE SPECIFICATIONS |
| 103 MICHIGAN AVENUE          |                              |
| CHARLESTON WV 25305          | No City WV 99999             |
| US                           | US                           |

*11-16-22 Box*

**Total Order Amount:** \_\_\_\_\_ **Open End**

Purchasing Division's File Copy

**ENTERED**

*MKP 11/15/2022*

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *Tara J...* 11/15/2022  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
 DATE: *...* 11/16/2022  
 ELECTRONIC SIGNATURE ON FILE

*11/16/2022*

**Extended Description:**

Change Order

Change Order No. 03 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal November 15, 2022 through November 14, 2023

Renewal Years Remaining: 0

No other changes.

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price  |
|------|---------------------|-------------------|----------|------|-------------|
| 1    | 72102903            |                   |          | EA   | 2550.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          |      |             |

**Commodity Line Description:** Capitol Complex: De-icing

**Extended Description:**

Capitol Complex - De-icing

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price  |
|------|---------------------|-------------------|----------|------|-------------|
| 2    | 72102903            |                   |          | EA   | 2550.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          |      |             |

**Commodity Line Description:** Capitol Complex: Snow 1-6"

**Extended Description:**

Capitol Complex - Snow 1-6"

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price  |
|------|---------------------|-------------------|----------|------|-------------|
| 3    | 72102903            |                   |          | EA   | 2550.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          |      |             |

**Commodity Line Description:** Capitol Complex: Snow >6"

**Extended Description:**

Capitol Complex - snow > 6"

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price  |
|------|---------------------|-------------------|----------|------|-------------|
| 4    | 72102903            |                   |          | EA   | 1100.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          |      |             |

**Commodity Line Description:** Laidley Lots: De-icing

**Extended Description:**

Laidley Lots- De-icing

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price  |
|------|---------------------|-------------------|----------|------|-------------|
| 5    | 72102903            |                   |          | EA   | 1100.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          |      |             |

**Commodity Line Description:** Laidley Lots: Snow 1-6"

**Extended Description:**

Laidley Lots: Snow1-6"

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price  |
|------|---------------------|-------------------|----------|------|-------------|
| 6    | 72102903            |                   |          | EA   | 1100.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          |      |             |

**Commodity Line Description:** Laidley Lots: Snow >6"

**Extended Description:**  
Laidley Lots: Snow>6"

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price  |
|------|---------------------|-------------------|----------|------|-------------|
| 7    | 72102903            |                   |          | EA   | 2500.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          |      |             |

**Commodity Line Description:** DEP Building 37: De-icing

**Extended Description:**  
DEP Building 37: De-icing

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price  |
|------|---------------------|-------------------|----------|------|-------------|
| 8    | 72102903            |                   |          | EA   | 2500.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          |      |             |

**Commodity Line Description:** DEP Building 37: Snow 1-6"

**Extended Description:**  
DEP Building 37: snow 1-6"

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price  |
|------|---------------------|-------------------|----------|------|-------------|
| 9    | 72102903            |                   |          | EA   | 2500.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          |      |             |

**Commodity Line Description:** DEP Building 37: Snow>6"

**Extended Description:**  
DEP Building 37: Snow >6"

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|------|------------|
| 10   | 72102903            |                   |          | HOUR | 245.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          |      |            |

**Commodity Line Description:** Hourly Labor Rate for Off-site Snow Removal

**Extended Description:**  
Hourly Labor Rate for Off-site snow removal.

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
GENERAL SERVICES DIVISION  
State Capitol  
Charleston, West Virginia 25305

Mack D. Scott  
Cabinet Secretary

Bill Barry  
Director

November 2, 2022

Advanced Tree & Lawn Care, LLC  
101 Southbrooke Dr.  
Hurricane, WV 25526

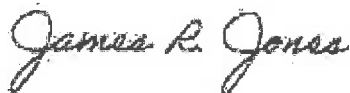
REF: CMA 0211 GSD2000000004, Snow Removal Services - Charleston Metro Buildings

Ms. Riffe,


The above referenced contract expires on November 14, 2022. The West Virginia Department of Administration, General Services Division wishes to renew the contract for one (1) year under the same pricing, specifications, terms and conditions. The renewal term of the contract will be November 15, 2022 through November 14, 2023. If you are in agreement to renew this contract, please sign below and return via email to [James.R.Jones@wv.gov](mailto:James.R.Jones@wv.gov), or fax at 304-558-1475 at your earliest convenience.

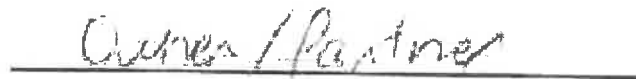
If you have any questions, please feel free to contact me.

Thank you,



James R. Jones  
Procurement Administrator, General Services Division

 \_\_\_\_\_ 11/2/22  
Name/Signature Date

 \_\_\_\_\_  
Title