



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 12-19-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0211 4554 GSD220000011 3	Procurement Folder:	1009544
Document Name:	Building 54 Chiller Rental and De-installation.	Reason for Modification: Change Order 1 To Renew and Increase Contract	
Document Description:	Building 54 Chiller Rental		
Procurement Type:	Central Sole Source		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-04-17
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-12-16

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	00000206308	Requestor Name:	William D Pate
CP&H INC		Requestor Phone:	304-352-5487
1500 MORGANTOWN INDUSTRIAL PARK		Requestor Email:	william.d.pate@wv.gov
MORGANTOWN	WV		
US	26501-2339		
Vendor Contact Phone:	304-296-7135		
Extension:			
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

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FILE LOCATION _____

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION - BLDG 54 400 ADAMS ST FAIRMONT WV 26554 US

Total Order Amount: \$191,220.00

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara J. [Signature]</i> 12/21/2022 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John D. [Signature]</i> 12-22-2022 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>[Signature]</i> 12/27/2022 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order 1

Change Order No. 1 is issued to renew the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders, except that the contract (unit prices, hourly rates, annual fee, etc.) is increased as defined in the attached documentation.

Effective date of renewal 12/17/22 through 12/16/23.

Original Contract Amount: \$76,488.00
Change Order #1 Increase: \$114,732.00
New Contract Amount: \$191,220.00

No other changes.

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72151201	8.00000	MO	9561.000000	\$76,488.00
Service From	Service To	Manufacturer		Model No	
2022-04-17	2022-12-16				

Commodity Line Description: Monthly Rental Fee

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72151201	12.00000	MO	9561.000000	\$114,732.00
Service From	Service To	Manufacturer		Model No	
2022-12-17	2023-12-16				

Commodity Line Description: Monthly Rental Fee - Renewal 1

Extended Description:


STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Mark Scott
Cabinet Secretary

William D. Barry
Director

MEMORANDUM

To: Melissa, Pettrey, Senior Buyer, State Purchasing Division
From: Cody Taylor, Procurement Specialist, General Services Division
Date: December 6, 2022
Ref: **Change Order #1 – CCT 0211 GSD220000011 Building 54 Chiller Rental and De-Installation**



Melissa:

Please accept this memorandum as explanation and justification for our request for Change Order No.1 to contract (CCT 0211 GSD220000011) with CP&H INC, Inc. for Building 54 Chiller Rental and De-Installation. Change Order No. 1 is issued to renew and increase the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders, except that the contract (unit prices, hourly rates, annual fee, etc.) is increased as defined in the attached documentation.

The agency is requesting a net increase of \$114,732.00. This change order is to renew at the original price of \$9,561.00 per month. This monthly fee over twelve months equates to the additional \$114,732.00.

Effective date of renewal December 17, 2022, through December 16, 2023.

Original Contract Amount: \$76,488.00
Change Order #1 Increase: \$114,732.00
New Contract Amount: \$ 191,220.00

No other changes to this contract.

If you need additional information, please feel free to contact me via email at cody.g.taylor@wv.gov or telephone at (304) 352-5531. Thank you!



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

William D. Barry
Director

November 16, 2022

CP&H Inc.
1500 Morgantown Industrial Park
Morgantown, WV 26501

Ref: CCT GSD2200000011 Building 54 Chiller Rental and De-installation

Attn: Mr. Wade

The above referenced contract expires, December 16, 2022. The General Services Division wishes to renew the contract for a one-year period under the same pricing, specifications, terms and conditions of the original contract. The renewal term of the contract will be December 16, 2022 through December 15, 2023. If you are in agreement to renew the contract, please sign below and return the form to Cody Taylor, via email Cody.G.Taylor@wv.gov or via fax at 304-558-1475 at your earliest convenience.

If you have any questions, please feel free to contact me.

Thank you,

Cody G. Taylor
Procurement Specialist, General Services Division



Name/Signature

Title



Date