



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 09-26-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 0947 0947 ERP2100000002 4	Procurement Folder:	685126
Document Name:	Travel Expense Management System	Reason for Modification:	Change Order No. 1 is issued to formally recognize the go-live date of this system and establish the effective term dates of the contract for the Advantage Cloud Hosting Fees.
Document Description:	Travel Expense Management System		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2020-11-30
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-04-30

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000197636	Requestor Name:	Edward Kent Hartsog
CGI TECHNOLOGIES & SOLUTIONS INC 11325 RANDOM HILLS RD		Requestor Phone:	(304) 558-2251
FAIRFAX VA 22030 US		Requestor Email:	kent.hartsog@wvsao.gov
Vendor Contact Phone:	864-554-2531	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	Not Entered		0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

23
 FILE LOCATION _____

INVOICE TO	SHIP TO
CONTROLLER ENTERPRISE RESOURCE PLANNING BOARD 1007 BULLITT STREET SUITE 400 CHARLESTON WV 25301 US	CONTROLLER ENTERPRISE RESOURCE PLANNING BOARD 1007 BULLITT STREET SUITE 400 CHARLESTON WV 25301 US

9-30-2022 BPT

Total Order Amount: \$1,646,909.00

Purchasing Division's File Copy

ENTERED

rw 9/26/22

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mindy Acott</i> 9/29/2022 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>John S. Gray</i> 9/13/2022 ELECTRONIC SIGNATURE ON FILE
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9/30/2022

Extended Description:

Change Order No. 01 is issued for Administrative Purposes to establish and memorialize the Implementation that was originally contemplated in the contract, and issue effective start and effective end dates with the successful implementation of this Travel Expense Management System on May 1, 2022. With the implementation complete, the five-year initial term for the Advantage Cloud Hosting can now commence.

Hosting Go-Live Date: May 1, 2022

Effective contract term dates: 05/01/2022 - 04/30/2027

optional renewals remaining: three (3)

No other changes. All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81111800	0.00000		0.000000	\$1,646,909.00
Service From	Service To	Manufacturer	Model No		
2020-11-30	2027-04-30				

Commodity Line Description: Travel Expense Management System

Extended Description:

Travel Expense Management System to support the State's travel authorization and expense reimbursement process.

See attached Pricing Page.



Jim Justice
Governor
Chair

John B. McCuskey
State Auditor
Executive Secretary

Riley Moore
State Treasurer
Member

State of West Virginia

West Virginia Enterprise Resource Planning Board
State Capitol, Building 1, Suite W-100
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

Toll Free: (877) 982-9148
Telephone: (304) 558-2251
Fax: (304) 558-5200
www.wvoasis.gov

Sept. 13, 2022

Mr. Toby Welch
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Re: CCT ERP2100000002 – Travel Expense Management System - Change Order #1

Mr. Welch:

The purpose of this Change Order #1 is pursuant to the Contract between the WV Enterprise Resource Planning Board on behalf of the State of West Virginia and CGI Technologies & Solutions, Inc.

The WV Enterprise Resource Planning Board has been working with the vendor CGI Technologies & Solutions, Inc. to implement the Travel Expense Management System, as defined with CCT ERP2100000002. The implementation efforts have been completed, and the system went live on May 1, 2022.

It is necessary that we establish the start date for the Advantage Cloud Hosting Fees, applicable to the hosting, maintenance, and support services for the system, commencing on the go-live date of May 1, 2022, and extending for the initial five-year term to April 30, 2027.

Attached with this memo is communication from the vendor accepting the go-live date of May 1, 2022 and recognizing the start date for the hosting.

Thank you for your prompt attention to this matter. If you have any questions, please call me at 304-935-0425.

Sincerely,

A handwritten signature in black ink, appearing to read "Evan Pauley".

Evan Pauley
Controller



INVOICE

Invoice US002102471
 Invoice date June 27, 2022
 Payment due date July 27, 2022
 Page 1 of 1

State of West Virginia
 Attention: Kent Hartsog
 WV OASIS ERP Project
 1815 Washington St, East
 Suite 301
 Charleston WV 25311
 United States

Customer number USA0000614
 Project 300000000047912
 Payment Term Net 30 Days
 CGI Contact McDurmont, Jeffery Roy
 Contract CCT 0947 0947 ERP210000002 1

Ship To Address: State of West Virginia WV OASIS ERP Project 1815 Washington St, East Suite 301 Charleston WV 25311
 United States

Description: MGD ADV: WVERP Travel - T3
 For billing inquiries please contact:
 client.services.crp@cgi.com / 514 841-3484 / 1 866 624-9056

Amount due: 570,648.00 USD

Description	MM-DD-YYYY	Quantity	UOM	Rate	VAT/TAX	Amount
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Invoicing period From 06-27-2022 To 06-27-2022

WV ERP - Travel Expense Management System Implementation & Installation to Acceptance						505,648.00
WV ERP - Travel Expense Management System Training Costs						65,000.00

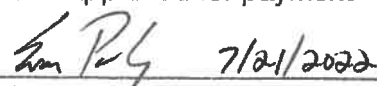
Total amount: 570,648.00

Total tax/VAT: 0.00

Exemption: EXEMPT

Amount due: 570,648.00 USD

I hereby certify
 that these
 items / services
 have been received
 and approved for payment


 EVAN PAULEY

Bank: Bank of America, Address: 1401 Elm Street 2nd Floor, Dallas TX 75202
 Check Payments: CGI Technologies and Solutions Inc, 12907 Collections Center Drive, Chicago, IL 60693
 Document classification: Confidential

CGI TECHNOLOGIES AND SOLUTIONS
 11325 Random Hills Road
 Fairfax (VA) 22030
 United States
 Tel: +1 7032678000

Company ID 54-0856778

ACCOUNT: 3752064485
 ACH PAYMENTS ABA: 111000012
 DOMESTIC WIRES ABA: 026009593
 Swift ID/BIC: BOFAUS3N

CONTRACT ITEMS

Item #	Item	Vendor Description	Unit of Measure	Quantity	Cost	Ref
1	Implementation and Installation to Acceptance	Migrate, configure, test, cut-over, etc.	Each	1	\$505,648.00	
2	License or Subscription Fees (including Mobile - if applicable)	Travel & Expense license already owned, no additional cost	Initial 5 yr Term	1	\$0.00	
3	Hosting Cost- if applicable	Advantage Cloud hosting of Adv 4 travel	Initial 5 yr Term	1	\$1,076,261.00	
4	Training Cost	includes Project Team, Train-The-Trainer & End User Training	Initial 5 yr Term	1	\$65,000.00	
5	Maintenance and Support - If applicable	Maint./Supp. covered by existing contract, no additional cost	Initial 5 yr Term	1	\$0.00	
6	Storage costs - if applicable	Storage costs are not applicable	Initial 5 yr Term	1	\$0.00	
***	***** **	Total Bid Amount for 5 year Initial Term	*****	*****	\$1,646,909.00	

CONTRACT SERVICES

Item #	Item	Vendor Description	Unit of Measure	Quantity	Cost	Ref
7	Year 8 Maintenance and Support/Warranty/Hosting	Optional Renewal for Year 6	Each	1	\$208,535.00	
8	Year Nine Maintenance and Support/Warranty/Hosting	Optional Renewal for Year 7	Each	1	\$214,791.00	
9	Year Ten Maintenance and Support/Warranty/Hosting	Optional Renewal for Year 8	Each	1	\$221,235.00	
Total Bid Amount (1+2+3+4+5+6+7+8+9) =					\$2,291,470.00	

Contract will be evaluated on all lines but **only awarded on five year term**.
 Renewal options for years 8, 9 and 10 will be initiated by the Agency, Agreed to by the Vendor and Processed by the West Virginia Purchasing Division as Change Orders for subsequent years. Vendor should not alter pricing page and should fill out pricing page as is. The addition of alterations to the pricing page and/or addition of commodities other than those listed on the pricing page online or as an attachment will result in disqualification of bid submittal.