



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 07-14-2022

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0926 1952 PSC2000000001 5	Procurement Folder:	589040
Document Name:	Court Reporting Services	Reason for Modification:	Change order #4 - contract renewal.
Document Description:	Court Reporting Services		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2019-08-21
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-08-20

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000161400 SARGENTS COURT REPORTING SERVICE INC 210 MAIN ST JOHNSTOWN PA 159011509 US Vendor Contact Phone: 814-536-8908 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Malena L Harding Requestor Phone: (304) 340-0333 Requestor Email: mharding@psc.state.wv.us <div style="text-align: center; font-size: 2em; font-weight: bold;">23</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ADMINISTRATION PUBLIC SERVICE COMMISSION 201 BROOKS ST CHARLESTON WV 25301 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount: _____ Open End

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *Monday - 7/15/2022*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Green*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *7/26/2022*
 ELECTRONIC SIGNATURE ON FILE

7/26/2022

Extended Description:

Change Order

Change Order No.4 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: August 21, 2022 through August 20, 2023.

Renewal Years/Months Remaining: 0

No other changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	82111603			LS	0.000000
	Service From	Service To			
Commodity Ln Discontinued					

Commodity Line Description: Please use Commodity Line No. 02 for Ordering.

Extended Description:

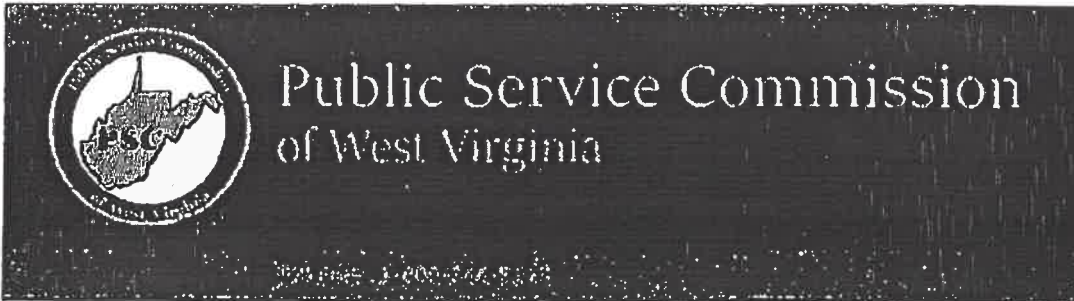
Line Discontinued.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	82111603			LS	0.000000
	Service From	Service To			

Commodity Line Description: Court Reporting

Extended Description:

Vendor's Pricing Page (Exhibit A) from bid submission as attached.



July 8, 2022

Sargents Court Reporting Service Inc.
210 Main St
Johnstown PA 15901-1509

Re: Contract Renewal CMA 0926 PSC2000000001

Sargent's Court Reporting Service, Inc. agrees to renew this contract under the same terms and conditions as set forth in the original contract, including any subsequent change orders. The renewal period will be valid from August 21, 2022 through August 20, 2023.

This is the final renewal period on this contract.

Sincerely,

Sara A. Sargent, President

Print name and title

Sara A. Sargent

Vendor Signature

7/8/2022

Date

PSC Agency Procurement Officer Approval

Melissa Harding 7/8/2022