



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Delivery Order

Order Date: 09-27-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CDO 0810 0805 DMT2300000010 1	<b>Procurement Folder:</b>	1108050
<b>Document Name:</b>	CDO off CMA PTR 22-6 to Purchase One ADA Minivan	<b>Reason for Modification:</b>	
<b>Document Description:</b>	CDO off CMA PTR 22-6 to Purchase One ADA Minivan		
<b>Procurement Type:</b>	Central Delivery Order		
<b>Buyer Name:</b>	David H Pauline		
<b>Telephone:</b>	304-558-0067		
<b>Email:</b>	david.h.pauline@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Master Agreement Number:</b>	CMA 0805 PTR2200000006 1
<b>Free on Board:</b>	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	VS0000004719	<b>Requestor Name:</b>	John S Caldwell
Rohrer Enterprises Inc		<b>Requestor Phone:</b>	(304) 558-9578
1515 State Rd		<b>Requestor Email:</b>	john.s.caldwell@wv.gov
Duncannon	PA		
<b>Vendor Contact Phone:</b>	717-957-3811	<b>Extension:</b>	
<b>Discount Details:</b>			

**23**  
 FILE LOCATION \_\_\_\_\_

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE	GENERAL MANAGER
PUBLIC TRANSIT DIVISION OF	PUBLIC TRANSIT DIVISION OF
BLDG 5 RM 663	KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY
1900 KANAWHA BLVD E	1550 FOURTH AVE
CHARLESTON	CHARLESTON
	WV 25305-0432
	WV 25324
US	US

**Total Order Amount:** \$63,890.00

Purchasing Division's File Copy

**ENTERED**

DATE: *9/27/22*  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Sept 27 9-27-22*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *Beverly Toler 9-28-22*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

CDO off CMA PTR 22-6 To Purchase one (1) ADA lowered floor minivan, Class D, one wheelchair position, white, 5310 logo stripes and agency name and phone number.

Agency name and number: Putnam County Aging Program PH: 304-755-2385

Unit to be titled to:

Putnam County Aging Program

2558 Winfield Road

St. Albans, WV 25177

Vehicle to be replaced: VIN: 1FTDS3ELXDDA47681 - 2013 Ford E-350

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25101502	1.00000	EA	\$63,890.0000	\$63,890.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
				2023-03-26	

**Commodity Line Description:** ADA Lowered Floor Minivan

**Extended Description:**

ADA Lowered Floor Minivan with one wheelchair position, white, 5310 logo and stripes with agency name and phone number



**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION**

**Division of Public Transit**

1900 Kanawha Boulevard East • Building Five • Room 663

Charleston, West Virginia 25305-0432

Telephone: (304) 558-0428 FAX: (304) 558-0174

TDD: (800) 742-6991

**William C. Robinson**  
Executive Director

**Jimmy D. Wriston, P.E.**  
Secretary of Transportation  
Commissioner of Highways

September 20, 2022

**MEMORANDUM**

**TO:** David Pauline, Senior Buyer  
Purchasing Division

**FROM:** John Caldwell, Purchasing Officer  
Division of Public Transit

**SUBJECT:** Justification to Purchase off of CMA PTR 22-6

A handwritten signature in black ink, appearing to read "John Caldwell", is written over the "FROM:" line of the memorandum.

The Division of Public Transit will be purchasing Two (2) Class D, ADA Lowered Floor Minivan form Rohrer Enterprises, Inc. in the amount of \$127,780.00. This vehicle will be utilized and titled to:

Putnam County Aging Program  
2558 Winfield Road  
St. Albans, WV 25177

This vehicle will be utilized to provide transportation services to the elderly and disabled citizens in its area of service.

The funding for this vehicle is from the Federal Transit Administration's Section 5310 Program. Under the Section 5310 Program, this vehicle will be paid at 80% by the Federal Transit Administration.

If you have any questions or need additional information, please call me at 304-414-8976 or email at [John.S.Caldwell@wv.gov](mailto:John.S.Caldwell@wv.gov)

**EXHIBIT A PRICING PAGE  
CMA PTR 22-6**

<b>Class</b>	<b>Vehicle Description</b>	<b>Unit Price Per Vehicle</b>
<b>A</b>	<b>Vehicle, One Wheelchair Position, White, No Stripes or Logos</b>	<b>\$62,260.00</b>
<b>B</b>	<b>Vehicle, One Wheelchair Position, Transit Systems Paint Scheme, (See Exhibit B)</b>	<b>\$63,045.00</b>
<b>C</b>	<b>Vehicle, One Wheelchair Position, Transit Systems Paint Scheme, (See Exhibit C)</b>	<b>\$63,435.00</b>
<b>D</b>	<b>Vehicle, One Wheelchair Position, White, 5310 Logo, Stripes and Agency Name and Phone Number (See Exhibit D)</b>	<b>\$63,890.00</b>

**ADA LOWERED FLOOR MINIVANS**