



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Delivery Order**

Order Date: 09-27-2022

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

|                              |  |                                 |                          |
|------------------------------|--|---------------------------------|--------------------------|
| <b>Order Number:</b>         | CDO 0810 0805 DMT2300000004 1                    | <b>Procurement Folder:</b>      | 1108135                  |
| <b>Document Name:</b>        | CDO off CMA PTR 22-6 to Purchase One ADA Minivan | <b>Reason for Modification:</b> |                          |
| <b>Document Description:</b> | CDO off CMA PTR 22-6 to Purchase One ADA Minivan |                                 |                          |
| <b>Procurement Type:</b>     | Central Delivery Order                           |                                 |                          |
| <b>Buyer Name:</b>           | David H Pauline                                  |                                 |                          |
| <b>Telephone:</b>            | 304-558-0067                                     |                                 |                          |
| <b>Email:</b>                | david.h.pauline@wv.gov                           |                                 |                          |
| <b>Shipping Method:</b>      | Best Way   | <b>Master Agreement Number:</b> | CMA 0805 PTR2200000006 1 |
| <b>Free on Board:</b>        | FOB Dest, Freight Prepaid                        |                                 |                          |

| VENDOR                                  |                         | DEPARTMENT CONTACT         |                        |
|---|-------------------------|----------------------------|------------------------|
| <b>Vendor Customer Code:</b>            | VS0000004719            | <b>Requestor Name:</b>     | John S Caldwell        |
| Rohrer Enterprises Inc<br>1515 State Rd |                         | <b>Requestor Phone:</b>    | (304) 558-9578         |
|   |                         | <b>Requestor Email:</b>    | john.s.caldwell@wv.gov |
| Duncannon                               | PA 17020-9535           |                            |                        |
| US                                      |                         |                            |                        |
| <b>Vendor Contact Phone:</b>            | 717-957-3811            | <b>Extension:</b>          |                        |
| <b>Discount Details:</b>                |                         |                            |                        |
|   | <b>Discount Allowed</b> | <b>Discount Percentage</b> | <b>Discount Days</b>   |
| #1                                      | No                      | 0.0000                     | 0                      |
| #2                                      | No                      |                            |                        |
| #3                                      | No                      |                            |                        |
| #4                                      | No                      |                            |                        |

**23**  
 FILE LOCATION \_\_\_\_\_

| INVOICE TO   | SHIP TO   |
|--|---|
| ACCOUNTS PAYABLE<br>PUBLIC TRANSIT DIVISION OF<br>BLDG 5 RM 663<br>1900 KANAWHA BLVD E<br>CHARLESTON WV 25305-0432<br>US | GENERAL MANAGER<br>PUBLIC TRANSIT DIVISION OF<br>KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY<br>1550 FOURTH AVE<br>CHARLESTON WV 25324<br>US |

**Total Order Amount:** \$63,890.00

Purchasing Division's File Copy

**ENTERED**

9/27/22  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Janey Day* 9-27-22  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *Beverly Toler* 9-28-22  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

CDO off CMA PTR 22-6 to purchase one (1) ADA lowered floor minivan, Class D, vehicle, one wheelchair position, white, 5310 logo and stripes and agency name and phone number. Agency Name: Council on Aging, Inc. PH: 304-294-8800

To be utilized and titled to:  
Council on Aging, Inc.  
695 Mountaineer Boulevard  
Mullens, WV 25882

Vehicles to be replaced: VIN: 2C4RDGBG2HR733523 - 2017 vehicle

| Line         | Commodity Code | Quantity     | Unit     | Unit Price    | Total Price |
|--------------|----------------|--------------|----------|---------------|-------------|
| 1            | 25101502       | 1.00000      | EA       | \$63,890.0000 | \$63,890.00 |
| Service From | Service To     | Manufacturer | Model No | Delivery Date |             |
|              |                |              |          | 2023-03-26    |             |

**Commodity Line Description:** ADA Lowered Floor Minivan

**Extended Description:**

ADA Lowered Floor Minivan with one wheelchair position, white, 5310 logo and stripes with agency name and phone number



**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
Division of Public Transit**

1900 Kanawha Boulevard East • Building Five • Room 663

Charleston, West Virginia 25305-0432

Telephone: (304) 558-0428 FAX: (304) 558-0174

TDD: (800) 742-6991

**William C. Robinson  
Executive Director**

**Jimmy D. Wriston, P.E.  
Secretary of Transportation  
Commissioner of Highways**


September 20, 2022

**MEMORANDUM**

**TO: David Pauline, Senior Buyer  
Purchasing Division**

**FROM: John Caldwell, Purchasing Officer  
Division of Public Transit**

**SUBJECT: Justification to Purchase off of CMA PTR 22-6**



The Division of Public Transit will be purchasing One (1) Class D, ADA Lowered Floor Minivan from Rohrer Enterprises, Inc. in the amount of \$63,890.00. This vehicle will be utilized and titled to:

**Council on Aging, Inc.  
695 Mountaineer Boulevard  
Mullens, WV 25882**

This vehicle will be utilized to provide transportation services to the elderly and disabled citizens in its area of service.

The funding for this vehicle is from the Federal Transit Administration's Section 5310 Program. Under the Section 5310 Program, this vehicle will be paid at 80% by the Federal Transit Administration.

If you have any questions or need additional information, please call me at 304-414-8976 or email at [John.S.Caldwell@wv.gov](mailto:John.S.Caldwell@wv.gov)