



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 06-13-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CDO 0805 0805 PTR2200000009 2	Procurement Folder:	931464
Document Name:	cancel-CDO off CMA PTR 21-5 to purchase 3 ADA lowered miniv	Reason for Modification:	Change Order No. 1 is issued to cancel the purchase order in its entirety and to release any and all funds associated with the delivery order.
Document Description:	CDO off CMA PTR 21-5 to purchase 3 ADA lowered floor minivan		
Procurement Type:	Central Delivery Order		
Buyer Name:	David H Pauline		
Telephone:	304-558-0067		
Email:	david.h.pauline@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0805 PTR2100000005 2
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000004719	Requestor Name:	John S Caldwell
Rohrer Enterprises Inc		Requestor Phone:	(304) 558-9578
1515 State Rd		Requestor Email:	john.s.caldwell@wv.gov
Duncannon	PA 17020-9535		
US			
Vendor Contact Phone:	717-957-3811	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		0
#3	No		0
#4	No		0

23
 FILE LOCATION _____

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE	GENERAL MANAGER
PUBLIC TRANSIT DIVISION OF	PUBLIC TRANSIT DIVISION OF
BLDG 5 RM 663	KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY
1900 KANAWHA BLVD E	1550 FOURTH AVE
CHARLESTON WV 25305-0432	CHARLESTON WV 25324
US	US

Total Order Amount: \$0.00

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara [Signature]* 7/26/2022
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *[Signature]* 7/27/2022
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order:

Change Order 1

Change Order No. 1 is issued to cancel this purchase order in its entirety and to release all funds associated with the delivery order.

Effective date of cancellation 6/13/22

no other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25101502	0.00000	EA	\$50,547.0000	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: Class D Vehicle - ADA Lowered Minivans

Extended Description:

Class D Vehicle, One Wheelchair Position, White, 5310 Logo, Stripes and agency Name and phone number



**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Public Transit**

**1900 Kanawha Boulevard East • Building Five • Room 663
Charleston, West Virginia 25305-0432**

**Telephone: (304) 558-0428 FAX: (304) 558-0174
TDD: (800) 742-6991**

**William C. Robinson
Executive Director**

**Jimmy D. Wriston, P.E.
Secretary of Transportation
Commissioner of Highways**

June 13, 2022

MEMORANDUM

**TO; David Pauline, Senior Buyer
Purchasing Division**

**FROM: John Caldwell, Purchasing Officer
Division of Public Transit**

SUBJECT: Cancellation of CDO PTR 22-9 ADA van for Family Service Upper Ohio Valley

A handwritten signature in cursive script that reads "John Caldwell".

Change Order 1 is issued to cancel the purchase order in its entirety and to release any and all funds associated with the delivery order. A price increase on CMA PTR 21-5 was requested but the vendor, Rohrer Enterprises, Inc. was unable to produce original invoices to show the pass-through cost increase. This documentation was necessary for Purchasing Division to allow the increase, but since Rohrer was unable to produce the documentation, the price increase was not approved. Consequently, the Division of Public Transit is asking that this CDO be cancelled in its entirety.

If you have any questions, or require additional information, please contact me at 304-414-8976 or email John.S.Caldwell@wv.gov. Thank you