



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Delivery Order**

Order Date: 06-13-2022

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CDO 0805 0805 PTR2200000004 2	<b>Procurement Folder:</b>	929236
<b>Document Name:</b>	cancel-CDO off CMA PTR 21-5 to purchase one ADA Minivan	<b>Reason for Modification:</b>	
<b>Document Description:</b>	CDO off CMA PTR 21-5 to purchase one ADA Lowered Floor Miniv	Change Order No. 1 is issued to cancel the purchase order in its entirety and to release any and all funds associated with the delivery order.	
<b>Procurement Type:</b>	Central Delivery Order		
<b>Buyer Name:</b>	David H Pauline		
<b>Telephone:</b>	304-558-0067		
<b>Email:</b>	david.h.pauline@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Master Agreement Number:</b> CMA 0805 PTR2100000005 2	
<b>Free on Board:</b>	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	VS0000004719			<b>Requestor Name:</b>	John S Caldwell
Rohrer Enterprises Inc 1515 State Rd				<b>Requestor Phone:</b>	(304) 558-9578
Duncannon PA 17020-9535				<b>Requestor Email:</b>	john.s.caldwell@wv.gov
US				<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
<b>Vendor Contact Phone:</b>	717-957-3811	<b>Extension:</b>			
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	No		0		
#3	No		0		
#4	No		0		

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	GENERAL MANAGER PUBLIC TRANSIT DIVISION OF KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY 1550 FOURTH AVE CHARLESTON WV 25324 US

**Total Order Amount:** \$0.00

Purchasing Division's File Copy

**ENTERED**

*[Signature]*  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: 7/26/2022  
 ELECTRONIC SIGNATURE ON FILE

*[Signature]*  
 ENCUMBRANCE CERTIFICATION  
 DATE: 7/28/2022  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order:

Change Order 1

Change Order No. 1 is issued to cancel this purchase order in its entirety and to release all funds associated with the delivery order.

Effective date of cancellation 6/13/22

\*\*no other changes\*\*

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25101502	0.00000	EA	\$50,547.0000	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

**Commodity Line Description:** Class D Vehicle - ADA Lowered Minivans

**Extended Description:**

Class D Vehicle, One Wheelchair Position, White, 5310 Logo, Stripes and agency Name and phone number



**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION**

**Division of Public Transit**

1900 Kanawha Boulevard East • Building Five • Room 663

Charleston, West Virginia 25305-0432

Telephone: (304) 558-0428 FAX: (304) 558-0174

TDD: (800) 742-6991

**William C. Robinson**  
Executive Director

**Jimmy D. Wriston, P.E.**  
Secretary of Transportation  
Commissioner of Highways

**June 13, 2022**

**MEMORANDUM**

**TO: David Pauline, Senior Buyer**  
**Purchasing Division**

**FROM: John Caldwell, Purchasing Officer**  
**Division of Public Transit**

A handwritten signature in black ink that reads "John Caldwell".

**SUBJECT: Cancellation of CDO PTR 22-4 ADA van for Central WV Community Action, Inc.**

**Change Order 1 is issued to cancel the purchase order in its entirety and to release any and all funds associated with the delivery order. A price increase on CMA PTR 21-5 was requested but the vendor, Rohrer Enterprises, Inc. was unable to produce original invoices to show the pass-through cost increase. This documentation was necessary for Purchasing Division to allow the increase, but since Rohrer was unable to produce the documentation, the price increase was not approved. Consequently the Division of Public Transit is asking that this CDO be cancelled in its entirety.**

**If you have any questions, or require additional information, please contact me at 304-414-8976 or email [John.S.Caldwell@wv.gov](mailto:John.S.Caldwell@wv.gov). Thank you**