



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 08-04-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0805 0805 PTR2100000030 5	Procurement Folder:	873743
Document Name:	Cancel - CDO off CMA PTR17*8 to purchase three (3) Vehicles	Reason for Modification:	
Document Description:	CDO off CMA PTR17*8 to purchase three (3) Vehicles	Change Order No. 1 is issued to cancel the purchase order in its entirety and to release any and all funds associated with the delivery order.	
Procurement Type:	Central Delivery Order		
Buyer Name:	David H Pauline		
Telephone:	304-558-0067		
Email:	david.h.pauline@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA G805 PTR1700000008 5
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	VS0000004719	Requestor Name:	John S Caldwell	
Rohrer Enterprises Inc 1515 State Rd		Requestor Phone:	(304) 558-9578	
Duncannon PA 17020-9535		Requestor Email:	john.s.caldwell@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	717-957-3811			Extension:
Discount Details:				
	Discount Allowed	Discount Percentage	Discount Days	
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	GENERAL MANAGER PUBLIC TRANSIT DIVISION OF KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY 1550 FOURTH AVE CHARLESTON WV 25324 US

Total Order Amount:	\$0.00
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Purchasing Division's File Copy

ENTERED

8/9/22
 PURCHASING DIVISION AUTHORIZATION
 DATE: 8/10/2022
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: 8/10/2022
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order:

Change Order 1

Change Order No. 1 is issued to cancel this purchase order in its entirety and to release all funds associated with the delivery order.

Effective date of cancellation 8/4/22

no other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25101502	0.00000	EA	\$135,209.0000	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: Mid Size Medium duty Transit Vehicle

Extended Description:

CDO off CMA PTR17*8 to Purchase three (3) Class B vehicles, rear air suspension, extended length +4 contact Doug Pixler at 304-257-1414 for paint scheme details.

to be utilized and titled to:

Potomac Valley Transit Authority

185 Providence Lane

Petersburg, WV 26847

Replacing VIN# 5696, VIN# 5697, VIN# 5698



**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Public Transit**

1900 Kanawha Boulevard East • Building Five • Room 663
Charleston, West Virginia 25305-0432

Telephone: (304) 558-0428 FAX: (304) 558-0174
TDD: (800) 742-6991


William C. Robinson
Executive Director

Jimmy D. Wriston, P.E.
Secretary of Transportation
Commissioner of Highways

August 4, 2022

MEMORANDUM

TO; David Pauline, Senior Buyer
Purchasing Division

FROM: John Caldwell, Purchasing Officer 
Division of Public Transit

SUBJECT: Recommendation to Cancel CDO PTR 21-30 Freightliner Buses for PVTA

Change Order 1 is issued to cancel the purchase order in its entirety and to release any and all funds associated with the delivery order. A price increase on CMA PTR 17*8 was requested but the vendor, Rohrer Enterprises, Inc. was unable to produce original invoices to show the pass-through cost increase. This documentation was necessary for Purchasing Division to allow the increase, but since Rohrer Enterprises, Ince. Was unable to produce the documentation, the price increase was not approved. Consequently, the Division of Public Transit is asking that this CDO be cancelled in its entirety.

If you have any questions, or require additional information, please contact me at 304-414-8976 or email John.S.Caldwell@wv.gov. Thank you