



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

Order Date: 10-03-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0804 0804 RMA2200000006 3	Procurement Folder:	1020552
Document Name:	Replace 5000 Ties on SBVR	Reason for Modification:	Change order No. 1 to add notice to proceed. The term of the contract will run from 5/24/2022 - 5/24/2023 for the installation of 5,000 ties and tamping on the South Branch Valley Railroad..
Document Description:	(Construction) Replace 5000 ties on SBVR & Tamp		
Procurement Type:	Central Purchase Order		
Buyer Name:	David H Pauline		
Telephone:	304-558-0067		
Email:	david.h.pauline@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-05-24
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-05-24

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000210226			Requestor Name:	Lucinda K Butler
MORGAN RAIL SERVICE LLC				Requestor Phone:	(304) 538-2305
10152 HEDGESVILLE RD				Requestor Email:	cindy.k.butler@wv.gov
HEDGESVILLE	WV	25427		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION</div>	
US					
Vendor Contact Phone:	304-676-0961	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
STATE RAIL AUTHORITY 120 WATER PLANT DR  MOOREFIELD WV 26836 US	STATE RAIL AUTHORITY (DBA) SOUTH BRANCH VALLEY RAILROAD  120 WATER PLANT DR MOOREFIELD WV 26836 US

Total Order Amount:	\$698,700.00
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tanya H. 10/24/2022</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>10/25/2022</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>10/25/2022</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

CHANGE ORDER NO. 1 - TO ESTABLISH THE CONTRACT EFFECTIVE START AND EFFECTIVE END DATES, AND TO ISSUE THE NOTICE TO PROCEED FOR THE CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

CONTRACT TERM: 05/24/2022 THROUGH 05/23/2023.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72141603	5000.00000	EA	134.000000	670000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2022-05-24	2023-05-24				

**Commodity Line Description:** Replace 5000 Ties and Tamp

**Extended Description:**

Replace 5000 ties and tamp area between MP 22-32 on SBVR

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72141603	4800.00000	FT	5.000000	24000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2022-05-24	2023-05-24				

**Commodity Line Description:** Additional Gaging

**Extended Description:**

Additional Gaging of 4,800 feet of track

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72141603	1.00000	MILE	4700.000000	4700.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2022-05-24	2023-05-24				

**Commodity Line Description:** Additional Tamping - 1 mile

**Extended Description:**

Continuous tamping of an additional one mile on SBVR



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
**State Rail Authority**

120 Water Plant Drive • Moorefield, West Virginia 26836  
(304) 538-2305 • TDD: (800) 742-6991 • FAX: (304) 538-7474

Jimmy Wriston, P.E.  
Secretary of Transportation  
Commissioner of Highways

October 20, 2022

David Pauline  
Purchasing Division  
2019 Washington Street, East  
PO Box 50130  
Charleston, WV 25305-0130

Re: Justification for Back Dated Notice to Proceed for CPO RMA22\*6 -- Replace Ties on SBVR & Tamp

Dear Mr. Pauline:

I am writing this justification letter to explain why our notice to proceed needed to be back dated for our CPO with Morgan Rail Service. Basically, I just forgot to issue the NTP. I was trying to see if the contractor would be able to get the materials, so I didn't do it right away. When he notified us that he was ready to start the project, I simply forgot to do it. That is no excuse I know, it just totally got away from me!!

Sincerely,

A handwritten signature in cursive script that reads "Lucinda K. Butler".

Lucinda K. Butler, Commissioner

A handwritten signature in blue ink, appearing to read "Pauline" followed by a flourish.



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**Jimmy Wriston, P.E.**  
**Secretary of Transportation**  
**Commissioner of Highways**

May 24, 2022

Morgan Rail Service  
10152 Hedgesville Road  
Hedgesville, WV 25427

RE: CPO RMA22\*6 – Replace 5000 ties on SBVR & Tamp

Dear Mr. Saunders:

Please accept this letter as your formal notice to proceed with installation of 5,000 ties and tamping on the South Branch Valley Railroad. The term of the contract will run from 5/24/2022 – 5/24/2023.

If you have any questions, feel free to contact me at 304-538-2305.

Sincerely,

A handwritten signature in cursive script that reads "Cindy Butler".

Cindy Butler, Director