



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 09-29-2022

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0803 0066 DOT6620C029A 4	Procurement Folder:	736323
Document Name:	CHANGE ORDER 3	Reason for Modification:	Change Order No. 3 - Cancellation
Document Description:	ORIGINAL PROCUREMENT FOLDER: 658944		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-07-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-10-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000120162	Requestor Name:	Mistie R Jackson
ASPLUNDH TREE EXPERT CO		Requestor Phone:	(304)414-8947
941 Nixon DR		Requestor Email:	mistie.r.jackson@wv.gov
Mechanicsburg	PA		
US	17055		
Vendor Contact Phone:	999-999-9999		
Extension:			
Discount Details:			
Discount Allowed	Discount Percentage	Discount Days	
#1 No	0.0000	0	
#2 No			
#3 No			
#4 No			

**23**  
 FILE LOCATION \_\_\_\_\_

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City US	No City US
WV 99999	WV 99999

Total Order Amount: \_\_\_\_\_ Open End

Purchasing Division's File Copy

**ENTERED**

PURCHASING DIVISION AUTHORIZATION  
 DATE: *10/5/2022*  
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
 DATE: *10/12/2022*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *10/12/2022*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order No. 03 is issued to cancel this contract in its entirety and all funds associated with the contract.

Effective date of cancellation: 10/14/2022

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	10171700			EA	0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** HERBICIDES ,ADJUVANTS & MISC. PRODUCTS

**Extended Description:**

PRICING INCLUDED ON ATTACHED PRICING PAGES



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
**Division of Highways**

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505

D. Alan Reed, P.E.  
State Highway Engineer

Jimmy Wriston, P. E.  
Secretary of Transportation  
Commissioner of Highways

September 29, 2022

Arborchem Products (Division of Asplundh Tree Expert LLC)

The Purchasing Division is in the process of awarding the new contracts for Vegetation Management Products. To accomplish this, your contract CMA DOT6620C029A will be terminated effective 10/14/2022. The new contract will be effective upon its announced award

If you agree to cancel your contract early, please sign and return this letter to [DOTOperationsProcurement@wv.gov](mailto:DOTOperationsProcurement@wv.gov) no later than October 4, 2022

*Careasa Nichols*

9/29/2022

Careasa Nichols, Contracts Manager  
WVDOT Operations Division

*Arborchem Products - Todd Hagensbuch - Manager*

Vendor Name

*Todd Hag*

Vendor Signature

9-29-22

Date

*Dusty J. Smith*