



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 08-24-2022

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

|                              |  |                                     |            |
|------------------------------|--|-------------------------------------|------------|
| <b>Order Number:</b>         | CMA 0803 0085 DOT2200000034 2                  | <b>Procurement Folder:</b>          | 918011     |
| <b>Document Name:</b>        | HVAC MAINTENANCE AT DIVISION CENTRAL SIGN SHOP | <b>Reason for Modification:</b>     |            |
| <b>Document Description:</b> | HVAC MAINTENANCE AT DIVISION CENTRAL SIGN SHOP | CHANGE ORDER 1<br>TO RENEW CONTRACT |            |
| <b>Procurement Type:</b>     | Central Master Agreement                       |                                     |            |
| <b>Buyer Name:</b>           |  |                                     |            |
| <b>Telephone:</b>            |  |                                     |            |
| <b>Email:</b>                |  |                                     |            |
| <b>Shipping Method:</b>      | Best Way                                       | <b>Effective Start Date:</b>        | 2021-10-15 |
| <b>Free on Board:</b>        | FOB Dest, Freight Prepaid                      | <b>Effective End Date:</b>          | 2023-10-14 |

| VENDOR  |                         | DEPARTMENT CONTACT  |                       |
|---|-------------------------|---|-----------------------|
| <b>Vendor Customer Code:</b>                          | 000000202408            | <b>Requestor Name:</b>  | Bruce F Miller        |
| CASTO TECHNICAL SERVICES INC<br>540 LEON SULLIVAN WAY |                         | <b>Requestor Phone:</b>   | (304) 558-9454        |
| CHARLESTON WV 25322                                   |                         | <b>Requestor Email:</b>   | bruce.f.miller@wv.gov |
| US  |                         | <div style="font-size: 2em; font-weight: bold;">23</div> <b>FILE LOCATION</b> _____ |                       |
| <b>Vendor Contact Phone:</b>                          | 999-999-9999 Extension: |   |                       |
| <b>Discount Details:</b>                              |                         |   |                       |
|   | <b>Discount Allowed</b> | <b>Discount Percentage</b>  | <b>Discount Days</b>  |
| #1  | No                      | 0.0000  | 0                     |
| #2  | No                      |   |                       |
| #3  | No                      |   |                       |
| #4  | No                      |   |                       |

| INVOICE TO  | SHIP TO  |
|---|--|
| DIVISION OF HIGHWAYS<br>TRAFFIC ENGINEERING DIVISION<br>1900 KANAWHA BLVD E, BLDG 5 RM A550<br>CHARLESTON WV 25305-0430<br>US | DIVISION OF HIGHWAYS<br>TRAFFIC ENG. TSC - CENTRAL SIGN SHOP<br>180 DRY BRANCH DR<br>CHARLESTON WV 25306<br>US |

*Tara Lyle*  
8/25/2022

**Total Order Amount:** \_\_\_\_\_ **Open End**

**Purchasing Division's File Copy**

**ENTERED**

**PURCHASING DIVISION AUTHORIZATION**  
 SIGNED BY : Tara Lyle  
 DATE: 2022-08-24  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: 8/29/2022  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
 DATE: 8/30/2022  
 ELECTRONIC SIGNATURE ON FILE

8/29/2022

**Extended Description:**

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 10/15/22 through 10/14/23

Renewal Years Remaining: 2

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|------|------------|
| 1    | 72101511            |                   |          | EA   | 0.000000   |
|      | <b>Service From</b> | <b>Service To</b> |          |      |            |
|      |                     |                   |          |      |            |

**Commodity Line Description:** HVAC MAINTENANCE AT DIVISION CENTRAL SIGN SHOP

**Extended Description:**

HVAC MAINTENANCE AT DIVISION CENTRAL SIGN SHOP - SEE ATTACHED PRICING PAGE FOR PRICING



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505

06/10/2022

Jimmy Wriston, P. E.  
Secretary of Transportation  
Commissioner of Highways

D. Alan Reed, P.E.  
State Highway Engineer

Casto Technical Services Inc.  
540 Leon Sullivan Way  
Charleston, WV 25322

Subject Contract Renewal: DOT2200000034 HVAC Maint. at CSS  
Procurement folder: 918011

Ms. Dunlap:

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 10/15/22 through 10/14/23 . If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to

ted.j.whitmore@wv.gov

Please contact the email listed above if you have any questions.  
Thank you,

Ted Whitmore-WVDOH

304-414-7373

Attachment

We agree to renew the contract for the period as state above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

April Dunlap  
Name/Signature

7/15/2022  
Date

Sales Support  
Title

PROCUREMENT USE ONLY  
Wendy Somers HDM 8/16/22  
Signature/Title/Date

RECEIVED

AUG 10 2022

BUSINESS MANAGER'S  
OFFICE