



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 08-16-2022

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0803 0085 DOT2200000014 2	Procurement Folder:	882605
Document Name:	CHANGE ORDER 1 SOIL ANCHORED FLEXIBLE DELINEATOR POSTS	Reason for Modification:	Change Order No. 1 To renew for another year
Document Description:	TYPE II SOIL ANCHORED FLEXIBLE DELINEATOR POSTS		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-09-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-08-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000164192 ARROW SAFETY DEVICE CO 123 DIXON ST  SELBYVILLE DE 19975 US Vendor Contact Phone: 302-856-2516 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Bruce F Miller Requestor Phone: (304) 558-9454 Requestor Email: bruce.f.miller@wv.gov  <b>23</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US

*9/8/22*  
Purchasing Division's File Copy

Total Order Amount:

Open End

**ENTERED**

PURCHASING DIVISION AUTHORIZATION  
DATE: *Tarah 8/19/2022*  
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
DATE: *John S. Gray*  
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
DATE: *Melinda Stelen*  
AUG 23 2022  
ELECTRONIC SIGNATURE ON FILE

*8/22/2022*

**Extended Description:**

CHANGE ORDER NO. 1

TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICING, AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE: 09/01/2022 THROUGH 08/31/2023

RENEWALS REMAINING: 2

ALL PROVISIONS OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT.

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	46161508			EA	0.000000
	Service From	Service To			
Commodity Line Description					

**Commodity Line Description:**     Type II Soil Anchored Flexible Delineator Posts

**Extended Description:**

TYPE II SOIL ANCHORED FLEXIBLE DELINEATOR POSTS - SEE ATTACHED PRICING SHEET FOR PRICING



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505

06/23/2022

Jimmy Wriston, P. E.  
Secretary of Transportation  
Commissioner of Highways

D. Alan Reed, P.E.  
State Highway Engineer

Travis Wyschock  
Arrow Safety Device  
123 Dixon St  
Selbyville, DE 19975

Subject Contract Renewal: DOT22\*14 8521C2049  
Procurement folder: 882605

Mr. Wyschock,

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 9/1/22 through 8/31/23 . If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to

bruce.f.miller@wv.gov

Please contact the email listed above if you have any questions.  
Thank you,

Bruce Miller

TRETSR

We agree to renew the contract for the period as state above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

Name/Signature  
Sales/Purchasing  
Title

07/08/2022  
Date

PROCUREMENT USE ONLY
 Signature/Title/Date





**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION**

**Division of Highways**

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**D. Alan Reed, P.E.**  
State Highway Engineer

**Jimmy Wriston, P. E.**  
Secretary of Transportation  
Commissioner of Highways

**July 15, 2022**

**W. Michael Sheets**  
Director - Purchasing Division  
State Capitol Complex - Building 15  
2019 Washington Street East  
Charleston, West Virginia 25305

**Purchase Order 8521C2049 – DOT22\*14**  
**Type II Soil Mounted Flexible Delineators**

**Dear Mr. Sheets:**

The West Virginia Division of Highways requests that you renew the subject purchase order contract for another year under the same terms, prices, and conditions as the original. The vendor is a reputable company that has provided good service to the Division of Highways. The current contract prices are reasonable for the material being provided.

Should you have further questions or comments, please feel free to contact Bruce Miller at 304-414-7355.

**Sincerely,**

**Jimmy Wriston, P. E.**  
Secretary of Transportation  
Commissioner of Highways

**JDW:Cw**

**Attachments**

**cc: Dusty Smith**



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D. Alan Reed, P.E.  
State Highway Engineer

Jimmy Wriston, P. E.  
Secretary of Transportation  
Commissioner of Highways

July 15, 2022

**MEMORANDUM**

TO: BP – Kristy James

FROM: OS – Cindy Cramer *Cindy Cramer*

THRU: HO – Greg Bailey *Greg Bailey*  
CH – Alan Reed *Alan Reed*

SUBJECT: Purchase Requisition No. DOT8521C2049  
Type II Soil Mounted Flexible Delineators

Attached is a Purchase Requisition and transmittal letter for the renewal of the subject Contract with Arrow Safety Device for Type II Soil Mounted Flexible Delineators. If acceptable, please sign and date where indicated, and return to Traffic Engineering Division (OS) for further handling.

Should you have any questions, please contact Ted Whitmore of our office at (304) 414-7373.

CLC:TWw

Attachments



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
**Division of Highways**

D. Alan Reed, P.E.  
 State Highway Engineer

1900 Kanawha Boulevard East • Building Five • Room 110  
 Charleston, West Virginia 25305-0430 • (304) 558-3505

Jimmy Wriston, P. E.  
 Secretary of Transportation  
 Commissioner of Highways

July 15, 2022

**MEMORANDUM**

TO: BP – Kristy James

FROM: OS – Cindy Cramer

ORIGINAL SIGNED BY  
 Cindy L. Cramer

THRU: HO – Greg Bailey  
 CH – Alan Reed

SUBJECT: Purchase Requisition No. DOT8521C2049  
Type II Soil Mounted Flexible Delineators

PREPARED BY: OS		
DATE: 7/15/2022		
	OFFICE	OK
5	SEC	OK
	CC	
4	CH	OK
3	HO	OK 7/21/22
1	OS	OK
7	PE	
2	BP	OK
6	CB	OK
8	OS	

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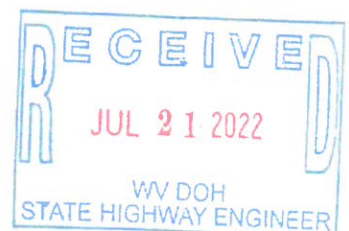


**RECEIVED**

JUL 26 2022

BUSINESS MANAGER'S  
 OFFICE

E.E.O./AFFIRMATIVE ACTION EMPLOYER





State of West Virginia  
Purchasing Division**PURCHASE REQUISITION**

Requisition No. <b>8521C2049 (DOT22*14)</b>	Buyer <b>JE</b>	Requisition Date <b>7/15/2022</b>
Agency/Invoice To:	TEAM Code	WVFIMS Document # <b>9017 2023 0803 277 121</b>

**DIVISION OF HIGHWAYS  
TRAFFIC ENGINEERING DIVISION  
BUILDING 5, ROOM A550  
1900 KANAWHA BLVD EAST  
CHARLESTON, WV 25305-0430**

Suggested Vendors:

See attached

Agency/Ship To:	TEAM Code
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Various WVDOT locations.

**This Section Only For: Releases, Direct Purchases, Emergency Purchases & Agreements**  
Vendor Name & Address:

**Arrow Safety Device  
123 Dixon St  
Selbyville, DE 19975**

**PURCHASING DIVISION'S USE ONLY**

Commodity Code: \_\_\_\_\_

Instructions: \_\_\_\_\_

Vendor 000000164192

Address ID CV10001

WVFIMS Vendor #

TEAM Vendor #

Terms

F.O.B.

Destination

Item No.	Quantity	Description	Unit Price	Amount
		<b>CHANGE ORDER #1</b>		
		<i>Type of Purchase</i>		
		To renew contract an additional 12 months, effective September 1, 2022, 2022, through August 31, 2023, all in accordance with the original contract dated August 16, 2021.		
<p>Approved: <u>Carla Rotch</u> Business Manager</p> <p>Date: <u>7-26-22</u></p>				

Authorized  
Signature

Title Secretary of Transportation/Commissioner of Highways

Telephone (304) 558-3505

Total Estimated Value  
of this Requisition:

\$50,000.00

Maximum Budgeted Amount:

\$150,000.00

[www.state.wv.us/admin/purchase](http://www.state.wv.us/admin/purchase)