



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 08-04-2022

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CCT 0706 0706 MBC2200000001 4	<b>Procurement Folder:</b>	923270
<b>Document Name:</b>	Software support and maintenance	<b>Reason for Modification:</b>	Change Order #1 to renew contract.
<b>Document Description:</b>	Software support and maintenance		
<b>Procurement Type:</b>	Central Sole Source		
<b>Buyer Name:</b>	Joseph E Hager III		
<b>Telephone:</b>	(304) 558-2306		
<b>Email:</b>	joseph.e.hageriii@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-09-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2023-08-31

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000177928	<b>Requestor Name:</b>	Sara L Rogers
TECHNOLOGY PARTNERSHIP GROUP INC		<b>Requestor Phone:</b>	(304) 558-3971
8481 BASH ST STE 1300		<b>Requestor Email:</b>	sara.l.rogers@wv.gov
INDIANAPOLIS	IN 46250	<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US			
<b>Vendor Contact Phone:</b>	317-610-6100 Extension:		
<b>Discount Details:</b>			
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
OFFICE ASSISTANT 304-558-3971 MUNICIPAL BOND COMMISSION STE 1117 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US	OFFICE ASSISTANT 304-558-3971 MUNICIPAL BOND COMMISSION STE 1117 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US

**Total Order Amount:** \$47,000.00

Purchasing Division's File Copy

ENTERED

<b>PURCHASING DIVISION AUTHORIZATION</b>  DATE: <i>MunX Oct 8/23/2022</i> ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b>  <i>John S. Gron</i> DATE: <i>8/23/2022</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b>  <i>[Signature]</i> DATE: <i>8/24/2022</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order

Change Order #1 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal September 1, 2022 through August 31, 2023

Renewal Years/Months Remaining: 3 (three)

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112201	0.00000		0.000000	\$22,500.00
Service From	Service To	Manufacturer		Model No	
2021-09-01	2022-08-31				

**Commodity Line Description:** Software maintenance and support

**Extended Description:**

Enable priority software support and maintenance per attached documentation

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112201	0.00000		0.000000	\$1,000.00
Service From	Service To	Manufacturer		Model No	
2021-09-01	2022-08-31				

**Commodity Line Description:** Code Escrow

**Extended Description:**

Code Escrow for components of EnAble not utilized by MBC

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112201	0.00000		0.000000	\$22,500.00
Service From	Service To	Manufacturer		Model No	
2022-09-01	2023-08-31				

**Commodity Line Description:** Software maintenance and support

**Extended Description:**

Support and Maintenance - 1st Renewal

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112201	0.00000		0.000000	\$1,000.00
Service From	Service To	Manufacturer		Model No	
2022-09-01	2023-08-31				

**Commodity Line Description:** Code Escrow

**Extended Description:**

Code Escrow for components of EnAble not utilized by MBC - 1st Renewal



**WEST VIRGINIA  
MUNICIPAL BOND COMMISSION**

**MATT IRBY**  
State Tax Commissioner  
Chair

**RILEY MOORE**  
State Treasurer

**JOHN B. McCUSKEY**  
State Auditor

Suite 1117  
900 Pennsylvania Avenue  
Charleston, West Virginia 25302  
(304) 558-3971  
FAX (304) 558-1280

**LINDA K. EPLING**  
Member

**STEPHEN T. WILLIAMS**  
Member

**SARA L. ROGERS**  
Executive Director

July 14, 2022

Technology Partnership Group  
Ms. Terri Eakins  
9860 Westpoint Drive, Suite 700  
Indianapolis, IA 46256

Dear Ms. Eakins:

RE: CCT MBC22\*1 – Renewal

Subject to the approval of the Director of Purchasing and the Attorney General, the West Virginia Municipal Bond Commission will exercise its option to renew Purchase Order CCT MBC22\*1 for the period September 1, 2022 through August 31, 2023, under the same terms and conditions of the original purchase order and any subsequent change orders. Please return this letter with the appropriate company signature indicating your acknowledgement of this renewal along with the completed Affidavit form.

  
Sara Rogers, Executive Director  
WV Municipal Bond Commission

7/14/22  
Date

  
Terri Eakins  
Technology Partnership Group

7/26/2022  
Date




STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information Officer

**M E M O R A N D U M**

**TO:** Sara Rogers, Executive Director  
Municipal Bond Commission

**FROM:** Joshua D. Spence, Chief Information Officer  
Office of Technology 

**SUBJECT:** INFORMATION TECHNOLOGY PROCUREMENT  
CCT 0706 MBC22\*1 IS&C NUMBER: 2022-8219

**DATE:** August 22, 2022

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West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request to renew proprietary EnABLE software maintenance and support, the Office of Technology has determined:

**X** That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).