



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 07-12-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0705 0705 LOT2200000008 2	Procurement Folder:	960733
Document Name:	ARCHITECTURAL SERVICES FOR WV LOTTERY ROOF PROJECT	Reason for Modification:	
Document Description:	Architectural/Engineering Services for Roofing Project	To add 534.18 in reimbursable expenses to the contract amount.	
Procurement Type:	Central Purchase Order		
Buyer Name:	Toby L Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000206862 MCKINLEY AND ASSOCIATES INC 32 20TH ST STE 100 WHEELING WV 26003 US Vendor Contact Phone: 304-233-0140 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Jodi R Hash Requestor Phone: (304) 558-0500 Requestor Email: jhash@wvlottery.com <div style="text-align: center; font-size: 2em; font-weight: bold;">23</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE LOTTERY PO BOX 2067 CHARLESTON WV 25327-2067 US	PURCHASING LOTTERY 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US

Total Order Amount:	\$33,534.18
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Purchasing Division's File Copy

ENTERED

<i>TW 7/13/22</i> PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark O'Neil - 7/14/2022</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Green - 7/26/2022</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>7/26/2022</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order 1

To add \$534.18 in reimbursable expenses to the contract amount.

Total contract \$33,534.18

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101508	0.00000		0.000000	33000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Architectural engineering

Extended Description:

In accordance with W. Va. Code 5G-1-1 (et seq)
A/E Services for a method of correction for the WV Lottery HQ Building Roof.
AIA Article 11.1 Compensation:
Fixed Fee of \$33,000.00 based on Scope of Work described in Section 1.1.1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81101508	0.00000		0.000000	534.18
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Architectural engineering

Extended Description:

In accordance with W. Va. Code 5G-1-1 (et seq)
A/E Services for a method of correction for the WV Lottery HQ Building Roof.
AIA Article 11.1 Compensation:
Fixed Fee of \$33,000.00 based on Scope of Work described in Section 1.1.1

McKINLEY
ARCHITECTURE + ENGINEERING

I hereby certify that the items listed hereon
have been received (or services completed)
and approved for payment.

Remit to:
McKinley & Associates
The Maxwell Centre
32 20th Street, Suite 100
Wheeling, WV 26003

JUN 21 2022
John A. Myers
Signature
John A. Myers 6/29/22
Print name and Date
SAC 6/27/22

Invoice Total Due: \$24,294.18

WV Lottery Finance Department
PO Box 2067
Charleston, WV 25302

June 21, 2022
Invoice Number: 22004.01 - 0000001
P/O#: CPO 0705 0705

Project Name: 22004.01 Lottery Building Roof
Professional Services from April 28, 2022 to June 11, 2022

Basic Services:

A/E Project Fee	33,000.00				
Billing Phase	Percent of Fee	Fee	Percent Complete	Earned	Current Fee Billing
Schematic Design	20.00	6,600.00	100.00	6,600.00	6,600.00
Design Development	25.00	8,250.00	100.00	8,250.00	8,250.00
Construction Documents	30.00	9,900.00	90.00	8,910.00	8,910.00
Procurement	5.00	1,650.00	0.00	0.00	0.00
Construction Administration	20.00	6,600.00	0.00	0.00	0.00
		Totals		23,760.00	23,760.00
		Previous Fee Billing		0.00	
		A/E Project Fee			23,760.00
				Subtotal this Phase	\$23,760.00

Consultants

Tri-State Roofing & Sheet Metal Company			387.74	
Total Consultants	1.15 times		387.74	445.90

Reimbursable Expenses

Prints				
6/8/2022	Charleston Blueprint, LLC	Large Format Scan	80.25	
	Total Reimbursables	1.1 times	80.25	88.28
			Subtotal this Phase	\$534.18

Total this Invoice \$24,294.18

Project	22004.01	Lottery Building Roof	Invoice	0000001
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Billings to Date

	Current	Prior	Total	Received	Balance Due
Basic Services	23,760.00	0.00	23,760.00		
Consultant	445.90	0.00	445.90		
Reimb. Expense	88.28	0.00	88.28		
Totals	24,294.18	0.00	24,294.18	0.00	24,294.18

Billing Backup

MCKINLEY & ASSOCIATES INC.

Consultants

Tri-State Roofing & Sheet Metal Company

AP 0012681	5/10/2022	Tri-State Roofing & Sheet Metal Company / Roof Repairs, Charleston Lottery / Invoice: 46135, 3/11/2022	387.74		
	Total Consultants		1.15 times	387.74	445.90

Reimbursable Expenses

Prints

AP 0012741	6/8/2022	Charleston Blueprint, LLC / Large Format Scan / Invoice: 194673, 5/25/2022	80.25		
	Total Reimbursables		1.1 times	80.25	88.28

Subtotal this Phase	\$534.18
Agreed Upon Fee	\$534.18
Total this Report	\$534.18



TRI-STATE

ROOFING & SHEET METAL COMPANY

P.O. BOX 1231, CHARLESTON, WV 25324 • TELEPHONE (304) 755-8135 • FAX: (304) 755-5275 WV CONTRACTORS LICENSE NO. WV000104
 EMAIL: charleston@tri-stateservice.com • WEBSITE ADDRESS: www.tri-stateservicegroup.com

invoice

INVOICE DATE	INVOICE NO.	PAGE
3/11/22	46135	1

SOLD TO: MCKINLEY & ASSOCIATES
 129 SUMMERS ST #201
 CHARLESTON, WV 25301

SHIP TO: WV LOTTERY
 900 PENNSYLVANIA AV
 CHARLESTON, WV

PURCHASE ORDER NO.	SHIP VIA	SHIP DATE	TERMS
			NET 30 DAYS

Job # 811595 CHARLESTON LOTTERY- CORE

PERFORM ROOF REPAIRS PER ATTACHED WORK ORDER.

This billing includes all costs and markups to perform the work as described including labor, material, taxes, supervision, insurance, tools and equipment, shop and warehouse expenses, vehicular cost, record keeping, dump charges and environmental compliance.

SALE AMOUNT	362.38
MISC. CHARGES	
SALES TAX	25.36
FREIGHT	
TOTAL	387.74

TRI-STATE ROOFING & SHEET METAL COMPANY

P.O. Box 1231 Charleston, WV 25324 | (304) 755-8135, FAX (304) 755-5275 | Contractor Lic. # WV000104 | Website: www.tri-stateservicegroup.com

DATE 3/1/22

ROOFING WORK ORDER

JOB # B11595



I CUSTOMER <u>McKinley Architecture</u> N MFG JOB # <u>1/2 Engineering</u> O PO # _____ I ADDRESS _____ C CITY / STATE _____ E PHONE _____ T CONTACT _____ O CALL FOR APPT: <input type="checkbox"/> No <input type="checkbox"/> Yes By _____	BLDG NAME <u>NV Lottery</u> W ROOF AREA(S) <u>Section A</u> O ADDRESS <u>900 Pennsylvania Ave</u> K CITY/STATE <u>Charleston, WV</u> M CONTACT <u>Joe Jones</u> A PHONE (SITE) _____ T PHONE # (CELL) <u>304.389.4621</u> Emergency Response? _____
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ROOF TYPE	<input checked="" type="checkbox"/> EPDM <input type="checkbox"/> PVC <input type="checkbox"/> TPO: <input type="radio"/> Adhered <input type="radio"/> Ballast <input type="radio"/> M.A.S. <input type="checkbox"/> METAL: <input type="radio"/> S.S. <input type="radio"/> Lap
	<input checked="" type="checkbox"/> BUR <input type="checkbox"/> MOD-BIT: <input type="radio"/> Gravel <input type="radio"/> Smooth <input type="radio"/> Granulated <input type="checkbox"/> SHINGLE <input type="checkbox"/> SLATE <input type="checkbox"/> TILE

Customer Description of Problem: Provide core Sample of Section A. Inspect Roof.

Roof Service	ROOF DRAWING	DESCRIPTION OF REPAIRS/WORK PERFORMED
<input type="checkbox"/> Drains <input type="checkbox"/> Inspected <input type="checkbox"/> Cleaned <input type="checkbox"/> Gutter <input type="checkbox"/> Inspected <input type="checkbox"/> Cleaned <input type="checkbox"/> Downspout <input type="checkbox"/> Inspected <input type="checkbox"/> Cleaned <input type="checkbox"/> Field <input type="checkbox"/> Perimeter <input type="checkbox"/> Edge metal <input type="checkbox"/> Coping <input type="checkbox"/> Flashing <input type="checkbox"/> Wall <input type="checkbox"/> Curb <input type="checkbox"/> Cntr Flash <input type="checkbox"/> Wall <input type="checkbox"/> Curb <input type="checkbox"/> Ceiling Tile		<p>#1 made core cut near wall 2 in ISO, cleaned and repaired with 6" cover strip & sealant</p> <p>#2 made core cut near Drain 2 in ISO, cleaned and repaired with 6" cover strip & sealant</p>

QTY	MATERIAL DESCRIPTION	QTY	MATERIAL DESCRIPTION	QTY	MATERIAL DESCRIPTION
min	Cleaner				
min	Primer				
1 ft	6" cover strip				
1	Lap caulk				

SERVICE TECHNICIAN <u>Steve Facey</u>	WEATHER <u>S</u>	TEMP <u>60</u>	START DATE <u>3-4-22</u>	FINISH DATE <u>3-4-22</u>
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WEATHER CODE: Sunny (S) Rain (R) Snow (SN) WINDY (W) OVERCAST (O) DRIZZLE (D) ICE (I)

TECH RECOMMENDATIONS: _____

<input type="checkbox"/> Billable T & M	<input type="checkbox"/> Work In Progress
<input type="checkbox"/> Manufacturer's Wty.	<input checked="" type="checkbox"/> Complete
<input type="checkbox"/> Tri-State Wty.	Customer Signature _____

Tri-State Roofing & Sheet Metal will make repairs to localized areas that appear to be the source of leaks and will make a good faith effort to locate and try to stop leaks. Tri-State Roofing & Sheet Metal does not warrant that further leaks will not occur. Depending upon the condition, age and type of roof, future leaks may well be expected. Tri-State Roofing & Sheet Metal is not responsible for indoor air quality, interior or consequential damages, including mold, mildew, loss of use, damage to personal property, personal injury or claims from building occupants.