



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 08-22-2022

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0702 0702 TAX2200000002 2	Procurement Folder:	914111
Document Name:	CHANGE ORDER 1	Reason for Modification:	CHANGE ORDER 1 CHANGE ORDER ISSUED TO RENEW THE CONTRACT AT THE SAME TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT.
Document Description:	INCOME TAX BOOK PRINTING AND DISTRIBUTION		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-10-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-10-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000218518	Requestor Name:	Wanda Branham
V G REED AND SONS INCORPORATED 1002 S 12TH ST		Requestor Phone:	(304) 558-8700
LOUISVILLE KY 40210 US		Requestor Email:	wanda.l.branham@wv.gov
Vendor Contact Phone:	502-560-0123	<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Extension:			
Discount Details:			
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

INVOICE TO	SHIP TO
OPERATIONS DIVISION TAX DIVISION OF PO BOX 11748 CHARLESTON WV 25339-1748 US	WAREHOUSE TAX DIVISION OF 1315 HANSFORD ST CHARLESTON WV 25301-1447 US

8/25/2022

Total Order Amount: _____ **Open End**

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara 8/24/2022*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray 8/25/2022*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *8/25/2022*
 ELECTRONIC SIGNATURE ON FILE

8/25/2022

Extended Description:

OPEN END CONTRACT

INCOME TAX BOOKLETS

CHANGE ORDER 1 IS ISSUED TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATED OF THE RENEWAL 10/15/22 THROUGH 10/14/23.

RENEWALS REMAINING: 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	82121500			EA	0.240000
	Service From	Service To			

Commodity Line Description: PRINTING IT-140 2021 WV PERSONAL INCOME TAX BOOKLET

Extended Description:

AS PER 3.1.1

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	44121505			EA	0.050000
	Service From	Service To			

Commodity Line Description: PRINTING & INSERTING OF ENVELOPES INTO THE IT-140

Extended Description:

AS PER SECTION 3.1.2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	80141800			EA	0.010000
	Service From	Service To			

Commodity Line Description: DIRECT & BULK MAILING OF THE IT-140 2017 INCOME TAX BOOKLET

Extended Description:

AS PER SECTION 3.1.3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	82121500			PM	669.000000
	Service From	Service To			

Commodity Line Description: ALTERNATIVE PRICING PER THOUSAND FOR EXACT RERUN

Extended Description:

AS PER SECTION 3.1.4



Dave Hardy
Secretary of Revenue

STATE TAX DEPARTMENT

Matthew Irby
State Tax Commissioner

August 17, 2022

V G Reed & Sons, Inc
Jon Atherton
1002 South 12th Street
Louisville, KY 40210

Re: CMA TAX22*2

Dear Mr. Atherton

The West Virginia State Tax Division, Operations Division, would like to renew their contract with you for an additional year. If agreed and approved, the dates of services will be October 15, 2022, through October 14, 2023.

Please sign the below in acceptance of the renewal of this contract for one year at the same prices, terms, and conditions as the original contract.

Upon acceptance, please return this document to me via email to Tammy.L.Lambert@wv.gov or via U.S. Mail at WV State Tax Division, Attn: Operations Division, P.O Box 11748, Charleston WV 25301-1748.

If you should have any questions or need additional information, please contact me at (304) 558-0764.

Sincerely,

Tammy Lambert, Procurement Specialist
Operations Division

Accepted by:

Company name: V G Reed & Sons, Inc.

Signature: _____

Title: _____

Date: _____