



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

Order Date: 07-26-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0603 8310 ADJ2200000037 3	Procurement Folder:	1014564
Document Name:	Civil Air Patrol Headquarters Charleston, WV	Reason for Modification:	CO#1 Issued to establish Notice to Proceed Date for term of contract.
Document Description:	Lap Seam Metal Roof System (Construction)		
Procurement Type:	Central Purchase Order		
Buyer Name:	David H Pauline		
Telephone:	304-558-0067		
Email:	david.h.pauline@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-07-11
Free on Board:	FOB Dest, Freight Allowed	Effective End Date:	2022-11-08

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000205730			Requestor Name:	Charles A Bowman
LEE REGER BUILDS INC PO BOX 1872				Requestor Phone:	(304) 561-6654
SHINNSTON WV 26431 US				Requestor Email:	charles.a.bowman26.nfg@army.mil
Vendor Contact Phone:	999-999-9999	Extension:		<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
STATE FINANCE ADJUTANT GENERALS OFFICE 1703 COONSKIN DR  CHARLESTON WV 25311-1085 US	WV WING CIVIL AIR PATROL - 304-343-8866 ADJUTANT GENERALS OFFICE 112 AIRPORT ROAD  CHARLESTON WV 25311 US

Total Order Amount:	\$70,000.00
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>M. Pauline 7/27/2022</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray 7/29/2022</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>7/29/2022</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

CHANGE ORDER NO. 1 - TO ESTABLISH THE CONTRACT EFFECTIVE START AND EFFECTIVE END DATES, AND TO ISSUE THE NOTICE TO PROCEED FOR THE CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

CONTRACT TERM: 07/11/2022 THROUGH 11/08/2022.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25174100	0.00000		0.000000	70000.00
Service From	Service To	Manufacturer	Model No		
2022-07-11	2022-11-08				

**Commodity Line Description:** Lap Seam Metal Roof System

**Extended Description:**

Lap Seam Metal Roof  
36" Multi-Rib Profile Metal Roof Panels 26-ga.  
Color to be determined by owner

**WEST VIRGINIA ARMY NATIONAL GUARD  
CONSTRUCTION & FACILITIES MANAGEMENT OFFICE  
DIVISION OF ENGINEERING & FACILITIES  
1707 Coonskin Drive  
Charleston, West Virginia, 25311-1085**

8 June 2022

**NOTICE TO PROCEED**

TO: Lee Reger Builds INC  
PO Box 1872  
Shinnston, WV 26431

FROM: West Virginia Army National Guard  
CFMO – Division of Engineering & Facilities  
1707 Coonskin Drive  
Charleston, WV 25311

SUBJECT: Notice to Proceed for the West Virginia Army National Guard's Civil Air Patrol  
Roof Replacement

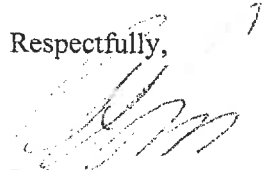
NOTICE TO PROCEED DATE: **11 JULY 2022**

Lee Reger Builds, Inc. is authorized to proceed with work as per the Contract Documents for Contract number ADJ22\*037. Work should begin by **11 JULY 2022** and last for a term of 120 days, with work completed no later than **8 NOV 2022**.

Please provide all submittals for this project immediately for approval.

If you have any questions please contact Mr. Robert Skaggs at 304-561-6550.

Respectfully,



Robert Skaggs  
Technical Analyst