



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 09-09-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0603 0603 ADJ2200000019 5	Procurement Folder:	917677
Document Name:	Construction - Renovations to Camp Dawson Building 245	Reason for Modification: CHANGE ORDER NO. 2- To extend contract time and increase contract amount per the attached documentation.	
Document Description:	CHANGE ORDER No. 2- To extend time & increase contract		
Procurement Type:	Central Purchase Order		
Buyer Name:	David H Pauline		
Telephone:	304-558-0067		
Email:	david.h.pauline@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-12-08
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-06-01

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000193013	Requestor Name:	Timothy D Hersman
HARBEL INC PO BOX 358		Requestor Phone:	(304) 561-6453
CUMBERLAND MD 21502 US		Requestor Email:	timothy.d.hersman.nfg@army.mil
Vendor Contact Phone:	3017298303	23 FILE LOCATION _____	
Extension:			
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR CHARLESTON WV 25311 US	FACILITY MAINTENANCE MANAGER CAMP DAWSON ARMY TRAINING SITE 240 ARMY RD KINGWOOD WV 26537-1077 US

Total Order Amount: \$2,041,516.46

DP
9/12/2022

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>DP 9-9-2022</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>9/14/2022</i> ELECTRONIC SIGNATURE ON FILE
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9/13/2022

Extended Description:

CHANGE ORDER NO. 2- To extend and increase the original contract according to all terms, conditions, and specifications contained in the original contract including all authorized change orders. The contract (unit prices, hourly rates, annual fee, etc.) is increased as defined in the attached documentation.

Effective date of extension 12/04/2022 through 06/01/2023

Original Contract Price: \$1,994,303.00
Change Order No. 2 Increase: \$ 47,213.46
Contract New Total: \$2,041,516.46

EFFECTIVE DATE OF CHANGE: May 26, 2022

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	1994303.00
Service From	Service To	Manufacturer		Model No	
2021-12-08	2023-06-01				

Commodity Line Description: Renovations to Camp Dawson Building 245

Extended Description:

Contract Item #1- Lump Sum Price for Renovations to Camp Dawson Building 245, per the attached documentation.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72000000	0.00000		0.000000	47213.46
Service From	Service To	Manufacturer		Model No	
2022-05-26	2023-06-01				

Commodity Line Description: CHANGE ORDER No. 2- To extend and increase contract amount

Extended Description:

CHANGE ORDER NO. 2- To extend the contract time and increase the contract amount per the attached documentation.



DEPARTMENT OF THE ARMY
ADJUTANT GENERAL'S OFFICE
JOINT FORCES HEADQUARTERS WEST VIRGINIA
1707 COONSKIN DRIVE
CHARLESTON, WEST VIRGINIA 25311-1026

NGWV-FMO

7 September 2022

TO: Ms. Tara Lyle, Buyer Supervisor
West Virginia Division of Purchasing

FROM: Mr. Dean Wingerd, Procurement Analyst
Office of the Adjutant General, State of West Virginia

RE: Change Order Justification
CPO-ADJ2200000019
CO#2 Renovations to Camp Dawson Building 245
Harbel, Inc.

This change order request for the project noted above is to extend the contract time until June 1st, 2023, and to increase the contract amount by \$47,213.46. The time extension is needed because of continued materials and parts lead times during the pandemic, the request from the vendor and the AIA G701-2017 signed by all parties and supporting documentation is attached to this submission. This change order request is late because of issues obtaining a properly executed bond rider, staff vacations and illness, and because of staff workload.

Per this justification, we respectfully request the approval of Change Order #2 as submitted.

The point of contact for this correspondence is the undersigned at 304-561-6629 or email at claude.d.wingerd.nfg@army.mil.

Dean Wingerd
Procurement Analyst
WV Military Authority
Construction & Facilities Management Office

Increase
and
extension
add
18



DEPARTMENT OF THE ARMY
JOINT FORCES HEADQUARTERS WEST VIRGINIA
1707 COONSKIN DRIVE
CHARLESTON, WEST VIRGINIA 25311-1026

NGWV-FMO-TSB

26 May 2022

SUBJECT: Agency Justification letter for Change Order #2 (CPO-ADJ2200000019) -
Camp Dawson Building 245 Renovations

ATTN: Ms. Tara Lyle
West Virginia Department of Administration
Purchasing Division
PO Box 50130
Charleston, WV 25305-0130

Ms. Lyle

1. Please find the following change order packet for the subject contract. This change order is to address an identified need during the Building 245 Renovations Construction on the Camp Dawson training facility, near Kingwood WV. A description of the services is provided below.
2. The West Virginia Army National Guard requests a courtesy call if there are any problems associated with the attached change order to have an opportunity to address any issues in a timely manner.
3. Itemized Changes:

- **Item #1 Fire Alarm Conduit**

- Description of Work: Install new surface mount conduit for fire alarm wiring.

Justification for Change:

- a. The existing information of Building 245 showed that the existing fire alarm wiring ran through conduit in the ceiling. The intention was to reuse existing conduit for the new fire alarm panel. Upon beginning the work, Harbel Inc. discovered there is no conduit in Building 245 for the existing fire alarm panel. Due to this unforeseen condition, Harbel Inc. now needs to install new conduit to meet the requirements for this project.

- b. Recommendation: The additional work is within scope of the contract and the associated costs are fair and reasonable.

- **Item #2 Time Extension**

- Description of Work: Extension of contract by 180 days.

Justification for Change:

- a. Due to ongoing material delays from the COVID-19 pandemic and the additional work listed above, Harbel Inc. is requesting an extension of 180 days to the contract period. This will allow ample time for delivery of required materials and completion of work.
- b. Recommendation: The additional time requested is fair and reasonable.

4. Accounting Summary

<u>CONSOLIDATED PRICING OF CHANGE ORDER</u>		
<u>Description</u>	<u>Federal Funds</u>	<u>State Funds</u>
<u>Item #1:</u> Fire Alarm Conduit	\$47,213.46	\$0
<u>Item #2:</u> Time Extension	\$0	\$0
Total:	\$47,213.46	\$0

- Total Cost of Changes: \$47,213.46
- Funding 100% Federal

5. If you have any questions or concerns, the point of contact for this action is Mr. Phillip Cantrell, 304-550-2791, Phillip.J.Cantrell2.nfg@mail.mil.

Sincerely,


PHILLIP J. CANTRELL
NGWV-FMO-TSB
Project Manager

AIA Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> WV ARNG Camp Dawson Bldg. 245 Renovations	CONTRACT INFORMATION: Contract For: General Construction Date: September 14, 2021	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: May 26, 2022
OWNER: <i>(Name and address)</i> WV Army National Guard 1707 Coonskin Drive Charleston, WV 25311	ARCHITECT: <i>(Name and address)</i> ZMM Architects & Engineers 222 Lee Street West Charleston, WV 25302	CONTRACTOR: <i>(Name and address)</i> Harbel, Inc. PO Box 358 Cumberland, MD 21502

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Provide all labor, materials and equipment necessary to complete the following:

Time Extension 180 Days




PCO #001: Surface Mount Fire Alarm Conduit \$47,213.46

The original Contract Sum was	\$ 1,994,303.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 1,994,303.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 47,213.46
The new Contract Sum including this Change Order will be	\$ 2,041,516.46

The Contract Time will be increased by One Hundred Eighty (180) days.
The new date of Substantial Completion will be June 1, 2023

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ZMM Architects & Engineers ARCHITECT <i>(Firm name)</i>	Harbel, Inc. CONTRACTOR <i>(Firm name)</i>	WV Army National Guard OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
Nathaniel Spencer Project Manager	Jeremy Irons Vice President	Beckner, Richard PRINTED NAME AND TITLE
5/26/2022 DATE	5/26/2022 DATE	7 Sep 2022 DATE

CHANGE RIDER

RIDER to be attached to and form a part of the Performance and Payment Bond, each in the amount of **\$1,994,303.00**, issued on behalf of **Harbel, Inc.**, with **WV Army National Guard** as Obligee.

IT IS HEREBY UNDERSTOOD AND AGREED that the following is hereby added to and becomes a part of the above described Performance and Payment Bonds:

Change order increase in the amount of **\$47,213.46**. The new contract amount is now **\$2,041,516.46** as of the Change Order dated of May 26, 2022. The contract time is extended by 180 (One Hundred Eighty) days.

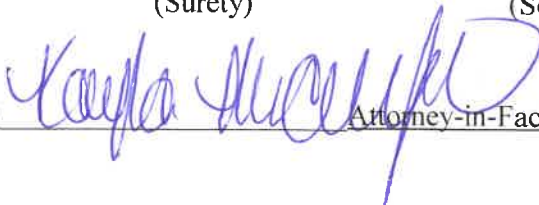
All other terms and conditions of the bonds are unchanged.

Signed, sealed with our seals and dated this 24th day of August, 2022.

Harbel, Inc.
(Principal) (Seal)

By  President

Fidelity & Deposit Company of Maryland
(Surety) (Seal)

By  Attorney-in-Fact

ACKNOWLEDGMENTS

Acknowledgment by Principal if individual or Partnership

1. STATE OF _____
2. County of _____ to-wit:
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____ 20 _____
6. Notary Seal 7: _____
(Notary Public)
8. My commission expires on the _____ day of _____ 20 _____

Acknowledgment by Principal if Corporation

9. STATE OF Maryland
10. County of Allegany to-wit:
11. I, Paula J. Hite, _____, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that David J. Madden
13. who as, President _____ signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this 24th day of August 20 22
16. Notary Seal 17: Paula J. Hite
(Notary Public)
18. My commission expires on the 17th day of October 20 22

Acknowledgment by Surety

19. STATE OF Maryland
20. County of Allegany to-wit:
21. I, Helen Forbeck, _____, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Kayla McCullough
23. who as, Attorney-in-Fact _____ signed the foregoing writing for
24. Fidelity & Deposit Co. of Maryland _____ a corporation,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this 24th day of August 20 22
26. Notary Seal 27: Helen Forbeck
(Notary Public)
28. My commission expires on the 16th day of December 20 23

Sufficiency in Form and Manner of Execution Approved

This 13th day of September 20 22.

By: John S. Gray
Attorney General
(Deputy Attorney General)

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **Robert D. Murray, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Michael FETCHERO, Brian E. MCCLOSKEY, Marla K. MAYLES, Edward R. SEWARD, Lisa WINCHESTER, Shelley MCCABE, Kayla D. MCCULLOUGH, Chelsea L. MARTIN, Aaron N. SMITH, Letha LOMBARDI and Lori CELANO, all of Cumberland, Maryland, EACH**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 18th day of September, A.D. 2019.



**ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**

By: *Robert D. Murray*
Vice President

By: *Dawn E. Brown*
Secretary

**State of Maryland
County of Baltimore**

On this 18th day of September, A.D. 2019, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2023



PCO #001

Harbel, Inc. - An Equal Opportunity Employer
P.O. Box 358
Cumberland, Maryland 21501-0358
Phone: (301) 729-8900
Fax: (301)729-0163

Project: 881 - Camp Dawson Building 245 Renovations
1001 Army Road
Kingwood, West Virginia 26537

Prime Contract Potential Change Order #001: Surface Mount Fire Alarm Conduit

TO: WV Army National Guard
FROM: Harbel, Inc.
PCO NUMBER/REVISION: 001 / 0
CONTRACT: 1 - Camp Dawson Building 245 Renovations Prime Contract
REQUEST RECEIVED FROM:
CREATED BY: Paula Hile (Harbel, Inc.)
STATUS: Pending - In Review
CREATED DATE: 5/12/2022
REFERENCE:
PRIME CONTRACT CHANGE ORDER: None
FIELD CHANGE: No
ACCOUNTING METHOD: Amount Based
LOCATION:
PAID IN FULL: No
SCHEDULE IMPACT:
SIGNED CHANGE ORDER RECEIVED DATE:
EXECUTED: No
TOTAL AMOUNT: \$47,213.46

POTENTIAL CHANGE ORDER TITLE: Surface Mount Fire Alarm Conduit

CHANGE REASON:

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)
Surface mount fire alarm conduit as per attached.

ATTACHMENTS:

Table with 4 columns: #, Budget Code, Description, Amount. Row 1: 1, OC Owner Cost, Surface Mount Fire Alarm Conduit, \$47,213.46. Grand Total: \$47,213.46

Amy Rhodes (ZMM, Inc.)
222 Lee Street, West
Charleston, West Virginia 25302

WV Army National Guard
1707 Coonskin Drive
Charleston, West Virginia 25311-1026

Harbel, Inc.
P.O. Box 358
Cumberland, Maryland 21502

SIGNATURE DATE

SIGNATURE DATE

Handwritten signature and date 5/12/22

Harbel, Inc

Job: **Camp Dawson 245**

Job: **868**
Last Modified: **5/12/22 14:47**

No.	Description	Qty	Unit	Unit Price	Sub Cost	Unit Price	Equipment Cost	Unit Price	Material Cost	Unit Price	Labor (buried)	Notes	
1	Surface Mount Fire Alarm Conduit												
	George Smalley & Co.	1	LS	44520	\$ 44,520.00								
Total					\$ 44,520.00		\$ -		\$ -		\$ -	\$ 44,520.00	
											\$ -	Total Labor	
											\$ -	Total Material	
											\$ -	Total Equipment	
											\$ 44,520.00	Total Subcontractor	
											6%	\$ -	Sales Tax
											\$ 44,520.00	Sub Total	
											15%	\$ -	O&P Labor
											10%	\$ -	O&P Material
											5%	\$ 2,226.00	O&P Subcontractor
											\$ 46,746.00	Sub Total	
											1.00%	\$ 467.46	Bond
											\$ 47,213.46	Grand Total	

WV#: 026515

May 12, 2022

Change Order: CDE2943-COR3

Mr. Jeremy Irons
Vice President
The Belt Group of Companies
301-729-8900

RE: Camp Dawson Building 245 – New surface mounted fire alarm conduit.

Mr. Irons,

We are pleased to offer our proposal for the above-mentioned project as follows:

1. Provide and install a complete conduit system consisting of EMT conduit and all necessary fittings and labor for a complete and functional fire alarm and PA system. Conduit will be surface mounted, exposed on the walls and ceilings. Cable and cable installation was included in our original bid.
2. Any required patching and painting shall be by others.

All work shall meet or exceed the requirements of the 2017 edition of the National Electrical Code.

All work shall be performed between 7:00AM and 3:30PM, Monday through Friday, excluding holidays.

We appreciate the opportunity to bid this project and we look forward to working with you.

Please feel free to contact me at anytime with questions or concerns or if I may be of further service.

Cost as proposed: \$44,520.00

Respectfully submitted,

Brian Coll
George R. Smalley Co., Inc.
Office: 724-437-1927
Mobile: 724- 562-4618
brian@grsmalley.com
www.grsmalley.com



GEORGE R. SMALLEY CO., INC.
www.grsmalley.com

Electrical Contracting Services – Computer Cabling and ATM Installation
Phone: 724-437-1927

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PROFESSIONAL
SERVICE**

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Fax: 724-437-8531