



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 08-18-2022

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0511 2519 MIS776701N 3	Procurement Folder:	803362
Document Name:	CO 2 - TEMPORARY IT STAFFING FOR WVDHHR/OMIS	Reason for Modification:	
Document Description:	CO 2 to renew	Change Order 2 To Renew Contract	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-11-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-11-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000029568 WadiTek LLC 5600 General Washington Dr., STE B207 Alexandria VA 22312 US Vendor Contact Phone: 703-994-7259 Extension:	Requestor Name: Stephanie F Pettry Requestor Phone: (304) 356-4011 Requestor Email: stephanie.f.pettry@wv.gov																				
Discount Details:	23 FILE LOCATION _____																				
<table><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></table>			Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
		Discount Allowed	Discount Percentage	Discount Days																	
#1		No	0.0000	0																	
#2		No																			
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

[Handwritten Signature]
9/2/2022
Purchasing Division's File Copy

ENTERED

Total Order Amount: _____ Open End

PURCHASING DIVISION AUTHORIZATION
DATE: *[Handwritten Signature]* 9-2-22
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: *[Handwritten Signature]*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: *[Handwritten Signature]* SEP 02 2022
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 2 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 11/15/2022 through 11/14/2023.

Renewal Years Remaining: 1

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80111608			Hour	55.000000
	Service From	Service To			

Commodity Line Description: Senior Web Application Analyst**Extended Description:**

Senior Web Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	80111608			Hour	43.000000
	Service From	Service To			

Commodity Line Description: Web Application Analyst**Extended Description:**

Web Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	80111608			Hour	55.000000
	Service From	Service To			

Commodity Line Description: Senior Mainframe Application Analyst**Extended Description:**

Senior Mainframe Application Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80111608			Hour	62.000000
	Service From	Service To			

Commodity Line Description: Senior CRM Application Analyst**Extended Description:**

Senior CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	80111608			Hour	55.000000
	Service From	Service To			

Commodity Line Description: CRM Application Analyst**Extended Description:**

CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	80111608			Hour	55.000000
	Service From	Service To			

Commodity Line Description: Senior SQL Server Database Administrator

Extended Description:

Senior SQL Server Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	80111608			Hour	55.000000
	Service From	Service To			

Commodity Line Description: Senior COGNOS Analyst

Extended Description:

Senior COGNOS Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	80111608			Hour	50.000000
	Service From	Service To			

Commodity Line Description: COGNOS Analyst

Extended Description:

COGNOS Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	80111608			Hour	25.000000
	Service From	Service To			

Commodity Line Description: Information Systems Assistant

Extended Description:

Information Systems Assistant-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	80111608			Hour	22.000000
	Service From	Service To			

Commodity Line Description: Imaging Operator

Extended Description:

Imaging Operator-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	80111608			Hour	37.000000
	Service From	Service To			

Commodity Line Description: Programmer Analyst

Extended Description:

Programmer Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	80111608			Hour	40.000000
	Service From	Service To			

Commodity Line Description: Systems Programmer

Extended Description:
Systems Programmer-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	80111608			Hour	58.000000
	Service From	Service To			

Commodity Line Description: CO 1 Senior Web Application Analyst

Extended Description:
CO 1 Renewal Year 1
Senior Web Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	80111608			Hour	45.000000
	Service From	Service To			

Commodity Line Description: CO 1 Web Application Analyst

Extended Description:
CO 1 Renewal Year 1
Web Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	80111608			Hour	58.000000
	Service From	Service To			

Commodity Line Description: CO 1 Senior Mainframe Application Analyst

Extended Description:
CO 1 Renewal Year 1
Senior Mainframe Application Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	80111608			Hour	65.000000
	Service From	Service To			

Commodity Line Description: CO 1 Senior CRM Application Analyst

Extended Description:
CO 1 Renewal Year 1
Senior CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	80111608			Hour	57.000000
	Service From	Service To			

Commodity Line Description: CO 1 CRM Application Analyst

Extended Description:
CO 1 Renewal Year 1
CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	80111608			Hour	57.000000
	Service From	Service To			

Commodity Line Description: CO 1 Senior SQL Server Database Administrator

Extended Description:

CO 1 Renewal Year 1

Senior SQL Server Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	80111608			Hour	57.000000
	Service From	Service To			

Commodity Line Description: CO 1 Senior COGNOS Analyst

Extended Description:

CO 1 Renewal Year 1

Senior COGNOS Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
32	80111608			Hour	52.000000
	Service From	Service To			

Commodity Line Description: CO 1 COGNOS Analyst

Extended Description:

CO 1 Renewal Year 1

COGNOS Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
33	80111608			Hour	27.000000
	Service From	Service To			

Commodity Line Description: CO 1 Information Systems Assistant

Extended Description:

CO 1 Renewal Year 1

Information Systems Assistant-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
34	80111608			Hour	24.000000
	Service From	Service To			

Commodity Line Description: CO 1 Imaging Operator

Extended Description:

CO 1 Renewal Year 1

Imaging Operator-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
35	80111608			Hour	39.000000
	Service From	Service To			

Commodity Line Description: CO 1 Programmer Analyst

Extended Description:

CO 1 Renewal Year 1

Programmer Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
36	80111608			HOUR	41.000000
	Service From	Service To			

Commodity Line Description: CO 1 Systems Programmer

Extended Description:

CO 1 Renewal Year 1
Systems Programmer-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
37	80111608			HOUR	61.000000
	Service From	Service To			

Commodity Line Description: CO 2 Senior Web Application Analyst

Extended Description:

CO 2 Renewal Year 2
Senior Web Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
38	80111608			HOUR	47.000000
	Service From	Service To			

Commodity Line Description: CO 2 Web Application Analyst

Extended Description:

CO 2 Renewal Year 2
Web Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
39	80111608			HOUR	60.000000
	Service From	Service To			

Commodity Line Description: CO 2 Senior Mainframe Application Analyst

Extended Description:

CO 2 Renewal Year 2
Senior Mainframe Application Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
40	80111608			HOUR	67.000000
	Service From	Service To			

Commodity Line Description: CO 2 Senior CRM Application Analyst

Extended Description:

CO 2 Renewal Year 2
Senior CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
41	80111608			HOUR	59.000000
	Service From	Service To			

Commodity Line Description: CO 2 CRM Application Analyst

Extended Description:

CO 2 Renewal Year 2
CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
42	80111608			Hour	59.000000
	Service From	Service To			

Commodity Line Description: CO 2 Senior SQL Server Database Administrator

Extended Description:

CO 2 Renewal Year 2
Senior SQL Server Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
43	80111608			Hour	59.000000
	Service From	Service To			

Commodity Line Description: CO 2 Senior COGNOS Analyst

Extended Description:

CO 2 Renewal Year 2
Senior COGNOS Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
44	80111608			Hour	54.000000
	Service From	Service To			

Commodity Line Description: CO 2 COGNOS Analyst

Extended Description:

CO 2 Renewal Year 2
COGNOS Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
45	80111608			Hour	29.000000
	Service From	Service To			

Commodity Line Description: CO 2 Information Systems Assistant

Extended Description:

CO 2 Renewal Year 2
Information Systems Assistant-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
46	80111608			Hour	25.000000
	Service From	Service To			

Commodity Line Description: CO 2 Imaging Operator

Extended Description:

CO 2 Renewal Year 2
Imaging Operator-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
47	80111608			Hour	40.000000
	Service From	Service To			

Commodity Line Description: CO 2 Programmer Analyst

Extended Description:

CO 2 Renewal Year 2
Programmer Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
48	80111608			HOURL	42.000000
	Service From	Service To			

Commodity Line Description: CO 2 Systems Programmer

Extended Description:
CO 2 Renewal Year 2
Systems Programmer-Award Level 3



August 10, 2022

The WV Department of Health and Human Resources,
Office of Management Information Services
State of West Virginia
One Davis Square Ste 200
Charleston, WV 25301

The WV Department of Health and Human Resources,
Office of Management Information Services,

WadiTek LLC agrees to renew Contract number CMA MIS776701N for another year, effective 11/15/2022 to 11/14/2023 under the same terms, conditions, prices and specifications as the original contract including any change orders.

A handwritten signature in black ink, appearing to be 'AJ Faraj'.

Sincerely,

AJ Faraj – CEO
WadiTek LLC
5600 General Washington Dr. B207
Alexandria, VA 22312

Agree to renew.

A handwritten signature in black ink, appearing to be 'Althea Greenhouse'.



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Office of Management Information Services
One Davis Square, Suite 200
Charleston, WV 25301

Bill J. Crouch
Cabinet Secretary

Shaun L. Charles
Chief Information Officer

DATE: August 2, 2022
TO: Althea Greenhowe, DHHR Purchasing
FROM: Stephanie Pettry, OMIS Procurement Associate *SP*
SUBJECT: Renewal CMA MIS776701N

The WV Department of Health and Human Resources, Office of the Secretary would like to renew their contract CMA MIS776701N with WadiTek LLC for another year under the same terms, conditions, prices, and specifications effective 11/15/22-11/14/23.




STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

M E M O R A N D U M

TO: Ron Courtney, Procurement Associate
Department of Health and Human Resources

FROM: Joshua D. Spence, Chief Information Officer 
Office of Technology

SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
IS&C NUMBER: 2022-8218 HR003276

DATE: August 12, 2022

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems."

After conducting a review of your request for Renew CMA MIS776701N 2, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.