



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 08-23-2022

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0511 2519 MIS776701K 3	Procurement Folder:	803263
Document Name:	CO 2 TEMPORARY IT STAFFING FOR WVDHHR/MIS	Reason for Modification:	
Document Description:	CO 2 to renew	Change Order 2 To renew contract.	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-11-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-11-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000009860 SMART SHARED SERVICES LLC PO Box 1187 Charleston WV 25324-1187 US Vendor Contact Phone: 304-720-5151 Extension: 229 Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Stephanie F Pettry Requestor Phone: (304) 356-4011 Requestor Email: stephanie.f.pettry@wv.gov 23 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Purchasing Division's File Copy

Total Order Amount:

Open End

ENTERED

PURCHASING DIVISION AUTHORIZATION

DATE: *9/2/2022*
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: *9/2/2022*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *SEP 02 2022*
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 2 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 11/15/2022 through 11/14/2023.

Renewal Years Remaining: 1

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	80111608			Hour	62.340000
	Service From	Service To			

Commodity Line Description: Senior Application Oracle Database Administrator**Extended Description:**

Senior Application Oracle Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	80111608			HOUR	57.980000
	Service From	Service To			

Commodity Line Description: Senior SQL Server Database Administrator**Extended Description:**

Senior SQL Server Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	80111608			HOUR	24.990000
	Service From	Service To			

Commodity Line Description: Help Desk Analyst**Extended Description:**

Help Desk Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	80111608			HOUR	47.610000
Service From		Service To			

Commodity Line Description: Business Analyst**Extended Description:**

Business Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	80111608			HOUR	37.000000
Service From		Service To			

Commodity Line Description: Systems Programmer**Extended Description:**

Systems Programmer-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	80111608			HOUR	62.960000
	Service From	Service To			

Commodity Line Description: CO 1 Senior Application Oracle Database Administrator

Extended Description:

CO 1 Renewal Year 1

Senior Application Oracle Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	80111608			HOUR	58.560000
	Service From	Service To			

Commodity Line Description: CO 1 Senior SQL Server Database Administrator

Extended Description:

CO 1 Renewal Year 1

Senior SQL Server Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	80111608			HOUR	25.240000
	Service From	Service To			

Commodity Line Description: CO 1 Help Desk Analyst

Extended Description:

CO 1 Renewal Year 1

Help Desk Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	80111608			HOUR	48.170000
	Service From	Service To			

Commodity Line Description: CO 1 Business Analyst

Extended Description:

CO 1 Renewal Year 1

Business Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	80111608			HOUR	37.370000
	Service From	Service To			

Commodity Line Description: CO 1 Systems Programmer

Extended Description:

CO 1 Renewal Year 1

Systems Programmer-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	80111608			HOUR	63.590000
	Service From	Service To			

Commodity Line Description: CO 2 Senior Application Oracle Database Administrator

Extended Description:

CO 2 Renewal Year 2
Senior Application Oracle Database Administrator-Award Level 4

CO 1 Renewal Year 1

Senior Application Oracle Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	80111608			HOUR	59.150000
	Service From	Service To			

Commodity Line Description: CO 2 Senior SQL Server Database Administrator

Extended Description:

CO 2 Renewal Year 2
Senior Application Oracle Database Administrator-Award Level 4

CO 1 Renewal Year 1

Senior Application Oracle Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
32	80111608			HOUR	25.490000
	Service From	Service To			

Commodity Line Description: CO 2 Help Desk Analyst

Extended Description:

CO 2 Renewal Year 2
Help Desk Analyst-Award Level 3

CO 1 Renewal Year 1

Help Desk Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
33	80111608			HOUR	48.650000
	Service From	Service To			

Commodity Line Description: CO 2 Business Analyst

Extended Description:

CO 2 Renewal Year 2
Business Analyst-Award Level 5

CO 1 Renewal Year 1

Business Analyst-Award Level 5

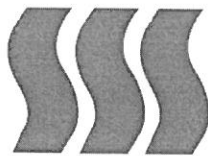
Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
34	80111608			HOUR	37.740000
	Service From	Service To			

Commodity Line Description: CO 2 Systems Programmer

Extended Description:

CO 2 Renewal Year 2
Systems Programmer-Award Level 2

CO 1 Renewal Year 1
Systems Programmer-Award Level 2



Smart
Shared Services

PO Box 1187
Charleston WV 25324
855-807-6278 phone
888-680-6555 fax

August 10, 2022

RE: Renewal of CMA MIS776701K

To Whom It May Concern:

Smart Shared Services agrees to renew Contract number CMA MIS776701K for another year, effective 11/15/2022 to 11/14/2023 under the same terms, conditions, prices and specifications as the original contract including any change orders.

Please feel free to call or email with any questions. I can be reached at 855-807-6278 x 229 or eva.kordusky@ssslc.email.

Regards,

Eva Kordusky
VP of Business Operations

Agree to renew.



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Office of Management Information Services
One Davis Square, Suite 200
Charleston, WV 25301

Bill J. Crouch
Cabinet Secretary

Shaun L. Charles
Chief Information Officer

DATE: August 1, 2022
TO: Althea Greenhowe, DHHR Purchasing
FROM: Stephanie Pettry, OMIS Procurement Associate SP
SUBJECT: Renewal CMA MIS776701K

The WV Department of Health and Human Resources, Office of the Secretary would like to renew their contract CMA MIS776701K with Smart Shared Services LLC for another year under the same terms, conditions, prices, and specifications effective 11/15/22-11/14/23.




STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

M E M O R A N D U M

TO: Ron Courtney, Procurement Associate
Department of Health and Human Resources

FROM: Joshua D. Spence, Chief Information Officer
Office of Technology 

SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
IS&C NUMBER: 2022-2097 HR003290

DATE: August 12, 2022

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems."

After conducting a review of your request to renew CMA MIS776701K for one year, effective 11/15/22-11/14/2023, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.