



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 08-09-2022

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0511 2519 MIS776701J 3	Procurement Folder:	803260
Document Name:	CO 2 TEMPORARY IT STAFFING FOR WVDHHR/OMIS	Reason for Modification:	
Document Description:	CO 2 to renew	Change Order 2 To Renew Contract	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-11-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-11-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000111336 RADGOV INC 6750 N ANDREWS AVE STE 200  FORT LAUDERDALE FL 333092180 US Vendor Contact Phone: 954-938-2800 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Stephanie F Pettry Requestor Phone: (304) 356-4011 Requestor Email: stephanie.f.pettry@wv.gov  <b>23</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Purchasing Division's File Copy

Total Order Amount:

Open End

**ENTERED**

PURCHASING DIVISION AUTHORIZATION

DATE: *Aug 9-2-22*  
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: *9/2/22*  
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *SEP 02 2022*  
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order

Change Order No. 2 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 11/15/2022 through 11/14/2023.

Renewal Years Remaining: 1

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	80111608			Hour	28.290000
Service From		Service To			

**Commodity Line Description:** Information Systems Assistant**Extended Description:**

Information Systems Assistant-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	80111608			Hour	28.860000
Service From		Service To			

**Commodity Line Description:** CO 1 Information Systems Assistant**Extended Description:**

CO 1 Renewal Year 1

Information Systems Assistant-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	80111608			Hour	29.430000
Service From		Service To			

**Commodity Line Description:** CO 2 Information Systems Assistant**Extended Description:**

CO 2 Renewal Year 2

Information Systems Assistant-Award Level 5



**RADgov, Inc.**  
107 B-1 Corporate Boulevard  
South Plainfield, NJ 07080  
Phone: (954) 938 - 2800  
Fax: (954) 938 - 2004

August 1, 2022

**State of West Virginia**  
One Davis Square Ste 200  
Charleston, WV 25301

**Renewal of Contract CMA MIS776701J**

RADgov, Inc. agrees to renew Contract number CMA MIS776701J for another year, effective 11/15/2022 to 11/14/2023 under the same terms, conditions, prices, and specifications as the original contract including any change orders.

Sincerely,

**Clarisey Lee**  
Contracts Administrator for RADgov, Inc.

Agree to renew.



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Office of Management Information Services  
One Davis Square, Suite 200  
Charleston, WV 25301

Bill J. Crouch  
Cabinet Secretary

Shaun L. Charles  
Chief Information Officer

DATE: August 1, 2022  
TO: Althea Greenhowe, DHHR Purchasing  
FROM: Stephanie Pettry, OMIS Procurement Associate *SP*  
SUBJECT: Renewal CMA MIS776701J

The WV Department of Health and Human Resources, Office of the Secretary would like to renew their contract CMA MIS776701J with RadGov Inc for another year under the same terms, conditions, prices, and specifications effective 11/15/2022 to 11/14/2023.




STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information Officer

**M E M O R A N D U M**

**TO:** Ron Courtney, Procurement Associate  
Department of Health and Human Resources

**FROM:** Joshua D. Spence, Chief Information Officer   
Office of Technology

**SUBJECT:** INFORMATION TECHNOLOGY PROCUREMENT  
IS&C NUMBER: 2022-9115

**DATE:** August 8, 2022

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems."

After conducting a review of your request for Renewal of RADgov Open End Contract, the Office of Technology has determined:

X      That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).