



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 09-13-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0511 2680 BMS2100000031 6	Procurement Folder:	867313
Document Name:	Change Order #1 Balance Cancellation	Reason for Modification:	Change Order #1 to cancel the unused balance of \$969,941.65 on the expired CDO.
Document Description:	Child Welfare Initiatives Services Phase III		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 BMS1500000003 6
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000100150			Requestor Name:	James W Atkins
BERRY DUNN MCNEIL & PARKER LLC				Requestor Phone:	(304) 352-4319
2211 CONGRESS ST				Requestor Email:	james.w.atkins@wv.gov
PORTLAND		ME	04102	<div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-weight: bold;">FILE LOCATION</div>	
US					
Vendor Contact Phone:	2075412200	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	30		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286	PROCUREMENT OFFICER: 304-352-4286
HEALTH AND HUMAN RESOURCES	HEALTH AND HUMAN RESOURCES
BUREAU FOR MEDICAL SERVICES	BUREAU FOR MEDICAL SERVICES
350 CAPITOL ST, RM 251	350 CAPITOL ST, RM 251
CHARLESTON WV 25301-3709	CHARLESTON WV 25301-3709
US	US

Total Order Amount:	\$2,313,782.75
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Purchasing Division's File Copy

ENTERED

CN 9/15/22
 PURCHASING DIVISION AUTHORIZATION
 DATE: Dany Way 9-15-22
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: Beverly Tolson 9-15-22
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order #1 to cancel the unused balance of \$969,941.65 on the expired CDO.

Original amount	\$3,283,724.40
Balance Closure Amount	(\$969,941.65)
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New CDO Amount	\$2,313,782.75

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101600	186.00000	HOUR	\$225.0000	\$41,850.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-05-01	2022-04-30				

Commodity Line Description: Project Management Services: Lead Project Manager

Extended Description:

Lead Project Manager Hourly Rate - Year Six (Optional Renewal Year Three)
05/09/2020-05/08/2021

Charlie Ledbetter: 214.75 Hours @ \$225.00 = \$48,318.75

Actual: 186 hours @ \$225.00 = \$41,850.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101600	3.80000	HOUR	\$280.0000	\$1,064.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-05-01	2022-04-30				

Commodity Line Description: Project Management Services: Engagement Manager

Extended Description:

Engagement Manager Hourly Rate - Year Six (Optional Renewal Year Three)
05/09/2020-05/08/2021

Ed Daranyi: 6.5 Hours @ \$280.00 = \$1,820.00

Actual: 3.8 hours @ \$280 = \$1,064.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101600	11362.65000	HOUR	\$180.0000	\$2,045,277.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-05-01	2022-04-30				

Commodity Line Description: Project Management Services: General Project Manager

Extended Description:

General Project Manager Hourly Rate - Year Six (Optional Renewal Year Three)
05/09/2020-05/08/2021

Kirsten Bickford: 314.13 Hours @ \$180.00 = \$56,543.40
 Lisa Roberts: 2644.50 Hours @ \$180.00 = \$476,010.00
 John Byer: 1851.50 Hours @ \$180.00 = \$333,270.00
 Mary James: 1757 Hours @ \$180.00 = \$316,260.00
 Peter Tiernan: 1713.50 Hours @ \$180.00 = \$308,430.00
 Ann Knefel: 1602.50 Hours @ \$180.00 = \$288,450.00
 Lars Loren: 468 Hours @ \$180.00 = \$84,240.00
 Arisara Miller: 355 Hours @ \$180.00 = \$63,900.00
 Kat Lawrence: 70 Hours @ \$180.00 = \$12,600.00
 Jim Strassenburgh: 70 Hours @ \$180.00 = \$12,600.00
 Ryan Wrisley: 35 Hours @ \$180.00 = \$6,300.00
 Jim Highland: 45 Hours @ \$180.00 = \$8,100.00
 Lloyd Butler: 1165 Hours @ \$180.00 = \$209,700.00
 Andrea Clark: 1005.50 Hours @ \$180.00 = \$180,990.00
 Yang Ji: 827 Hours @ \$180.00 = \$148,860.00
 Ella Livesay: 554 Hours @ \$180.00 = \$99,720.00
 Thomas Decker: 381 Hours @ \$180.00 = \$68,580.00

Total: 14858.63 Hours @ \$180.00 = \$2,674,553.40

Actual: 11,362.65 hours @ \$180 = \$2,045,277.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101600	2374.65000	HOUR	\$95.0000	\$225,591.75
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-05-01	2022-04-30				

Commodity Line Description: Project Management Services: Support Staff

Extended Description:

Support Staff Hourly Rate - Year Six (Optional Renewal Year Three)
05/09/2020-05/08/2021

Annie Messinger: 2745.50 Hours @ \$95.00 = \$260,822.50
 Abigail Bowden: 398 Hours @ \$95.00 = \$37,810.00
 Simone Zuchowski: 2120 Hours @ \$95.00 = \$201,400.00
 Benjamin Smith: 62.11 Hours @ \$95.00 = \$5,900.45
 Carol Ann Guay: 62.10 Hours @ \$95.00 = \$5,899.50
 Molly Hawkinson: 62.11 Hours @ \$95.00 = \$5,900.45
 Emily Hendrickson: 62.10 Hours @ \$95.00 = \$5,899.50
 Bethany Pike: 62.11 Hours @ \$95.00 = \$5,900.45
 Jordan Ramsey: 62.10 Hours @ \$95.00 = \$5,899.50
 Jon Williams: 62.11 Hours @ \$95.00 = \$5,900.45
 Mary Corley: 62.10 Hours @ \$95.00 = \$5,899.50
 Kyle Melton: 62.11 Hours @ \$95.00 = \$5,900.45
 Karla Fosset: 62.10 Hours @ \$95.00 = \$5,899.50

Total: 5884.55 Hours @ \$95.00 = \$559,032.25

Actual: 2,374.65 hours @ \$95 = \$225,591.75



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU FOR MEDICAL SERVICES

Bill J. Crouch
Cabinet Secretary

Procurement Services
350 Capitol Street, Room 251
Charleston, West Virginia 25301-3712
Telephone: (304) 558-1700 Fax: (304) 558-4398

Cynthia E. Beane
Commissioner

TO: Robert L. Price, CPPB, CPPO, NIGP-CPP
Administrative Services Manager II

FROM: James Atkins II *JAI*
BMS Procurement Services

DATE: September 06, 2022

RE: PF867313, CDO BMS21*31

The West Virginia Bureau for Medical Services (BMS) respectfully requests the cancellation of the unused balance of \$969,941.65 on the above referenced CDO with Berry, Dunn, McNeil & Parker, LLC. The vendor has concurred that all invoices have been paid. The vendor was able to preform all required services at a lesser cost that originally budgeted and approved. BMS is requesting cancellation of the remaining balance to roll back dollars for the future budgeting use.

Thank you for your time and consideration in this matter. If you have questions or need additional information, please feel free to contact me at 304-352-4319 or James.w.Atkins@wv.gov

Robert Price
Agree