



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 09-13-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0511 2680 BMS2100000027 7	Procurement Folder:	842130
Document Name:	Change Order #1 Balance Cancellation	Reason for Modification:	Change Order #1 to cancel the unused balance of \$514,106.75 on the expired CDO
Document Description:	Encounter Data Quality (EDQ) Assistance Project Phase II		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 BMS1500000003 7
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000100150	Requestor Name:	James W Atkins	
BERRY DUNN MCNEIL & PARKER LLC 2211 CONGRESS ST		Requestor Phone:	(304) 352-4319	
PORTLAND ME 04102		Requestor Email:	james.w.atkins@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	2075412200			Extension:
Discount Details:				
#1	No	0.0000	30	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

Total Order Amount:	\$249,943.25
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *Jan Van 9-15-22*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Beverly Tolen 9-15-22*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order #1 to cancel the unused balance of \$514,106.75 on the expired CDO.

Original amount	\$764,050.00
Balance Closure Amount	(\$514,106.75)
<hr/>	
New CDO Amount	\$249,943.25

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101600	0.50000	HOUR	\$225.0000	\$112.50
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-03-01	2022-02-28				

Commodity Line Description: Project Management Services: Lead Project Manager

Extended Description:

Lead Project Manager Hourly Rate - Year Six (Optional Renewal Year Three)
05/09/2020-05/08/2021

Nicole Becnel: 36 Hours @ \$225=\$8,100.00

Actual: 0.5 hours @ \$225 = \$112.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101600	20.40000	HOUR	\$280.0000	\$5,712.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-03-01	2022-02-28				

Commodity Line Description: Project Management Services: Engagement Manager

Extended Description:

Engagement Manager Hourly Rate - Year Six (Optional Renewal Year Three)
05/09/2020-05/08/2021

Ed Daranti: 23 Hours @ \$280=\$6,440.00

Actual: 20.4 hours @ \$280 = \$5,712.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101600	1198.70000	HOUR	\$180.0000	\$215,766.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-03-01	2022-02-28				

Commodity Line Description: Project Management Services: General Project Manager

Extended Description:

General Project Manager Hourly Rate - Year Six (Optional Renewal Year Three)
05/09/2020-05/08/2021

Jim Highland: 20 Hours @ \$180=\$3,600.00
 Peter Alfrey: 470 Hours @ \$180=\$84,600.00
 Nicole Fellows: 920 Hours @ \$180=\$165,600.00
 Jeff Stoddard: 760 Hours @ \$180=\$136,800.00
 Andrea Clark: 760 Hours @ \$180=\$136,800.00
 Kirsten Bickford: 351 Hours @ \$180=\$63,180.00
 Charmaine Hodge: 580 Hours @ \$180=\$104,400.00

Total: 3861 Hours @ \$180=\$694,980.00

Actual: 1,198.70 hours @ \$180 = \$215,766.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101600	298.45000	HOUR	\$95.0000	\$28,352.75
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-03-01	2022-02-28				

Commodity Line Description: Project Management Services: Support Staff

Extended Description:

Support Staff Hourly Rate - Year Six (Optional Renewal Year Three)
05/09/2020-05/08/2021

Meghan Crown: 220 Hours @ \$95=\$20,900.00

Melinda Trail: 200 Hours @ \$95=\$19,000.00

Benjamin Smith/Emily Hendrickson: 154 Hours @ \$95=\$14,630.00

Total: 574 Hours @ \$95=\$54,530.00

Actual: 298.45 hours @ \$95 = \$28,352.75

STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU FOR MEDICAL SERVICES

Bill J. Crouch
Cabinet Secretary

Office of Procurement Services
350 Capitol Street, Room 251
Charleston, West Virginia 25301-3712
Telephone: (304) 558-1700 Fax: (304) 558-4398

Cynthia E. Beane
Commissioner

DATE: August 22, 2022
TO: Ed Daranyi
Berry Dunn McNeil & Parker LLC
FROM: James Atkins
Procurement Specialist, BMS Procurement Services
RE: Balance closure of CDO BMS21*27

Please be advised that there is a remaining balance on CDO BMS21*27, for Berry Dunn McNeil & Parker LLC. This delivery order expired 2/28/22. If you agree that all work has been invoiced, and that a remaining balance of \$514,106.75 exists, please sign and date in the space provided below and return to my attention. If you dispute this amount, please contact me at (304) 352-4319 or James.W.Atkins@wv.gov. If no response is received by 09/22/2022, the Bureau for Medical Services (BMS) will proceed with cancellation of the remaining balance.

Thank you for your time and consideration.

Signature: _____

Eduardo

Digitally signed by

~~Eduardo G. Daranyi~~

G. Daranyi

Date: 2022.08.25

23:55:06 -04'00'

Date: _____

Robert Price
Agree



STATE OF WEST VIRGINIA
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Cynthia E. Beane
Commissioner

TO: Robert L. Price, CPPB, CPPO, NIGP-CPP
Administrative Services Manager II

FROM: James Atkins II *JAI*
BMS Procurement Services

DATE: September 06, 2022

RE: PF842130, CDO BMS21*27

The West Virginia Bureau for Medical Services (BMS) respectfully requests the cancellation of the unused balance of \$514,106.75 on the above referenced CDO with Berry, Dunn, McNeil & Parker, LLC. The vendor has concurred that all invoices have been paid. The vendor was able to preform all required services at a lesser cost that originally budgeted and approved. BMS is requesting cancellation of the remaining balance to roll back dollars for the future budgeting use.

Thank you for your time and consideration in this matter. If you have questions or need additional information, please feel free to contact me at 304-352-4319 or James.w.Atkins@wv.gov

Robert Price
Agree