



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 09-09-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0511 2680 BMS2000000022 13	Procurement Folder:	697920
Document Name:	Change Order #3 Balance Cancellation	Reason for Modification:	Change Order 3 to cancel the unused balance of \$1,016,231.00 on the expired CDO.
Document Description:	Substance Use Disorder Waiver Initiative Phase 4		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 BMS1500000003 13
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000100150	Requestor Name:	Lucinda L Carroll	
BERRY DUNN MCNEIL & PARKER LLC 2211 CONGRESS ST		Requestor Phone:	(304) 352-4235	
PORTLAND ME 04102		Requestor Email:	lucinda.l.carroll@wv.gov	
US		<div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	2075412200			Extension:
Discount Details:				
Discount Allowed	Discount Percentage			Discount Days
#1 No	0.0000			30
#2 No				
#3 No				
#4 No				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

Total Order Amount:	\$554,689.00
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *9/15/22*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *9/15/22*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 3 to cancel the unused balance of \$1,016,231.00 on the expired CDO.

Original amount: \$1,570,920.00
Balance Closure Amount: (\$1,016,231.00)

New CDO Amount: \$554,689.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101600	63.70000	HOUR	\$280.0000	\$17,836.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2020-04-13	2022-05-07				

Commodity Line Description: Project Management Services: Engagement Manager

Extended Description:

Engagement Manager Hourly Rate - Year Five (Optional Renewal Year Two)

Ed Daranyi: 64 hours @ \$280= \$ \$17,920.00

Actual: 63.7 Hours @ \$280=\$17,836.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101600	2427.30000	HOUR	\$180.0000	\$436,914.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2020-04-13	2022-05-07				

Commodity Line Description: Project Management Services: General Project Manager

Extended Description:

General Project Manager Hourly Rate - Year Five (Optional Renewal Year Two)

Ethan Wiley: 238 hours @ \$180= \$42,840.00
Susan Chugha: 3,138 hours @ \$180= 564,830.00
Rachel Moss Capper: 721 hours @ \$180= \$129,780.00
Sarah Abbott: 1,869 hours @ \$180= \$336,420.00
Andrea Clark: 421 hours @ \$180= \$75,780.00
Nicole Fellows: 1,585 hours @ \$180= \$285,300.00
Total: 7,972 hours @ \$180 = \$1,434,960.00

Actual 2427.3 hrs @ \$180.00=\$436,914.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101600	1034.70000	HOUR	\$95.0000	\$98,296.50
Service From	Service To	Manufacturer	Model No	Delivery Date	
2020-04-13	2022-05-07				

Commodity Line Description: Project Management Services: Support Staff

Extended Description:

Support Staff Hourly Rate - Year Five (Optional Renewal Year Two)

Danni Ricks: 910 hours @ \$95= \$86,450
Emily Hendrickson: 252 hours @ \$95=\$23,940
Total: 1,162 Hours @ \$95=\$110,390

Actual 1034.7 hrs @ \$95.00=\$98,296.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101600	7.30000	HOUR	\$225.0000	\$1,642.50
Service From	Service To	Manufacturer	Model No	Delivery Date	
2020-04-13	2022-05-07				

Commodity Line Description: Project Management Services Lead Project Manager

Extended Description:

Lead Project Manager Hourly Rate - Year Five (Optional Renewal Year Two)

Nicole Becnel: 34 hours @ \$225= \$ \$7,650.00


Actual: 7.3 Hours @ \$225.00=\$1,642.50

STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU FOR MEDICAL SERVICES
Office of Procurement Services

Bill J. Crouch
Cabinet Secretary

350 Capitol Street, Room 251
Charleston, West Virginia 25301-3712
Telephone: (304) 558-1700 Fax: (304) 558-4398

Cynthia E. Beane
Commissioner

DATE: August 19, 2022
TO: Ed Daranyi
Berry Dunn McNeil & Parker LLC
FROM: Lucinda Carroll 
Procurement Specialist, BMS Procurement Services
RE: Balance closure of CDO BMS20*22

Please be advised that there is a remaining balance on CDO BMS20*22, for Berry Dunn McNeil & Parker LLC. This delivery order expired 5/7/22. If you agree that all work has been invoiced, and that a remaining balance of \$1,016,231.00 exists, please sign and date in the space provided below and return to my attention. If you dispute this amount, please contact me at (304) 352-4235 or Lucinda.Carroll@wv.gov. If no response is received by 09/19/2022, the Bureau for Medical Services (BMS) will proceed with cancellation of the remaining balance.

Thank you for your time and consideration.

Signature: Eduardo Digitally signed by
Eduardo G. Daranyi
Date: G. Daranyi Date: 2022.08.25
23:19:54 -04'00'


Agree

STATE OF WEST VIRGINIA
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Bill J. Crouch
Cabinet Secretary

Cynthia E. Beane
Commissioner

DATE: September 1, 2022
TO: Robert L. Price, CPPB, CPPO, NIGP-CPP
Administrative Services Manager II
FROM: Lucinda Carroll *lc*
Procurement Specialist, BMS Procurement Services
RE: PF697920 CDO BMS20*22

The West Virginia Bureau for Medical Services (BMS) respectfully requests the cancellation of the unused balance of \$1,016,231.00 on the above referenced CDO with Berry Dunn McNeil & Parker LLC. The vendor has concurred that all invoices have been paid. The vendor was able to perform all required services at a lesser cost than was originally budgeted and approved. BMS is requesting cancellation of the remaining balance to roll back dollars for future budgeting use.

Please feel free to contact me if additional documentation or details are needed. I can be reached at (304) 352-4235 or lucinda.l.carroll@wv.gov. Thank you for your time and consideration in this matter.

Robert Price
Agree