



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 07-15-2022

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CCT 0511 2520 HHR2100000002 7	Procurement Folder:	831103
Document Name:	CHANGE ORDER 2	Reason for Modification:	Change Order 2 to Renew Contract
Document Description:	BLACKBOARD LEARNING MANAGEMENT SYSTEMS (LMS)		
Procurement Type:	Central Sole Source		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-03-30
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-06-30

VENDOR	DEPARTMENT CONTACT															
Vendor Customer Code: 000000195577 BLACKBOARD INC 11720 PLAZA AMERICA DR 11TH FL  RESTON VA 20190 US Vendor Contact Phone: 2023039333 Extension:	Requestor Name: Kimberly S Jobe Requestor Phone: 304-957-0236 Requestor Email: kimberly.s.jobe@wv.gov  <div style="text-align: center; font-size: 2em; font-weight: bold;">23</div> FILE LOCATION _____															
<table border="1"> <thead> <tr> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1 No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2 Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3 Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4 Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>	Discount Allowed	Discount Percentage	Discount Days	#1 No	0.0000	0	#2 Not Entered			#3 Not Entered			#4 Not Entered			
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#1 No	0.0000	0														
#2 Not Entered																
#3 Not Entered																
#4 Not Entered																

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF HUMAN RESOURCES MGMT ONE DAVIS SQUARE, STE 400 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF HUMAN RESOURCES MGMT ONE DAVIS SQUARE, STE 400 CHARLESTON WV 25301 US

Total Order Amount: \$226,804.13

Purchasing Division's File Copy

**ENTERED**

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara [Signature] 7/19/2022</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. [Signature] 7/26/2022</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>[Signature] 7/27/2022</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

CO 2

Change Order 2 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective dates of Renewal: 07/01/22 thru 06/30/23

Renewals Remaining: 3

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232500	0.00000		0.000000	\$27,605.48
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-03-30	2022-06-30				

**Commodity Line Description:** Collaborate Enterprise License

**Extended Description:**

Collaborate Enterprise License - 5M Minutes Cap, 1024 GB Storage

Product code: CL-WC-ENT-5M

Year 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	43232500	0.00000		0.000000	\$7,500.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-03-30	2022-06-30				

**Commodity Line Description:** Consulting Time - FFP

**Extended Description:**

Consulting Time - FFP

AS-ICS-HRS-FFP

PERIOD YEAR 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	43232500	0.00000		0.000000	\$7,034.25
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-03-30	2022-06-30				

**Commodity Line Description:** Online Training Subscription

**Extended Description:**

Online Training Subscription

AS-TRN-OLN-S

Period 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
26	43232500	0.00000		0.000000	\$81,164.40
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-03-30	2022-06-30				

**Commodity Line Description:** LEARNING PRO SAAS + 5001 - 10000 Users

**Extended Description:**

LEARNING PRO SAAS 5001 - 10000 Users SAAS2-LP-PRO-P

Year 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
27	43232500	0.00000		0.000000	\$2,500.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-03-30	2022-06-30				

**Commodity Line Description:** Exceeds Storage Capacity of 2TB

**Extended Description:**

Storage capacity is limited to 2 TB. Storage in excess of the Storage Capacity is subject to additional fees and purchase.  
Additional Storage: 1 TB = \$2,500.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
28	43232500	0.00000		0.000000	\$4,000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-03-30	2022-06-30				

**Commodity Line Description:** Exceeds Contracted Minutes of 5 million

**Extended Description:**

Minutes used in excess of contracted Minutes of 5 million is subject to additional fees and purchase.  
Additional Minutes: 1M = \$4,000.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
29	43232500	0.00000		0.000000	\$22,000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2022-07-01	2023-06-30				

**Commodity Line Description:** Collaborate Enterprise License

**Extended Description:**

Collaborate Enterprise License - 5M Minutes Cap, 1024 GB Storage  
Product code: CL-WC-ENT-5M  
Year 2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
30	43232500	0.00000		0.000000	\$75,000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2022-07-01	2023-06-30				

**Commodity Line Description:** LEARNING PRO SAAS + 5001 - 10000 Users

**Extended Description:**

LEARNING PRO SAAS 5001 - 10000 Users SAAS2-LP-PRO-P

Optional Year 2

# Blackboard

NOW PART OF ANTHOLOGY

5201 Congress Avenue  
Boca Raton, Florida

June 30, 2022

Linda L. Leighton-Clark  
Director – Employee Development  
Office of Human Resources Management (OHRM)  
Department of Health and Human Resources (DHHR)  
One Davis Square Ste. 400  
Charleston, WV 25301

Ms. Leighton-Clark,

Pursuant to your request, we would like to confirm that the Blackboard License and Services Agreement, executed between Blackboard and West Virginia Network for Educational Telecomputing, the "Agreement", is in full force and effect for the July 1, 2022 - June 30, 2023, term. Blackboard is agreeable to renewing such Agreement according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders. The effective date of the renewal will be 07/01/22 through 6/30/23. All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Thank you for choosing Blackboard. Please contact us should you have any questions or need additional information.

Regards,



**Michael Pohorylo**  
Deputy General Counsel  
(202) 602-1117  
[michael.pohorylo@blackboard.com](mailto:michael.pohorylo@blackboard.com)

*Kimberly S. Jobe*  
*ok to renew*

**Anthology**  
*Advancing Knowledge*

# Blackboard

Blackboard Inc.  
11720 Plaza America Drive  
11th Floor  
Reston VA 20190 USA  
Phone: +1 202.463.4860  
Fax: +1.312.236.7251  
Email: [operations@blackboard.com](mailto:operations@blackboard.com)  
Tax ID: 52-2081178

## New Period or Contract Renewal Confirmation Notice

### CUSTOMER INFORMATION:

**Billing Address:**

West Virginia Dept of Health & Human Resources  
Office of Human Resources MGMT One Davis Square, STE 40  
Charleston, WV 25301  
USA

**Date:** 06/01/2022  
**Customer No:** 330017  
**Document No:** CSF000804267

**Customer Primary Contact:** Linda Leighton-Clark

### PRODUCTS AND SERVICES SUBJECT TO NEW PERIOD OR RENEWAL:

Qty	Product Code	Product Description	Start Date	End Date	Price (USD)
1	CL-WC-ENT-5M	Collaborate Enterprise License - 5M Minutes Cap	07/01/2022	06/30/2023	22,000.00
1	SAAS2-LP-PRO-P	Blackboard Learning Professional -SaaS Plus	07/01/2022	06/30/2023	75,000.00
1	AS-LSAASADMGUI-S	- Learn SaaS GUI Administration -Subscription			
1	AS-NLE-LRN-S	- LEARN TEACHING ESSENTIALS CERTIFICATION FOR ULTRA			
1	AS-LRN-SAAS2	- Blackboard Learn SaaS Plus			
1	AS-TPD-S	- Training Program Development -Subscription			

**Renewal Amount (USD) 97,000.00**

### CONFIRMATION:

Per the terms of your contract currently in place for Blackboard products and/or services, the next period or contract renewal period starts on **07/01/2022**. With respect to contract renewals, per the terms of your contract your license(s) may be automatically renewed 30 days prior to the renewal period start date, and **use of the product and/or services on or beyond 07/01/2022 may result in an automatic invoice from Blackboard for the renewal amount noted above.**

**Any utilization beyond licensed quantities allowed under your current contract with Blackboard may result in license fees charged in addition to the new period or contract renewal amount noted above. Please reach out to Blackboard to adjust your current license quantity if applicable.**

Your invoice will be sent separately and will include the payment instructions and total amount due. You will be invoiced for products and/or services for the total above upon receipt of this form unless other arrangements are made. Please note that taxes are not included in the total Amount Due noted above and will be added, where applicable, when invoiced.

### Please take the following actions prior to 07/01/2022:

- Contact your Renewal Representative or [operations@blackboard.com](mailto:operations@blackboard.com) to request an invoice **OR** issue a purchase order, if required.
- Provide updated billing information if inaccurate.
- If you are exempt from paying sales tax, please remit a copy of your state tax exempt certificate with payment of your invoice or a copy to [exemptcerts@blackboard.com](mailto:exemptcerts@blackboard.com).

Purchase Orders and/or Tax-Exempt Form can be sent via any one of the following methods by **07/01/2022**:

- Email: [operations@blackboard.com](mailto:operations@blackboard.com)
- Fax: +1.312.236.7251

West Virginia Dept of Health & Human Resources  
Signature:



Name: *Kimberly Jobe*  
Title: *Procurement Specialist, Senior*  
Date: *6/16/2022*

Blackboard Inc.  
Signature:



Name: Michael Pohorylo  
Title: Associate General Counsel  
Date: 16-Jun-2022



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Office of Human Resources Management

One Davis Square, Suite 400  
Charleston, WV 25301

Bill J. Crouch  
Cabinet Secretary

Angela Jacobs-Ferris  
Director

**Date:** June 15, 2022

**To:** Kim Jobe  
WV Department of Health & Human Resources

**From:** Linda L. Leighton-Clark - Employee Development Director  
Office of Human Resources Management  
WV Department of Health & Human Resources

**Subject:** Blackboard Learning Management System Renewal

Employee Development is requesting approval to renew the Blackboard contract for the renewal term of 7/1/22 through 6/30/23 (as provided in agency contract number CCT 0511 2520 HHR2100000002 1) The cost for this renewal period will be \$97,000.

As well as utilized by OHRM for the DHHR Academy for Professional Development, and the DHHR Mandatory BootCamp Supervisory Training, DHHR Mandatory Top Gun Supervisory Training, the Blackboard LMS is heavily leveraged by the Bureau for Children and Families for their ongoing Social Worker, Adult Service and Child Welfare Workers training curriculum. Non-renewal of the contract would result in the Agency falling out of compliance with Federal and State regulations and delay the licensure and certification of critical healthcare, social protective service, and Public Health personnel.

Please advise.

Thank you.

Handwritten signature of Linda L. Leighton-Clark in black ink.

Linda L. Leighton-Clark  
Director - OHRM Employee Development

Handwritten signature of Kimberly S. Jobe in black ink.  
*ok to renew*