

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia Contract

Order Date: 08-03-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 0511 2610 BCF2300000001 1	Procurement Folder:	1083310
Document Name:	Janitorial Services Emergency Purchase - WVARF	Reason for Modification:	
Document Description:	Janitorial Services Emergency Purchase - WVARF		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-08-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-10-31

		VENDOR			DEPARTMENT CONTACT
WES 710 C CHAF US Vend	dor Customer Code: T VIRGINIA ASSOCIAT CENTRAL AVE RLESTON for Contact Phone: ount Details:	00000204796 TON OF REHABILITATION WV 304-205-7970 Extensi	25302-1702	Requestor Name: Requestor Phone: Requestor Email:	Anthony J Walizer (304) 356-2915 anthony.j.walizer@wv.gov
	Discount Allowed	Discount Percentage	Discount Days	- "	FILE LOCATION
#1	No	0.0000	0	-	
#2	Not Entered			-	
#3	Not Entered			-	
#4	Not Entered			-:-	

INVOICE TO		SHIP TO		
	VARIOUS AGENCY LOCATI			
WV 99999	No City	WV 99999		
		VARIOUS AGENCY LOCAT AS INDICATED BY ORDER		

Purchasing Division's File Copy

Total Order Amount:

\$366,920.47

M	8	11	B

PURCHASING DIVISION AUTHORIZATION

ATTORNEY GENERAL APPROVAL AS TO FORM

ENCUMBRANCE CERTIFICATION

DATE:

ELECTRONIC SIGNATURE ON FILE

DATE:

ELECTRONIC SIGNATURE ON FILE

ELECTRONIC SIGNATURE ON FILE

Date Printed: Aug 9, 2022

Order Number:

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FORM ID: WV-PRC-CCT-002 2020/05

Extended Description:

Emergency Purchase Janitorial Services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	76110000	448.00000	HOUR	19.330000	\$8,659.84
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Calhoun Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: The Op Shop Inc

Hourly rate will be \$19.33

Total number of hours will be provided will be 448 and the annual fee \$8659.84.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	76110000	208.00000	HOUR	19.330000	\$4,020.64
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Doddridge Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: The Op Shop Inc

Hourly rate will be \$19.33

Total number of hours will be provided will be 208 and the annual fee \$4,020.64.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	76110000	416.00000	HOUR	18.110000	\$7,533,76
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Marshall Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Northwood Health Systems Inc

Hourly rate will be \$18.11

Total number of hours will be provided will be 416 and the annual fee \$7,533.76.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	76110000	928.00000	HOUR	16.410000	\$15,228.48
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Wheeling, Ohio Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: WATCH Inc

Hourly rate will be \$16.41

Total number of hours will be provided will be 918 and the annual fee \$15,228.48.

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Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	76110000	128.00000	HOUR	17.970000	\$2,300.16
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Janitorial Service:8/1/22-10/31/22

Pleasants Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: SW Resources Inc

Hourly rate will be \$17.97

Total number of hours will be provided will be 128 and the annual fee \$2,300.16.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	76110000	416.00000	HOUR	18.110000	\$7,533.76
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Wetzel Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Northwood Health Systems Inc, Mid Valley Health

Hourly rate will be \$18.11

Total number of hours will be provided will be 416 and the annual fee \$7,533.76.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	76110000	400.00000	HOUR	17.100000	\$6,840.00
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Preston Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Randolph County Sheltered Workshop Inc

Hourly rate will be \$17.10

Total number of hours will be provided will be 400 and the annual fee \$6,840.00.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	76110000	512.00000	HOUR	18.070000	\$9,251.84
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Boone Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Integrated Resources Inc

Hourly rate will be \$18.07

Total number of hours will be provided will be 512 and the annual fee \$9,251.84.

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Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	76110000	573.44000	HOUR	18.420000	\$10,562.76
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Janitorial Service:8/1/22-10/31/22

Lincoln Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Goodwill Industries of KYOWVA Inc.

Hourly rate will be \$18.42

Total number of hours will be provided will be 573.44 and the annual fee \$10,562.76.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	76110000	2048.00000	HOUR	18.350000	\$37,580.80
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Kanawha Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: WorkAble, Inc.

Hourly rate will be \$18.35

Total number of hours will be provided will be 2048 and the annual fee \$37,580.80.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	76110000	373.76000	HOUR	18.420000	\$6,884.66
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Mason Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Goodwill Industries of KYOWVA Inc

Hourly rate will be \$18.42

Total number of hours will be provided will be 373.76 and the annual fee \$6,884.66.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	76110000	523.52000	HOUR	15.750000	\$8,245.44
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Putnam Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Goodwill Industries of Kanawha Valley Inc

Hourly rate will be \$15.75

Total number of hours will be provided will be 523.52 and the annual fee \$8,245.44.

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Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	76110000	544.00000	HOUR	18.460000	\$10,042.24
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Janitorial Service:8/1/22-10/31/22

Wayne Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Prestera Center for Mental Health Services Inc

Hourly rate will be \$18.46

Total number of hours will be provided will be 544 and the annual fee \$10,042.24.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	76110000	512.00000	HOUR	17.100000	\$8,755.20
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Philippi, Barbour

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Randolph Co Sheltered Workshop Inc dba Seneca Designs,

Hourly rate will be \$17.10.

Total number of hours will be provided will be 512 times \$17.10 to equal \$8,755.20.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
15	76110000	1395.84000	HOUR	22.220000	\$31,015.56
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Berkeley Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Developmental Center and Workshop Inc

Hourly rate will be \$22.22

Total number of hours will be provided will be 1395.84 times \$22.22 to equal \$31,015.56.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
16	76110000	320.00000	HOUR	22.220000	\$7,110.40
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Grant Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Developmental Center and Workshop Inc

Hourly rate will be \$22.22

Total number of hours will be provided will be 320 times \$22.22 to equal \$7,110.40.

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Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
17	76110000	384.00000	HOUR	22.220000	\$8.532.48
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Janitorial Service:8/1/22-10/31/22

Hampshire Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Developmental Center and Workshop Inc

Hourly rate will be \$22.22

Total number of hours will be provided will be 384 times \$22.22 to equal \$8,532.48.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
18	76110000	384.00000	HOUR	22.220000	\$8,532.48
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Hardy Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Developmental Center and Workshop Inc

Hourly rate will be \$22.22

Total number of hours will be provided will be 384 times \$22.22 to equal \$8,532.48.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
19	76110000	704.00000	HOUR	17.400000	\$12,249.60
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Lewis Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Buckhannon-Upshur Work Adjustment Center Inc

Hourly rate will be \$17.40

Total number of hours will be provided will be 704 times \$17.40 to equal \$12,249.60.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
20	76110000	384.00000	HOUR	22.220000	\$8,532,48
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Mineral Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Developmental Center and Workshop Inc

Hourly rate will be \$22.22

Total number of hours will be provided will be 384 times \$22.22 to equal \$8,532.48.

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Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
21	76110000	192.00000	HOUR	22.220000	\$4,266.24
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Janitorial Service:8/1/22-10/31/22

Morgan Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities;

CRP to provide the services will be: Developmental Center and Workshop Inc

Hourly rate will be \$22.22

Total number of hours will be provided will be 192 times \$22.22 to equal \$4,266.24.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
22	76110000	736.00000	HOUR	17.100000	\$12,585.60
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Elkins, Randolph

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Randolph County Sheltered Workshop Inc

Hourly rate will be \$17.10

Total number of hours will be provided will be 736 times \$17.10 to equal \$12,585.60.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
23	76110000	78.00000	HOUR	17.100000	\$1,333.80
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Parsons, Tucker

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Randolph County Sheltered Workshop Inc

Hourly rate will be \$17.10

Total number of hours will be provided will be 78 times \$17.10 to equal \$1,333.80.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
24	76110000	448.00000	HOUR	22.220000	\$9,954.56
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

CharlesTown Jefferson Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Developmental Center & Workshop, Inc.

Hourly rate will be \$22.22

Total number of hours will be provided will be 448 times \$22.22 to equal \$9,954.56.

Date Printed: Aug 9, 2022 Order Number: CCT 0511 2610 BCF2300000001 1 Page: 7 FORM ID: WV-PRC-CCT-002 2020/05

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
25	76110000	448.00000	HOUR	17.690000	\$7,925.12
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Janitorial Service:8/1/22-10/31/22

Braxton Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Precision Services

Hourly rate will be \$17.69

Total number of hours will be provided will be 448 times \$17.69 to equal \$7,925.12.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
26	76110000	448.00000	HOUR	17.400000	\$7,795.20
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Upshur Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Buckhannon-Upshur Work Adjustment Center Inc.

Hourly rate will be \$17.40

Total number of hours will be provided will be 448 times \$17.40 to equal \$7,795.20.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
27	76110000	240.00000	HOUR	17.690000	\$4.245.60
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Gilmer Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Precision Services Inc

Hourly rate will be \$17.69

Total number of hours will be provided will be 240 times \$17.69 to equal \$4,245.60.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
28	76110000	896.00000	HOUR	20.180000	\$18,081.28
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Lewisburg, Greenbrier Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Gateway Industries Inc

Hourly rate will be \$20.18

Total number of hours will be provided will be 896 times \$20.18 to equal \$18,081.28.

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Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
29	76110000	672.00000	HOUR	18.070000	\$12,143.04
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Janitorial Service:8/1/22-10/31/22

McDowell Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Integrated Resources Inc

Hourly rate will be \$18.07

Total number of hours will be provided will be 672 times \$18.07 to equal \$12,143.04.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
30	76110000	104.50000	HOUR	20.180000	\$2,108.81
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Monroe Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Gateway Industries Inc

Hourly rate will be \$20.18

Total number of hours will be provided will be 104.50 times \$20.18 to equal \$2,108.81.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
31	76110000	608.00000	HOUR	20.140000	\$12,245.12
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Nicholas Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Bright Horizons Inc.

Hourly rate will be \$20.14

Total number of hours will be provided will be 608 times \$20.14 to equal \$12,245.12.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
32	76110000	152.00000	HOUR	20.180000	\$3,067.36
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Pocahontas Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Gateway Industries Inc

Hourly rate will be \$20.18

Total number of hours will be provided will be 152 times \$20.18 to equal \$3,067.36.

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Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
33	76110000	288.00000	HOUR	18.070000	\$5,204.16
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Janitorial Service:8/1/22-10/31/22

Summers Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Integrated Resources Inc

Hourly rate will be \$18.07

Total number of hours will be provided will be 288 times \$18.07 to equal \$5,204.16.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
34	76110000	320.00000	HOUR	20.140000	\$6,444.80
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Webster Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Bright Horizons Inc

Hourly rate will be \$20.14

Total number of hours will be provided will be 320 times \$20.14 to equal \$6,444.80.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
35	76110000	480.00000	HOUR	18.070000	\$8,673,60
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Wyoming Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Integrated Resources Inc

Hourly rate will be \$18.07

Total number of hours will be provided will be 480 times \$18.07 to equal \$8,673.60.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
36	76110000	640.00000	HOUR	18.070000	\$11,564.80
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Bldg 97 Williamson

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Integrated Resources Inc

Hourly rate will be \$18.07

Total number of hours will be provided will be 640 times \$18.07 to equal \$11,564.80.

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Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
37	76110000	960.00000	HOUR	15.190000	\$14,582.40
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Janitorial Service:8/1/22-10/31/22

Mercer Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Mercer County Opportunity Industries Inc.

Hourly rate will be \$15.19

Total number of hours will be provided will be 960 times \$15.19 to equal \$14,582.40.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
38	76110000	256.00000	HOUR	20.650000	\$5,286.40
Service From	Service To	Manufacturer		Model No	
2022-08-01	2022-10-31				

Commodity Line Description:

Janitorial Service:8/1/22-10/31/22

Clay Co

Extended Description:

Janitorial Services for August 1, 2022 to October 31, 2022 per the attached Service Agreement from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Clay County Services Unlimited Inc

Hourly rate will be \$20.65

Total number of hours will be provided will be 256 time \$20.65 to equal \$5,286.40.

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GENERAL TERMS AND CONDITIONS:

- 1. CONTRACTUAL AGREEMENT: Issuance of an Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance by the State of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid, or on the Contract if the Contract is not the result of a bid solicitation, signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.
- **2. DEFINITIONS:** As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.
- **2.1. "Agency"** or "**Agencies"** means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.
- 2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.
- **2.3.** "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.
- **2.4. "Director"** means the Director of the West Virginia Department of Administration, Purchasing Division.
- **2.5. "Purchasing Division"** means the West Virginia Department of Administration, Purchasing Division.
- **2.6. "Award Document"** means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.
- **2.7. "Solicitation"** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.
- **2.8. "State"** means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.
- **2.9. "Vendor"** or **"Vendors"** means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:
☑ Term Contract
Initial Contract Term: The Initial Contract Term will be for a period of 08/01/2022 to 10/31/2022 . The Initial Contract Term becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as
Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to Zero (0) successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)
Alternate Renewal Term – This contract may be renewed for successive year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)
Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.
Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed withindays.
Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within days. Upon completion of the work covered by the preceding sentence, the vendor agrees that:
the contract will continue for years;

year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's Office (Attorney General approval is as to form only).
One-Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.
Construction/Project Oversight: This Contract becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as , and continues until the project for which the vendor is providing oversight is complete.
Other: Contract Term specified in
4. AUTHORITY TO PROCEED: Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked in Section 3 above. If either "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the Contract via change order to memorialize the official date that work commenced.
5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.
Open End Contract: Quantities listed in this Solicitation/Award Document are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.
Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.
Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.
One-Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

- **6. EMERGENCY PURCHASES:** The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute of breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One-Time Purchase contract.
- 7. **REQUIRED DOCUMENTS:** All of the items checked in this section must be provided to the Purchasing Division by the Vendor as specified:

BID BOND (Construction Only): Pursuant to the requirements contained in W. Va. Code § -22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond a the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.
PERFORMANCE BOND: The apparent successful Vendor shall provide a performance ond in the amount of 100% of the contract. The performance bond must be received by the urchasing Division prior to Contract award.
LABOR/MATERIAL PAYMENT BOND: The apparent successful Vendor shall rovide a labor/material payment bond in the amount of 100% of the Contract value. The abor/material payment bond must be delivered to the Purchasing Division prior to Contract ward.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable. Notwithstanding the foregoing, West Virginia Code § 5-22-1 (d) mandates that a vendor provide a performance and labor/material payment bond for construction projects. Accordingly, substitutions for the performance and labor/material payment bonds for construction projects is not permitted.

☐ MAINTENANCE BOND: The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below and must include the State as an additional insured on each policy prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether that insurance requirement is listed in this section.

Vendor must maintain:	
Commercial General Liability Insurance in at least an amount of: \$1,000,000. occurrence.	.00 per
Automobile Liability Insurance in at least an amount of: \$1,000,000.00 occurrence.	per
Professional/Malpractice/Errors and Omission Insurance in at least an amou per occurrence. Notwithstanding the forgoing, Vendor's are to list the State as an additional insured for this type of policy.	
Commercial Crime and Third Party Fidelity Insurance in an amount of:per occurrence.	
Cyber Liability Insurance in an amount of:	per
Builders Risk Insurance in an amount equal to 100% of the amount of the	
Contract.	
Pollution Insurance in an amount of: per occurrence.	
Aircraft Liability in an amount of: per occurrence.	

Notwithstanding anything contained in this section to the contrary, the Director of the Purchasing Division reserves the right to waive the requirement that the State be named as an additional insured on one or more of the Vendor's insurance policies if the Director finds that doing so is in the State's best interest.

9. WORKERS' COMPENSATION INSURANCE: Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. [Reserved]

	MAGES: This clause shall in no way be considered excluency's right to pursue any other available remedy. Vendo	
	e amount specified below or as described in the specifica	
	for	
Liquidated Dar	mages Contained in the Specifications.	
Liquidated Dar	mages Are Not Included in this Contract.	

- 12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.
- 13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.
- 14. PAYMENT IN ARREARS: Payments for goods/services will be made in arrears only upon receipt of a proper invoice, detailing the goods/services provided or receipt of the goods/services, whichever is later. Notwithstanding the foregoing, payments for software maintenance, licenses, or subscriptions may be paid annually in advance.
- **15. PAYMENT METHODS:** Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)
- **16. TAXES:** The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

- 17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia, included in the Contract, or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.
- **18. FUNDING:** This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available. If that occurs, the State may notify the Vendor that an alternative source of funding has been obtained and thereby avoid the automatic termination. Non-appropriation or non-funding shall not be considered an event of default.
- 19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.
- **20. TIME:** Time is of the essence regarding all matters of time and performance in this Contract.
- 21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.
- **22. COMPLIANCE WITH LAWS:** Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.
 - **SUBCONTRACTOR COMPLIANCE:** Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.
- **23. ARBITRATION:** Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

- **24. MODIFICATIONS:** This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.
- 25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.
- **26. SUBSEQUENT FORMS:** The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.
- 27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.
- **28. WARRANTY:** The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.
- **29. STATE EMPLOYEES:** State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.
- **30. PRIVACY, SECURITY, AND CONFIDENTIALITY:** The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/default.html.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR CERTIFICATIONS: By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein.

Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

- **36. INDEMNIFICATION:** The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.
- 37. NO DEBT CERTIFICATION: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State. By submitting a bid, or entering into a contract with the State, Vendor is affirming that (1) for construction contracts, the Vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, neither the Vendor nor any related party owe a debt as defined above, and neither the Vendor nor any related party are in employer default as defined in the statute cited above unless the debt or employer default is permitted under the statute.
- **38. CONFLICT OF INTEREST:** Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.
- **39. REPORTS:** Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports
may include, but are not limited to, quantities purchased, agencies utilizing the contract, total
contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.division@wv.gov.

40. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check. Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

- **41. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS:** Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:
 - a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
 - b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process.
 - c. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
 - 1. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
 - 2. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

42. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a "substantial labor surplus area", as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel Revised 07/01/2022

products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

- 43. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the Vendor must submit to the Agency a disclosure of interested parties prior to beginning work under this Contract. Additionally, the Vendor must submit a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-work interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.
- **44. PROHIBITION AGAINST USED OR REFURBISHED:** Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.
- **45. VOID CONTRACT CLAUSES** This Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.
- **46. ISRAEL BOYCOTT:** Bidder understands and agrees that, pursuant to W. Va. Code § 5A-3-63, it is prohibited from engaging in a boycott of Israel during the term of this contract.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Name, Title)	Contract Administrator
(Name, Title) 1 172D4A04EB7B404	
(Printed Name and Title) Andrea Higginbotham	Contract Administrator
(Address) PO Box 6764 Charleston, WV 25362	
	0 Fax 304-205-7915
(email address) ahigginbotham@wvarf.org	

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

WVARF, Inc.		
(Company) Tara Martinez	CEO/Director	
(Authorized Signature) (Representative Name, Tara Martinez CEO/Director	Title) 8/2/2022	
(Printed Name and Title of Authorized Represe Phone 304-205-7970 Fax 304-205-7915	entative) (Date)	
(Phone Number) (Fax Number) tmartinez@wvarf.org		
(Email Address)		



Service Agreement 25.DHR.037.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

Contractor:	West Virginia Association	on of Re	habilitation Facili	ties, Inc.	(WVARF)
Work Performed By*:	The Op Shop, Inc.				
Work Performed:	Janitorial				
Site:	DHHR R1 Calhoun Cou	nty		Billing:	DHHR R1 Calhoun County
	85 Industrial Park Road				110 North 6th Street, Suite 3
	Grantsville, WV 26147				Clarksburg, WV 26301
	Joyce Underwood				david.k.stickel@wv.gov 304-643-2934
Period of Agreement:	8/1/2022	to	10/31/20	022	
Fotal Agreement Pricing*	*: 448	8.00	Total Hours		
	\$8,659	9.84	Total Cost		
 Please referes pricing and bi 		documer	itation sheet that	provide	s a detailed, monthly, breakdown of t
Please referen			ent and Workloo	ding do	cumentation sheets that provide a
*Work to be pe	erformed by the listed CRP or	r a compa	rable CRP as deter	mined by	WVARF
	o pay by P-Card, a 3% P-Card	•		-	
DocuSigned by:					
Tara Martines				7/29/2	022
Tara Martinez				Date	
NVARF, Inc. CEO					



Terms of Agreement 25.DHR.037.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager

Charlie Stuart

O: 304-205-7970 ext. 204

0:

C: 304-444-2401

C: 304-694-7744

gwolfe@wvarf.org

theopshopcws@gmail.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.





West Virginia Association of Rehabilitation Facilities, Inc.
PO Box 6764 Charleston WY 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 25.DHR.037.23A

To give every individual with varying abilities the apportunity to have gainful employment

PRICING

Total Agreement Amount:

\$8,659.84 THE TOTAL AGREEMENT COST FIRE 448.00 CENTOTAL VGREENVENT HOURS IN

Broken Down/Billed As Follows:

								STITION & H	POSTICIN & HOURLY RATE	2				
	Age	Agreement		Innition										
			1.0	\$10.39						144				
	8												Mental Hours	
Aug 2022	23	5	161.00	\$3,112.13								l	1	\$3,112.13
Sep 2022	2		147.00										147.00	\$2,84151
Oct 2022	22	4	140.00	\$2,706.20									140.00	\$2,706.20
						ZE.								
		57.1				929 942 148							29-40 02-70 14-77 1-21 1-21 12-11 14-11	
		11. 11. 10. 10.			1. 1. 1 1. 1. 1 1. 1. 1. 1 1. 1. 1. 1 1. 1. 1. 1 1. 1. 1. 1		44 76				46			
	2	13												

ORKLOADING FOR	WORKLOADING FOR AGREEMENT:	25.DHR.037.23A							Agreement		
٣	Janitorial	Agreement Perio	nt Period	8/1/2022	10/31	10/31/2022	Days/Week	S	Agreement Days**	64	
				LOCATI	LOCATION PROFILE						
	6564	Restrooms (#)	(#)	4	Elevators (#)		0	Windows (#)		25	
	1710	Fixtures (#)		12	Light Fixtures (ft²)	s (ft²)	0		Inside (ft²)		12
	728	Water Fountains (#	rtains (#)	1	Stair Flights (#)	(#)	0		Outside (ft²)		17
	0	Trash Receptacles	ptacles (#)	69	Upholstery (ft²)	ft²)	0	Int Glass Doors/Panels	rs/Panels	4	T
	0	Vents (ft²)		52	Horizontal Surf. (ft ²)	ırf. (ft²)	1000		Int 1 Side (ft ²)	m	35
	0	Walk Off Mats (#)	ats (#)	4	Vertical Surf. (ft ²)	(11 2)	1000	Ext Glass Doors/Panels	rs/Panels	4	T
	9005		ft² per WO Mat	15	Baseboard (linear ft)	inear ft)	0		Ext 1 Side (ft²)	2	77
	200	TOTAL ft WO	ft ² WO Mat	09	60 Entrance (R²)	(0				T
1				SCOPE	SCOPE OF WORK						1.4
がっさいいぶ				Work Days/Agreenene				Ę.		A STANFALL	1 atany
S	Sweep		0.626	64	J.b	29	Baseboards		0.000	0	·
2	Mop		0.683	64	8a	183	Clean Fountain		0.017	64	T
ומש	Spray Buff		0.014	က	10a-b	84	Exterior Glass Doors/Panels	rs/Panels	0.041	13	Т
S	Spot Vacuum (35%)	10000	0.818	51	10c-d	84	Interior Glass Doors/Panels	's/Panels	0.333	64	Т
	Vacuum		0.595	13	10e	563	Interior Windows		0.027	m	T
V.	Spot Clean (35%)		0.191	64	10f	563	Exterior Windows		0.027	m	
-	Walk Off Mats		0:030	64	11a	540	Wash Light Fixtures	s	0.000	0	1
	Empty Trash/Wipe Clean	Clean	1.152	64	116	179	Police Entrance(25%)	(%)	0.000	0	$\overline{}$
-	Reline Baskets		0.117	13	11c	179	Police Parking Lot		0.030	13	Т
S	Spot Dust (35%)		0.011	51	110	290	Remove Trash	1	0.150	64	
	Thorough Dust		0.081	13	12a	588	Stairs		0.000	0	
	Vacuum Upholst. Furniture	irniture	0.000	0	12b	589	Elevator		0.000	0	Т
	Dust Vents		0:000	3							T
5	Wash Vents		0.432	64			Utility Time		0.900		
2	Restrooms		0.600	64							
ď	Remove Dirt		0.126	13			H	HOURS PER DAY	7.00		_
ĺ									400		

*See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

ISSA 612 STANDARD TIMES

Scope of		-			
77	Scape of Work Description	N. Con	CAN Sipale	a ente	Aime
NATIONAL PROPERTY.				The state of	
naru Sune 1a	economic de la companya del companya del companya de la companya d	1		diaments.	100
1b	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	35,71	ft²/hr
1c	Spray buff	385	Buff	8333	ft²/hr
	The state of the s				
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft ² /hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft ² /hr
rash Rem					KORUMIEES,
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b	Replace Liner	178-177	Reline Basket	0.50	each
Umitime,	Clamas comerces that			ALTERIAL DE	ne kulasa
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft ² /hr
4d	Vacuum upholstered furniture	81	Vacuum Uphoistered Furniture	714	ft²/hr
entire &	AVE Registers 1. A 12 au 20 22 23 23 24 25 25 25			manue i an	
5a	Dust	69	Dust w/ treated cloth	5000	ft ² /hr
5b	Wash registers	546	Wash	0.50	min/each
estroome		Walter State		ELIZE ACES	minyeach
				A STATE OF THE PARTY.	min/9
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	fixtures
6b	Clean & Disinfect sinks]			
6 c	Clean mirrors, shelving & dispensers	1			
		ı			
6d	Sweep Floors				
6e	Sweep Floors Mop floors with disinfectant				
6e 6f	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures				
6e 6f 6g	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls				
6e 6f 6g 6h	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6e 6f 6g 6h Valls 8 W	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				4v 5.712.
6e 6f 6g 6h	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals	67	Damp wipe surface	32 1 5	ft²/hr
6e 6f 6g 6h /alis 8 W	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Convoir Conv				
6e 6f 6g 6h Valls & W	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Convoir Remove fingerprints & dirt from doors, frames, & switch plates	67 67	Damp wipe surface	3215	ft²/hr
6e 6f 6g 6h 7a 7b 7b	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals dobbyore Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67	Damp wipe surface	3215	ft²/hr
6e 6f 6g 6h 7a 7b 7b	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Control Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67	Damp wipe surface Damp wipe surface	3215 3215 0.50	ft²/hr ft2/hr
6e 6f 6g 6h Valls 6 W 7a 7b Finking Fo 8a	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals dobbyore Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6e 6f 6g 6h Valls & W 7a 7b 7hiking 56 8a flass Door	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Gobbook Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces Window Washing	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft ² /hr ft2/hr min/each
6e 6f 6g 6h 7als & W 7a 7b 7b 7b 10a-b 10c-d	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals downers Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces ///indow.washing Exterior Glass Doors/Panels	67 67 183 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50	ft²/hr ft2/hr min/each ft²/hr ft²/hr
6e 6f 6g 6h 7alls & W 7a 7b finking F: 8a 6ass Door	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Gobbook Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //window.washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840	ft²/hr ft2/hr min/each ft²/hr ft²/hr
Ge Gf Gg Gh 7a 7b Finiting Fa 8a fassi Door 10a-b 10c-d 10e 10f	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Gobbook Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces / Window Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b 7b 7b 10a-b 10c-d 10e 10f ther One	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals doubloof Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces ////////////////////////////////////	67 67 183 84 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b 7b 7b 10a-b 10c-d 10e 10f ther One	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean restroom walls Stock disposals Clean get from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces //// Clean & disinfect all surfaces /// Clean & Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84 863 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b mining for 8a ass Door 10a-b 10c-d 10e 10f ther One 11a	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals County of the stock of	67 67 183 84 84 563 563 540 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Goddwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces / Window Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b 7b 7b 10a-b 10c-d 10e 10f ther One 11a	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals County of the stock of	67 67 183 84 84 563 563 540 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 25.DHR.002.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SERVICE	AGREEMENT

Contractor: West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*: The Op Shop, Inc.

Work Performed: Janitorial

Site: DHHR R1 Doddridge County Billing: DHHR R1 Doddridge County

22 Herbert Avenue110 North 6th Street, Suite 3Smithburg, WV 26436Clarksburg, WV 26301Cree LeMastersdavid.k.stickel@wv.gov

304-643-2934

Period of Agreement: 8/1/2022 to 10/31/2022

Total Agreement Pricing**: 208.00 Total Hours \$4,020.64 Total Cost

- Please reference the attached Pricing documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached *Terms of Agreement* and *Workloading* documentation sheets that provide a detailed breakdown of the scope of work.

*Work to be performed by the listed CRP or a comparable CRP as determined by WVARF

**If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

DocuSigned by:	
tara Martinez	7/29/2022
Tara Martinez WVARF, Inc. CEO	Date
Tony Waly	BCF Purchasing Director
Customer Signature	Customer Title
Tong Walizer	7/29/22
Customer Print Name	Date



Terms of Agreement 25.DHR.002.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

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- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager

Charlie Stuart

O: 304-205-7970 ext. 204

0:

C: 304-444-2401

C: 304-694-7744

gwolfe@wvarf.org

theopshopcws@gmail.com

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- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
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- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc. PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the apportunity to have gainful employment

PRICING 25.DHR.002.23A

PRICING

Total Agreement Amount:

\$4,020.64 NAMED OF A MARKET MENT COST STREET 208.00 HATOTA SAGNETMENT (HOURS) RE

Broken Down/Billed As Follows:

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WORKLOADING FOR AGREEMENT:	R AGREEMENT:	25.DHR.002.23A	M.							
Agreement Type	Janitorial	Agreement Perio	poju	8/1/2022	10/31/2022	2022	Days/Week	S	Agreement Days**	64
				LOCATIK	LOCATION PROFILE			- Spenson		
Carpet (ft²)	2329	Restrooms (#)		3	Elevators (#)		0	Windows (#)		16
VCT Tile (ft²)	1080	Fixtures (#)		5	Light Fixtures (ft²)	ft²)	0		Inside (ft²)	16
Ceramic (ft²)	578	Water Fountains (#	(#) s	1	Stair Flights (#)		0		Outside (ft²)	16
Concrete (ft²)	0	Trash Receptacles	les (#)	24	Upholstery (ft²)		0	Int Glass Doors/Panels	s/Panels	84
Vinyl/Lam (ft²)	0	Vents (ft²)		30	Horizontal Surf. (ft²)	. (ft²)	200		Int 1 Side (ft²)	m
Other (ft²)	0	Walk Off Mats (#)	(#)	3	Vertical Surf. (ft ²	t²)	200	Ext Glass Doors/Panels	's/Panels	æ
TOTAL (ft²)	3987	7 ft² per WO	/O Mat	15	Baseboard (linear ft)	ear ft)	0		Ext 1 Side (ft²)	21
Outside (ft²)	400	TOTAL ft WO	/O Mat	45	Entrance (ft²)		0			
				3(00)	SCOPE OF WORK					
West 1					To some					
1a 486	Sweep	0	0.426	64	7b	29	Baseboards		0.000	0
1b 369	Mop	0	0.464	64	8a	183	Clean Fountain		0.017	64
1c 385	Spray Buff	0.	0.009	3	10a-b	84	Exterior Glass Doors/Panels	rs/Panels	0.150	64
2a 295	Spot Vacuum (35%)		0.290	51	10c-d	84	Interior Glass Doors/Panels	s/Panels	0.122	13
2b 295	Vacuum	Ö	0.211	13	10e	263	Interior Windows		660.0	13
2c 294	Spot Clean (35%)	Ö	0.068	64	10f	263	Exterior Windows		0.023	3
2e 91	Walk Off Mats	Ö	0.023	64	11a	540	Wash Light Fixtures	2	0.000	0
3a 177	Empty Trash/Wipe Clean		0.401	64	11b	179	Police Entrance(25%)	(%	0.000	0
3b 178-177	Reline Baskets	0.	0.041	13	11c	179	Police Parking Lot		0.000	0
4a 69	Spot Dust (35%)	o.	0.000	3	11d	290	Remove Trash		990.0	64
4b 69	Thorough Dust	О.	0.004	3	12a	288	Stairs		0.000	0
4d 81	Vacuum Upholst. Furniture		0.000	0	12b	589	Elevator		0.000	0
5a 69	Dust Vents	0.	0.000	က						
5b 546	Wash Vents	0.	0.012	3			Utility Time		0.570	
6a-6i 229	Restrooms	0.	0.250	64		50 50	2 3 3 3			
7a 67	Remove Dirt	0	9000	8			ĬŸ.	HOURS PER DAY	3.25	
Act of the Control of					Total State Control of the last of the las					

*See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

ISSA 612 STANDARD TIMES

Scope of Work #	Sequestroit Description	ISSA#	ESA Pascapton		Asture=
Hard Surf	ace floors			i kadida L. Barangan	and the second second
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	2006	1 .2.
1b	Damp mop	369		3896	ft²/hr
1c	Spray buff	385	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
Mary Town		303	Buff	8333	ft²/hr
2a	Spot Vacuum	The same of the sa		_	District of
2b		295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
	Thorough Vacuum	295	Vacuum w/ 12* Upright Vacuum	2239	ft ² /hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft ² /hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Trash Ren					Arrest T
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b	Replace Liner	178-177	Reline Basket	0.50	each
Furniture,	-abinet Counterage	THE MARK		41 - 1	. The state
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum uphoistered furniture	81	Vacuum Upholstered Furniture	714	
testing &	Vereiner				ft²/hr
5a	Dust	69	Dust w/ treated cloth	1	
5b	Wash registers	546	Wash	5000	ft²/hr
Restrooms	district the second	340	Anna and a superior	0.50	min/each
		(HD) SUDABUITS			
6a	Clean & DisInfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks				l
6c	Clean mirrors, shelving & dispensers				
6d 6e	Sweep Floors				
6f	Mop floors with disinfectant Clean walls adjacent to fixtures				
6g	Clean restroom walls				
6h	Stock disposals			ĺ	
	ocdwork - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 -	. Till Tappingli			April 19 Extenses
7a	Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
7b	Clean baseboards	67	Damp wipe surface	3215	ft2/hr
THE RESERVE TO SHARE	ountain		To any ways surface	3213	2611411111
8a	Clean & disinfect all surfaces	183	Clean fountain	0.50	
	/AVIOLOTY.Washing and a classic substitution		Clean roundan	THE RESERVE	min/each
10a-b	Exterior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each		
10c-d	Interior Glass Doors/Panels	84		840	ft²/hr
10e	Interior Windows	563	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
			Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
10f	Exterior Windows (1st floor only)	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
Other Ope		u vaktar Fil			
11a	Wash Light fixtures	540	Damp wipe with trigger sprayer and cloth using ladder	3000	ft²/hr
11b	Police immediate entrance area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft ² /hr
		179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
11c	Police sidewalks & parking area	1/9	That op cour bests wy fair at ofter broomy scrape cam		
11c	Police sidewalks & parking area Carry trash to pickup point	590	Remove Trash to Designated Area	60000	ft²/hr



Service Agreement 18.DHR.003.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SERVICE	AGREE	MENT	

Contractor: West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*: Northwood Health Systems, Inc.

Work Performed: Janitorial

Site: DHHR R1 Billing: DHHR R1

Marshall County Marshall County

400 Teletech Drive, Suite 2110 N 6th Street, Suite 3Moundsville, WV 26041Clarksburg, WV 26301Mickie Halldavid.k.stickel@wv.gov

304-843-4120 304-627-2118

Period of Agreement: 8/1/2022 to 10/31/2022

Total Agreement Pricing**: 416.00 Total Hours \$7,533.76 Total Cost

- Please reference the attached Pricing documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached *Terms of Agreement* and *Workloading* documentation sheets that provide a detailed breakdown of the scope of work.

*Work to be performed by the listed CRP or a comparable CRP as determined by WVARF

**If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

Tara Martinez	7/29/2022
Tara Martinez WVARF, Inc. CEO	Date
Tony Waly	BCF Purdasing Directol
Customer Signature	Customer Title
Tong Walizer	7/29/22
Customer Print Name	Date



Terms of Agreement 18.DHR.003.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Tracey Kinder

O: 304-234-3500

Gary Wolfe, Contract Manager
O: 304-205-7970 ext. 204

C: 304-444-2401 C:

munifa@wwarf ora

gwolfe@wvarf.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



PO Box 6764 Charleston WV 25362

West Virginia Association of Rehabilitation Facilities, Inc.

Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 18.DHR.003.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 416.00 S7,533.76

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							Monthly	Monthly Cos
	5						149.50	\$2,707.45
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WOKKLUA	WING FOR	AGREEMENT:	18.DHR.0	V3.23A		T				-	
Agreemo	ent Type	Janitorial	Agreeme	ent Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64
10.7					LOCATI	ON PROFILE			i n		
Carpet (ft ²)		6442	Restrooms	(#)	4	Elevators (#)		0	Windows (#)		26
VCT Tile (ft ²		3860	Fixtures (#	}	18	Light Fixture:	s (ft²)	0	Inside (ft²)		1
Ceramic (ft	²)	2581	Water Fou	ntains (#)	1	Stair Flights (0	Outside (ft²)		1
Concrete (f	t ²)	0	Trash Rece	ptacles (#)	92	Uphoistery (ft ²)	0	Int Glass Doors/Panels		8
Vinyl/Lam (0	Vents (ft ²)		58	Horizontal St	urf. (ft²)	400		Int 1 Side (ft²)	
Other (ft ²)		0	Walk Off N	lats (#)	3	Vertical Surf.		400	Ext Glass Do		2
	TOTAL (ft ²)	12883		er WO Mat	24	Baseboard (I		0		Ext Glass Doors/Panels Ext 1 Side (ft ²)	
Outside (ft ²		0		ft ² WO Mat		Entrance (ft ²		0			
and the second second second	The state of the s			11.55		OEWORK!					
	ISSA #		1207-04-751-01-18-302		Mon PayA requent	Corporation of the same of the			BRID SERVICE CONTROL		
1a	486	Sweep		1.653	64	7b	67	Baseboards		0.000	0
1b	369	Мор		1.804	64	8a	183	Clean Fountain		0.017	64
1c	385	Spray Buff		0.036	3	10a-b	84	Exterior Glass Doo	rs/Panels	0.100	64
2a	295	Spot Vacuum (35%)		0.802	51	10c-d	84	Interior Glass Door	rs/Panels	0.171	64
2b	295	Vacuum		0.584	13	10e	563	Interior Windows		0.025	3
2c	294	Spot Clean (35%)		0.188	64	10f	563	Exterior Windows		0.025	3
2e	91	Walk Off Mats		0.036	64	11a	540	Wash Light Fixture	S	0.000	0
3a	177	Empty Trash/Wipe (Clean	1.536	64	11b	179	Police Entrance(25	%)	0.000	0
3b	178-177	Reline Baskets		0.156	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.004	51	11d	590	Remove Trash		0.215	64
4b	69	Thorough Dust		0.033	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.001	3						
Sb	546	Wash Vents		0.023	3						
6a-6i	229	Restrooms		0.900	64						
7a	67	Remove Dirt		0.249	64			НО	URS PER DAY	6.50	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

133M 012 3	SIANDARD INSES				
Scope of Work#	Scope of Work Description	ISSA#	1SSA Description	18	Arrine
Hard Surf	aka Haar			Zanck	
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft ² /hr
arpeted	Floors - 1				
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
Ze	Thorough Vacuum Walk-Off Mats	91			ft²/hr
	ioval		Mats	2000	ft²/hr
3a 3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft
26	2h Baulasa tinas				each
3b	Replace Liner	178-177	Reline Basket	0.50	
	Cabinay Countries			a music	
49	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft ² /hr
4d	Vacuum uphoistered furniture	81	Vacuum Uphoistered Furniture	714	ft²/hr
eating &	VC to Ser				
5a	Dust	69	Dust w/ treated cloth	5000	ft ² /hr
5b	Wash registers	546	Wash	0.50	min/ea
estrooms				RAPE.	royer is
6a	Clean & Disinfect commodes & urinals	229	Restraoms	27	min/9 fixture:
6b	Clean & Disinfect sinks				l
6c	Clean mirrors, shelving & dispensers				l
6d	Sweep Floors				l
6e	Mop floors with disinfectant				l
6f 6g	Clean walls adjacent to fixtures Clean restroom walls				l
6h	Stock disposals				
		gayana arrang		Light Hardy Hade	l Silvardizaçe
7a	Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
7b	Clean baseboards	67	Damp wipe surface	3215	ft2/hr
	Clean baseboards		Damp whe surface	3213	162/nr
8a 8a	Clean & disinfect all surfaces	183	Clean fountain	0.50	min/ead
-	White Cally and the same and th	103	Crean foundam		THE REAL PROPERTY.
10a-b	Exterior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10c-d	Interior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10e	Interior Windows	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
10f		563		526	
	Exterior Windows (1st floor only)		Interior & Exterior: Wash w/ Trigger Sprayer & Cloth		ft²/hr
	rations of the second s	-			
112	Wash Light fixtures	540	Damp wipe with trigger sprayer and cloth using ladder	3000	ft²/hr
11b	Police immediate entrance area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
11c	Police sidewalks & parking area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
11d	Carry trash to pickup point	590	Remove Trash to Designated Area	60000	ft²/hr
12a	Stair Flights	588	Dust mop/vacuum stairs and landing w/ 24" dust mop and pick up debris	8.0	min/fligi
12b	Elevators	589	Elevator	10	min/eac



Service Agreement 26.DHR.007.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

Contractor:	West Virginia Association	of Poh	hilitation Escilitios	Inc.	/\A\/\ADE\
		or Ken	abilitation racinties,	mic. ((WV VARC)
Work Performed By*:	W.A.T.C.H., Inc.				
Work Performed:	Janitorial				
Site:	DHHR R1 Wheeling		Bill	ing:	DHHR R1 Wheeling
	69 16th Street				110 North 6th Street, Suite 3
	Wheeling, WV 26003				Clarksburg, WV 26301
	304-232-4411				david.k.stickel@wv.gov
					304-643-2934
Period of Agreement:	8/1/2022	to	10/31/2022		
Total Agreement Pricing	**: 928.	00	Total Hours		
	\$15,228.	48	Total Cost		
 Please reference pricing and te 	= 1	cument	ation sheet that pro	vide	s a detailed, monthly, breakdown of
	ence the attached <i>Terms of A</i> akdown of the scope of work	-	ent and Workloading	g do	cumentation sheets that provide a
*Work to be p	performed by the listed CRP or a	compai	able CRP as determine	d by	WVARF
**If choosing	to pay by P-Card, a 3% P-Card fo	ee will b	added to the invoice.		
DocuSigned by:					
Tara Martinez			7/2	29/2	022
			The state of the s		



Terms of Agreement 26.DHR.007.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

Gary Wolfe, Contract Manager

O: 304-205-7970 ext. 204

C: 304-444-2401

gwolfe@wvarf.org

VENDOR CONTACT:

David Dodge

O: 304-232-0233 ext. 105

C: 304-312-2010

ddodge@rns-watch.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
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- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304)

PRICING 26.DHR.007.23A

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 928.00 \$15,228.48

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		ement ital												
	Days	Weeks	II Viceosius		HE:								Monthly Hours	Wontely Co
Aug 2022	23	5	333.50	\$5,472.74									333.50	\$5,472.74
Sep 2022	21	. 4	304.50	\$4,996.85						据计划图	THE RES		304.50	\$4,996.85
Oct 2022	20	4	290.00	\$4,758.90									290.00	\$4,758.90
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AND M		Maria.	elin S		ileje i vi									
	(Alaston) (Maston)	Garan,	: Stellar			h di	Station							
	64	13												

NORKLOA	DING FOR	AGREEMENT:	26.DHR.0	07.23A		2 -5-				20.5		
Agreeme	ent Type	Janitorial	Agreeme	nt Period	8/1/2022	10/31/2022		Days/Week	5	Agreement Days**	64	
					LOCATI	ON PROFILE		1/0				_
Carpet (ft ²)		17501	Restrooms	(#)	7	Elevators (#)		0	Windows (#)		24	
VCT Tile (ft²))	4697	Fixtures (#		38	Light Fixture	s (ft²)	0		Inside (ft²)		18
Ceramic (ft ²)		1316	Water Fou	ntains (#)	2	Stair Flights	(#)	0		Outside (ft ²)		18
Concrete (ft	2)	0	Trash Rece	ptacles (#)	112	Upholstery (ft²)	0	Int Glass Doo	nt Glass Doors/Panels		
Vinyl/Lam (f		0	Vents (ft ²)		52	Horizontal Su		1500	The same of	Int 1 Side (ft²)		30
Other (ft ²)		0	Walk Off N	lats (#)	2	Vertical Surf.		1500	Evt Glass Do	Ext Glass Doors/Panels		-50
	TOTAL (ft ²)	23514	4	er WO Mat		Baseboard (I		0	Ext Glass Bot	Ext 1 Side (ft ²)		-
Outside (ft²)		0		ft ² WO Mat		Entrance (ft ²		0	 	ext 1 side (if)		2:
											2000 000002	tuon
	issay.	Part De Grade	ere minimises and		Wor trays/Agreement		LSA.	Pe-	don -			
1a	the particular party party and the second	Sweep		1.543	64	7b	67	Baseboards		0.000	0	HOLL
1b	369	Мор		1.684	64	8a	183	Clean Fountain		0.033	64	
1c	385	Spray Buff		0.034	3	10a-b	84	Exterior Glass Doc	rs/Panels	0.200	64	
2a		Spot Vacuum (35%)	922	2.180	51	10c-d	84	Interior Glass Doo	rs/Panels	0.171	64	
2b		Vacuum		1.588	13	10e	563	Interior Windows		0.038	3	
2c		Spot Clean (35%)		0.510	64	10f	563	Exterior Windows		0.038	3	
2e		Walk Off Mats		0.015	64	11a	540	Wash Light Fixture		0.000	0	
3a		Empty Trash/Wipe (Clean	1.870	64	11b	179	Police Entrance(2!	`	0.000	0	_
3b		Reline Baskets		0.190	13	11c	179	Police Parking Lot		0.000	0	_
4a		Spot Dust (35%)		0.017	51	11d	590	Remove Trash		0.392	64	
4b	69	Thorough Dust Vacuum Upholst, Fu	eniture	0.122	13 3	12a 12b	588 589	Stairs Elevator		0.000	00	
4d	81 69	Dust Vents	miture	0.000	3	120	269	cievator		0.000	00	_
5a 5b	546	Wash Vents	-	0.000	3			Utility Time		1.020		_
6a-6i		Restrooms		1.900	64			Other Time		1.020		
7a		Remove Dirt		0.933	64			NO.	URS PER DAY	14.50		_

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope of		A Day Comme			
Work	p(Allon Description	ISSA#	SSADE Emplo)		
Hard Surf					
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	Appropries
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff		ft²/hr
				8333	ft ² /hr
Za	Spot Vacuum				V CP
2b	<u> </u>	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Trash Ren	ione Constitution in the Constitution of the Constitution in the C				108/15/20
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft ²
3b	Replace Liner	178-177	Reline Basket	0.50	each
diniture,	edamas reauntarios salas servicios servicios		表。 第一章	inner Street	
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	
Name of Street		Samuel Control			ft²/hr
5a	Dust	40.5			
5b		69	Dust w/ treated cloth	5000	ft ² /hr
	Wash registers	546	Wash	0.50	min/each
Restrooms	1855年以及1961年(1961年)。 1855年(1961年)				ALL STREET, ST
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks				
6c	Clean mirrors, shelving & dispensers				
6d	Sweep Floors				
-		1		1 1	
6e	Mop floors with disinfectant	1			
6f	Mop floors with disinfectant Clean walls adjacent to fixtures				
6f 6g	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls				
6f 6g 6h	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				-4
6f 6g 6h	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6f 6g 6h	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals	67	Damp wipe surface	3215	ft²/hr
6f 6g 6h Walls & W	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codworks Remove fingerprints & dirt from doors, frames, &				
6f 6g 6h Walls & W 7a 7b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates	67 67	Damp wipe surface	3215	ft²/hr ft2/hr
6f 6g 6h Walls & W 7a 7b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codworks Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6f 6g 6h Walk & W 7a 7b Dimko &	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67 183	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6f 6g 6h Walk & W 7a 7b Dimko &	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215	ft²/hr
6f 6g 6h Walls & W 7a 7b Drinking 5s 8a Glass Door	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces Window Weshing	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft ² /hr ft2/hr min/each
6f 6g 6h Walls & W 7a 7b Drinking 5 8a Stass Door 10a-b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //Windowwashing Exterior Glass Doors/Panels	67 67 183	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (25ides) 3 minutes each	3215 3215 0.50 232	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr
6f 6g 6h Walls 8 W 7a 7b Prinking 5 8a Slass Door 10a-b 10c-d	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals bodworks Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountain Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Windows	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6f 6g 6h Nalls & W 7a 7b Printing 5s 8a slass Door 10a-b 10c-d 10e	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces /// Mindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls & W 7a 7b Printing 6 8a slass Door 10a-b 10c-d 10e 10f Other Ope	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces /// Mindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls & W 7a 7b Printing 6 8a Stass Door 10a-b 10c-d 10e 10f Other Ope	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces ///indow/washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Clean & Light fixtures	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls & W 7a 7b Drinking 6 8a Stars Door 10a-b 10c-d 10e 10f Other Ope 11a 11b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean restroom walls Stock disposals Clean sestroom walls Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces Interior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Clean & Doors/Panels Clean & Doors/Panels Company of the Compan	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls & W 7a 7b Drinking 6 8a Slass Door 10a-b 10c-d 10e 10f Other Ope 11a 11b 11c	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean restroom walls Stock disposals Clean section walls Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces Interior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Clean & Doors/Panels Clea	67 67 183 84 84 563 563 540 179 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls & W 7a 7b Drinking 6 8a Stars Door 10a-b 10c-d 10e 10f Other Ope 11a 11b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean restroom walls Stock disposals Clean sestroom walls Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces Interior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Clean & Doors/Panels Clean & Doors/Panels Company of the Compan	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 24.DHR.038.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

Contractor:	West Virginia Association of	Reha	pilitation Facilities, Inc.	(WVARF)
Work Performed By*:	SW Resources, Inc.			
Work Performed:	Janitorial			
Site:	DHHR R1 Pleasants County		Billing:	DHHR R1 Pleasants County
	201 2nd Street St. Marys, WV 26170			110 N 6th Street Clarksburg, WV 26301 david.k.stickel@wv.gov 304-627-2118
Period of Agreement:	8/1/2022	to	10/31/2022	
Total Agreement Pricing**:	128.00 \$2,300.16		Total Hours Total Cost	
pricing and billi Please reference detailed breake *Work to be perf	ing.	emer mpara	t and Workloading do	es a detailed, monthly, breakdown of the ocumentation sheets that provide a
Docusigned by: Tara Martinez			7/29/	2022
Tara Martinez WVARF, Inc. CEO			Date	
Tony We Customer Signature Tony We Customer Print Name	L- Cizer		0	CF Purchasing Director ner Title 7/29/22



Terms of Agreement 24.DHR.038.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager

Alex Engle

O: 304-205-7970 ext. 204

O:

C: 304-444-2401

C: 304-210-6786

gwolfe@wvarf.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304)

PRICING 24.DHR.038.23A

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 128.00 128.00 \$2,300.16

								POSITION &	HOURLY RA		k adi				1	
ſ	Agree	ment		anitor			Tesala:						F-17.44.		BULLETY.	
l l	Te	tal		17,97			Table 1						ACAL A			otal
	Days	Weeks	Monthly Hours	Voning Con											Monthly	Monthly Co
Aug 2022	23	5	46.00	\$826.62											46.00	\$826.62
Sep 2022	21	4	42.00	\$754.74		数据数 类	是基礎		STATE OF	2005 使四氯酰		S.Canth.	EXERCI	REMAIN	42.00	\$754.74
Oct 2022	20	4	40.00	\$718.80											40.00	\$718.80
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Sept.												STEEL STEEL	SECUL			
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<u>.</u>	gar.				eries.		1117	ALE TO THE							MUTAN.	
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Agreem	ent Type	Janitorial	Agreement Period		8/1/2022	10/31/2022		Days/Week	5	Agreement Days**	64
					LOCATI	ON PROFILE					
Carpet (ft ²)	i.	1612	Restroom	s (#)	2	Elevators (#)		0	Windows (#)		11
VCT Tile (ft		1259	Fixtures (#)	5	Light Fixture	s (ft²)	0		Inside (ft²)	
Ceramic (ft	2)	250	Water For	intains (#)	0	Stair Flights	(#)	0	Outside (ft²)		1
Concrete (f		0	Trash Rec	eptacles (#)	17	Upholstery (ft ²)	0	Int Glass Door	Int Glass Doors/Panels	
Vinyl/Lam (0	Vents (ft ²)	•	12	Horizontal S		0	Int 1 Side (ft²)		0
Other (ft²)		0	Walk Off		3	Vertical Surf		0		Ext Glass Doors/Panels	
	TOTAL (ft ²)			per WO Mat		Baseboard (I		0	4	Ext 1 Side (ft ²)	
Outside (ft		0		ft ² WO Mat		Entrance (ft ²		0	1	Ext 1 Side (It)	
	Maria School and					OF WORK					
Work #	ISAT -	Descriptio		Time	- Work Days/Agreenen	Contract the Contract of the C		Desci	1901		100 ment
1a	486	Sweep	14 p 12 2 14x	0.387	64	7b	67	Baseboards		0.000	0
1b	369	Мор		0.086	13	8a	183	Clean Fountain		0.000	0
1c	385	Spray Buff		0.008	3	10a-b	84	Exterior Glass Do	ors/Panels	0.214	64
2a	295	Spot Vacuum (35%)		0.201	51	10c-d	84	Interior Glass Doc	rs/Panels	0.000	64
2b	295	Vacuum	-25	0.146	13	10e	563	Interior Windows		0.015	3
2c	294	Spot Clean (35%)		0.047	64	10f	563	Exterior Windows		0.005	1
2e	91	Walk Off Mats		0.036	64	11a	540	Wash Light Fixtur	es	0.000	0
За	177	Empty Trash/Wipe	Clean	0.284	64	11b	179	Police Entrance(2	5%)	0.000	0
3b	178-177	Reline Baskets		0.029	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.000	51	11d	590	Remove Trash		0.052	64
4b	69	Thorough Dust		0.000	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	ırniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents	2007	0.000	0						
5b	546	Wash Vents		0.000	0			Utility Time		0.240	
6a-6i	229	Restrooms		0.250	64						
7a	67	Remove Dirt		0.000	0			НС	URS PER DAY	2.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

AND SHOULD SELECT	DIMIDAND IIWES				
Scope Wo	The same of the sa	ISSA#	SSA Description	. 155	e Tipre
Hard Surf	ace Floors				
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	
1c	Spray buff	385	Buff		ft²/hr
_	Book	303	At the second se	8333	ft²/hr
Za	Spot Vacuum	295			5444.600
2b			Vacuum w/ 12" Upright Vacuum	2239	ft³/hr
	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft ² /hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Trash Ren	naval.	garvang pada Kabupatèn Mari			
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft ²
3b	Replace Liner	178-177	Reline Basket	0.50	each
Furniture,	Cablinets, Countertops			Jackson V	
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
	A/C Rogisters			7.14	
5a	Dust	69	The second secon		
5b	Wash registers	546	Dust w/ treated cloth	5000	ft²/hr
	wasniegisters) 346	Wash Appendix	0.50	min/each
Nesu done		T 13401		alulini il	
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks	1			
6c	Clean mirrors, shelving & dispensers	4			
6d	Sweep Floors	-			
6e 6f	Mop floors with disinfectant	-			
6g	Clean walls adjacent to fixtures Clean restroom walls	1			
6h	Stock disposals	1		1 1	
				1 1	
		or our access		encateres estas	CONTRACTOR OF THE
7a	Remove fingerprints & dirt from doors, frames, &	67	Damp wipe surface	3215	ft²/hr
	Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
7b	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67	Damp wipe surface Damp wipe surface		ft²/hr ft2/hr
7b Drinking is	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
7b Orthidng 5 8a	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft ² /hr ft2/hr min/each
7b Orlinkingt 8a Glass Dooi	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft ² /hr ft2/hr min/each
7b Orfinding F 8a Glass Dooi 10a-b	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Guttatin Clean & disinfect all surfaces r/window washing Exterior Glass Doors/Panels	67 67 183	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft ² /hr ft2/hr min/each ft ² /hr
7b Dithidng 5 8a Glass Dooi 10a-b 10c-d	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards outtain Clean & disinfect all surfaces r/window/washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft²/hr ft2/hr min/each ft²/hr ft²/hr
7b Dithid of 5 8a Glass Dooi 10a-b 10c-d 10e	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outstiff Clean & disinfect all surfaces r Window Weshing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 84	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
7b Dithiding 5 8a Glass Dooi 10a-b 10c-d 10e 10f	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outtain Clean & disInfect all surfaces r/v/Indow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
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7b Rinking 5 8a Stass Dooi 10a-b 10c-d 10e 10f Other Ope 11a	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ottentin Clean & disinfect all surfaces (Window Weshing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) (Wash Light fixtures Police immediate entrance area	67 67 183 84 84 94 563 563 540	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
7b Difficing 5 8a Slass Dooi 10a-b 10c-d 10e 10f Other Ope 11a 11b	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Guntain Clean & disinfect all surfaces / Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) rations Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 18.DHR.004.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Customer Print Name

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SERVICE AGREEMENT					
Contractor:	West Virginia Association of	Reh	abilitation Facilit	ties, Inc.	(WVARF)
Work Performed By*:	Northwood Health Systems,	Inc.			
Work Performed:	Janitorial				
Site:	DHHR R1 Wetzel County			Rilling	DHHR R1 Wetzel County
	Difficulty Wetter Country			Dining.	Dillik KI Weder County
	1236 North SR 2				110 N 6th Street, Suite 3
	New Martinsville, WV 26155	•			Clarksburg, WV 26301
	Mickie Hall		-		David.K.Stickel@wv.gov
	304-455-0920				304-627-2118
Period of Agreement:	8/1/2022	to	10/31/20)22	
Total Agreement Pricing**	: 416.00		Total Hours		
	\$7,533.76		Total Cost		
pricing and bil	-			pro ma	s a detailed, monthly, breakdown of the
detailed break *Work to be pe	_	mpar	able CRP as deter	mined by	cumentation sheets that provide a
detailed break *Work to be pe **If choosing to DocuSigned by:	nce the attached <i>Terms of Agri</i> sdown of the scope of work. Informed by the listed CRP or a co	mpar	able CRP as deter	mined by oice.	WVARF
detailed break *Work to be pe **If choosing to	nce the attached <i>Terms of Agri</i> sdown of the scope of work. Informed by the listed CRP or a co	mpar	able CRP as deter	mined by	WVARF
detailed break *Work to be pe **If choosing to DocuSigned by:	nce the attached <i>Terms of Agri</i> sdown of the scope of work. Informed by the listed CRP or a co	mpar	able CRP as deter	mined by oice.	WVARF

Date



Terms of Agreement 18.DHR.004.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager

Tracev Kinder

O: 304-205-7970 ext. 204

O: 304-234-3500

C: 304-444-2401

C:

gwolfe@wvarf.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee
 for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 18.DHR.004.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS \$7,533.76

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DESI	Service of Page 1	Monthly Cost									Monthly Co
5 14	49.50	\$2,707.45								149.50	\$2,707.45
1	36.50	\$2,472.02	M Night		attribute.					136,50	\$2,472.02
4 1	30.00	\$2,354.30								130.00	\$2,354.30
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		ľ	ont Ported 9/1/2022					1	Agreement	W-10-	
Agreeme	ent Type	Janitorial	Agreement Period		8/1/2022	10/31/2022		Days/Week	5	Days**	64
					LOCATION	ON PROFILE					
Carpet (ft²)		11775	Restrooms	(#)	6	Elevators (#)		0	Windows (#)		28
VCT Tile (ft ²	e (ft²) 2943 Fixtures (#)) ç .	30	Light Fixture:	s (ft²)	0		Inside (ft²)	1	
Ceramic (ft	mic (ft²) 0 Water Fountain		ntains (#)	4	Stair Flights (#)	0		Outside (ft²)	1	
Concrete (ft ²)		0	Trash Receptacles (#)		94	Upholstery (ft²)		0	Int Glass Doors/Panels		Ó
Vinyl/Lam (ft ²)		0	Vents (ft ²)		62 Horizontal Surf. (ft²)		200	int 1 Side (ft ²)			
Other (ft ²)		0	Walk Off Mats (#)		6	Vertical Surf. (ft ²)		200	Ext Glass Doors/Panels		6
TOTAL (ft²)				er WO Mat		Baseboard (linear ft)		0	Ext 1 Side (ft ²)		2
Outside (ft²		0		ft ² WO Mat		Entrance (ft ²		0		Ext I Side (it)	
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	ISSA#	Descriptio	n	Time	Work Days/Agreement	Work#	_ ISSA#	Descrip	tion	Time	Days/Agreement
1a	486	Sweep		0.755	64	7b	67	Baseboards		0.000	0
1b	369	Мор		0.824	64	8a	183	Clean Fountain		0.067	64
1c	385	Spray Buff		0.017	3	10a-b	84	Exterior Glass Doo	rs/Panels	0.300	64
2a	295	Spot Vacuum (35%)		1.467	51	10c-d	84	Interior Glass Doo	rs/Panels	0.000	0
2b	295	Vacuum		1.068	13	10e	563	Interior Windows		0.045	3
2c	294	Spot Clean (35%)		0.343	64	10f	563	Exterior Windows		0.045	3
2e	91	Walk Off Mats		0.072	64	11a	540	Wash Light Fixture	es	0.000	0
3a	177	Empty Trash/Wipe (Clean	1.570	64	11b	179	Police Entrance(25	5%)	0.000	0
3b	178-177	Reline Baskets		0.159	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.002	51	11d	590	Remove Trash		0.245	64
4b	69	Thorough Dust		0.016	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	ırniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.001	3						
5b	546	Wash Vents		0.024	3				VIII VIII VIII VIII VIII VIII VIII VII		
6a-6i	229	Restrooms		1.500	64						
7a	67	Remove Dirt		0.124	64			НО	URS PER DA	Y 6.50	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope of					
Work	Scape of Work Description	ISA#		JS S	ATIME
Hard Surf	no room				
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp тор	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft²/hr
Carpeted	Floor			-	it /iii
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	-
2e	Thorough Vacuum Walk-Off Mats	91	Mats		ft²/hr
-		Januar House		2000	ft²/hr
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b	Replace Liner	178-177	Reline Basket	0.50	each
	cedimes				lajis ang pagasa an
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	residenti in in proposition de Santo
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture		ft ² /hr
	V/skepisler/ 1	MARKET STATE OF THE STATE OF TH		714	ft²/hr
Sa Sa	Dust	T co	Down Marchael Hab		
5b	Wash registers	69 546	Dust w/ treated cloth	5000	ft²/hr
testroom		4	Wash The Company of the Company	0.50	min/each
acam piviti		T	indian kilominin kristinin politik in province per riktika ke-alah menjara persekan ingin ingin ingin ingin i I		-1-40
6a 6b	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6c	Clean & Disinfect sinks	-			
6d	Clean mirrors, shelving & dispensers Sweep Floors	1			
6e	Mop floors with disinfectant	1			
6f	Clean walls adjacent to fixtures	1			
6g	Clean restroom walls	1			
6h	Stock disposals	1			
Vall EV	receivers.				
7a	Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
7b					
7.4	Clean baseboards	67	Damp wipe surface	3215	ft2/hr
	Clean baseboards ountain	67	Damp wipe surface	3215	ft2/hr
Prinking F 8a	Clean & disinfect all surfaces	67 183	Clean fountain	3215 0.50	min/each
Prinking F 8a	dinicini e e e e e e e e e e e e e e e e e e			0.50	
Prinking F 8a	Clean & disinfect all surfaces		Clean fountain	0.50	min/each
Prinking F 8a Blass Doo	ountain Clean & disinfect all surfaces r/Window.Washing	183	Clean fountain	0.50	min/each
Bass Doo 10a-b	Guntain Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels	183 84	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	0.50 840	min/each ft²/hr
Ba Bass Door 10a-b 10c-d	ountain Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	183 84 84	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	0.50 840 840	min/each ft²/hr ft²/hr
Planking F 8a Blass Doo 10a-b 10c-d 10e 10f	ountain Clean & disinfect all surfaces //Window.Washine Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	183 84 84 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	0.50 840 840 526	min/each ft²/hr ft²/hr ft²/hr ft²/hr
Plaking F 8a llass Door 10a-b 10c-d 10e 10f	curtain Clean & disinfect all surfaces //Window.Washin Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	183 84 84 563 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	0.50 840 840 526	min/each ft²/hr ft²/hr ft²/hr ft²/hr
Bass Door 10a-b 10c-d 10e 10f Other Ope	curtain Clean & disinfect all surfaces //Window Washin Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	183 84 84 84 563 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	0.50 840 840 526 526	min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
Bass Doo 10a-b 10c-d 10e 10f Other Ope 11a	Clean & disinfect all surfaces If Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Wash Light fixtures Police immediate entrance area	183 84 84 84 563 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	0.50 840 840 526 526	min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
Prinking F 8a Slass Doo 10a-b 10c-d 10e 10f Other Ope 11a 11b	Clean & disinfect all surfaces Inverse of the surfaces Clean & disinfect all surfaces Company of the surfaces Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Company of the surface of the su	183 84 84 563 563 540 179 179	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	0.50 840 840 526 526 3000 3333 3333	min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
Bass Door 10a-b 10c-d 10e 10f Diher Ope 11a 11b	Clean & disinfect all surfaces If Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Wash Light fixtures Police immediate entrance area	183 84 84 84 563 563 540	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	0.50 840 840 526 526 3000 3333	min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 23.DHR.027.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SERVIC	<u>E AGREEMENT</u>	

Contractor: West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*: Randolph Co. Sheltered Workshop, Inc. dba Seneca Designs

Work Performed: Janitorial

Site: **DHHR R3 Preston County Billing: DHHR R3 Preston County**

> 18351 Veterans Memorial Highway 18351 Veterans Memorial Highway

Kingwood, WV 26537 Kingwood, WV 26537 **Garnet Brammer** cindy.k.fleming@wv.gov

304-257-4211

Period of Agreement: 8/1/2022 to 10/31/2022

Total Agreement Pricing**: 400.00 **Total Hours** \$6,840.00 **Total Cost**

- Please reference the attached Pricing documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached Terms of Agreement and Workloading documentation sheets that provide a detailed breakdown of the scope of work.

*Work to be performed by the listed CRP or a comparable CRP as determined by WVARF

**If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

Tara Martinez	7/29/2022
Tara Martinez WVARF, Inc. CEO	Date
Tony Waly	BCF Purchasin, Director
Customer Signature	Customer Title
Tong Walizer	7/29/22
Customer Print Name	Date



Terms of Agreement 23.DHR.027.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

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TERMS OF AGREEMENT

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- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

Gary Wolfe, Contract Manager

O: 304-205-7970 ext. 204

C: 304-444-2401

gwolfe@wvarf.org

VENDOR CONTACT:

Maria Smith

O: 304-636-1638

C:

maria@senecadesigns.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
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West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 23.DHR.027.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 400.00 \$6,840.00 \$6,840.00

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	Days	Weeks	Monthly Hours	Monthly Cost											Monthly Hours	Monthly Cos
Aug 2022	23	5	143.75	\$2,458.13											143.75	\$2,458.13
Sep 2022	21	4	131,25	\$2,244.38		to a will	影声性的		對對理的	huda-	Mark Control				131,25	\$2,244.38
Oct 2022	20	4	125.00	\$2,137.50											125.00	\$2,137.50
								Electronia (
			alan:						100.00					nkoi () populi (Bujuka,) dik		
liette		hidis.		SECTION OF SECTION		aksatar.	据治域									
YHY H					in the second		Merke									
				To the second of												

WORKLOAD	DING FOR	AGREEMENT:	23.DHR.02	27.23A							
Agreemei	nt Type	Janitorial	Agreeme	nt Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64
					LOCATI	ON PROFILE	14 9	T. v.			
Carpet (ft ²)		5965	Restrooms	(#)	4	Elevators (#)		0	Windows (#)		25
VCT Tile (ft²)		2093	Fixtures (#)	1.00	24	Light Fixtures (ft²)		0	Inside (ft²)		
Ceramic (ft ²)	ramic (ft²) 264 Water For		Water Four	ntains (#)	1	Stair Flights (#)		0		Outside (ft²)	
Concrete (ft ²			Trash Rece	ptacles (#)	70	Upholstery (ft²)		0	Int Glass Doors/Panels		1
Vinyl/Lam (ft²)		0	Vents (ft ²)		30	Horizontal Surf. (ft ²)		500	Int 1 Side (ft²)		2
Other (ft²)		0	Walk Off Mats (#)		4	Vertical Surf.		500	Ext Glass Doors/Panels		4
TOTAL (ft²)			D	er WO Mat	15	Baseboard (linear ft)		0	Ext Glass Doors/Panels Ext 1 Side (ft²)		
Outside (ft²)		500	0	ft ² WO Mat		Entrance (ft ²		0		EXT I Side (IT)	
POLICE (10)				The second secon	1 (0.0 (3.0 (4.0 (4.0 (4.0 (4.0 (4.0 (4.0 (4.0 (4		Charles and the Control of the Contr			A THE STREET	
	C.V	Descriptio							reno. A di la 🗀 limente	Ттре	V.CIT.
1a		Sweep		0.605	64	7b	67	Baseboards		0.000	0
1b	369	Мор		0.660	64	8a	183	Clean Fountain		0.017	64
1c	385	Spray Buff		0.013	3	10a-b	84	Exterior Glass Do	ors/Panels	0.200	64
2a	295	Spot Vacuum (35%)		0.889	61	10c-d	84	Interior Glass Doo	rs/Panels	0.681	64
2b	295	Vacuum		0.167	4	10e	563	Interior Windows		0.010	1
2c	294	Spot Clean (35%)		0.174	64	10f	563	Exterior Windows		0.010	1
2e	91	Walk Off Mats		0.006	13	11a	540	Wash Light Fixture		0.000	0
3a	177	Empty Trash/Wipe (Clean	1.169	64	11b	179	Police Entrance(2		0.000	64
3b	178-177	Reline Baskets		0.118	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.001	13	11d	590	Remove Trash		0.139	64
4b	69	Thorough Dust		0.041	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.001	13]			
5b	546	Wash Vents		0.004	1			Utility Time		0.080	
6a-6i	229	Restrooms		1.200	64						
7a	67	Remove Dirt		0.063	13			НС	DURS PER DAY	6.25	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope of	Sope of Work Description	ISSA	ISSA Description	let	A Time
Work #					
	ice Floors			Stillarity	
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft ² /hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
10	Spray buff	385	Buff	8333	ft²/hr
erpeted	Floors A. P. C.	eterc.			
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
rash Rem	ioval			A Comprehension	
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2f
3Ь	Replace Liner	178-177	Reline Basket	0.50	each
umiture,	Cabinets County of the second second			National	Mawie i
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Uphoistered Furniture	714	ft²/hr
leating &	A/C-Holidien Land			of grassical	300 7 500
5a	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/ea
estrooms					
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixture
6b	Clean & Disinfect sinks				
6c	Clean mirrors, shelving & dispensers				1
6d	Sweep Floors				
6e	Mop floors with disinfectant				
6f	Clean walls adjacent to fixtures				
6g	Clean restroom walls				
				1	
Marilla 12 THE	Stock disposals	ne recognis			
Valls & W	oodwork				eddyte:
Valls & Wi 7a	oodwork Remove fingerprints & dirt from doors, frames, &	67	Damp wipe surface	3215	ft²/hr
7a	oodwork Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
7a 7b	oodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67	Damp wipe surface Damp wipe surface	3215 3215	
7a 7b rinking Fe	oodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
7a 7b rtnidig Fa 8a	oodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards writalin Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/eac
7a 7b rtnidig Fa 8a	oodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/eac
7a 7b etniding Fe 8a lass Door 10a-b	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels	67 67 183	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft ² /hr ft2/hr min/eac ft ² /hr
7a 7b rinking Fa 8a lass Door 10a-b	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840 840	ft ² /hr ft2/hr min/eac ft ² /hr ft ² /hr
7a 7b rinking Fo 8a lass Door 10a-b 10c-d 10e	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards untain Clean & disinfect all surfaces //winds/wwashing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft ² /hr ft2/hr min/eac ft ² /hr ft ² /hr
7a 7b finishing for 8a lass Door 10a-b 10c-d 10e 10f	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards untain Clean & disinfect all surfaces //window/washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows	67 67 183 84 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft ² /hr ft2/hr min/eac ft ² /hr ft ² /hr ft ² /hr
7a 7b 8a 8a sass boor 10a-b 10c-d 10e 10f ther Open	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces Awinds Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) rations	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/eac ft²/hr ft²/hr ft²/hr
7a 7b 8a 8a 8ass boor 10a-b 10c-d 10e 10f ther Ope	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards untain Clean & disinfect all surfaces Awinds Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) rations Wash Light fixtures	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
7a 7b 8a lass beer 10a-b 10c-d 10e 10f ther open	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces Awhitsto Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Fattons Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563 540 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
7b thicker oper 11a 11b 11c	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces //Winds@ Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Output Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr min/eac ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
7b thing 5c 8a saisis boor 10a-b 10c-d 10e 10f ther Ope 11a 11b 11c	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces Awhitsto Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Fattons Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563 540 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 11.DHR.016.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SERVICE AGREEMENT	SER\	/ICE	AGRE	EEM	ENT
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Contractor:

West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*:

Integrated Resources, Inc.

Work Performed:

Janitorial

Site:

DHHR R2 Boone County

Billing: DHHR R2 Boone County

156 Resource Lane Foster, WV 25081

4190 Washington Street W Charleston, WV 25313

304-369-7802

tina.m.gunnell@wv.gov

Period of Agreement:

8/1/2022

to

10/31/2022

Total Agreement Pricing**:

512.00

Total Hours

\$9,251.84

Total Cost

- Please reference the attached Pricing documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached *Terms of Agreement* and *Workloading* documentation sheets that provide a detailed breakdown of the scope of work.
 - *Work to be performed by the listed CRP or a comparable CRP as determined by WVARF
 - **If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

DocuSigned by:					
Tara Martines	7/29/2022				
Tara Martinez WVARF, Inc. CEO	Date				
Tony Waly	BCF Purchasin, Director				
Customer Signature	Customer Title				
Jong Walizer	7/29/22				
Customer Print Name	Date				



Terms of Agreement 11.DHR.016.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

 Misty Mayville, Contract Manager
 Greg Blake

 0: 681-661-0144
 0: 304-294-5610

 C: 304-539-9353
 C: 304-673-8489

mmayville@wvarf.org

gblake@iriwv.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginio Association of Rehabilitation Facilities, Inc.
PO Box 5764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 11.DHR.016.23A

To give every individual with varying whilities the opportunity to have gainful employment

PRICING

		10	IAL AGREED	SENT HOUSE	1 .	12.00	TO	AL AGIOLEMENT	COST	\$9,25	1.84]				
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1	Acie	2000		antior			ranicus Panicus	The second second second second							Variant las et a	5
				13.07		40444					China Milatara	A.0144 - 40.15			1	étal
		V.	About by House	Monthly Cost			*****		14 mil						Morthly	Monthly Co.
Aug 2022	23	5	184.00	\$3,324.88			7								184.00	\$3,324.88
Sep 2002	. 21		168,00	\$3,035.76	THE BE	10 3 44 45.	nijeri.	4.334.4331	14.84	2000年中	SECTION AND ADDRESS.	36、排放	SOPH	HI LANCE	168.00	53,035.76
Oct 2022	20	4	160.00	\$2,891.20											160.00	\$2,891.20
48/379	41.E	13.0		#489 F.Z	47.173	United States	\$2,600	Detection	40000	1404×13	Jagi yani		3.5		Seattle !	5 1 5
t with T	wai.	AVX		g . 2 st 2 .	r thá s	Note that	₩t, ~t	H+	1-53%	AJEAS!	1911	(e) (1)	g Ale	ense (C)	11775	<u> </u>
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Agreement Type		Janitorial	Agreem	ent Period	8/1/2022	10/31/2022		Days/Week	5	Agreement Days**	64		
					LOCAT	ION PROFILE							
Carpet (ft ²)	11170	Restroom	s (#)	4	Elevators (#)		0	Windows (#)	33		
VCT Tile (fi	r ² }	1726	Fixtures (#)	36	Light Fixtures (ft²)		0		Inside (ft²)			
Ceramic (fi	12)	0	Water For	intains (#)	3	Stair Flights	(#)	0		Outside (ft²)			
Concrete (i	ft²)	0	Trash Reco	eptacles (#)	84	Upholstery (0	Int Glass Do		1		
Vinyl/Lam	(ft²)	0	Vents (ft²)		24	Horizontal S		200	1111 011111	Int 1 Side (ft ²)	21		
Other (ft ²)	, ,	0	Walk Off		3	Vertical Surf. (ft²)		200	Ext Glass Do		2		
	TOTAL (ft²)		-	per WO Mat	15	Baseboard (I		0	EXT Glass D				
Outside (ft		0		ft ² WO Mat		5 Entrance (ft		0	-	Ext 1 Side (ft ²)	2:		
51516 OF 1	and the second	PHILIPPIN AND AND AND AND AND AND AND AND AND AN	23.50	THE WOLVER		EOF WORK	Promotion of the AMERICA	marana atau atau	(Maracatanasae))	even Provenu and the	neter area and a second		
	Contract contract				The state of the s	and the second second second					Lat Strategicker Secretary St. 18, 18, 4		
W 17	(TVV)	Destru		Time	Wat Days/Agreemen	12.25			ition				
1a		Sweep		0.443	64	7b	67	Baseboards		0.000	O		
1b	369	Мор		0.483	64	8a	183	Clean Fountain		0.050	64		
1c	385	Spray Buff		0.010	3	10a-b	84	Exterior Glass Dod	ors/Panels	0.100	64		
2a	295	Spot Vacuum (35%)		1.746	64	10c-d	84	Interior Glass Doo	rs/Panels	0.010	13		
2b	295	Vacuum	750 110	1.013	13	10e	563	Interior Windows		Interior Windows 0.026		0.026	3
2c	294	Spot Clean (35%)		0.326	64	10f	563	Exterior Windows		0.026	3		
2e		Walk Off Mats		0.023	64	11a	540	Wash Light Fixture	es	0.000	0		
3a		Empty Trash/Wipe (Clean	1.403	64	11b	179	Police Entrance(2:	5%)	0.000	0		
3b		Reline Baskets		0.142	13	11c	179	Police Parking Lot		0.000	0		
4a		Spot Dust (35%)		0.003	64	11d	590	Remove Trash		0.215	64		
4b		Thorough Dust		0.004	3	12a	588	Stairs		0.000	0		
4d		Vacuum Upholst. Fu	rniture	0.000	. 0	12b	589	Elevator		0.000	0		
5a		Dust Vents		0.000	3								
5b		Wash Vents		0.003	1			Utility Time		0.050			
6a-6i		Restrooms		1.800	64								
7a	67	Remove Dirt		0.124	64	1		HC	URS PER DA	Y 8.00			

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

AND THE PARTY OF	TARREST TO THE PARTY OF THE PAR				
1,067	SAVOR Description		SSA Del arioni		Atlan
Hard Surf	and the second s				
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom		LUT PRINTED LA
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3896	ft²/hr
1c	Spray buff	385		3571	ft²/hr
		303	Buff	8333	ft²/hr
Za	Spot Vacuum	295	。 [1] 1. 1000 [1] 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.	3.80000075	e e e e e e e e e e e e e e e e e e e
2b	Thorough Vacuum		Vacuum w/ 12" Upright Vacuum	2239	ft ² /hr
2c		295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft ² /hr
rasa Ren	novel.	SULT IF HE		共產黨的	
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft
3b	Replace Liner	178-177	Reline Basket	0.50	each
umiture,		v. 7400			er Madis Filtre
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum uphoistered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
leating &	(A)	The deby			* 12-2-272-1
Sa	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/eac
éstroom	"我说是"特别"的"大","这一 是" ","我们是"特别"的"一","你们是"				miny eac
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9
6b	Clean & Disinfect sinks		1		IIALGIES
6c	Clean mirrors, shelving & dispensers				
6d	eet				1
	Sweep Floors				
6e	Mop floors with disinfectant				
6e 6f	Mop floors with disinfectant Clean walls adjacent to fixtures				
6e 6f 6g	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls				
6e 6f 6g 6h	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6e 6f 6g 6h	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals	2008			
6e 6f 6g 6h Vall-3 W	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codworks Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
6e 6f 6g 6h /alli 8 W 7a 7b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67	Damp wipe surface Damp wipe surface	3215 3215	1
6e 6f 6g 6h Velli 8 W 7a 7b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards auhtain	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6e 6f 6g 6h /alls 8 W 7a 7b tinking F	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Cuntain Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/ead
6e 6f 6g 6h Velli-8 W 7a 7b orinking Fe	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwort. Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Suntain Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft ² /hr ft2/hr min/ead
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6e 6f 6g 6h 7a 7b 1nking Fr 8a 10a-b 10c-d	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwort. Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Suntain Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/ead
6e 6f 6g 6h 7a 7b 7b 7b 7b 8a 10a-b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards duntain Clean & disinfect all surfaces //windowww.hing	67 67 183 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft²/hr ft2/hr ft2/hr min/ead ft²/hr
6e 6f 6g 6h 2lls 8 W 7a 7b 4nking F 8a 10a-b 10c-d	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //Windowswathing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (25ides) 3 minutes each Clean using Trigger Sprayers & Cloth (25ides) 3 minutes each	3215 3215 0.50 840 840	ft ² /hr ft2/hr ft2/hr min/ead ft ² /hr ft ² /hr
6e 6f 6g 6h 7a 7b reaking Fe 8a less Door 10a-b 10c-d 10e	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //Windowswathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/ead 5 ft²/hr ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b reaking Fe 8a less Door 10a-b 10c-d 10e	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //window/washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/ead 5 ft²/hr ft²/hr ft²/hr ft²/hr
Ge Gf Gg Gh 7a 7b Thinking F 8a 10a-b 10c-d 10e 10f ther Ope	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr mln/ead ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b rinking F 8a 10a-b 10c-d 10e 10f ther Opt 11a	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //window/washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Tetions Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/eaci ft²/hr ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b 7b 7b 10a-b 10c-d 10e 10f ther Opt 11a 11b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) retions Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b rinking F 8a 10a-b 10c-d 10e 10f Pher Opt 11a 11b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //window/washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Tetions Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563 540 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 08.DHR.014.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SERVICE	<u>AGREE</u>	MENT	
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Contractor: West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*: Goodwill Industries of KYOWVA Area, Inc.

Work Performed: Janitorial

Site: Billing: DHHR R2 Hamlin/Lincoln DHHR R2 Hamlin/Lincoln

> 8209 Court Avenue 4190 Washington Street W Hamlin, WV 25523 Charleston, WV 25313

Lance Whaley Tina Gunnell

304-824-5811 TINA.M.GUNNELL@WV.GOV

Period of Agreement: 8/1/2022 10/31/2022 to

Total Agreement Pricing**: 573.44 **Total Hours** \$10,562.76 **Total Cost**

- · Please reference the attached Pricing documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached Terms of Agreement and Workloading documentation sheets that provide a detailed breakdown of the scope of work.

*Work to be performed by the listed CRP or a comparable CRP as determined by WVARF

**If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

tara Martinez	7/29/2022
Tara Martinez WVARF, Inc. CEO	Date
7 ony Waly	DCF Purchasing Pincetor
Customer Signature	Customer Title
Tony Walizer	7/29/22
Customer Print Name	Date



Terms of Agreement 08.DHR.014.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

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TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Misty Mayville, Contract Manager

Sally Nelson

O: 681-661-0144

O: 304-523-7461 ext. 430

C: 304-539-9353

C: 304-751-6398

mmayville@wvarf.org

snelson@goodwillhunting.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



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PRICING 08.DHR.014.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 573.44 TOTAL AGREEMENT COST \$10,562.76

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	Agree	Agreement Janitor										t, dit.				
	To	tal		18,42												
	ree.		Monthly Hours												Hours	
Aug 2022	23	5	206.08	\$3,795.99											206.08	\$3,795.99
Sep 2022	21	4	188.16	\$3,465.91	HS. IV		性。計劃							3個的時	188.16	\$3,465.91
Oct 2022	20	4	179.20	\$3,300.86											179.20	\$3,300.86
a 175+1	1,93										FUNE	TELEVISION OF			製作 。以2	
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WORKLOA	ADING FOR	AGREEMENT:	08.DHR.0	14.23A							
Agreement Type		Janitorial	Agreem	ent Period	8/1/2022	8/1/2022 10/31/2022		Days/Week	5	Agreement Days**	64
					LOCATION	ON PROFILE				1. 672.071	4
Carpet (ft ²)	arpet (ft ²) 6516 Restrooms			(#)	6	Elevators (#)	Marian III	0	Windows (#)		11
VCT Tile (ft	²)	7136	Fixtures (#)	18	Light Fixture	s (ft²)	1		Inside (ft ²)	
Ceramic (ft	²)	358	Water Fou	ntains (#)	1	Stair Flights ((#)	1		Outside (ft²)	
Concrete (f	t²)	0	Trash Rece	ptacles (#)	52	Upholstery (0	int Glass Doo		2
Vinyl/Lam (0	Vents (ft ²)		42	Horizontal Su		500	1	Int 1 Side (ft ²)	
Other (ft ²)		0	Walk Off N		3	Vertical Surf. (ft ²)		500	Ext Glass Do		2
	TOTAL (ft²)			er WO Mat		Baseboard (li		0	LAL GIASS DO	Ext 1 Side (ft ²)	
Outside (ft				ft ² WO Mat	9	Entrance (ft ²		0	+	EXC I Side (it)	
No.	•		APPLICATION OF THE PROPERTY OF		A STATE OF THE PARTY OF THE PAR	OF WORK	THE RESIDENCE OF THE PARTY OF T				The Charles shapes we up a
Scope of	ISSA#	Descripto	0	Time	Work Days/Agreement	Scope of		7,8801	term in constitution of the second		. Work
Work#	486	Sweep		1.924	64	Work#	67	Baseboards		C. Statistics and Control of the	Days/Agreemen
1b	369	Мор		2.099	64	8a	183	Clean Fountain		0.000	0
1c	385	Spray Buff		0.042	3	10a-b	84	Exterior Glass Doc	ors/Panels	0.100	64
2a	295	Spot Vacuum (35%)		1.019	64	10c-d	84	Interior Glass Doo		0.143	64
2b	295	Vacuum		0.591	13	10e	563	Interior Windows		0.010	3
2c	294	Spot Clean (35%)		0.190	64	10f	563	Exterior Windows		0.010	3
2e	91	Walk Off Mats		0.023	64	11a	540	Wash Light Fixture	es	0.000	0
3a	177	Empty Trash/Wipe (Clean	0.868	64	11b	179	Police Entrance(25%)		0.000	0
3b	178-177	Reline Baskets		0.088	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.007	64	11d	590	Remove Trash		0.234	64
4b	69	Thorough Dust		0.041	13	12a	588	Stairs		0.133	64
4d	81	Vacuum Upholst. Fu	ırniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	3			<u> </u>			
5b	546	Wash Vents		0.016	3			Utility Time		0.200	
6a-6i	229	Restrooms		0.900	64						
7a	67	Remove Dirt		0.311	64			НО	URS PER DAY	8.96	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Section of	THE STATE OF THE S				CAPITA AND ES
Webs		1 N	BAD Supples		ATtipe
WITH THE PARTY OF					
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	2.686312.079.369
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	_	ft²/hr
				8333	ft²/hr
2a	Spot Vacuum	295			MA GRADA
2b	Thorough Vacuum		Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c		295	Vacuum w/ 12" Upright Vacuum	2239	ft ² /hr
	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Irash Rem				Personal Contra	
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft ²
3b	Replace Liner	178-177	Reline Basket	0.50	each
Furniture,	cabinets; Counteltops				QUARTER SE
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
Heating &	A/Creaters 1 the base 5000 12 to 1000				
5a	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/each
Restrooms		THE RESERVE OF THE PERSON NAMED IN			
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks	i i			
6c	Clean mirrors, shelving & dispensers				
6d	Sweep Floors	Ì			
6e	Mop floors with disinfectant				
6f	Clean walls adjacent to fixtures				
6g	Clean restroom walls				
6h	Stock disposals	Over the second second		SUR THE CONTRACTOR	No. 40 YEAR OLD STREET AND COLUMN
Maile R. M.			THE PROPERTY OF THE PROPERTY O		
7a	Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
7b	Clean baseboards	67	Damp wipe surface	3215	ft2/hr
	ournalin				
8a	Clean & disinfect all surfaces	183	Clean fountain	0.50	min/each
- 1	(Wildew/Wathing Co.)	7			
10a-b	Exterior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10c-d	Interior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10e	Interior Windows	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
10f	Exterior Windows (1st floor only)	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
Other Ope					
11a	Wash Light fixtures	540	Damp wipe with trigger sprayer and cloth using ladder	3000	ft ² /hr
		470	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
11b	Police immediate entrance area	179			
11b	Police immediate entrance area Police sidewalks & parking area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
				3333 60000	ft²/hr ft²/hr
11c	Police sidewalks & parking area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum		



Service Agreement 05.DHR.011.23A

West Virginia Association of Rehabilitation Facilities, Inc.

WorkAble, Inc.

DHHR Region 2

Janitorial

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Work Performed By*:

Work Performed:

Contractor:

Site:

Billing: DHHR Region 2

To give every individual with varying abilities the opportunity to have gainful employment

West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

440	B. 14 (14 (14 (14 (14 (14 (14 (14			
	OW. Washington Street rleston, WV 25313			4190 W. Washington Street Charleston, WV 25313
Cila	neston, vv 23313			Tina Gunnell
				TINA.M.GUNNELL@WV.GOV
Period of Agreement:	8/1/2022	to	10/31/2022	
Total Agreement Pricing**:	2048.00		Total Hours	
	\$37,580.80		Total Cost	
pricing and billing. Please reference the detailed breakdown *Work to be performe	-	eeme mpara	nt and Workloading do	es a detailed, monthly, breakdown of the ocumentation sheets that provide a www.
Tara Martinez			7/29/	2022
Tara Martinez WVARF, Inc. CEO			Date	
7 ony Wal	7		BO	F Purchasing Diacetor
Customer Signature				ner Title
Jony Wal	2./			7/29/22
Customer Print Name			Date	



Terms of Agreement 05.DHR.011.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

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- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT: VENDOR CONTACT:

Misty Mayville, Contract Manager Michael Holyfield

O: 681-661-0144 O:

mmayville@wvarf.org

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PRICING 05.DHR.011.23A

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Phone: (304) 205-7970 Fax: (304) 205-7915

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PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS	2048.00	TOTAL AGREEMENT COST	\$37,580.80
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	64	13														

WORKLO/	ADING FOR	AGREEMENT:	05.DHR.0	11.23A		~					
Agreem	ent Type	Janitorial	Agreem	ent Period	8/1/2022	10/31	./2022	Days/Week	5	Agreement Days**	64
					LOCATI	ON PROFILE					
Carpet (ft ²))	34410	Restroom	s (#)	9	Elevators (#)		0	Windows (#)		10
VCT Tile (ft	2)	15590	Fixtures (#)	45	Light Fixtures	s (ft²)	1	1	Inside (ft²)	
Ceramic (ft	2)	0	Water For	intains (#)	5	Stair Flights (0		Outside (ft²)	
Concrete (0	Trash Rec	eptacles (#)	380	Upholstery (f		0	Int Glass Doors/Panels		18
Vinyl/Lam		0	Vents (ft ²)		240	Horizontal Surf. (ft ²)		2		Int 1 Side (ft ²)	
Other (ft ²)	,	0	Walk Off	/lats (#)	4	Vertical Surf.		1000	Ext Glass Doo		4
	TOTAL (ft²)		0	per WO Mat		Baseboard (li		0	EXT Glass DOC		
Outside (ft		1000		ft ² WO Mat		Entrance (ft ²)		1000		Ext 1 Side (ft ²)	
DE VERMENTA	Cost madaments	1000 2 \$53-088594	IOIAL	it wo wat		OFWORK	l Lista Malla Victoria	1000	eleteration (established a non-	E.C. othershood sometic	encia distributione di come
Score of						#Scope of					
World	53.1	Descriptio	n.	Time	Work Days/Agreement	av.	ISSA#	Describ	ition	Time	Work Days/Agreemen
1a	486	Sweep		4.002	64	7b	67	Baseboards	The state of the s	0.000	0
1b	369	Мор		4.366	64	8a	183	Clean Fountain		0.084	64
1c	385	Spray Buff		0.088	3	10a-b	84	Exterior Glass Doo	rs/Panels	0.200	64
2a	295	Spot Vacuum (35%)		5.379	64	10c-d	84	Interior Glass Doo	rs/Panels	0.300	64
2b	295	Vacuum		3.122	13	10e	563	Interior Windows		0.022	3
2c	294	Spot Clean (35%)		1.004	64	10f	563	Exterior Windows		0.022	3
2e	91	Walk Off Mats		0.048	64	11a	540	Wash Light Fixture	es	0.000	0
3a	177	Empty Trash/Wipe (Clean	6.346	64	11b	179	Police Entrance(2	5%)	0.075	64
3b	178-177	Reline Baskets		0.643	13	11c	179	Police Parking Lot		0.300	64
4a	69	Spot Dust (35%)		0.000	0	11d	590	Remove Trash		0.833	64
4b	69	Thorough Dust		0.400	64	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	ırniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.002	3						
5b	546	Wash Vents		0.093	3			Utility Time		1.800	
6a-6i	229	Restrooms		2.250	64						
7a	67	Remove Dirt		0.622	64			НО	URS PER DAY	32.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

1 1,4	STANDARD TIMES				
Scope of Work#		153,7	SSA Description		
Hard Surf					
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1¢	Spray buff	385	Buff	8333	
Carpeted				0333	ft ² /hr
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum		
2b	Thorough Vacuum	295		2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Vacuum w/ 12" Upright Vacuum	2239	ft ² /hr
2e		-	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft ² /hr
rasn Ken	novely:				Trace 2
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b	Replace Liner	178-177	Reline Basket	0.50	each
umiture	Verbinant/County 1000	0.9			
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
eating &	ACCORD 2	#644F-C			SIN GAR. IS
5a	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/each
1000	Parting and Security and Parting the board			0.50	minyeaci
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9
6b	Mana 6 Matafasa statu	-			fixtures
6c	Clean & Disinfect sinks	-			
6d	Clean mirrors, shelving & dispensers Sweep Floors	1			
6e	Mop floors with disinfectant	1			
	INIOD HOOLS MICH GISHIFECTRIK		1		
61	Clean walls adjacent to fivtures	1	l		l
6f 6g	Clean walls adjacent to fixtures Clean restroom walls	1			
6g	Clean restroom walls				
6g 6h	Clean restroom walls Stock disposals				
6g 6h	Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, &	67	Damp wipe surface	3215	ft²/hr
6g 6h Vallá & W 7a	Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
6g 6h Walls & W 7a 7b	Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6g 6h Vallá & W 7a 7b Orinking F	Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6g 6h Valls & W 7a 7b Orinking F 8a	Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215	ft²/hr ft2/hr
6g 6h Valla & W 7a 7b Prinking F 8a ilass Door	Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces Tylymdow Washing	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6g 6h Vallá S. W. 7a 7b Prinking F. 8a Hass Door 10a-b	Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountain Clean & disinfect all surfaces Thindow Washing Exterior Glass Doors/Panels	67 67 183 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft ² /hr ft2/hr min/each ft ² /hr
6g 6h Valli 8 W 7a 7b oriniting 5 8a Hass Door 10a-b	Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountain Clean & disinfect all surfaces of window washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840 840	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr
6g 6h Walls & W 7a 7b Orinking F 8a Hass Door 10a-b 10c-d	Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountain: Clean & disinfect all surfaces //window.washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6g 6h Valla & W 7a 7b Valla Ba 8a Hars Door 10a-b 10c-d 10f	Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountain: Clean & disinfect all surfaces //window.washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6g 6h Vallé & W 7a 7b Vallé Ba 8a ilass Door 10a-b 10c-d 10e 10f Wher, Ope	Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountain: Clean & disinfect all surfaces //Window, Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6g 6h Valls & W 7a 7b Valls Ba slars Door 10a-b 10c-d 10e 10f Wher, Ope	Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountain: Clean & disinfect all surfaces //window.washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6g 6h Walls & W 7a 7b Prinking F: 8a Hass Door 10a-b 10c-d 10e 10f Other, Ope	Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountain: Clean & disinfect all surfaces //Window, Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6g 6h Walls & W 7a 7b Prinking F: 8a Hass Door 10a-b 10c-d 10e 10f Other,Ope	Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountain: Clean & disinfect all surfaces r/Window, Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Firtions Codword Restrictions Codword Restriction Codword Restrict	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6g 6h Walls & W 7a 7b Prinking F: 8a Hass Door 10a-b 10c-d 10e 10f Other,Ope 11a 11b	Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ountain: Clean & disinfect all surfaces r/Window, Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6g 6h Valli & W 7a 7b Valli B W 8a llars Door 10a-b 10c-d 10e 10f Wher, Ope 11a 11b 11c	Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountain: Clean & disinfect all surfaces r/Window, Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) rations Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 08.DHR.015.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

Contractor:	West Virginia Association of	Rehabi	litation Facilit	ies, Inc.	(WVARF)
Work Performed By*:	Goodwill Industries of KYOW	VA Are	ea, Inc.		
Work Performed:	Janitorial				
Site:	DHHR R2 Pt. Pleasant/Maso	n		Billing:	DHHR R2 Pt. Pleasant/Mason
	1406 Kanawha Street				4190 Washington Street W
	Pt. Pleasant, WV 25550				Charleston, WV 25313
	Krista Carter				Tina Gunnell
	304-675-0880				TINA.M.GUNNELL@WV.GOV
Period of Agreement:	8/1/2022	to	10/31/20)22	
Total Agreement Pricing**	: 373.76	т	otal Hours		
	\$6,884.66	Т	otal Cost		
detailed break *Work to be per		mparabi	e CRP as deter	mined by	cumentation sheets that provide a
DocuSigned by:					
Tara Martines				7/29/2	2022
Tara Martinez	- 1×2-11×1			Date	
WVARF, Inc. CEO					
7 ony W	Calm -				CF Purchasing Director per Title 7/29/22
JONG NO	11. (0)			Date	1/21/22
Customer Print Name				vate	



Terms of Agreement 08.DHR.015.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Misty Mayville, Contract Manager

Sally Nelson

O: 681-661-0144

O: 304-523-7461 ext. 430

C: 304-539-9353

C: 304-751-6398

mmayville@wvarf.org

snelson@goodwillhunting.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



PO Box 6764 Charleston WV 25362

West Virginia Association of Rehabilitation Facilities, Inc.

Phane: (304) 205-7970 Fax: (304) 205-7915

PRICING 08.DHR.015.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 373.76 TOTAL AGREEMENT COST \$6,884.66

							POSITION &	HOURLY RA					1	
	Agre	enjent Ital		laritor									•	otel :
		Weeks	Monthly Hours	\$18.42 Monthly Cost									Monthly Hear	Monthly Co
Aug 2022	23	5	134.32	\$2,474.17						T. I. P. C. Liphan and J. J.	1.4124.15,00 4344.1		134.32	\$2,474.17
Sep 2022	21		122.64	\$2,259.03				性問題			the say		122.64	\$2,259.03
Oct 2022	20	4	116.80	\$2,151.46									116.80	\$2,151.46
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													Personali	
		Mar										部市基本		
		le Krit			gate	between								
			en e					Line 41					l Mari 409	

Agreem	ent Type	Janitorial	Agreem	ent Period	8/1/2022	10/31/	/2022	Days/Week	5	Agreement Days**	64
			7 2		LOCATIO	ON PROFILE		177		1	ivia .
Carpet (ft²)		0	Restrooms	(#)	5	Elevators (#)		0	Windows (#	1	14
/CT Tile (ft	2)	8160	Fixtures (#)		15	Light Fixtures	(ft ²)	1		Inside (ft²)	
eramic (ft	2)	0	Water Four	ntains (#)	2	Stair Flights (#	f)	0	Outside (ft²)		
Concrete (f		0	Trash Rece		18	Upholstery (ft		0	Int Glass Do		0
'inyl/Lam (0	Vents (ft ²)		16				Int 1 Side (ft ²)		
Other (ft ²)	,	0	Walk Off M	ats (#)	0	Vertical Surf.		48	Evt Glace Do	Ext Glass Doors/Panels	
	TOTAL (ft ²)			per WO Mat	0	Baseboard (lin		0	Ext Glass Do		2
Outside (ft ²				ft ² WO Mat		Entrance (ft ²)	rear ity		1	Ext 1 Side (ft ²)	
ousiue (it) Paranting sabunda	0	IUIA			OFWORK		0	1		. addinkomana avako e
		1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1			AND THE RESIDENCE OF THE PERSON OF THE PERSO	water the same of	or an estimated are a local				
Scope of a	ISSA #	Descriptio	n	Time	Work Days/Agreement		ISA#	Descrip	tion	Time	Work Days/Agreem
1a	486	Sweep		2.094	64	7b	67	Baseboards		0.000	0
1b	369	Мор		2.285	64	8a	183	Clean Fountain		0.033	64
1c	385	Spray Buff		0.046	3	10a-b	84	Exterior Glass Doc	rs/Panels	0.100	64
2a	295	Spot Vacuum (35%)		0.000	0	10c-d	84	Interior Glass Doo	rs/Panels	0.000	0
2b	295	Vacuum		0.000	0	10e	563	Interior Windows		0.010	3
2c	294	Spot Clean (35%)		0.000	0	10f	563	Exterior Windows		0.010	3
2e	91	Walk Off Mats		0.000	0	11a	540	Wash Light Fixture	25	0.000	0
3a	177	Empty Trash/Wipe (lean	0.301	64	11b	179	Police Entrance(2	5%)	0.000	0
3b	178-177	Reline Baskets		0.030	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.001	64	11d	590	Remove Trash		0.136	64
4b	69	Thorough Dust		0.004	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	3						
Sb	546	Wash Vents		0.006	3			Utility Time		0.000	
6a-6i	229	Restrooms		0.750	64						
7a	67	Remove Dirt		0.030	64			НО	URS PER DAY	7 5.84	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope					
Wor.			The second secon		
Hard Su	ere loor of the land of the local state of			L	
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1¢	Spray buff	385	Buff	8333	
Carpeted	Hoor Extraction	ah ata sebaka		35 1/2 1/4 1	ft²/hr
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	-
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
rash Ren	nove Landston		Andre Commission of the Commis	2000 PRODUCTORNIA	ft ² /hr
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b	Replace Liner	178-177	Reline Basket	0.50	each
CHICAGO CONTRACTOR CON	Company Company	170-177	Internet beautif	0.50	L Sassagnerse
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	6.2 h
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum uphoistered furniture	81	Vacuum Upholstered Furniture		ft²/hr
- VANDERSON OF	(V-10-11)	A STATE OF THE PARTY OF THE PAR	vacuum opnostered rummure	714	ft²/hr
Sa	Dust	69		F000	
5b	Wash registers	546	Dust w/ treated cloth Wash	5000	ft²/hr
	Visit Egicers	340	wash	0.50	min/each
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks				
6c 6d	Clean mirrors, shelving & dispensers Sweep Floors				
	Sweep Floors				
60	Mon floors with disinfactant	1			
6e 6f	Mop floors with disinfectant				
6f	Clean walls adjacent to fixtures				
	Clean walls adjacent to fixtures Clean restroom walls				
6f 6g 6h	Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6f 6g 6h	Clean walls adjacent to fixtures Clean restroom walls Stock disposals	67	Damp wipe surface	3215	ft²/hr
6f 6g 6h Valls & W	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Cockwork Remove fingerprints & dirt from doors, frames, &				
6f 6g 6h Yalk 8. W 7a 7b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Cockwork Remove fingerprints & dirt from doors, frames, & switch plates	67 67	Damp wipe surface	3215 3215	ft²/hr
6f 6g 6h Yalls 8. W 7a 7b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Cockwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr
6f 6g 6h Valls 8. VV 7a 7b vinking 6	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean restroom walls Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface	3215 3215 0.50	ft²/hr ft2/hr min/each
6f 6g 6h Valls 8 VV 7a 7b vinking 6	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean restroom walls Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6f 6g 6h Valls 8. W 7a 7b rinking 6 8a lass Door	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codword Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6f 6g 6h 7a 7a 7b otn king 5 8a lass Door	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Country Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //white doors boors b	67 67 183 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft²/hr ft2/hr min/each ft²/hr
6f 6g 6h /alls 8. W 7a 7b anding 58 8a lass Dool 10a-b 10c-d	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Cockwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces / Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840 840	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6f 6g 6h 7a 7a 7b rinking F 8a lass Door 10a-b 10c-d 10e	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Cockwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces / Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h 7aUs 8s W 7a 7b rinking F 8a lass Door 10a-b 10c-d 10e 10f	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Cockwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces / Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Valle & W 7a 7b rinking F 8a lass Door 10a-b 10c-d 10e 10f tther Ope	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces / Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr mln/each ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h 7a 7b 7b rinking F 8a tass Door 10a-b 10c-d 10e 10f ther Ope	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Cutan baseboards Clean & disinfect all surfaces //window/ Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) restors Wash Light fixtures	67 67 183 84 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Valle & W 7a 7b brinking F 8a last Door 10a-b 10c-d 10e 10f ther Ope 11a 11b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces //window washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) rations Wash Light fixtures Police immediate entrance area	67 67 183 84 84 84 563 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Valle & W 7a 7b vinking f 8a lass Door 10a-b 10c-d 10e 10f ither Ope 11a 11b 11c	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean fixtures Clean passeboards Clean baseboards Clean baseboards Clean & disinfect all surfaces //window/washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows Exterior Windows Clean & disinfect all surfaces Window Clean & disinfect all surfaces //window //	67 67 183 84 84 563 563 540 179 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 07.DHR.001.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

Contractor:	West Virginia Association of	of Rel	nabilitation Fa	rilities Inc	(W/VARE)
				anties, inc.	(AAAWISI)
Work Performed By*:	Goodwill Industries of Kana	snws	valley, inc.		
Work Performed:	Janitorial				
Site:	DHHR R2 Putnam Co			Billing:	DHHR R2 Putnam Co
	3405 Winfield Road				4190 Washington St. W
	Winfield, WV 25569				Charleston, WV 25313
	Jimmy McFarland				Tina Gunnell
					304-346-0811
					TINA.M.GUNNELL@WV.GOV
Period of Agreement:	8/1/2022	to	10/31	/2022	
Fotal Agreement Pricing*	*: 523.52	<u>.</u>	Total Hour	5	
	\$8,245.44	ŀ	Total Cost		
pricing and b • Please refere	illing.				s a detailed, monthly, breakdown o
*Work to be po	erformed by the listed CRP or a c	ompa	rable CRP as de	termined by	WVARF
	o pay by P-Card, a 3% P-Card fee	-			
**If choosing t					
**If choosing t					
**If choosing t ——DocuSigned by:					



Terms of Agreement 07.DHR.001.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Misty Mayville, Contract Manager

Cedric Greene

O: 681-661-0144

O: 304-346-0811

C: 304-539-9353

C:

mmayville@wvarf.org

cgreene@goodwillkv.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF
 contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 07.DHR.001.23A

To give every individual with varying abilities the appartunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 523.52 TOTAL AGREEMENT COST \$8,245.44

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	Agre	ment rtal		lanitor \$15.75			Elementon w. reamer			的数性基本 是						otal
	Days	Weeks	Monthly Hours	Monthly Cost											Monthly Hours	Monthly Cos
Aug 2022	23	5	188.14	\$2,963.21											188.14	\$2,963.21
Sep 2022	21	4	171,78	\$2,705.54	ida ili						推過開	MARIE LA	Her Livery		171.78	\$2,705.54
Oct 2022	20	4	163.60	\$2,576.70											163.60	\$2,576.70
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5-11)H																

WORKLO/	ADING FOR	AGREEMENT:	07.DHR.0	01.23A							
Agreem	ent Type	Janitorial	Agreeme	ent Period	8/1/2022	10/31	1/2022	Days/Week	5	Agreement Days**	64
					LOCATI	ON PROFILE				***************************************	
Carpet (ft²)		11448	Restrooms	(#)	4	Elevators (#)		0	Windows (#)		41
VCT Tile (ft	²)	2529	Fixtures (#		29	Light Fixture	s (ft²)	1		Inside (ft²)	2
Ceramic (ft	2)	0	Water Fou	ntains (#)	5	Stair Flights ((#)	0		Outside (ft ²)	2
Concrete (f	-	0	Trash Rece	ptacles (#)	58	Upholstery (0	Int Glass Doo		1
Vinyl/Lam ((ft²)	0	Vents (ft ²)	•	42	Horizontal Su	_ `	400	Int 1 Side (ft		224
Other (ft ²)		0	Walk Off N	lats (#)	4	Vertical Surf.		400	Ext Glass Doo		4
	TOTAL (ft²)			er WO Mat	15	Baseboard (I		0	LAT GIGGS DOC	Ext 1 Side (ft ²)	2
Outside (ft ²		0		ft ² WO Mat		Entrance (ft ²		0	1	EXC 1 Side (IC)	
1 1 1 1 1 1 1 1					Seople Seople					CONTRACTOR SERVICES	
eSope io f		Descriptio	A THE PARTY OF THE	THE RESERVE OF THE PARTY OF THE			Donald State of the State of th		Control of main Burling at Company		Work
World		Descriptio		Time		Work#	ISSA#	Descrip	tion	rim e	Days/Agreement
1a	486	Sweep		0.649	64	7b	67	Baseboards		0.000	0
1b		Мор	746	0.708	64	8a	183	Clean Fountain		0.084	64
1c		Spray Buff		0.014	3	10a-b	84	Exterior Glass Doo		0.200	64
2a	295	Spot Vacuum (35%)		1.790	64	10c-d	84	Interior Glass Doo	rs/Panels	0.086	64
2b	295	Vacuum		1.039	13	10e	563	Interior Windows		0.073	3
2c	294	Spot Clean (35%)		0.334	64	10f	563	Exterior Windows		0.073	3
2e	91	Walk Off Mats		0.030	64	11a	540	Wash Light Fixture	s	0.000	0
3a	177	Empty Trash/Wipe (Clean	0.969	64	11b	179	Police Entrance(25	%)	0.000	0
3b	178-177	Reline Baskets		0.098	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.006	64	11d	590	Remove Trash		0.233	64
4b	69	Thorough Dust		0.033	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	ırniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	3						
5b	546	Wash Vents		0.016	3			Utility Time		0.050	
6a-6i	229	Restrooms		1.450	64						
7a	67	Remove Dirt		0.249	64			НО	URS PER DAY	8.18	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

1224 PTS 2	STANDARD TIMES				
Scope of Work#	Scook of Work Description	ISSA#			
Hard Surfe	ne district			44	1 (12.0)
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	1
Carpeted)	1001				ft²/hr
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats		ft²/hr
-				2000	ft²/hr
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft ²
3b	Replace Liner	178-177	Reline Basket	0.50	each
A STATE OF THE PARTY OF THE PAR	Cabinets Countertons 2		Control of the contro		Lacateria e pos
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	
4d	Vacuum uphoistered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
		LValorde (*)	Agrana obnosterea eminitare	714	ft²/hr
5a	Dust	69	Dust w/ treated cloth	5000	
5b	Wash registers	546	Wash	0.50	ft²/hr min/each
	《 1988年 1988年 1988年 1988年 1988年 1988年			-	
				Name of the Owner, which the Owner, whic	min/9
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	fixtures
6b	Clean & Disinfect sinks	1			
6c	Clean mirrors, shelving & dispensers]			l
6d	Sweep Floors]			1
6e	Mop floors with disinfectant	1			
6f	Clean walls adjacent to fixtures	-			
6g 6h	Clean restroom walls Stock disposals	1			1
	STERNING TOWNS TO SEE THE SECOND SECO	in in the second se		4-7-52-0-8-90001	rangeria de Just
	Remove fingerprints & dirt from doors, frames, &			TOCULAR COOR	A THE PERSON NAMED IN
7a	switch plates	67	Damp wipe surface	3215	ft²/hr
7b	Clean baseboards	67	Damp wipe surface	3215	ft2/hr
rinking Fo	onnain an ann an a			-1/4	10 942 e i
	Clean & disinfect all surfaces	183	Clean fountain	0.50	min/each
lass Door	A Windows Washing on the Line Control of the L	**** *******			7.57
10a-b	Exterior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10c-d	Interior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10e	Interior Windows	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
10f	Exterior Windows (1st floor only)	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
trier Ope	retions of all all all and all all all all all all all all all al	iation.			
11a	Wash Light fixtures	540	Damp wipe with trigger sprayer and cloth using ladder	3000	ft²/hr
11b	Police immediate entrance area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
11c	Police sidewalks & parking area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
11d	Carry trash to pickup point	590	Remove Trash to Designated Area	60000	ft²/hr
	Stair Flights	588	Dust mop/vacuum stairs and landing w/ 24" dust mop and pick up debris	8.0	min/flight
12b	Elevators	589	Elevator	10	min/each
	12:2:2:2:2				



Service Agreement 21.DHR.013.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SERVICE AGREEMEN	<u>IT</u>				
Contractor:	West Virginia Association	n of Re	ehabil	itation Facilities, Inc.	(WVARF)
Work Performed By*:	Prestera Center for Ment	tal Hea	alth Se	ervices, Inc.	
Work Performed:	Janitorial				
Site:	DHHR R2 Wayne County	·		Billing:	DHHR R2 Wayne County
	26542 East Llynn Road				4190 Washington Street W
	Wayne, WV 25570				Charleston, WV 25313
	Hope Smith				tina.m.gunnell@wv.gov
	304-272-6377				304-368-4420
Period of Agreement:	8/1/2022	t	0	10/31/2022	
Total Agreement Pricing	**: 544.	00	To	tal Hours	
	\$10,042.	24	To	otal Cost	
 Please reference pricing and te 		cume	ntatio	on sheet that provide	s a detailed, monthly, breakdown of the
Please reference	_		nent	and <i>Workloading</i> do	cumentation sheets that provide a
*Work to be p	performed by the listed CRP or a	a comp	arable	CRP as determined by	WVARF
	to pay by P-Card, a 3% P-Card fo				
——DocuSigned by:					
Tara Martines				7/29/2	2022
Tara Martinez				Date	
WVARF, Inc. CEO					

Bef Perdasa, Dinector

Customer Title

7/29/22



Terms of Agreement 21.DHR.013.23A

West Virginia Association of Rehabilitation Facilities, Inc.

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Phone: (304) 205-7970 Fax: (304) 205-7915

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TERMS OF AGREEMENT

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WVARF CONTACT:

VENDOR CONTACT:

Misty Mayville, Contract Manager

Linda Miller

O: 681-661-0144

O: 304-525-7851 ext. 2055

C: 304-539-9353

C: 304-416-2036

mmayville@wvarf.org

linda.miller@prestera.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
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PRICING 21.DHR.013.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 544.00 S10,042.24

								POSITION &	HOURLY RA	TE II					1	
	Agre	ement otal		anitor			ion della de									
		Weeks	Monthly	Monthly Cost												
Aug 2022	23	5	195.50	\$3,608.93							150000000000000000000000000000000000000	Permit Analona (15.1.14)		4 4 ALLEY LIPERTON CO. PREPARE	195.50	\$3,608.93
Sep 2022	21	4	178.50	\$3,295.11				生态的数					Part of the		178.50	\$3,295.11
Oct 2022	20	4	170.00	\$3,138.20											170.00	\$3,138.20
75.4	000	H.K. Si											HENRY			
		Hara	Tilled 5	(150 Cale 120) (150 Cale 120)	Alaston er	AP Mark Mark .							LETTIN			
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30 (C)								N . I MA	le-fatel							
	64	23														

Agreem	ent Type	Janitorial	Agreeme	ent Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64
					LOCATI	ON PROFILE					
Carpet (ft²)		10853	Restrooms	(#)	4	Elevators (#)		0	Windows (#)	29
VCT Tile (ft	²)	3452	Fixtures (#		21	Light Fixtures	Fixtures (ft²) 0		Inside (ft²)		
Ceramic (ft	²)	0	Water Fou	ntains (#)	4	Stair Flights (Outside (ft²)		
Concrete (f	t ²)	0	Trash Rece	ptacles (#)	96	Upholstery (f		0	Int Glass Doors/Panels		33
Vinyl/Lam (0	Vents (ft ²)		42	Horizontal Su		500	Int 1 Side (ft ²)		33
Other (ft ²)		0	Walk Off N	lats (#)	4		Vertical Surf. (ft²)		Ext Glass Doors/Panels		4
	TOTAL (ft²)			er WO Mat		Baseboard (li				Ext 1 Side (ft ²)	
Outside (ft ²		0		ft ² WO Mat		Entrance (ft ²)		0 -		Ext 1 Side (it)	
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Work# 1a		Sweep	males et et et et	0.886	64	Work#	67	Baseboards			Days/Agreemen
1b	369	Мор		0.888	64	8a	183	Clean Fountain	= = = = = = = = = = = = = = = = = = = =	0.000	0
1c	385	Sprav Buff		0.967	3	10a-b	84	Exterior Glass Doo	re/Panole	0.067	64
2a	295	Spot Vacuum (35%)		1.352	51	10a-b	84	Interior Glass Doo		0.200	64
2b	295	Vacuum		0.985	13	10e-u	563	Interior Windows	13/1 411613	0.031	3
2c	294	Spot Clean (35%)		0.317	64	10f	563	Exterior Windows		0.031	3
2e	91	Walk Off Mats		0.030	64	11a	540	Wash Light Fixture	es .	0.000	0
3a	177	Empty Trash/Wipe (Clean	1.603	64	11b	179	Police Entrance(25		0.000	0
3b	178-177	Reline Baskets		0.162	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.006	51	11d	590	Remove Trash		0.238	64
4b	69	Thorough Dust		0.041	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
Sa	69	Dust Vents		0.000	3						
5b	546	Wash Vents		0.016	3			Utility Time		0.030	
6a-6i	229	Restrooms		1.050	64						
7a	67	Remove Dirt		0.311	64			НО	URS PER DA	Y 8.50	7

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope of					
No.	La transport Company of Warry Processing the State of the	issA (ISSA Description	.15	e fine
fard Surf	ace Ploans III.				Profession
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	
***********	Roor - A Control of the Control of t	NAME OF TAXABLE PARTY O			ft²/hr
2a	Spot Vacuum	295		- Andrew Control of the	1
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c			Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft ² /hr
rash Ren	ionals of the light with the second				经认为的
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2f
3b	Replace Liner	178-177	Reline Basket	0.50	each
umitire.	Caldinate Counter topic				
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum uphoistered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
leating &	AVI: Registers	north and		A CANADA	
Sa	Dust	69	Dust w/ treated cloth	5000	ft²/hr
Sb	Wash registers	546	Wash	0.50	min/ea
THE PERSON NAMED IN		The second second		The second secon	
The state of the s				The state of the s	min/9
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	fixture
6b	Clean & Disinfect sinks	1			
e :					
6с	Clean mirrors, shelving & dispensers	1			
6c 6d	Clean mirrors, shelving & dispensers Sweep Floors				
6d 6e	Sweep Floors Mop floors with disinfectant				
6d 6e 6f	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures				
6d 6e 6f 6g	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls				
6d 6e 6f 6g 6h	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6d 6e 6f 6g 6h	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				河田 和登
6d 6e 6f 6g 6h Vall 8 W	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals	67	Damp wipe surface	3215	ft²/hr
6d 6e 6f 6g 6h 7all 8 N	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Godwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67	Damp wipe surface Damp wipe surface		ft²/hr
6d 6e 6f 6g 6h Valls 8 W	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Godwork Remove fingerprints & dirt from doors, frames, & switch plates	67 67	Damp wipe surface Damp wipe surface	3215	
6d 6e 6f 6g 6h 7a 7b mining 1	Sweep Floors Mop floors with disinfectant Clean walts adjacent to fixtures Clean restroom walls Stock disposals Godwart Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards outstafe: Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215	ft²/hr ft2/hr
6d 6e 6f 6g 6h 7a 7b mining 1	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Gradwark Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outstant	67 67 183	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr min/ea
6d 6e 6f 6g 6h Vall 8 W 7a 7b	Sweep Floors Mop floors with disinfectant Clean walts adjacent to fixtures Clean restroom walls Stock disposals Godwart Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards outstafe: Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/ea
6d 6e 6f 6g 6h 7a 7b mining 1 8a	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outstan Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/ea ft²/hr
6d 6e 6f 6g 6h Valle 8 W 7a 7b mining F 8a lass Door	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outstand Clean & disinfect all surfaces (Alindow Washing) Exterior Glass Doors/Panels	67 67 183	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50	ft²/hr ft2/hr
6d 6e 6f 6g 6h 7alis 8 W 7a 7b Finiting F 8a 10a-b 10c-d	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outstand Clean & disinfect all surfaces [Alindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840	ft²/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr
6d 6e 6f 6g 6h 7a 7b mating 1 8a lass Door 10a-b 10c-d 10e	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outstan Clean & disinfect all surfaces [Alindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft ² /hr ft2/hr ft2/hr ft ² /hr ft ² /hr
6d 6e 6f 6g 6h 7a 7b mating 1 8a lass Door 10a-b 10c-d 10e	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outstant Clean & disinfect all surfaces / Mindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr ft²/hr ft²/hr
6d 6e 6f 6g 6h 7a 7b mining 1 8a 10a-b 10c-d 10e 10f	Sweep Floors Mop floors with disinfectant Clean walts adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outstant Clean & disinfect all surfaces //Plindow.Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Fations Wash Light fixtures	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr ft²/hr
6d 6e 6f 6g 6h 7a 7b mating 1 8a lass Door 10a-b 10c-d 10e 10f 11a 11b	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outstant Clean & disinfect all surfaces // Nindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Codword States Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6d 6e 6f 6g 6h 7a 7b mating 1 8a lass Door 10e 10f 11a 11b	Sweep Floors Mop floors with disinfectant Clean walts adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outstant Clean & disinfect all surfaces //Pindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Fatigns Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6d 6e 6f 6g 6h 7a 7b mining 1 8a 10a-b 10c-d 10e 10f 11a 11b	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outstant Clean & disinfect all surfaces // Nindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Codword States Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 23.DHR.019.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

	SERV	ICE A	GREEN	MENT
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Contractor:

West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*:

Randolph Co. Sheltered Workshop, Inc. dba Seneca Designs

Work Performed:

Janitorial

Site:

DHHR R3 Philippi

Billing: DHHR R3 Philippi

271 Mattaliano Drive

53 Kiess Drive

Philippi, WV 26446

Petersburg, WV 26847 cindy.k.fleming@wv.gov

Penny Reel 304-457-9030

304-257-4211

Period of Agreement:

8/1/2022

to

10/31/2022

Total Agreement Pricing**:

512.00

Total Hours

\$8,755.20

Total Cost

- · Please reference the attached Pricing documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached Terms of Agreement and Workloading documentation sheets that provide a detailed breakdown of the scope of work.

*Work to be performed by the listed CRP or a comparable CRP as determined by WVARF

**If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

Tara Martines	7/29/2022
Tara Martinez WVARF, Inc. CEO	Date
Customer Signature	BCF Purch asing Director Customer Title
Customer Print Name	7/29/22
Customer Print Name	Date



Terms of Agreement 23.DHR.019.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager
O: 304-205-7970 ext. 204

Maria Smith
O: 304-636-1638

U: 304-205-7970 ext. 20

C: 304-444-2401

C:

gwolfe@wvarf.org

maria@senecadesigns.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PRICING 23.DHR.019.23A

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 512.00 \$8,755.20

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	Agree	ment fal	丰富	anitor											otal
	3.1.	Weeks	- Monthly Hours	Monthly Cost										Monthly Hours	Weighty/co:
Aug 2022	23	5	184.00	\$3,146.40	*********	a.a. A. Carrier and Carrier	5	10.00		Tribusty with signs	To Yough September 15.	Harry Hongari	ENGELS BARANA	184.00	\$3,146.40
Sep 2022	21	113	168.00	\$2,872.90		1,					entale.			168.00	\$2,872,80
Oct 2022	20	4	160.00	\$2,736.00										160.00	\$2,736.00
					NOTE !									BUSHIN	
		L A			Marie II		refiller.							1-2-bit 1817-29 1-2-bit 1817-29	BUS BUS TO
			B.Brisi							广大规模					
wani	is Hill		Meri				AND F								
Haziria.															

1 11						r			- Ingri	Trape and the second	
Agreeme	ent Type	Janitorial	Agreeme	nt Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64
					LOCATI	ON PROFILE	ighter the second	*********			
Carpet (ft ²)		6950	Restrooms	(#)	4	Elevators (#) 0 Windows (#)			26		
VCT Tile (ft ²	2)	2064	Fixtures (#)		22	Light Fixtures (ft²)				inside (ft²)	
Ceramic (ft ²	²)	0	Water Four	ntains (#)	1	Stair Flights (0	1	Outside (ft ²)	
Concrete (f		0	Trash Rece	ptacles (#)	48	Upholstery (1	7	0	Int Glass Doors/Panels		2
Vinyl/Lam (0	Vents (ft ²)		10	Horizontal Sc				Int 1 Side (ft ²)	1
Other (ft²)	,	0	Walk Off M	lats (#)	3	Vertical Surf.		30	Ext Glass Do		6
	TOTAL (ft ²)			er WO Mat	15	Baseboard (I		0	Ext 1 Side (ft²)		
Outside (ft²		400		ft ² WO Mat		Entrance (ft ²		0	†	CAC I Side (IC)	
	<u> </u>					OAVORKS					THE COURSE OF THE COURT
Scope of											
No.						- Working					Days/Agreemen
1a	486	Sweep		0.530	64	7b	67	Baseboards		0.000	0
1b		Мор		0.578	64	8a	183	Clean Fountain		0.017	64
1c	385	Spray Buff		0.004	1	10a-b	84	Exterior Glass Doc	rs/Panels	0.300	64
2a	295	Spot Vacuum (35%)		0.866	51	10c-d	84	Interior Glass Doo	rs/Panels	0.116	13
2b	295	Vacuum		0.631	13	10e	563	Interior Windows		0.012	3
2c	294	Spot Clean (35%)		0.203	64	10f	563	Exterior Windows		0.012	3
2e	91	Walk Off Mats		0.023	64	11a	540	Wash Light Fixture	25	0.000	0
3a	177	Empty Trash/Wipe (Clean	0.802	64	11b	179	Police Entrance(2!	5%)	0.000	0
3b	178-177	Reline Baskets		0.081	13	11c	179	Police Parking Lot		0.120	64
4a	69	Spot Dust (35%)		0.000	51	11d	590	Remove Trash		0.150	64
4b	69	Thorough Dust		0.002	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Uphoist. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	3						
Sb	546	Wash Vents		0.004	3			Utility Time		2.430	
6a-6i	229	Restrooms		1.100	64						
7a	67	Remove Dirt		0.019	64			НО	URS PER DAY	8.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

10 to		FAMILIA		· 表现的形象。2	and a section of the factor.	
Score	Con- Well that in the life	ISSA#		ISS	SSA Time	
CONTROL STORY				Tel: 1		
	ace doors in the state of the s	(A) (A) (A)	2016年1月2日 1月1日 1月1日 1月1日 1月1日 1月1日 1月1日 1月1日	e Called	自成为实现的	
10	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr	
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft ² /hr	
1c	Spray buff	385	Buff	8333	ft ² /hr	
Carpeted	Contract of the Contract of th				Valle end	
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr	
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr	
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr	
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr	
Trash Ren	TO THE RESERVE OF THE PARTY OF		。 第一章		CANADADADADADA	
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft ²	
3b	Replace Liner	178-177	Reline Basket	0.50	each	
Burnitúre,		TO A SECURE			Puring values lights	
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth			
4b	Thorough dust horizontal & vertical surfaces	69	<u> </u>	5000	ft²/hr	
4d		-	Dust w/ treated cloth	5000	ft²/hr	
	Vacuum uphoistered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr	
			在16.50mm,19.00mm,19.00mm,19.00mm,19.00mm,19.00mm,19.00mm,19.00mm,19.00mm,19.00mm,19.00mm,19.00mm,19.00mm,19.00m			
5a	Dust	69	Dust w/ treated cloth	5000	ft ² /hr	
5b	Wash registers	546	Wash	0.50	min/each	
Restroom				40% L 10H	。	
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures	
6b	Clean & Disinfect sinks	1				
6c	Clean mirrors, shelving & dispensers	1				
6d	Sweep Floors	-			l	
6e 6f	Mop floors with disinfectant	-			1	
6g	Clean walls adjacent to fixtures Clean restroom walls	-				
6h	Stock disposals	1			l	
		S AND STATISHED		PERMITTAN STATE	Aled to Practicate to 1966	
7a	Remove fingerprints & dirt from doors, frames, &	67	Damp wipe surface	3215	ft²/hr	
7b	switch plates Clean baseboards	67				
	Foreit Pasennai na	- 0/	Damp wipe surface		ft2/hr	
		1,000 000 008	STEAT TO THE PROPERTY OF THE P	3215	2 . 12 3 . D'd lade	
	Clean & disinfect all surfaces	E e c		114 G. A.	esse hillion	
8a	Clean & disinfect all surfaces	183	Clean fountain	0.50	min/each	
8a Glass Dooi	Clean & disinfect all surfaces //Window.Washing	183	Clean fountain	0.50	min/each	
8a Glass Dooi 10a-b	Clean & disinfect all surfaces //Window:Washing Exterior Glass Doors/Panels	183 84	Clean fountain Clean using Trigger Sprayers & Cloth (25ides) 3 minutes each	0.50 840	min/each ft²/hr	
8a Glass Dooi 10a-b 10c-d	Clean & disinfect all surfaces I/Window: Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	183 84 84	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	0.50 840 840	min/each ft²/hr ft²/hr	
8a Glass Dooi 10a-b 10c-d 10e	Clean & disinfect all surfaces //Window:Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	183 84 84 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	0.50 840 840 526	min/each ft²/hr ft²/hr ft²/hr	
8a Glass Dooi 10a-b 10c-d 10e 10f	Clean & disinfect all surfaces //Window.Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	183 84 84 563 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	0.50 840 840 526 526	min/each ft²/hr ft²/hr ft²/hr ft²/hr	
8a Glass Door 10a-b 10c-d 10e 10f Other Ope	Clean & disinfect all surfaces //Window.Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	183 84 84 84 563 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	0.50 840 840 526 526	min/each ft²/hr ft²/hr ft²/hr ft²/hr	
8a Glass Door 10a-b 10c-d 10e 10f Other Ope	Clean & disinfect all surfaces //Window.Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Utology Wash Light fixtures	183 84 84 563 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	0.50 840 840 526 526	min/each ft²/hr ft²/hr ft²/hr ft²/hr	
8a Glass Door 10a-b 10c-d 10e 10f Other Ope 11a 11b	Clean & disinfect all surfaces //Window.Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) ttola Wash Light fixtures Police immediate entrance area	183 84 84 563 563 540	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	0.50 840 840 526 526	min/each ft²/hr ft²/hr ft²/hr ft²/hr	
8a Glass Dobi 10a-b 10c-d 10e 10f Other Ope 11a 11b	Clean & disinfect all surfaces //Window.Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Attorn Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	183 84 84 563 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	0.50 840 840 526 526	min/each tt²/hr ft²/hr ft²/hr ft²/hr ft²/hr	
8a Glass Door 10a-b 10c-d 10e 10f Other Ope 11a 11b	Clean & disinfect all surfaces //Window.Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) ttola Wash Light fixtures Police immediate entrance area	183 84 84 563 563 540	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	0.50 840 840 526 526 526 3000 3333	min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr	
8a Glass Dobi 10a-b 10c-d 10e 10f Other Ope 11a 11b	Clean & disinfect all surfaces //Window.Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Attorn Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	183 84 84 563 563 540 179 179	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	0.50 840 840 526 526 3000 3333 3333	min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr	



Service Agreement 03.DHR.021.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Work Performed By*:

Customer Signature

Walizer

Contractor:

Phone: (304) 205-7970

Developmental Center & Workshop, Inc.

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed:	Janitorial			
Site:	DHHR R3 Berkeley Co		Billing	DHHR R3 Berkeley Co
	433 Mid Atlantic Pkwy Martinsburg, WV 25404			53 Kiess Drive Petersburg, WV 26847 Cindy Fleming CINDY.K.FLEMING@WV.GOV
Period of Agreement:	8/1/2022	to	10/31/2022	
Total Agreement Pricing**	: 1395.84 \$31,015.56		Total Hours Total Cost	
pricing and bill • Please referen	ling.		·	es a detailed, monthly, breakdown of the ocumentation sheets that provide a
·	formed by the listed CRP or a co pay by P-Card, a 3% P-Card fee v	-		wvarf
Docusigned by: Tara Martinez			7/29/	2022
Tara Martinez WVARF, Inc. CEO		e.	Date	
7 ony W	Cely-		Bo	F Purchasing Dinector

Customer Title

7/29/22



Terms of Agreement 03.DHR.021.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager

Tony Francis

O: 304-205-7970 ext. 204

O: 304-788-3046

C: 304-444-2401

C: 304-813-7901

gwolfe@wvarf.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 03.DHR.021.23A

To give every individual with varying abilities the apportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 1395.84 TOTAL AGREEMENT COST

•	MS POI			retail the			POSITION 8	HOURLY RA				
	To	ement stal		lanitor \$22,22								otal
	The sector	Weeks	SEE COLLEGE	Monthly Cost		51.0					Monthly	Monthly Cos
Aug 2022	23	5	501.63	\$11,146.22							501.63	\$11,146.22
Sep 2022	21	4	458.01	\$10,176.98		割印载。		集等機構			458.01	\$10,176.98
Oct 2022	20	4	436.20	\$9,692.36							436.20	\$9,692.36
		V-8			The second of th	น้องให้ เกลา						
沙別群	H ER											
4,04												
												196 ap 833

Agreem	ent Type	Janitorial	Agreem	ent Period	8/1/2022	10/31	1/2022	Days/Week	5	Agreement Days**	64									
					LOCATION	ON PROFILE				1 23,3										
Carpet (ft²)		29066	Restrooms	; (#)	6	Elevators (#)	evators (#) 0 Windows (#)			67										
VCT Tile (ft	2)	7452	Fixtures (#) ** **	36	Light Fixture:	s (ft²)	1		Inside (ft²)										
Ceramic (ft	²)	0	Water Fou	ntains (#)	5	Stair Flights (Outside (ft²)										
Concrete (f	t ²)	0	Trash Rece	eptacles (#)	286	Upholstery (ft²)		0	Int Glass Doors/Panels		2									
Vinyl/Lam ((ft²)	0	Vents (ft ²)		120	Horizontal Su		1500		Int 1 Side (ft ²)										
Other (ft ²)		0	Walk Off N	(ats (#)	6	Vertical Surf.					2									
	TOTAL (ft²)	36518	THE REAL PROPERTY AND ADDRESS OF THE PERTY ADDRESS OF THE PERTY AND ADDRESS OF THE PERTY ADDRESS O	per WO Mat	24	Baseboard (I				Ext 1 Side (ft ²)										
Outside (ft ²		0		ft ² WO Mat		Entrance (ft ²		0	Ext 1 Side (it											
						OF WORK) Omranica		TOO DESCRIPTION OF THE		Stematic Commission Co. The									
Scope of	(3)			1988			MERSEC PARILIES. Mente Mente es	No see see see see	THE ROOM TO SEE AND											
Work		Descriptio	•	Time	Work Days/A	Work#	ISSA#	Descrip	tion	i i i i i i i i i i i i i i i i i i i	Days/Agreemer									
1a	486	Sweep	- Alexander	1.913	64	7b	67	Baseboards		0.000	0									
1b	369	Мор	12200	2.087	64	8a	183	Clean Fountain		0.084	64									
1c	385	Spray Buff		0.042	3	10a-b	84	Exterior Glass Doo	ior Glass Doors/Panels		64									
2a .	295	Spot Vacuum (35%)		4.544	64	10c-d	84	Interior Glass Doo	rs/Panels	0.448	64									
2b	295	Vacuum		2.637	13	10e	563	Interior Windows		0.066	3									
2c	294	Spot Clean (35%)		0.848	64	10f	563	Exterior Windows		0.066	3									
2e	91	Walk Off Mats		0.072	64	11a	540	Wash Light Fixture	es .	0.000	0									
3a	177	Empty Trash/Wipe (lean	4.776	64	11b	179	Police Entrance(25%)		0.000	0									
3b	178-177	Reline Baskets		0.484	13	11c 179 Police Parking Lot						Police Parking Lot		Police Parking Lot		olice Parking Lot		olice Parking Lot		0
4a	69	Spot Dust (35%)		0.021	64			Remove Trash				or Daniel Control		· Committee of the comm				0.609	64	
4b	69	Thorough Dust		0.122	13	12a	588	Stairs		0.000	0									
4d	81	Vacuum Upholst. Fu	rniture	0.000	3	12b	589	Elevator		0.000	0									
5a	69	Dust Vents		0.001	3															
5b	546	Wash Vents		0.047	3			Utility Time		0.110										
6a-6i	229	Restrooms		1.800	64															
7a	67	Remove Dirt		0.933	64			НО	URS PER DAY	21.81										

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

TOUR OLD TIP	MUNICO TIMES	475700000			A CONTRACT OF THE PARTY OF THE
Scope of Work 1		ISA	SCADE		
Name of DESCRIPTION					
	weep and/or dust mop	486	Sweep w/ 24" Push Broom		2500
	amp mop	369		3896	ft²/hr
			Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
	oray buff	385	Buff	8333	ft ² /hr
-	DISTRICTED TO THE				
	pot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
	norough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c Sp	oot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e Th	norough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Trash Remov					
3a En	npty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b Re	eplace Liner	178-177	Reline Basket	0.50	each
		No.			
	oot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
	norough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	
	acuum uphoistered furniture	81	200		ft²/hr
	Chalsten 1998 1995	9 B. C. S. S. C. C. C.	Vacuum Uphoistered Furniture	714	ft ² /hr
5a Du					
		69	Dust w/ treated cloth	5000	ft²/hr
	ash registers	546	Wash	0.50	min/each
nesu (comis		#10 2 P 1 P 1 P			100000
	ean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
	ean & Disinfect sinks				
	ean mirrors, shelving & dispensers				
	veep Floors				
	op floors with disinfectant ean walls adjacent to fixtures				
	ean restroom walls				
	ock disposals				
	twork the many that the state of the state o	agentija ir silvataria		i arelembyens	Marketta (marco) (n)
Ro	move fingerprints & dirt from doors, frames, &	Standard Jacob St.		741.3.000	
sw	ritch plates	67	Damp wipe surface	3215	ft²/hr
	ean baseboards	67	Damp wipe surface	3215	ft2/hr
	lain.				
The state of the s	ean & disinfect all surfaces	183	Clean fountain	0.50	min/each
$\overline{}$	terior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft ² /hr
$\overline{}$	erior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft ² /hr
	erior Windows	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft ² /hr
10f Ext	terior Windows (1st floor only)	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
Other Operati	on the state of th				
11a Wa	ash Light fixtures	540	Damp wipe with trigger sprayer and cloth using ladder	3000	ft²/hr
11b Po	lice immediate entrance area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
	lice sidewalks & parking area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
	rry trash to pickup point	590	Remove Trash to Designated Area	60000	ft ² /hr
	air Flights	588	Dust mop/vacuum stairs and landing w/ 24" dust mop and pick up debris	8.0	min/flight
12b Ele	numbers.	E00		- 10	
120 Jele	evators	589	Elevator	10	min/each



Service Agreement 03.DHR.022.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SER\	/ICF	AGR	FFN	IENT

Contractor: West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*: Developmental Center & Workshop, Inc.

Work Performed: Janitorial

Site: DHHR R3 Grant Co. Billing: DHHR R3 Grant Co.

15 Grant Street 53 Kiess Drive

Petersburg, WV 26847 Petersburg, WV 26847

Jenny Tingler Cindy Fleming

304-257-4211

CINDY.K.FLEMING@WV.GOV

Period of Agreement: 8/1/2022 to 10/31/2022

Total Agreement Pricing**: 320.00 Total Hours

\$7,110.40 Total Cost

- Please reference the attached *Pricing* documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached *Terms of Agreement* and *Workloading* documentation sheets that provide a detailed breakdown of the scope of work.
 - *Work to be performed by the listed CRP or a comparable CRP as determined by WVARF
 - **If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

Tara Martines	7/29/2022
Tara Martinez WVARF, Inc. CEO	Date
Tony Waly	BCF Perhosing Director
Customer Signature	Customer Title
Tony Walizer	7/29/22
Customer Print Name	Date



Terms of Agreement 03.DHR.022,23A

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

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TERMS OF AGREEMENT

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VENDOR CONTACT:

Gary Wolfe, Contract Manager Tony Francis

O: 304-205-7970 ext. 204

C: 304-444-2401

C: 304-813-7901

gwolfe@wvarf.org

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 Higginbotham at ahigginbotham@wvarf.org to request a change.
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PO Box 6764 Charleston WV 25362

West Virginia Association of Rehabilitation Facilities, Inc.

Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 03.DHR.022.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 320.00 \$7,110.40

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		ement xtal											
	Days	Weeks	Manushin	Monthly Cost								Monthly Hours	Monthly Cost
Aug 2022	23	5	115.00	\$2,555.30								115.00	\$2,555.30
Sep 2022	21	4	105,00	\$2,333,10	胡油斑				日本法律		BIRLIN	105.00	\$2,333:10
Oct 2022	20	4	100.00	\$2,222.00								100.00	\$2,222.00
y rod y								10.45					
		W.S.										la Frankli	and of the
		#YAS											
	asi (227) Padhasi	LE VIA	Marija.							y district			
										ia vilas			
	64	13					Name of the last o						

Agreement Type		Janitorial	Agreeme	ent Period	8/1/2022	10/31/2022		Days/Week	5	Agreement Days**	64
					LOCATI	ON PROFILE					
Carpet (ft ²) 6748 Restrooms (#)		4	4 Elevators (#)		0	0 Windows (#)		27			
VCT Tile (ft	²)	1758 Fixtures (#) 13		13	Light Fixture:	s (ft²)	1		Inside (ft²)		
Ceramic (ft	² }			1	Stair Flights ((#)	0		Outside (ft ²)		
Concrete (f	t ²)	0	Trash Rece	ptacles (#)	55	Upholstery (0	int Glass Doo		1
Vinyl/Lam ((ft²)	0	Vents (ft ²)		52	Horizontal Su		0	INC CAUSS DOO	Int 1 Side (ft ²)	
Other (ft ²)		0	Walk Off N	lats (#)	6	Vertical Surf.		1000	Evt Glass Doo	Ext Glass Doors/Panels	
	TOTAL (ft ²)			er WO Mat		Baseboard (I		0			4
Outside (ft ²		0		ft ² WO Mat		Entrance (ft ²		0		Ext 1 Side (ft ²)	
			TOTAL			OF WORK			MINI OF CHORNER AND A		tere no dell'actorio e la comita
Scope of Works	Ec.		n .		Work Days/Agreement		IS V		alon		Work
1a	486	Sweep	ng managanaga	0.637	64	7b	67	Baseboards		0.000	Days/Agreemen
1b	369	Мор		0.141	13	8a	183	Clean Fountain		0.017	64
1c	385	Spray Buff		0.014	3	10a-b	84	Exterior Glass Doors/Panels		0.200	64
2a	295	Spot Vacuum (35%)		1.055	64	10c-d	84	Interior Glass Doors/Panels		0.048	64
2b	295	Vacuum		0.612	13	10e	563	Interior Windows		0.034	3
2c	294	Spot Clean (35%)		0.040	13	10f	563	Exterior Windows		0.011	1
2e	91	Walk Off Mats		0.045	64	11a	540	Wash Light Fixtures		0.000	0
3a	177	Empty Trash/Wipe (Clean	0.919	64	11b	179	Police Entrance(25%)		0.000	0
3b	178-177	Reline Baskets		0.093	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%) 0.001		-	13	11d	590	Remove Trash		0.154	64
4b	69	Thorough Dust 0.009			3	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Furniture 0.000			3	12b	589	Elevator		0.000	0
5a	69	Dust Vents 0.002			13						
5b	546	-		0.088	13						
6a-6i	229	Restrooms		0.650	64						
7a	67	Remove Dirt		0.311	64			НО	URS PER DAY	5.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Part All March	THE PARTY OF THE P	The state of the second			
Scope of Work #	School of Despite	ISSA#	(ISSA Description		A Time
Hard Surfa	了。在1700年中世界的特 定的中国。1900年 年1800年	. Comit			
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft ² /hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft²/hr
Carmeted		250 95 25		VIVES IN A	π /nr
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	tay gan . A. S. a. b. a defit about	
2b	Thorough Vacuum	295		2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
Ze Ze		-	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
rasn wern	toval and the second se			900	建设 公司
3 a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b	Replace Liner	178-177	Reline Basket	0.50	each
umlture,	Cabinets Countertops	TAX BEEN			
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft ² /hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum uphoistered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
leating &	A/C Registers			1,414	45 40 10 10 10
5a	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/each
THE PERSON NAMED IN		N 19686396		XI TO SERVE	Thur Au
		T			min/9
68	Clean & Disinfect commodes & urinals	229	Restrooms	27	fixtures
6b	Clean & Disinfect sinks				
6c	Clean mirrors, shelving & dispensers				
6d 6e	Sweep Floors				
6f	Mop floors with disinfectant Clean walls adjacent to fixtures				
	Iclean wans adjacent to natures				
60	Clean restroom walle	1			
6g 6h	Clean restroom walls				
6h	Stock disposals	nankanika		Pizzi Parlagio (188	on the same of the
6h	Stock disposals odwort Remove fingerprints & dirt from doors, frames, &	67	Damp wipe surface	3215	
6h Valls 8 W 7a	Stock disposals odwort Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
6h Valls & W 7a 7b	Stock disposals codworts Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6h Välls & W 7a 7b Vilnidng Fa	Stock disposals odwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untaint	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6h Valk 8 W 7a 7b Vinking R 8a	Stock disposals oddwords Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untained Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft ² /hr ft2/hr min/each
6h Yalk 6 W 7a 7b Yanking R 8a	Stock disposals obtwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untaint Clean & disinfect all surfaces //Window/Washing.	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft ² /hr ft2/hr min/each
6h Valk 6 W 7a 7b Hinding 6 8a lass Door	Stock disposals obtwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untaint Clean & disinfect all surfaces //Window/Washing. Exterior Glass Doors/Panels	67 67 183	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft ² /hr ft2/hr min/each ft ² /hr
6h Valla 6 W 7a 7b Valla 7 R 8a Vallass Door 10a-b 10c-d	Stock disposals obtwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ontaint Clean & disinfect all surfaces //Window(Washing) Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840 840	ft²/hr ft2/hr min/each ft²/hr ft²/hr
6h Valk & W 7a 7b Finiding & 8a lass Door 10a-b 10c-d	Stock disposals odwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ontain Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr
6h /alk & W /a /a /b /alk & W /a /b /b /alk & W /a /b /b /alk & W /a /b /alk & W /a /alk & W /a /alk & W /alk &	Stock disposals odwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ontain Clean & disinfect all surfaces //window/washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 84 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6h 7a 7b 7b 7h 8a lass Door 10a-b 10c-d 10e	Stock disposals odwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ontain Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6h /alls & W /alls & W /a /b /b /alls & W /b /b /alls & W /b /alls & W /b /alls & W /	Stock disposals odwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ontain Clean & disinfect all surfaces //window/washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 84 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6h Valk & W 7a 7b Valk & W 10b Sa	Stock disposals obtwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ontaint Clean & disinfect all surfaces /Window.Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6h /alls & W /alls & W /a /b /b /alls & W /b /b /alls & W /b /alls & W /b /alls & W /	Stock disposals obtwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ontain: Clean & disinfect all surfaces /Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows Exterior Windows	67 67 183 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6h Valk & W 7a 7b Finding & 8a Hass Door 10a-b 10c-d 10e 10f Phier Ope 11a 11b	Stock disposals obtwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ontaint Clean & disinfect all surfaces /Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Extension Windows Extension Windows Extension Windows Police Immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6h Valls & W 7a 7b Finding & S 8a Hass Door 10a-b 10c-d 10e 10f Hier Ope 11a 11b 11c	Stock disposals obtwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ontain & disinfect all surfaces /Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows Exterior Windows (1st floor only) Attors Wash Light fixtures Police Immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 03.DHR.023.23A

Billing: DHHR R3 Hampshire Co.

53 Kiess Drive

Petersburg, WV 26847

West Virginia Association of Rehabilitation Facilities, Inc.

Janitorial

DHHR R3 Hampshire Co.

24954 Northwestern Pike

Romney, WV 26757

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Work Performed By*:

Work Performed:

Contractor:

Site:

Phone: (304) 205-7970

Developmental Center & Workshop, Inc.

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Mai	y Hamblin			Cindy Fleming
				304-257-4211
				CINDY.K.FLEMING@WV.GOV
Period of Agreement:	8/1/2022	to	10/31/2022	
Total Agreement Pricing**:	384.00		Total Hours	
	\$8,532.48		Total Cost	
pricing and billing. • Please reference the detailed breakdown *Work to be performed.	_	emer mpara	nt and Workloading ble CRP as determined	des a detailed, monthly, breakdown of the documentation sheets that provide a
——DocuSigned by:				
Tara Martinez			7/29	0/2022
Tara Martinez WVARF, Inc. CEO			Date	
Tony Was	lizer		Cust	OF Purchasing Director omer Title 7/29/22
Customer Print Name			Date	



Terms of Agreement 03.DHR.023.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (3

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these Individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager Tony Francis

O: 304-205-7970 ext. 204

C: 304-444-2401

C: 304-813-7901

gwolfe@wvarf.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF
 contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



PRICING 03.DHR.023.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 384.00	TOTAL AGREEMENT COST \$8,532	1.48

owny billed			7.0				POSITION &	HOURLY RA	P				1	
		ement otal		anitor	TO SERVICE WITH			TO THE				的過程		otal
		Weaks	Monthly	Monthly Cost			more. National						Monthly Hours	Monthly Cos
Aug 2022	23	5	138.00	\$3,066.36									138.00	\$3,066.36
Sep 2022	21	4	120.000	\$2,799,72			国质量的		进进。				126.00	\$2,799,72
Oct 2022	20	4	120.00	\$2,666.40									120.00	\$2,666.40
												1211.13		
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		hadas ij			YAKEN!									
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	(S. 18)					gagen (1984)				Parker S	「中国など」では、「Conscion」 一批ではなった。			
	64	13												

Agreem	ent Type	Janitorial	Agreeme	ent Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64
11 -				_ D1	LOCATI	ON PROFILE					
Carpet (ft²)		6870	Restrooms	(#)	5	Elevators (#)		0	Windows (#		26
VCT Tile (ft	2)	2085	Fixtures (#)	12	Light Fixtures	(ft²)	1		Inside (ft²)	2
Ceramic (ft	²)	184	Water Fou	ntains (#)	2	Stair Flights (#)	0		Outside (ft²)	
Concrete (1	ft ²)	0	Trash Rece	ptacles (#)	66	Upholstery (f		0	Int Glass Doors/Panels		2
Vinyl/Lam	(ft ²)	0	Vents (ft ²)	, , ,	48	Horizontal Su		300		Int 1 Side (ft ²)	
Other (ft ²)		0	Walk Off N	lats (#)	3	Vertical Surf.		300	Ext Glass Doors/Panels		4
	TOTAL (ft ²)		0	er WO Mat		Baseboard (li		0	Ext Class Do	Ext 1 Side (ft²)	
Outside (ft		0		ft ² WO Mat		Entrance (ft ²)		0		EXt T 2lde (it)	
	Margarita					OEWORK	Komennerskir		6.4 m (1.5 m)		DENTIFICAÇÃO A CARA CARA CARA CARA CARA CARA CARA C
Scope of			and the construction of the	a inetal		JES 07000					Work
avois i	IN COLUMN					a Willer					Days/Agreement
1a		Sweep		0.582	64	7b	67	Baseboards		0.000	13
1b	369	Мор		0.635	64	8a	183	Clean Fountain		0.033	64
1c	385	Spray Buff		0.013	3	10a-b	84	Exterior Glass Do		0.200	64
2a	295	Spot Vacuum (35%)		1.074	64	10c-d	84	Interior Glass Doo	rs/Panels	0.100	64
2b	295	Vacuum		0.623	13	10e	563	Interior Windows		0.056	3
2c	294	Spot Clean (35%)		0.200	64	10f	563	Exterior Windows		0.056	3
2e	91	Walk Off Mats		0.023	64	11a	540	Wash Light Fixture	es	0.000	0
3a	177	Empty Trash/Wipe (Clean	1.102	64	11b	179	Police Entrance(2	5%)	0.000	0
3b	178-177	Reline Baskets		0.112	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.004	64	11d	590	Remove Trash		0.152	64
4b	69	Thorough Dust		0.024	13	12a	588	Stairs	rs		0
4d	81	Vacuum Upholst. Fu	rniture	0.000	3	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.002	13						
5b	546	Wash Vents		0.006	1			Utility Time		0.220	
6a-6i	229	Restrooms		0.600	64						
7a	67	Remove Dirt		0.187	64		}	НС	URS PER DAY	6.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope of					
	Scope of Work Description	ISSA #		114	ow Par
Work			ISSA Description	i in a	A Time
Hard Surfa	action of the second				
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft²/hr
Carpeted)	TOON THE THE PARTY OF THE PARTY	100000			4000000
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	
Ze	Thorough Vacuum Walk-Off Mats	91	Mats		ft²/hr
		20/40-12/5		2000	ft²/hr
ap court (wells)		80.0 (±0) ₹#0 9)		545 Polest	
3а	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft ²
3b	Replace Liner	178-177	Reline Basket	0.50	each
Furniture,	Cabinets; Counterrops:			W. Oak	
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
leating &	VC hopsion			OWNERS.	1011012
5a	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/each
Restrooms		U. 054			The second second second
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks				111111111111111111111111111111111111111
6c					
96	Clean mirrors, shelving & dispensers				
6d	Sweep Floors				
6d 6e	Sweep Floors Mop floors with disinfectant				
6d 6e 6f	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures				
6d 6e 6f 6g	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls				
6d 6e 6f 6g 6h	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6d 6e 6f 6g 6h	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork				
6d 6e 6f 6g 6h	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals	67	Damp wipe surface	3215	ft³/hr
6d 6e 6f 6g 6h Walls R. We	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, &				
6d 6e 6f 6g 6h Walls & Wo	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215 3215	ft²/hr
6d 6e 6f 6g 6h Walls & W 7a 7b Drinking C	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67	Damp wipe surface	3215 3215	ft ² /hr ft2/hr
6d 6e 6f 6g 6h Walls & W 7a 7b Drinking Co	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67 183	Damp wipe surface Damp wipe surface	3215 3215 0.50	ft²/hr ft2/hr min/each
6d 6e 6f 6g 6h Walls & W 7a 7b Drinking Co	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Suntain Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6d 6e 6f 6g 6h Walls & We 7a 7b Drinking Co 8a	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals oodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outside Clean & disinfect all surfaces Windian	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft ² /hr ft2/hr min/each
6d 6e 6f 6g 6h Walls & We 7a 7b Drinking & 8a Slass Door	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals condwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Suntain Clean & disinfect all surfaces Authitide Washing Exterior Glass Doors/Panels	67 67 183	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft²/hr ft2/hr min/each ft²/hr
6d 6e 6f 6g 6h Walls & W 7a 7b Orinking 58 8a Slass Door 10a-b	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals oodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outside Clean & disinfect all surfaces Authitian Clean & disinfect all surfaces Interior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840 840	ft ² /hr ft2/hr min/each ft ² /hr ft ² /hr
6d 6e 6f 6g 6h Walls & W 7a 7b Drinking 56 8a Hass Door 10a-b 10c-d 10e	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals oodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outside Clean & disinfect all surfaces Authitian Clean & disinfect all surfaces Interior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6d 6e 6f 6g 6h Walls & W 7a 7b Drinking 76 8a Stars Door 10a-b 10c-d 10e	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork. Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Suntain Clean & disinfect all surfaces Availation Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6d 6e 6f 6g 7a 7b Prinking 76 8a Stars Door 10a-b 10c-d 10e 11a	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork. Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outstain Clean & disinfect all surfaces Authidaw washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6d 6e 6f 6g 7a 7b Prinking 76 8a Hass Delor 10a-b 10c-d 10e 10f	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals condwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Suntain Clean & disinfect all surfaces Authidaw washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Tables Wash Light fixtures Police Immediate entrance area	67 67 183 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6d 6e 6f 6g 7a 7b Drinking 76 8a Stars Door 10a-b 10c-d 10e 11d 11b 11c	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork. Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Switch light floor only Clean & disinfect all surfaces Awardaw washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Wash Light fixtures Police Immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6d 6e 6f 6g 6h Walls & W 7a 7b Drinking 66 8a Hass Door 10a-b 10c-d 10e 10f Drinking 76 11a 11b	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals condwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Suntain Clean & disinfect all surfaces Authidaw washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Tables Wash Light fixtures Police Immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 03.DHR.026.23A

7/29/22

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Tony Walizer

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SERVICE AGREEMENT	<u>r</u>			
Contractor:	West Virginia Association	າ of Rehabili	tation Facilities, Inc.	(WVARF)
Work Performed By*:	Developmental Center &	. Workshop,	inc.	
Work Performed:	Janitorial			
Site:	DHHR R3 Hardy Co.		Billing:	DHHR R3 Hardy Co.
	RC Byrd Industrial Park			53 Kiess Drive
	Moorefield, WV 26726			Petersburg, WV 26847
	304-538-2391			Cindy Fleming
				304-257-4211
				CINDY.K.FLEMING@WV.GOV
Period of Agreement:	8/1/2022	to	10/31/2022	
Total Agreement Pricing*	*: 384.	00 To	tal Hours	
	\$8,532.	48 To	tal Cost	
 Please reference pricing and bit 		cumentatio	n sheet that provide	s a detailed, monthly, breakdown of the
Please reference		-	and <i>Workloading</i> do	cumentation sheets that provide a
*Work to be no	erformed by the listed CRP or a	comparable	CRP as determined by	WVARF
·	o pay by P-Card, a 3% P-Card fo	-	•	
ū				
—DocuSigned by:				
Tara Martinez			7/29/2	022
Tara Martinez WVARF, Inc. CEO			Date	
Jong W.	ch		BC	F Puckasing Director
		_	Country	au Tible



Terms of Agreement 03.DHR.026.23A

TVEST VINGINIA ASSOCIACION OJ NENADINICACION FACINO

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager

Tony Francis

O: 304-205-7970 ext. 204

O: 304-788-3046

C: 304-444-2401

C: 304-813-7901

gwolfe@wvarf.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF
 contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for
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 Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
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- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 03.DHR.026.23A

To give every individual with varying abilities the apportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 384.00 \$8,532.48

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	94077-52	9000000					Callegaria te Labera da									
Aug 2022	23	5	138.00	\$3,066.36											138.00	\$3,066.36
Sec 2022	21	4	126.00	\$2,799.72		作。四時開始			部標準	期期的前		AND 11		数以前	126.00	\$2,799.72
Oct 2022	20	4	120.00	\$2,666.40											120.00	\$2,666.40
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WORKLUA	ADING FOR	AGREEMENT:	03.DHR.0	20.23A							
Agreem	ent Type	Janitorial	Agreem	ent Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64
11		0		a www.data	LOCATIO	N PROFILE	4.7				
Carpet (ft ²)		7087	Restrooms	(#)	4	Elevators (#)		0 Windows (25
VCT Tile (ft	2)	2025	Fixtures (#)	26	Light Fixtures	s (ft²)	1		Inside (ft²)	1
Ceramic (ft	²)	888	Water Fou	ntains (#)	1	Stair Flights (#)		0		Outside (ft²)	1
Concrete (f	t²)	0	Trash Receptacles (#)		36	Upholstery (f	ft ²)	0	Int Glass Doo		1
Vinyl/Lam ((ft²)	0	Vents (ft ²)		18	Horizontal Surf. (ft²)		500		Int 1 Side (ft ²)	18
Other (ft ²)		0	Walk Off N	lats (#)	5	Vertical Surf. (ft ²)		500	Ext Glass Doors/Panels		2
	TOTAL (ft ²)	10000	0	per WO Mat	15	Baseboard (II		0	Ext 1 Side (ft²)		2
Outside (ft		0	0	L ft ² WO Mat		Entrance (ft ²)		0	0.00		
						OEW/ORK					
Work	(SA)				Work Day / A service						
1a	486	Sweep	3710	0.748	64	7b	67	Baseboards		0.000	0
1b		Мор		0.816	64	8a	183	Clean Fountain		0.017	64
1c		Spray Buff		0.016	3	10a-b	84		erior Glass Doors/Panels		64
2a	295	Spot Vacuum (35%)		1.108	64	10c-d	84	Interior Glass Doo	rs/Panels	0.429	64
2b	295	Vacuum		0.643	13	10e	563	Interior Windows		0.033	3
2c	294	Spot Clean (35%)		0.207	64	10f	563	Exterior Windows		0.033	3
2e	91	Walk Off Mats		0.038	64	11a	540	Wash Light Fixture		0.000	0
3a	177	Empty Trash/Wipe (Clean	0.601	64	11b	179	Police Entrance(25		0.000	0
3b		Reline Baskets		0.061	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.007	64	11d	590	Remove Trash		0.167	64
4b	69	Thorough Dust		0.041	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	ırniture	0.000	3	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	3						
5b	546	Wash Vents		0.007	3						
6a-6i	229	Restrooms		1.300	64		<u></u>	1	I I DA DED DE COL		
7a	67	Remove Dirt		0.311	64			НО	URS PER DAY	6.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

		at the second			complete out \$10 autilities
Scope of	Sept of Work by Copied Cases	JSSA#	ISSA Description //	ISS	A Time
Hard Surf				us and care	
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	20.25
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	_	ft²/hr
1c	Spray buff	385	Buff	3571	ft²/hr
		2003 2014 2014 (A)		8333	ft²/hr
2a	Spot Vacuum	295		V.	
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	293	Vacuum w/ 12" Upright Vacuum	2239	ft ² /hr
2e			Spot Sweep w/ 10" Upright Vacuum	12000	ft ² /hr
	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
rean,ken					
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b	Replace Liner	178-177	Reline Basket	0.50	each
urniture,	countries countercons a track			PUS III	HALL IN
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
leating &				ar water	
5a	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/each
estroom					
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks	1			
6с	Clean mirrors, shelving & dispensers]			
6d	Sweep Floors				
6e	Mop floors with disinfectant]			
6f	Clean walls adjacent to fixtures				
6g		-9			
art.	Clean restroom walls	1			
6h	Stock disposals				
	Stock disposals				
Walls & W 7a	Stock disposals codwork to the second secon	67	Damp wipe surface	3215	ft²/hr
Walls & W 7a 7b	Stock disposals bodwork in the state of the	67 67	Damp wipe surface Damp wipe surface	3215 3215	
Walls & W 7a 7b Orthking Fa	Stock disposals bodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain:	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
Walls & W 7a 7b Orthlding Fo 8a	Stock disposals bodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
Walls & W 7a 7b Drinking & 8a Slass Door	Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
Walls & W 7a 7b Orthleing Fr 8a Stass Door 10a-b	Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //// Indoo: Washing and the surfaces Exterior Glass Doors/Panels	67 67 183	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft²/hr ft2/hr min/each ft²/hr
Valls & W 7a 7b Prinking F 8a Slass Door 10a-b 10c-d	Stock disposals Oodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces /windowwshing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50	ft²/hr ft2/hr min/each ft²/hr ft²/hr
Walls & W 7a 7b Drinking & 8a Stass Door 10a-b 10c-d 10e	Stock disposals Oodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Outpan is Clean & disinfect all surfaces /window.washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft ² /hr ft2/hr min/each t ² /hr
7a 7b Drinking 8a 8a 8tass Door 10a-b 10c-d 10e	Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces /window.washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/each ft²/hr ft²/hr
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7a 7b Drinking 8a 8a 8tass Door 10a-b 10c-d 10e	Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces /window.washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
Valls & W 7a 7b Printing S 8a Stass Door 10a-b 10c-d 10e 10f Other Ope	Stock disposals Oodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Order & disinfect all surfaces //window.washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
Walls & W 7a 7b Prinking F- 8a Hass Door 10a-b 10c-d 10e 10f Other Ope 11a	Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces /window.washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Panels Interior Windows Panels Interior Windows Panels Interior Windows Police immediate entrance area	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
Walls & W 7a 7b Prinking F- 8a Stass Door 10a-b 10c-d 10e 10f Other Ope 11a 11b	Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Crean & disinfect all surfaces //window/washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Additional of the state of th	67 67 183 84 84 563 563 540 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
Walls & W 7a 7b Prinking Fa 8a Hass Door 10a-b 10c-d 10e 10f Other Ope 11a 11b 11c	Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces /window.washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows Exterior Windows Exterior Windows Panels Interior Windows Panels Interior Windows Panels Interior Windows Police immediate entrance area	67 67 183 84 84 563 563 540 179 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 01.DHR.017.23A

Billing: DHHR R3 Lewis Co/Weston

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

Site:	DHHR R3 Lewis Co/Weston	Billing:	DHHR R3 Lewis Co/
Work Performed:	Janitorial		
Work Performed By*:	Buckhannon-Upshur Work Adjustment Center, In	ıc.	
Contractor:	West Virginia Association of Rehabilitation Facilit	ies, Inc.	(WVARF)

91 Arnold Avenue 53 Kiess Drive

Weston, WV 26452 Petersburg, WV 26847

Cindy Fleming Cindy Fleming

304-269-6820 CINDY.K.FLEMING@WV.GOV

Period of Agreement: 8/1/2022 10/31/2022 to

DHHR R3 Lewis Co/Weston

Total Agreement Pricing**: 704.00 **Total Hours Total Cost** \$12,249.60

- Please reference the attached Pricing documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached Terms of Agreement and Workloading documentation sheets that provide a detailed breakdown of the scope of work.

*Work to be performed by the listed CRP or a comparable CRP as determined by WVARF

**If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

—Docusigned by: Tara Martiner	7/29/2022
Tara Martinez WVARF, Inc. CEO	Date
Tony Waly	BCF Fordasin Director
Customer Signature	Customer Title
Tong Walizer Customer Print Name	7/29/22 Date
Customer Signature Tony Walizer	Customer Title $7/29/22$



Terms of Agreement 01.DHR.017.23A

West Virginia Association of Rehabilitation Facilities, Inc.

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- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager

Mary Dean

O: 304-205-7970 ext. 204

O: 304-472-4678

C: 304-444-2401

C:

gwolfe@wvarf.org

upshurwac@suddenlinkmail.com

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- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for
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 Higginbotham at ahigginbotham@wvarf.org to request a change.
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PRICING 01.DHR.017.23A

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PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 704.00 TOTAL AGREEMENT COST \$12,249.60

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	Days	Weeks	Monthly Hours	Monthly Cost											Monthly Hours	Monthly Cos
Aug 2022	23	5	253.00	\$4,402.20											253.00	\$4,402.20
Sep 2022	21	4	231.00	\$4,019.40											231.00	\$4,019.40
Oct 2022	20	4	220.00	\$3,828.00											220.00	\$3,828.00
A TERRE				注题 的值												中國開始
	i de la								5.4次雌		Brownish				Her vi	
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1 6 1 2 3 K			5 3 h		72505 · · · · · · · · · · · · · · · · · ·						Age (A)					
	64	13											-			

The state of the state of	1. Vig. 901 (11)									1.00 (186) (17.2.5)			
Agreem	ent Type	Janitorial	Agreeme	ent Period	8/1/2022	10/31	./2022	Days/Week	5	Agreement Days**	64		
					LOCATI	ON PROFILE							
Carpet (ft²)		15441	Restrooms	(#)	8	Elevators (#)		0	Windows (#)	32		
VCT Tile (ft	²)	3799	Fixtures (#)	40	Light Fixtures	s (ft²)	0		Inside (ft²)			
Ceramic (ft	²)	0	Water Fou	ntains (#)	0	Stair Flights (#)	0		Outside (ft²)			
Concrete (f	t²)	0	Trash Rece	ptacles (#)	92	Upholstery (f	ft ²)	0	Int Glass Doors/Panels		1		
/inyl/Lam (0	Vents (ft ²)		44	Horizontal Su	ırf. (ft²)	200		Int 1 Side (ft ²)			
Other (ft ²)		0	Walk Off N	fats (#)	6	Vertical Surf. (ft ²)		200	Ext Glass Doors/Panels		6		
	TOTAL (ft²)	19240		per WO Mat	15	Baseboard (li		0	Ext 1 Side (ft ²)				
Outside (ft		0		ft ² WO Mat		Entrance (ft ²)		0	Ext 1 Side (it)				
SPECIAL COLOR						OF WORK	-						
Scope of		Descriptio	1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Time	interpretational transfers, that are a september than	the taken taken	HEATS AND A PROPERTY.	Property of the Control	陈子 医多数指征检查的	※ で、本 1985条金を記	Wark		
Work#	ISSA#	1857	•	Time	Work Days/Agreement	Work#	ISSA#	Descrip	Rion	Time	Days/Agreem		
1a	486	Sweep		0.975	64	7b	67	Baseboards		0.000	0		
1b	369	Мор		1.064	64	8a	183	Clean Fountain		0.000	0		
1c	385	Spray Buff		0.021	3	10a-b	84	Exterior Glass Doo	ors/Panels	0.300	64		
2a	295	Spot Vacuum (35%)		2.414	64	10c-d	84	Interior Glass Doo	rs/Panels	0.048	64		
2b	295	Vacuum		1.401	13	10e	563	Interior Windows		0.086	3		
2c	294	Spot Clean (35%)		0.450	64	10f	563	Exterior Windows	2	0.086	3		
2e	91	Walk Off Mats		0.045	64	11a	540	Wash Light Fixture	es .	0.000	0		
3a	177	Empty Trash/Wipe	Clean	1.536	64	11b	179	Police Entrance(2	e Entrance(25%)		trance(25%)		0
3b	178-177	Reline Baskets		0.156	13	11c	179	Police Parking Lot			lice Parking Lot		0
4a	69	Spot Dust (35%)		0.003	64	11d	590	Remove Trash		0.000	64		
4b	69	Thorough Dust	100	0.016	13	12a	588	Stairs	tairs				0
4d	81	Vacuum Upholst. Fu	ırniture	0.000	3	12b	589	Elevator	4	0.000	0		
5a	69	Dust Vents		0.000	3								
5b	546	Wash Vents		0.017	3								
6a-6i		Restrooms		2.000	64					1 1			
7a		Remove Dirt		0.124	64			HO	URS PER DA	Y 11.00			

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope of		単純色を流った。		1 10 a hayangaranga	and the American
Work	Scope of Work Description	TISSA#	ISSA Description	15	A Time
(##(121/10)_ZZ				E 122	Z-E-OLEM
1a	nce Floor			正规是是为	EL WEST CO.
1b	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft²/hr
	Floor Company of the	-			超数
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft ² /hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft ² /hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Trash Ren	ova se			HITTE LEAD	
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b	Replace Liner	178-177	Reline Basket	0.50	each
Furniture,	Cabine's Countercops (4)				
4a	Spot dust horizontal & vertical surfaces .	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum uphoistered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
Heating &					rt /nr
Sa	Dust	69	Dust w/ treated cloth	5000	_
5b	Wash registers	546	Wash	0.50	ft²/hr min/each
				0.50	_ min/each
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks	1			
6c	Clean mirrors, shelving & dispensers	1			
6d	Sweep Floors				
6e	Mor floors with disinfectant				
- 6f	Clean walls adjacent to fixtures				
6g	Clean restroom walls				
6h	Stock disposals	W. 4.2. 1.10 1.1 1.1 1.1		2.4.6970.0000	Accompany of the State of the S
wais & W					
7a	Remove fingerprints & dirt from doors, frames, &	C74			
	switch plates	67	Damp wipe surface	3215	ft²/hr
7b	Clean baseboards	67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
Drinking Fo	Clean baseboards suntain	67	Damp wipe surface	3215	ft2/hr
Drinking Fo 8a	Clean baseboards suntain Clean & disinfect all surfaces	67 183	Damp wipe surface Clean fountain	3215 0.50	ft2/hr min/each
Drinking Ro 8a Glass Door	Clean baseboards suntain Clean & disinfect all surfaces /Window wathing	67 183	Damp wipe surface Clean fountain	3215 0.50	ft2/hr min/each
Orinking R 8a Glass Door 10a-b	Clean baseboards nuntain Clean & disinfect all surfaces /Window Wathing	67 183 84	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 0.50 840	ft2/hr min/each ft²/hr
Orinking Ro 8a Glass Door 10a-b 10c-d	Clean baseboards nuntain Clean & disinfect all surfaces /Window Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 183 84 84	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 0.50 840 840	ft2/hr min/each ft²/hr ft²/hr
Orinking Fo 8a Glass Door 10a-b 10c-d 10e	Clean baseboards Fundain Clean & disinfect all surfaces /Window Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 183 84 84 84 563	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 0.50 840 840 526	ft2/hr min/each ft²/hr ft²/hr ft²/hr
Drinking R 8a Glass Door 10a-b 10c-d 10e 10f	Clean baseboards Fundan Clean & disinfect all surfaces /Window Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 183 84 84 863 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 0.50 840 840 526 526	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
Orinking R 8a Glass Door 10a-b 10c-d 10e 10f Other Ope	Clean baseboards Fundan Clean & disinfect all surfaces /Window Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 183 84 84 563 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 0.50 840 840 526 526	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
Drinking Re 8a Glass Door 10a-b 10c-d 10e 10f Other Ope 11a	Clean baseboards Fundan Clean & disinfect all surfaces /Window Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Fations Wash Light fixtures	67 183 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 0.50 840 840 526 526	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
Drinking Re 8a Glass Door 10a-b 10c-d 10e 10f Other Ope 11a 11b	Clean baseboards Fundan Clean & disinfect all surfaces /Window Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 183 84 84 563 563 540 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 0.50 840 840 526 526 3000 3333	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
Drinking Re 8a Glass Door 10a-b 10c-d 10e 10f Other Ope 11a	Clean baseboards Fundan Clean & disinfect all surfaces /Window Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Fations Wash Light fixtures	67 183 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 0.50 840 840 526 526	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
Orinking Re 8a Glass Door 10a-b 10c-d 10e 10f Other Ope 11a 11b	Clean baseboards Fundan Clean & disinfect all surfaces /Window Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Fations Wash Light fixtures Police Immediate entrance area	67 183 84 84 563 563 540 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 0.50 840 840 526 526 3000 3333	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
Drinking Re 8a Glass Door 10a-b 10c-d 10e 10f Other Ope 11a 11b	Clean baseboards suntain Clean & disinfect all surfaces /Window Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) rations Wash Light fixtures Police Immediate entrance area Police sidewalks & parking area	67 183 84 84 563 563 540 179 179	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 0.50 840 840 526 526 3000 3333 3333	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 03.DHR.025.23A

Billing: DHHR R3 Mineral Co.

53 Kiess Drive

Cindy Fleming

304-257-4211

Petersburg, WV 26847

CINDY.K.FLEMING@WV.GOV

West Virginia Association of Rehabilitation Facilities, Inc.

Janitorial

DHHR R3 Mineral Co.

18 N. Tornado Way

Keyser, WV 26726

Cindy Fleming

304-788-4150

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Work Performed By*:

Work Performed:

Contractor:

Site:

Phone: (304) 205-7970 Fax: (304) 205-7915

Developmental Center & Workshop, Inc.

To give every individual with varying abilities the opportunity to have gainful employment

West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Period of Agreement:	8/1/2022	to	10/31/2022	
Total Agreement Pricing**:	384.00 \$8,532.48	•	otal Hours otal Cost	
 Please reference the pricing and billing. 	e attached <i>Pricing</i> docur	nentat	on sheet that provides a detailed, m	onthly, breakdown of the
	e attached <i>Terms of Agre</i> of the scope of work.	ement:	and Workloading documentations	heets that provide a
·	d by the listed CRP or a co y P-Card, a 3% P-Card fee v	-	e CRP as determined by WVARF dided to the invoice.	
—DocuSigned by:			7/20/2023	
Tara Martinez		0	7/29/2022	
Tara Martinez WVARF, Inc. CEO			Date	
Tony Walz		E		Asing Director
Tong Wal	2.0/	ê		9/22
Customer Print Name			Date	



Terms of Agreement 03.DHR.025.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager Tony Francis

O: 304-205-7970 ext. 204

C: 304-444-2401

C: 304-813-7901

gwolfe@wvarf.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



PRICING 03.DHR.025.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 384.00 \$8,532.48

							POSITION.&	HOURLY RAT	E .				1	
	Agree	ement		lanitor .										otal
	Days	ana ang sang Tanang sang								Commence of the latest and the lates			Monthly Hours	
\ug 2022	23	5	138.00	\$3,066.36				S.P.II. S. P. I. S. P			The state of passenger	THE RESERVE OF	 138.00	\$3,066.36
Sep 2022	21	4	126.00	\$2,799.72	PERM	SASTA !				解制理:			126.00	\$2,799.72
Oct 2022	20	4	120.00	\$2,666.40									120.00	\$2,666.40
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WORKLO/	ADING FOR	AGREEMENT:	03.DHR.02	25.23A		nu i					
Agreem	ent Type	Janitorial	Agreeme	nt Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64
					LOCA	TION PROFILE		11			
Carpet (ft ²)		7800	Restrooms	(#)	3	Elevators (#)		0	Windows (#)	21
VCT Tile (ft	2)	1800	Fixtures (#)		18	Light Fixtures	s (ft²)	1		Inside (ft²)	
Ceramic (ft	2)	393	Water Four	ntains (#)	2	Stair Flights (0		Outside (ft²)	
Concrete (f		0	Trash Rece		38	Uphoistery (ft²)		0	Int Glass Do		15
Vinyl/Lam (0	Vents (ft ²)		20	Horizontal Su		200		Int 1 Side (ft ²)	1.5
Other (ft ²)		0	Walk Off M	ate (#)	3	Vertical Surf.		200	Ext Glass Doors/Panels		3
	TOTAL (ft²)			er WO Mat	15	Baseboard (li		0	LXL GIBSS DO	Ext 1 Side (ft ²)	
Outside (ft ²		0	-	ft ² WO Mat		45 Entrance (ft ²)		0		EXT I Side (IT)	2
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25000			a reprint place of the late of the late of	CONTRACTOR OF THE					BAR PROPERTY OF THE REAL PROPERTY.		William William
Work	THE RESERVE THE	Description	n	Time	To Day / greater		ISSA B	je projekt	lion		
1a	486	Sweep	AMPREMARKATION AT	0.563	64	7b	67	Baseboards		0.000	0
1b	369	Мор		0.614	64	8a	183	Clean Fountain		0.033	64
1c	385	Spray Buff		0.012	3	10a-b	84	Exterior Glass Doo	rs/Panels	0.150	64
2a	295	Spot Vacuum (35%)		1.219	64	10c-d	84	Interior Glass Door	rs/Panels	1.036	64
2b	295	Vacuum		0.708	13	10e	563	Interior Windows		0.022	3
2c	294	Spot Clean (35%)		0.228	64	10f	563	Exterior Windows		0.022	3
2e	91	Walk Off Mats		0.023	64	11a	540	Wash Light Fixture	s	0.000	0
3a	177	Empty Trash/Wipe	Clean	0.635	64	11b	179	Police Entrance(25	%)	0.000	0
3b	178-177	Reline Baskets		0.064	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.003	64	11d	590	Remove Trash		0.167	64
4b	69	Thorough Dust		0.016	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	ırniture	0.000	3	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	3						
5b	546	Wash Vents		0.008	3						
6a-6i	229	Restrooms		0.900	64						
7a	67	Remove Dirt		0.124	64			HO	URS PER DA	Y 6.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

PRODUCTION OF THE PARTY OF THE	OTATOMIO TIMES	-			
Scope of Work a	Serge CLW : Lescription				Will L
(2000 CHECKING		Bests 1			South Co.
1a	Sweep and/or dust mop	T			TON2 553,48
1b		486	Sweep w/ 24" Push Broom	3896	ft²/hr
	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft ² /hr
	and the same of th			till like p	
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2¢	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Trash Ren					
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b	Replace Liner	178-177	Reline Basket	0.50	each
Furniture,	C-Bannet's Collination			Postorenius	12 (E. J.) 2 (E. J.)
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Uphoistered Furniture	714	
		-			ft²/hr
5a	Dust	60			de Andrew C. Co.
5b		69	Dust w/ treated cloth	5000	ft²/hr
THE RESERVE OF THE PERSON NAMED IN	Wash registers	546	Wash	0.50	min/each
Meshidate					es canada de la
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks				
6c 6d	Clean mirrors, shelving & dispensers				1
6e	Sweep Floors Mop floors with disinfectant	-		į į	
6f	Clean walls adjacent to fixtures	1		0.5	
6g	Clean restroom walls			- 9	1
6h	Stock disposals				
	oddwork	SECTION		e para angle	7 (* 740)
7a	Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
7b	Clean baseboards	67	Damp wipe surface	3215	ft2/hr
	oumain	balls and		73 Car	
8a	Clean & disinfect all surfaces	183	Clean fountain	0.50	min/each
The second second		5			
10a-b	Exterior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10c-d	Interior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (25ides) 3 minutes each	840	ft²/hr
10e	Interior Windows	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
10f		563		526	
711 - 1971	Exterior Windows (1st floor only)	-	Interior & Exterior: Wash w/ Trigger Sprayer & Goth	526	ft²/hr
	ruon ruon sala sala sala sala sala sala sala sal				The state of the s
11a	Wash Light fixtures	540	Damp wipe with trigger sprayer and cloth using ladder	3000	ft²/hr
11b	Police immediate entrance area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
11c	Police sidewalks & parking area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
11d	Carry trash to pickup point	590	Remove Trash to Designated Area	60000	ft²/hr
12a	Stair Flights	588	Dust mop/vacuum stairs and landing w/ 24" dust mop and pick up debris	8.0	min/flight
12b	Elevators	589	Elevator	10	min/each



Customer Print Name

West Virginia Association of Rehabilitation Facilities, Inc.

Service Agreement 03.DHR.024.23A

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SERVICE AGREEMENT				
Contractor:	West Virginia Association o	f Reh	abilitation Facilities, Inc.	(WVARF)
Work Performed By*:	Developmental Center & W	orkst/	op, Inc.	
Work Performed:	Janitorial			
Site:	DHHR R3 Morgan Co.		Billing	DHHR R3 Morgan Co.
	62 Regal Court			53 Kiess Drive
	Berkeley Springs, WV 25411	1		Petersburg, WV 26847
				Cindy Fleming
				304-257-4211
				CINDY.K.FLEMING@WV.GOV
Period of Agreement:	8/1/2022	to	10/31/2022	
Total Agreement Pricing**:	192.00) =	Total Hours	
`	\$4,266.24	,	Total Cost	
detailed break *Work to be per	=	ompar	able CRP as determined by	ocumentation sheets that provide a
	,-,-,			
—DocuSigned by:			7/20/	2022
Tara Martinez		-	7/29/	2022
Tara Martinez WVARF, Inc. CEO			Date	
WWW. IIIC. CLO				
Tony Wa	5-		Custor	ner Title
	blizer			/ /
lora W	alizer			7/29/22

Date



Terms of Agreement 03.DHR.024.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Pho

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guldance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager

Tony Francis

O: 304-205-7970 ext. 204

O: 304-788-3046

C: 304-444-2401

C: 304-813-7901

gwolfe@wvarf.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF
 contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for
 work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea
 Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap,
 and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



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PRICING 03.DHR.024.23A

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PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 192.00 S4,266.24

								POSITION &	HOURLY RA	Carrie Harri		illus (ta	Table S	Activity 1854		
		ement ital														
	Days	Weeks	Monthly Hours	Monthly Cost	Beritht School via	Total Colonia									Monthly flours	Monthly co
Aug 2022	23	5	69.00	\$1,533.18		777750									69.00	\$1,533.18
Sep 2022	21	4	6300	\$1,399.86					though	建碱铅矿岩				Maria de la compansión de	63,00	\$1,399,86
Oct 2022	20	4	60.00	\$1,333.20											60.00	\$1,333.20
		A.B.						SEE THE	世际改装			M/III				
: 16		II. 3			Maria Maria		Section 1	Tachinin (pr.		777700 FA		Park Calas Parkati				
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		医类										1195-55				
		S. Hill			der i	- 134 Grant			e Partitus		a Cifag					

VACULEON	ADING FOR	AGREEMENT:	03.DHR.0	24.23A					·				
Agreem	ent Type	Janitorial	Agreeme	ent Period	8/1/2022	10/31	1/2022	Days/Week	5	Agreement Days**	64		
					LOCATI	ON PROFILE	3 . Ay						
Carpet (ft²)		3845	Restrooms	(#)	4	Elevators (#)		0	Windows (#)	20		
VCT Tile (ft	²)	661	Fixtures (#)		20	Light Fixture:	s (ft²)	1		· Inside (ft²)			
Ceramic (ft	²)	194	Water Fou	ntains (#)	0	Stair Flights ((#)	0		Outside (ft ²)			
Concrete (f	t ²)	0	Trash Rece	ptacles (#)	24	Upholstery (ft²)		0	Int Glass Do		2		
Vinyl/Lam (ft ²)	0	Vents (ft ²)		32	Horizontal Surf. (ft²)		30		Int 1 Side (ft ²)			
Other (ft ²)		0	Walk Off N	lats (#)	2	Vertical Surf.		30	Ext Glass Do		0		
_	TOTAL (ft ²)		ō	er WO Mat	24	-		0	EAR GIASS DO	Ext 1 Side (ft ²)	0		
Outside (ft		0		ft ² WO Mat			EXC I Side (IC)						
	· WWW.ha					OF WORK			endarolis, experse	Marina Sentrati da de			
Scope of	ingka na yang da yan			INCOME BUT ARRESTS	Service of the Control of the Contro	Scope of	I describe opening and a second	THE PERSON NAMED IN COLUMN			Work		
Work#	ISSA #		n .		Work Days/Agreement	Work	i ison	Descip	ion		Dav Z		
1a	486	Sweep		0.219	64	7b	67	Baseboards		0.000	0		
1b	369	Мор		0.239	64	8a	183	Clean Fountain		0.000	0		
1c	385	Spray Buff		0.005	3	10a-b	84	Exterior Glass Doo	rs/Panels	0.000	64		
2a	295	Spot Vacuum (35%)		0.601	64	10c-d	84	Interior Glass Door	s/Panels	0.248	64		
2b	295	Vacuum		0.349	13	10e	563	Interior Windows		0.027	3		
2c	294	Spot Clean (35%)		0.112	64	10f	563	Exterior Windows		0.027	3		
2e	91	Walk Off Mats	2000	0.024	64	11a	540	Wash Light Fixture	s	0.000	0		
За	177	Empty Trash/Wipe (Clean	0.401	64	11b	179	Police Entrance(25	ntrance(25%)		0		
3b	178-177	Reline Baskets		0.041	13	11c	179	Police Parking Lot	'arking Lot		0		
4a	69	Spot Dust (35%)		0.000	64	11d	590	Remove Trash	Remove Trash		ove Trash 0.078		64
4b	69	Thorough Dust		0.002	13	12a	588	Stairs		0.000	0		
4d	81	Vacuum Upholst. Fu	ırniture	0.000	3	12b	589	Elevator		0.000	0		
5a	69	Dust Vents		0.000	3								
5b	546	Wash Vents		0.012	3								
6a-6i	229	Restrooms		1.000	64								
7a	67	Remove Dirt		0.019	64	1		HO	URS PER DAY	Y 3.00			

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

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Hard Suffe	ice Foot and the second se				
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft ² /hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer		
1c	Spray buff	385	Buff	3571	ft²/hr
Allers Williams and Park		200		8333	ft²/hr
2a	Spot Vacuum	295	的第一人。	-	
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c			Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
Ze Ze	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft ² /hr
	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft ² /hr
trasn Hem	oval and the goal of the same and the same a	ALIEN ATT			
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
36	Replace Liner	178-177	Reline Basket	0.50	each
Eurniture,	edithores the control of the control		数据文字 1955年		
	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
Heating &	WORTSON FOR COMPANY OF THE STREET			1. 1. 91.55	
	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/each
	y it same the control of the control				
6a	Clean & Disinfect commodes & urinals	229	Restroams	27	min/9 fixtures
6b	Clean & Disinfect sinks				
6c	Clean mirrors, shelving & dispensers			1	ı
6d	Sweep Floors				
6e	Sweep Floors Mop floors with disinfectant				
6e 6f	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures				
6e 6f 6g	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls				
6e 6f 6g 6h	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6e 6f 6g 6h Wallé A Wa	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6e 6f 6g 6h Walk & Wa	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
6e 6f 6g 6h Walk Wa 7a 7b	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Godwart Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67	Damp wipe surface Damp wipe surface		
6e 6f 6g 6h Walk Wa 7a 7b	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67	Damp wipe surface	3215	ft²/hr
6e 6f 6g 6h Walls & Wo 7a 7b Orinking Fo 8a	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Stock disposals Stock disposals Clean baseboards Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6e 6f 6g 6h Walls 8 Wa 7a 7b Orinking 56 8a Glass Door	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Godwart Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces Window Wathing	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6e 6f 6g 6h Walls 8 Wa 7a 7b Orinking Fo 8a Glass Dooy 10a-b	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Sodwart Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces Window Wathing Exterior Glass Doors/Panels	67 67 183 84	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6e 6f 6g 6h Walls 8 Wa 7a 7b Orinking Fo 8a Glass Dooy 10a-b	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Godwart Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces Window Wathing	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6e 6f 6g 6h Walls & Wa 7a 7b Drinking Fo 8a Glass Door 10a-b	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Sodwart Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces Window Wathing Exterior Glass Doors/Panels	67 67 183 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft ² /hr ft2/hr min/each ft ² /hr
6e 6f 6g 6h Walls 8 Wi 7a 7b Orinking Fo 8a Glass Door 10a-b 10c-d	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Godwart Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces Window Withing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840 840	ft ² /hr ft2/hr min/each ft ² /hr ft ² /hr
6e 6f 6g 6h Walle & Wi 7a 7b Drinking Fo 8a Glass Door 10a-b 10c-d 10e 10f	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Stock disposals Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces Window Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft ² /hr ft2/hr min/each ft ² /hr ft ² /hr
6e 6f 6g 6h Walls 2 W/ 7a 7b Orinking Fo 8a Glass Door 10a-b 10c-d 10e 10f Other Ope	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces Awardow watching Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h Walls 8 W/A 7a 7b Orinking Fo 8a Glass Dooy 10a-b 10c-d 10e 10f Other Ope	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwart Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces Window Withing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft²/hr ft²/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h Walk-8-Wa 7a 7b Orinking Fo 8a Glass Door 10a-b 10c-d 10e 10f Other Open 11a 11b	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces Window Withing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior W	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526	ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h Walk-8-Wa 7a 7b Orinking Fo 8a Glass Door 10a-b 10c-d 10e 10f Other Ope 11a 11b 11c	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Sodwart Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards United Stock of Sto	67 67 183 84 84 563 563 540 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h Walls & Wa 7a 7b Drinking Fo 8a Glass Dooy 10a-b 10c-d 10e 10f Other Ope 11a 11b 11c 11d	Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces Window Withing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior W	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft²/hr ft²/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 23.DHR.018.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Customer Signature

Walizer

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

Contractor:	West Virginia Association o	t Reh	bilitation Facilities, Inc.	(WVARF)
Work Performed By*:	Randolph Co. Sheltered Wo	rksh	o, Inc. dba Seneca Desig	gns
Work Performed:	Janitorial			
Site:	DHHR R3 Randolph County		Billing:	DHHR R3 Randolph County
	1027 N Randolph Avenue			15 Grant Street
	Elkins, WV 26241			Petersburg, WV 26847
	Michael Phillips			cindy.k.fleming@wv.gov
	304-637-5560			304-257-4211
Period of Agreement:	8/1/2022	to	10/31/2022	
Total Agreement Pricing**:	736.00	l	Total Hours	
	\$12,585.60	•	Total Cost	
 Please reference pricing and bill 	-	men	ition sheet that provide	es a detailed, monthly, breakdown of th
	te the attached <i>Terms of Aga</i> down of the scope of work.	reem	nt and Workloading do	ocumentation sheets that provide a
*Work to be per	formed by the listed CRP or a co	ompa	ble CRP as determined by	WVARF
**If choosing to	pay by P-Card, a 3% P-Card fee	will b	added to the invoice.	
—Docusigned by: Tara Martinus			7/29/7	2022
			Date	
Tara Martinez				

Customer Title

Date



Terms of Agreement 23.DHR.018.23A

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

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TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
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WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager

Maria Smith

O: 304-205-7970 ext. 204

O: 304-636-1638

C: 304-444-2401

C:

gwolfe@wvarf.org

maria@senecadesigns.com

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- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 23.DHR.018.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 736.00 THE TOTAL AGREEMENT COST

	AS FUII				1114.200		POSITION &	HOURLY RA	E					
		inent ral	制块进程	17.40 M (2.15)										
													Mon IV	
Aug 2022	23	5	264.50	\$4,522.95									264.50	\$4,522.95
Sep 2022	21		241.50	\$4,129.65	,計學當	製造業物		新疆			APYTE	10000000000000000000000000000000000000	241,50	\$4,129.65
Oct 2022	20	4	230.00	\$3,933.00									230.00	\$3,933.00
	e UK	新美型								F 3: 315	32403		斯斯 巴斯	
		银门		据过程		数据/线路			A Street					
		331391							i Maria Swalin					

Agreem	ent Type	Janitorial	Agreeme	nt Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64		
100 1					LOCATI	ON PROFILE					# # 		
Carpet (ft ²)	12840	Restrooms	(#)	5	Elevators (#)		0	Windows (#)		44		
VCT Tile (ft		3681	Fixtures (#		40	Light Fixtures	(ft ²)	0	7	Inside (ft²)	1		
Ceramic (fi	t ²)	637	Water Fou	ntains (#)	2	Stair Flights (0		Outside (ft²)	1		
Concrete (ft ²)	0	Trash Rece	ptacles (#)	86	Uphoistery (f		0 Int Glass Doo			4		
Vinyl/Lam		0	Vents (ft ²)		44	Horizontal Su		500		Int 1 Side (ft ²)	144		
Other (ft²)		0	Walk Off N	late (#)	4		Vertical Surf. (ft ²) 500 Ext Glass Doors/Panels			4			
	TOTAL (ft ²)			er WO Mat	15				Ext 1 Side (ft ²)				
Outside (ft				ft ² WO Mat		Entrance (ft ²		0		ext 1 Side (ft)	2:		
Dusiue (10	n jaran derenegela.	0	IUIAL	IT WU WILL	ot However the second		ranal kontranta da di	U	MINERAL CONTRACTOR OF CONT	EVNOVAROUS PASSANDERS STEERING	The Commences in the state of the		
						Control of the Control of the Control of the Control							
Scope of			•	Time	Work Days/Agreement			Descrip	tion		Wo.		
1a	486	Sweep		1.108	64	7b	67	Baseboards	TO LANCE HAND AND STREET	0.000	0		
1b	369	Мор		1.209	64	8a	183	Clean Fountain		0.033	64		
1c	385	Spray Buff		0.024	3	10a-b	84	Exterior Glass Doo	ors/Panels	0.200	64		
2a	295	Spot Vacuum (35%)		1.599	51	10c-d	84	Interior Glass Doo	rs/Panels	1.371	64		
2b	295	Vacuum		1.165	13	10e	563	Interior Windows		0.059	3		
2c	294	Spot Clean (35%)		0.375	64	10f	563	Exterior Windows		0.059	3		
2e	91	Walk Off Mats		0.030	64	11a	540	Wash Light Fixture	es	0.000	0		
3a	177	Empty Trash/Wipe	Clean	1.436	64	11b	179	Police Entrance(2	ice Entrance(25%)		olice Entrance(25%)		0
3b	178-177	Reline Baskets		0.146	13	11c	179	Police Parking Lot		0.000	0		
4a	69	Spot Dust (35%)		0.006	51	11d	590	Remove Trash		0.286	64		
4b	69	Thorough Dust		0.041	13	12a	588	Stairs		0.000	0		
4d	81	Vacuum Upholst. Fu	ırniture	0.000	0	12b	589	Elevator		0.000	0		
5a	69	Dust Vents		0.000	3								
5b	546	Wash Vents		0.017	3			Utility Time		0.020			
6a-6i	229	Restrooms		2.000	64								
7a	67	Remove Dirt		0.311	64			НС	URS PER DAY	11.50			

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope of	The state of the s	7			
Work	Von elementen		ISSA Description	iss	A Tana
Hard Sold		Not retail		47 3 4 4 4 4	
1a	Sweep and/or dust mop	486			
1b			Sweep w/ 24" Push Broom	3896	ft ² /hr
	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft ² /hr
10	Spray buff	385	Buff	8333	ft²/hr
_			《图记》	1775 TEMP	建设的基本
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Trash Ren				Stronger	
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b	Replace Liner	178-177	Reline Basket	0.50	each
Furniture,					ESCHE!
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Uphoistered Furniture	-	
TAMES OF THE PERSON NAMED IN	Jensie in the second se			714	ft²/hr
5a	Dust	65.00.015			
5b		69	Dust w/ treated cloth	5000	ft²/hr
	Wash registers	546	Wash	0.50	min/each
Mestroom			的图1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	4.5 (0)446000	
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks			1 1	
6¢	Clean mirrors, shelving & dispensers				
6d					
5.	Sweep Floors	ł		1 1	
6e	Mop floors with disinfectant				
6f	Mop floors with disinfectant Clean walls adjacent to fixtures				
6f 6g	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls				
6f 6g 6h	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6f 6g 6h	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, &	50/ 15 (1) 67	Damp wipe surface	3215	ft²/hr
6f 6g 6h Walls & W	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
6f 6g 6h Walls & W	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards		Damp wipe surface	3215 3215	ft²/hr ft2/hr
6f 6g 6h Wells & W 7a 7b Drinking E	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountain	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6f 6g 6h Walls 8 W 7a 7b Drinking 6	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr sin/each
6f 6g 6h Wells 8 W 7a 7b Drimting 6 8a Glass Doo	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces WindowWeshins	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6f 6g 6h Walls & W 7a 7b Drinking 6 8a Glass Doo	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces Window Washing Exterior Glass Doors/Panels	67 67 183 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50	ft²/hr ft2/hr min/each ft²/hr
6f 6g 6h Walls 8 W 7a 7b Drinting 6 8a Glass Doo 10a-b 10c-d	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces //window/washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840 840	ft²/hr ft2/hr ft2/hr min/each tt²/hr ft²/hr
6f 6g 6h Walls & W 7a 7b Drinting E 8a Glass Doo 10a-b 10c-d	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr min/each tt²/hr ft²/hr ft²/hr
6f 6g 6h Walls W 7a 7b Dring 8a Glass Doo 10a-b 10c-d 10e	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls Wal	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls Wal	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls Wal	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codiwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls Wal	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codivort. Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) About 1975 Wash Light fixtures	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls Wal	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codivort. Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Absolute in the company of	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls Wal	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codivort Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) rations Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



West Virginia Association of Rehabilitation Facilities, Inc.

Janitorial

Parsons, WV

Michael Phillips

304-637-5560

DHHR R3 Tucker County

8/1/2022

Service Agreement 23.DHR.020.23A

Billing: DHHR R3 Tucker County

15 Grant Street

304-257-4211

Petersburg, WV 26847

cindy.k.fleming@wv.gov

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Work Performed By*:

Period of Agreement:

Total Agreement Pricing:**

Work Performed:

Contractor:

Site:

Phone: (304) 205-7970

Fax: (304) 205-7915

10/31/2022

Total Hours

Total Cost

To give every individual with varying abilities the opportunity to have gainful employment

West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Randolph Co. Sheltered Workshop, Inc. dba Seneca Designs

to

78.00 \$1,333.80

that provides a detailed, monthly, breakdown of the kloading documentation sheets that provide a letermined by WVARF invoice.
7/29/2022
Date
SCF Purchasing Director Customer Title
7/21/22 Date



Terms of Agreement 23.DHR.020.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager
O: 304-205-7970 ext. 204

Maria Smith
O: 304-636-1638

C: 304-444-2401

C:

gwolfe@wvarf.org

maria@senecadesigns.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for
 work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea
 Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable Items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Ph

Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 23.DHR.020.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 78.00 TOTAL AGREEMENT COST \$1,333.80

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- 1	Days	West S							State of the state							
Aug 2022	10	5	30.00	\$513.00									- CANAGE BY		30.00	\$513.00
Sep 2022	8	4	24.00	\$410,40	HILL			dines.				建设定法 。监	anterior.		24.00	\$410.40
Oct 2022	8	4	24.00	\$410.40											24.00	\$410.40
															Disale - N	Ry line :
									SULS:							
	Night Milet	that:														
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			Balleste						rie.		SHE TO					
	26	13														

Agreement Type		Janitorial Agreement Pe		nt Period	8/1/2022	10/31	/2022	Days/Week	2	Agreement Days**	26
					LOCATI	ON PROFILE					
Carpet (ft²)		2852	Restrooms	(#)	3	Elevators (#)		0	Windows (#	14	
/CT Tile (ft²) 1059 Fixtures (#			Fixtures (#)		9	Light Fixtures	(ft²)	0		Inside (ft²)	
Ceramic (ft	2)	0	Water Fou	ntains (#)	1	Stair Flights (#)	0		Outside (ft²)	
Concrete (f	t ²)	0	Trash Rece	ptacles (#)	24	Upholstery (f	t ²)	0	Int Glass Do		2
Vinyl/Lam (0	Vents (ft ²)	· product	10	Horizontal Su	rf. (ft²)	30		Int 1 Side (ft ²)	12
Other (ft ²)		0	Walk Off M	lats (#)	3	Vertical Surf.		30	Ext Glass Do		6
	TOTAL (ft²)			er WO Mat	15	Baseboard (li		0	LAC GIUSS DO	Ext 1 Side (ft ²)	
Outside (ft		0		ft ² WO Mat		Entrance (ft ²)		0	1	EXC 1 Side (IC)	
	<u> </u>					OF WORK					
			The state of the property	The state of the s	Work Days/Agreemen			Descri	otion	i ome	
1a	486	Sweep		0.272	26	7b	67	Baseboards	Baseboards		0
1b	369	Мор		0.297	26	8a 183		Clean Fountain	Clean Fountain		13
1c		Spray Buff		0.064	13	10a-b	84	Exterior Glass Dod		0.150	13
2a	295	Spot Vacuum (35%)		0.223	13	10c-d	84	Interior Glass Doo	rs/Panels	0.286	13
2b	295	Vacuum	100	0.637	13	10e	563	Interior Windows	Interior Windows		3
2c	294	Spot Clean (35%)		0.083	26	10f	563	Exterior Windows		0.015	3
2e	91	Walk Off Mats		0.023	26	11a	540	Wash Light Fixture	es	0.000	0
3a	177	Empty Trash/Wipe Clean		0.401	26	11b	179	Police Entrance(25%)		0.000	0
3b	178-177	Reline Baskets		0.100	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.000	13	11d	590	Remove Trash		0.065	26
4b	69	Thorough Dust		0.006	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Furniture		0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	3						
5b	546	Wash Vents		0.010	3			Utility Time		0.110	
6a-6i	229	Restrooms		0.225	13						
7a	67	Remove Dirt		0.009 13 HOURS PER DAY							

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope of					
W e x			SSADescription	lss	A Time
Hard Sur	er i politica de la companya de la c			rate.	# F2 (%)
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft ² /hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft²/hr
Corpeted	Floor Control of the	A32# 971 G		Luc Living	14-2
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Trash Ren	The state of the s	持续44 1			Signification (1995)
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft ²
3b	Replace Liner	178-177	Reline Basket	0.50	each
urniture,	Cabinets, Countertops			KSTOLIA'S	1002
48	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
leating &	A/Creation - Company of Company o	THE LOAD		100	Transfer of the second
Sa	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/each
testroom					(1841 -)
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks				
6c	Clean mirrors, shelving & dispensers				
6d	Sweep Floors			1	
6e	Mop floors with disinfectant				
6f	Clean walls adjacent to fixtures				
6f 6g	Clean walls adjacent to fixtures Clean restroom walls				
6f 6g 6h	Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6f 6g 6h	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, &	67	Damp wipe surface	3215	ft²/hr
6f 6g 6h Walls R.W	Clean walls adjacent to fixtures Clean restroom walls Stock disposals		Damp wipe surface		
6f 6g 6h Valls B:W 7a 7b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals GOOWOFK Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67		3215 3215	ft²/hr
6f 6g 6h Walls E.W 7a 7b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Guntain	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6f 6g 6h Walls W 7a 7b Ditnidag F	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Suntain Clean & disinfect all surfaces	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6f 6g 6h Valls A.W 7a 7b Drinking F	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215	ft²/hr ft2/hr min/each
6f 6g 6h Valls: 2 W 7a 7b Diffilding P 8a	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6f 6g 6h Walks B.W 7a 7b Diffilding P. 8a Bass Door 10a-b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Guntain Clean & disinfect all surfaces Amdow Washing Exterior Glass Doors/Panels	67 67 183 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50	ft²/hr ft2/hr min/each ft²/hr
6f 6g 6h Valls & W 7a 7b Hinking F 8a Hess Dool 10a-b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr
6f 6g 6h Valls 2, W 7a 7b finiting F 8a lass Door 10a-b 10c-d 10e	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //wndow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6f 6g 6h Valls R. W 7a 7b brinking F 8a Hass Door 10a-b 10c-d 10e 10f	Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walks R. W 7a 7b Drinking Fr 8a Hass Door 10a-b 10c-d 10e 10f Other Opter	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) rations Wash Light fixtures	67 67 183 84 84 863 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Valls R.W 7a 7b Finding F 8a less Door 10a-b 10c-d 10e 10f Diher Ope 11a 11b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Folice immediate entrance area	67 67 183 84 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls B. W 7a 7b Drinking F 8a Rass Door 10a-b 10c-d 10e 10f Dther Ope 11a 11b 11c	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Guntath Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Tations Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walks R.W 7a 7b Drinking F 8a Ress Door 10a-b 10c-d 10e 10f Dther Opte 11a 11b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Folice immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 03.DHR.039.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

Contractor:	West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)										
Work Performed By*:	Developmental Center & Wo	orkshop, Inc.									
Work Performed:	Janitoria l										
Site:	DHHR R3 Charles Town		Billing:	DHHR R3 Charles Town							
	239 Willow Springs Drive Charles Town, WV 25414 Kathyrn Bradley			239 Willow Spring Drive Charles Town, WV 25414 cindy.k.fleming@wv.gov							
Period of Agreement:	8/1/2022	to 10/31/2	022								
Total Agreement Pricing**	: 448.00 \$9,954.56	Total Hours Total Cost									
pricing and bill • Please referen detailed break *Work to be per	ling.	eement and Worklo	<i>ading</i> do	s a detailed, monthly, breakdown of the cumentation sheets that provide a							
Tara Martiney Tara Martinez WVARF, Inc. CEO			7/29/2 Date	2022							
Customer Signature Tony W.	66:200		Custom	F Purdasing Dinects, per Title 7/29/22							



Terms of Agreement 03.DHR.039.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager

Tony Francis

O: 304-205-7970 ext. 204

O: 304-788-3046

C: 304-444-2401

C: 304-813-7901

- gwolfe@wvarf.org
- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 03.DHR.039.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 448.00 \$9,954.56

								POSITION &	HOURLY RAT			Teje Salto			1	
			1.5								Harris S	BUT THE STATE OF				ota
	ear, fra	Weeks	Monthly Hours	Monthly Cost												Monthly Cor
Aug 2022	23	5	161.00	\$3,577.42											161.00	\$3,577.42
Sep 2022	21	4	147.00	\$3,266.34	计算法		門耳雙膜	上于河野 植物						是其種別的	147.00	\$3,266.34
Oct 2022	20	4	140.00	\$3,110.80											140.00	\$3,110.80
			r a negati Latel M		gig menghingan. Magamanggan				- Satenja - Krijira						r station of the	
		MARKET STATES						Hater, and		1758E-10						理解则
	1711										1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					CANAL TO

Agreem	ent Type	Janitorial	Agreeme	nt Period	8/1/2022		/2022	Days/Week	5	Agreement Days**	64
					LOCATI	ON PROFILE			14.		
Carpet (ft²)	Net.	7591	Restrooms	(#)	4	Elevators (#)		0	Windows (#)		1
VCT Tile (ft	²)	1278	Fixtures (#)		16	Light Fixtures (ft ²)		30		Inside (ft²)	100
Ceramic (ft		0	Water Fou	ntains (#)	1 Stair Flights (#)		#)	0		Outside (ft ²)	100
Concrete (1		0	Trash Rece	ptacles (#)	55			0	int Glass Do		1
Vinyl/Lam		0	Vents (ft ²)		16	Horizontal Su		1036	H	Int 1 Side (ft ²)	2:
Other (ft ²)			4	Vertical Surf.		0	Ext Glass Do		2		
				Baseboard (li		0	Ext Glass Bo	Ext 1 Side (ft ²)	2:		
Outside (ft					60 Entrance (ft ²)		500	+	exc I side (It)		
	The state of the s	Control of the contro				O #W@:K					
S.o. Joh	Control of the last of the las	on a finite	CHARLES HE MANUAL	Time	Work Days/Agreement		i isa i	Pesci		i juneo i	
1a	486	Sweep	2	0.328	64	7b	67	Baseboards		0.000	0
1b	369	Мор		0.358	64	8a	183	Clean Fountain		0.017	64
1c	385	Spray Buff		0.031	13	10a-b	84	Exterior Glass Do	ors/Panels	0.100	64
2a	295	Spot Vacuum (35%)		0.946	51	10c-d	84	Interior Glass Doc	ors/Panels	0.050	64
2b	295	Vacuum		0.689	13	10e	563	Interior Windows		0.089	3
2c	294	Spot Clean (35%)		0.221	64	10f	563	Exterior Windows		0.089	3
2e	91	Walk Off Mats		0.030	64	11a	540	Wash Light Fixture	es	0.000	3
3a	177	Empty Trash/Wipe	Clean	0.919	64	11b	179	Police Entrance(2	5%)	0.038	64
3b	178-177	Reline Baskets		0.093	13	11c	179	Police Parking Lot		0.150	64
4a	69	Spot Dust (35%)		0.001	13	11d	590	Remove Trash	3923	0.148	64
4b	69	Thorough Dust		0.042	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	ırniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents	-10' : c :	0.001	13						
5b	546	Wash Vents		0.006	3			Utility Time		1.530	
6a-6i	229	Restrooms		0.800	64						
7a	67	Remove Dirt		0.322	64			НС	OURS PER DAY	7.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope of					real tree
W 3		ISSA #	ISSA Discription	ISS	A Time
Hard Surf	ace Room				er Wilder Salah 1
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft²/hr
Carpeted	:66:40:40:40:40:40:40:40:40:40:40:40:40:40:	ale vive entre		nees of the regulation	2.124
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	9
Ze	Thorough Vacuum Walk-Off Mats	91	Mats	_	ft²/hr
		4		2000	ft²/hr
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
					each
3b	Replace Liner	178-177	Reline Basket	0.50	
	T The state of the				
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum uphoistered furniture	81	Vacuum Upholstered Furniture	714	ft ² /hr
foating &	A/C Registers			14 14 14	gradant.
5a	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/each
testroom			· · · · · · · · · · · · · · · · · · ·	A SHAPE TO THE	
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks]			
6c	Clean mirrors, shelving & dispensers]			
6d	Sweep Floors	1			
6e	Mop floors with disinfectant	4			
6f	Clean walls adjacent to fixtures	-			
6g	Clean restroom walls				
6h	Stock disposals	pagazza seta:	CONTROL AND		22 10 10 10 10 10 10 10 10 10 10 10 10 10
Maio a M	The state of the s	3-32-6-32-7		anda (#5°.	A. 4
7a	Remove fingerprints & dirt from doors, frames, &	67	Dean standard and an		
	switch plates		Damp wipe surface	3215	ft²/hr
7b	Clean baseboards	67	Damp wipe surface	3215	ft2/hr
Orthiding F	Clean baseboards ountain	67		3215	
Orinking Fi 8a	Clean baseboards ountain Clean & disinfect all surfaces	67	Damp wipe surface Clean fountain	3215 0.50	ft2/hr min/each
Orinking Fo 8a Blass Door	Clean baseboards ountain Clean & disinfect all surfaces TAVINDOW Washing	183	Damp wipe surface Clean fountain	3215 0.50	ft2/hr min/each
ofinking F 8a dass Dooi 10a-b	Clean baseboards ountain Clean & disinfect all surfaces TAVINGOW Washing Exterior Glass Doors/Panels	183 84	Damp wipe surface Clean fountain	3215 0.50	ft2/hr min/each
Prinking Fo 8a Hass Dooi 10a-b 10c-d	Clean baseboards ountain Clean & disinfect all surfaces TAVINGOW Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	183 84 84	Damp wipe surface Clean fountain	3215 0.50	ft2/hr min/each
Orinking Fi 8a Hass Dooi 10a-b	Clean baseboards ountain Clean & disinfect all surfaces TAVINGOW Washing Exterior Glass Doors/Panels	183 84	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 0.50 840	ft2/hr min/each ft²/hr
Prinking Fo 8a Hass Dooi 10a-b 10c-d	Clean baseboards ountain Clean & disinfect all surfaces TAVINGOW Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	183 84 84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 0.50 840 840	ft2/hr min/each ft²/hr ft²/hr
Prinking Fa 8a Bass Dooi 10a-b 10c-d 10e 10f	Clean baseboards ountain Clean & disinfect all surfaces TAVINGOW Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	84 84 8563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 0.50 840 840 526	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
Prinking Fa 8a Bass Dooi 10a-b 10c-d 10e 10f	Clean baseboards ountain Clean & disinfect all surfaces f/Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	84 84 8563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 0.50 840 840 526	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
Prinking Fa 8a Bass Dooi 10a-b 10c-d 10e 10f Dutier Ope	Clean baseboards ountain Clean & disinfect all surfaces ///Indow.Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	84 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 0.50 840 840 526 526	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
Handley Face State	Clean baseboards ountain Clean & disinfect all surfaces TWindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Tableta Wash Light fixtures	67 183 84 84 563 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 0.50 840 840 526 526	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
Printing Fa 8a stass Door 10a-b 10c-d 10e 10f Ditter Ope 11a 11b	Clean baseboards ountain. Clean & disinfect all surfaces TWindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) This is Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 183 84 84 563 563 540 179	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 0.50 840 840 526 526 526 3000 3333 3333	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
other Factors of the Control of the	Clean baseboards ountain Clean & disinfect all surfaces TWindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) This is Wash Light fixtures Police immediate entrance area	67 183 84 84 563 563 540	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 0.50 840 840 526 526 526	ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



West Virginia Association of Rehabilitation Facilities, Inc.

Precision Services, Inc.

DHHR Braxton County

Janitorial

Service Agreement 20.DHR.043.23A

Billing: DHHR Braxton County

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Work Performed By*:

Customer Print Name

Work Performed:

Contractor:

Site:

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

370	8 Sutton Lane		3708 Sutton Lane
Suti	on, WV 26601		Sutton, WV 26601
Sue	Davis		cindy.k.fleming@wv.gov
304	-765-7344		
Period of Agreement:	8/1/2022	to 10/31/	2022
Total Agreement Pricing**:	448.00	Total Hours	
	\$7,925.12	Total Cost	
*Work to be perform	n of the scope of work. ed by the listed CRP or a co by P-Card, a 3% P-Card fee v	=	
DocuSigned by:			- ((
Tara Martines			7/29/2022
Tara Martinez WVARF, Inc. CEO			Date
Tony Waly Customer Signature			BCF Perclasing Director Customer Title
Tony Wal	; ;ze/		7/29/22

Date



Terms of Agreement 20.DHR.043.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

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TERMS OF AGREEMENT

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- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Misty Mayville, Contract Manager

Jack Holcomb

O: 681-661-0144

O: 304-364-3500

C: 304-539-9353

C:

mmayville@wvarf.org

jholcomb@psiwv.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
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 for the Purchase of Commodities and Services from the Handicapped.
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West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 20.DHR.043.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 448.00 \$7,925.12

Broken Down/Billed As Follows:

							POSITION &	HOURLY RA	J.	排除。	機能	2	
	Agree	ment tal		enitor									
		Weeks		VALUE OF THE STATE								Monthly Hours	Monthly Ca
Aug 2022	23	5	161.00	\$2,848.09								161.00	\$2,848.09
Sep 2022	21	4	147.00	\$2,600.43				翻紅油				147.00	\$2,600.43
Oct 2022	20	4	140.00	\$2,476.60								140.00	\$2,476.60
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					1,6,650					3 4 4 4 4 4			
(#EX.45)													
		Some .	UNALL		L. Mari						la asara l		

Agreem	ent Type	Janitorial	Agreeme	nt Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64
					LOCAT	ION PROFILE				7	
Carpet (ft²)		11781	Restrooms	(#)	4	Elevators (#)		0	Windows (#	Y.:	1
VCT Tile (ft	²)	1377	Fixtures (#)		17 Light Fixtures (ft²)			50		Inside (ft²)	25
Ceramic (ft	²)	0	Water Foul	ntains (#)	1 Stair Flights (#)		0		Outside (ft²)	25:	
Concrete (f	ft ²)	0	Trash Receptacles (#)		63	Upholstery (f		200	Int Glass Do		4
Vinyl/Lam (0	Vents (ft ²)		0	Horizontal Su		536		Int 1 Side (ft²)	2:
		0	Walk Off M	lats (#)	2	Vertical Surf.		500	Ext Glass Do		2
	TOTAL (ft²)			er WO Mat	15	Baseboard (ii		0	LAC GIUSS DE	Ext 1 Side (ft²)	21
Outside (ft		500		ft ² WO Mat		DEntrance (ft ²		500		ext I side (it)	
			The second second second			E OF WORK					
£;##			THE PROPERTY OF THE	Jimre -		a mana handan mandani timbri bediti in 174			The same of the sa		77.
1a		Sweep	AND PARTY OF THE P	0.353	64	7b	67	Baseboards	ana care conspining	0.000	0
1b	369	Мор		0.386	64	8a	183	Clean Fountain		0.017	64
1c	385	Spray Buff		0.008	3	10a-b	84	Exterior Glass Doo	ors/Panels	0.100	64
2a	295	Spot Vacuum (35%)		1.468	51	10c-d	84	Interior Glass Doo	rs/Panels	0.200	64
2b	295	Vacuum		1.069	13	10e	563	Interior Windows		0.022	3
2c	294	Spot Clean (35%)		0.344	64	10f	563	Exterior Windows		0.000	0
2e	91	Walk Off Mats		0.015	64	11a	540	Wash Light Fixture	es	0.000	1
3a	177	Empty Trash/Wipe	Clean	1.052	64	11b	179	Police Entrance(2	5%)	0.038	64
3b	178-177	Reline Baskets		0.107	13	11c	179	Police Parking Lot		0.150	64
4a	69	Spot Dust (35%)		0.006	51	11d	590	Remove Trash		0.219	64
4b	69	Thorough Dust		0.042	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	13						7)
5b	546	Wash Vents		0.000	1			Utility Time		0.230	
6a-6i	229	Restrooms		0.850	64						
7a	67	Remove Dirt		0.322	64			HC	URS PER DA	Y 7.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scop of	Spr Escape of Worlt Description			是建立	
#Work##					
Hard Surfa	and the orthograph of the second of the seco	Version,			
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
10	Spray buff	385	Buff	8333	ft²/hr
Carpeted	don - contract of the contract			STATE OF	268036
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Trash Rem	ioval set successful explored company to a set of s		The state of the s		(4) (4) (4) (4)
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft ²
3b	Replace Liner	178-177	Reline Basket	0.50	each
THE RESERVE OF THE PERSON NAMED IN COLUMN 1	Catimers (contractors)		neme basket	0.50	elitar (1974)
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	
AND DESCRIPTION OF THE PERSON NAMED IN COLUMN 1	A/Creation	100	Vacuum Opinostelea Funitale	714 302 Hage	ft²/hr
The second second second	Dust	69	Dust w/ treated cloth	5000	
5b	Wash registers	546	Wash	0.50	ft²/hr
			March 1000	NAME OF TAXABLE PARTY.	min/each
		and the same of th			min/9
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	fixtures
6b	Clean & Disinfect sinks]			
6c	Clean mirrors, shelving & dispensers				
6d	Sweep Floors	1			
6e	Mop floors with disinfectant	4			
6f 6g	Clean walls adjacent to fixtures Clean restroom walls	-			
	Stock disposals	-			
THE PERSON NAMED IN	harmonia a management and a management a	STREET,		obra i servica	orthocytolic grout
	Remove fingerprints & dirt from doors, frames, &			Market Market	Artical Such Wash.
/a	switch plates	67	Damp wipe surface	3215	ft²/hr
7b	Clean baseboards	67	Damp wipe surface	3215	ft2/hr
Difficulting Fo	dinahi kacamatan da			11.20	
8a	Clean & disinfect all surfaces	183	Clean fountain	0.50	min/each
Glass Door	AWIndow Washing Committee of the property of the property of				加加加斯
	Exterior Glass Doors/Panels	84	Class using Triagge Corpusers 9. Clash /2Cldgal 2 minutes such	840	ft ² /hr
10c-d	2.110.10. 4.110. 4.110.	- 64 -	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	010	
	Interior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10e					ft²/hr ft²/hr
	Interior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (25ides) 3 minutes each	840	
10f	Interior Glass Doors/Panels Interior Windows	84 563 563	Clean using Trigger Sprayers & Cloth (25Ides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	840 526 526	ft²/hr
10f Other Oper	Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	84 563 563	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	840 526 526	ft²/hr ft²/hr
10f Other Oper 11a	Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	84 563 563	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	840 526 526	ft²/hr ft²/hr
10f Other Oper 11a 11b	Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) rations (1st floor only) Wash Light fixtures	84 563 563 540	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	840 526 526 3000	ft²/hr ft²/hr ft²/hr
10f Other Oper 11a 11b 11c	Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) rations 1772. Authorized Wash Light fixtures Police immediate entrance area	84 563 563 540 179	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	840 526 526 3000 3333	ft²/hr ft²/hr ft²/hr ft²/hr
10f Other Oper 11a 11b 11c 11d	Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) rations of the state of the st	84 563 563 540 179 179	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	840 526 526 3000 3333 3333	ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 01.DHR.042.23A

Billing: DHHR Upshur County

West Virginia Association of Rehabilitation Facilities, Inc.

Janitorial

DHHR Upshur County

34 Auction Lane

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Work Performed By*:

Customer Print Name

Work Performed:

Contractor:

Site:

Phone: (304) 205-7970

Buckhannon-Upshur Work Adjustment Center, Inc.

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

3	4 Auction Lane		P.O. Box 1268	
В	uckhannon, WV 26201		Weston, WV 26452	
T:	ammy Rush		Tammy Rush	
3	04-472-4230		304-269-6820 EXT 2015	
			CINDY.K.FLEMING@WV.GOV	
Period of Agreement:	8/1/2022	to	10/31/2022	
Total Agreement Pricing**:	448.00		Total Hours	
	\$7,795.20		Total Cost	
pricing and billing • Please reference detailed breakdo *Work to be perfor	g. the attached <i>Terms of Agree</i> wn of the scope of work.	e <i>mer</i> ipara	ation sheet that provides a detailed, monthly, breakdown of the stand <i>Workloading</i> documentation sheets that provide a ble CRP as determined by WVARF added to the invoice.	e
Tara Martines			7/29/2022	
Tara Martinez WVARF, Inc. CEO			Date	
Tony Wall	5-		BCF Perchasing Dinectal Customer Title 7/29/22	_
Tona Wa	(=ze/		7/29/22	

Date



Terms of Agreement 01.DHR.042.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager

Mary Dean

O: 304-205-7970 ext. 204

O: 304-472-4678

C: 304-444-2401

C:

gwolfe@wvarf.org

upshurwac@suddenlinkmail.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 01.DHR.042.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

###TOTAL AGREEMENT HOURS 448.00 \$7,795.20

Broken Down/Billed As Follows:

10							POSITION &	HOURLY RA	T.			设制/ i #			
		ment		anitor						6,454				Total	
	CO 7 15.77, 124		Monthly Hours												
Aug 2022	23	5	161.00	\$2,801.40										161.00	\$2,801.40
Sep 2022	21	4	147.00	\$2,557.80	数一部		即為其代		問題雖為到	COMPANY CON				147.00	\$2,557.80
Oct 2022	20	4	140.00	\$2,436.00										140.00	\$2,436.00
											1100		or College Char Landing Char	Ser a	CHARLE.
li gri	Hillia)	Militi						lia vie							
				2125.1		1552511							Bright B		
Cara F		KEST.			ije y			X: 13				EWELLER.			
Harry (r _a pavijaj			

Agreem	ent Type	Janitorial	Agreeme	ent Period	8/1/2022	10/31	1/2022	Days/Week	5	Agreement Days**	64
					LOCATI	ON PROFILE		*			
Carpet (ft²)		6654	Restrooms	(#)	4	Elevators (#)		0	Windows (#)		1
VCT Tile (ft)	1890	Fixtures (#		13	Light Fixture	s (ft²)	0		Inside (ft ²)	4
Ceramic (ft)	336	Water Fou	ntains (#)	2	Stair Flights (#)		0		Outside (ft²)	
Concrete (f	t ²)	0	Trash Rece	ptacles (#)	61	Upholstery (ft ²)		0	Int Glass Doo		4
Vinyl/Lam (0	Vents (ft ²)		0	Horizontal Surf. (ft ²)		290		Int 1 Side (ft ²)	2
Other (ft ²)			Walk Off N	lats (#)	4	Vertical Surf.		0	Ext Glass Do		0
			er WO Mat	24	Baseboard (I		25000	LAL GIBSS DO	Ext 1 Side (ft ²)		
Outside (ft ²		0		ft ² WO Mat		Entrance (ft ²		0		ext 1 side (it)	
			Commence of the last of the la			(0)3//(0)1(
		Descriptio	AND ASSESSMENT OF STREET, B.	Time	Work Days/-greeinein		EGA/		llon	i ime	(Ve)
1a	486	Sweep	estre principality and a second of the	0.571	64	7b	67	Baseboards	THE PERSON NAMED IN	0.365	3
1b	369	Мор		0.623	64	8a	183	Clean Fountain		0.033	64
1c	385	Spray Buff		0.004	1	10a-b	84	Exterior Glass Doors/Panels		0.000	0
2a	295	Spot Vacuum (35%)		0.829	51	10c-d	84	Interior Glass Doors/Panels		0.200	64
2b	295	Vacuum		0.604	13	10e	563	Interior Windows		0.091	64
2c	294	Spot Clean (35%)		0.194	64	10f	563	Exterior Windows		0.000	0
2e	91	Walk Off Mats		0.048	64	11a	540	Wash Light Fixture	:S	0.000	0
3a	177	Empty Trash/Wipe (Clean	1.019	64	11b	179	Police Entrance(25	%)	0.000	0
3b	178-177	Reline Baskets	TV 92	0.103	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.002	51	11d	590	Remove Trash		0.148	64
4b	69	Thorough Dust		0.012	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	ırniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	0						
5b	546	Wash Vents		0.000	0			Utility Time		1.500	
6a-6i	229	Restrooms		0.650	64						
7a	67	Remove Dirt		0.004	3			НО	URS PER DAY	7.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope of	THE STATE OF THE S			COLUMN TO	na benwatera
Work #	Scope of Work Description	JESSA W.	ISSA Description.	I ISS	A Time
2017020 20200	ace Floris				
1a	Sweep and/or dust mop	405		1	
1b		486	Sweep w/ 24" Push Broom	3896	ft²/hr
	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft²/hr
	Eloors			100	that is a
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft ² /hr
Trash Ren	noval				Pinback S
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
36	Replace Liner	178-177	Reline Basket	0.50	each
Furniture,	(eablier) confidence in the state of the sta	10.472.00	The state of the s		
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
Heating &	VACCOUNTY OF THE PARTY OF THE P		一种,一种,一种一种一种一种一种一种一种一种一种一种一种一种一种一种一种一种一		11.70
5a	Dust	69	Dust w/ treated cloth	5000	
5b	Wash registers	546	Wash	0.50	ft²/hr min/each
Restrooms	elloner and a second a second and a second a	all a second		0.30	nunyeach
6 a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks	1			incures
6c	Clean mirrors, shelving & dispensers	1			1
6d	Sweep Floors	1			
6e	Mop floors with disinfectant	1			
6f	Clean walls adjacent to fixtures				
6g	Clean restroom walls	-			
6h	Stock disposals	C. permendiscos		Marie and the second	
ALIGHE OF A					上 的主义。
7a	Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
7b	Clean baseboards	67	Damp wipe surface	3215	ft2/hr
	ountain	Made Office			
8a	Clean & disinfect all surfaces	183	Clean fountain	0.50	min/each
	// Window Woshing Control of the Con				
10a-b	Exterior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft ² /hr
10c-d	Interior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10e	Interior Windows	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
10f	Exterior Windows (1st floor only)	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
	ations	The same			
11a	Wash Light fixtures	540	Damp wipe with trigger sprayer and cloth using ladder	3000	ft²/hr
			Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
11b	Police immediate entrance area	179	rick of touse bearis wy rain & roiter broomyscrape dam		
11b 11c	Police immediate entrance area Police sidewalks & parking area	179 179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft ² /hr
	- All Control of the				
11c	Police sidewalks & parking area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft ² /hr



Service Agreement 20.DHR.005.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

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3	ERI	/ILE	AUI	KECIV	AENI.

Contractor: West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*: Precision Services, Inc.

Work Performed: Janitorial

Site: DHHR R1 Gilmer County Billing: DHHR R1 Gilmer County

1493 SR5 East 110 N 6th Street, Suite 3
Glenville, WV 26351 Clarksburg, WV 26301

Joyce Underwood David Stickel 304-462-0412 304-627-2118

david.k.stickel@wv.gov

Period of Agreement: 8/1/2022 to 10/31/2022

Total Agreement Pricing**: 240.00 Total Hours

\$4,245.60 Total Cost

- Please reference the attached Pricing documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached *Terms of Agreement* and *Workloading* documentation sheets that provide a detailed breakdown of the scope of work.
 - *Work to be performed by the listed CRP or a comparable CRP as determined by WVARF
 - **If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

—DocuSigned by:					
Tara Martines	7/29/2022				
Tara Martinez WVARF, Inc. CEO	Date				
7 ony Waly	BEF Purchasing Dinester				
Customer Signature	Customer Title				
Tony Walizor	7/29/22				
Customer Print-Name	Date				



Terms of Agreement 20.DHR.005.23A

West Virginia Association of Rehabilitation Facilities, Inc.

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Phone: (304) 205-7970 Fax: (304) 205-7915

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TERMS OF AGREEMENT

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- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

 Misty Mayville, Contract Manager
 Jack Holcomb

 0: 681-661-0144
 0: 304-364-3500

 C: 304-539-9353
 C:

04-337-3333

mmayville@wvarf.org jholcomb@psiwv.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF
 contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for
 work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea
 Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
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- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 20.DHR.005.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 240.00 \$4,245.60

Broken Down/Billed As Follows:

0								Position a	HOURLY RA	T E					
	To			317.69									O-THE REAL PROPERTY AND ADDRESS OF THE PERTY ADDRESS OF THE PERTY ADDRESS OF THE PERTY AND ADDRESS OF THE PERTY ADDRESS OF THE P	loid.	
	Days	Weeks	Monthly	Monthly Cost									Monthly	Monthly Cos	
Aug 2022	23	5	86.25	\$1,525.76									86.25	\$1,525.76	
Sep 2022	, 21	4	78.75	\$1,398.09		PREMIATE.			22114	WE STATE			78.75	\$1,393.09	
Oct 2022	20	4	75.00	\$1,326.75									75.00	\$1,326.75	
	14.750	Gallery H													
	erenien Geralien	脚頭						93920							
										ALLY SELECTION OF THE		. forgitsik Haribiwasia			
		14.2	上共開始				- 神徳岩	11.121968							
		17	- Transport												

	1					T				7	
Agreem	ent Type	Janitorial	Agreeme	nt Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64
					LOCATION	ON PROFILE					
Carpet (ft ²)		2700	Restrooms	(#)	4	Elevators (#)		0	Windows (#)		15
/CT Tile (ft)	1800	Fixtures (#)		16	Light Fixtures	(ft²)	0	Inside (ft²)		
Ceramic (ft	2)	0	Water Four	ntains (#)	0	Stair Flights (#)	0			
Concrete (f	-	0	Trash Rece		34	Upholstery (f		0	Int Glass Doo	2	
inyl/Lam (0	Vents (ft ²)		16	Horizontal Su		40		Int 1 Side (ft ²)	
Other (ft ²)		0	Walk Off M	lats (#)	4		Vertical Surf. (ft²)		Ext Glass Doo		4
	TOTAL (ft²)	4500		er WO Mat	15	Baseboard (li				Ext 1 Side (ft ²)	
Outside (ft ²		0		ft ² WO Mat		Entrance (ft ²)		0	Ext I Side (it)		
						OF WORK					
Scope of	ISSA	PROFESSION ASSESSMENT CONTRACTOR	NEWSCOOL STREET	I STATE OF THE STATE OF		DESCRIPTION OF THE PROPERTY.	issar	and the second second	untering to all the interiors	STATES SECURATE A	Work
Work#		Descriptio	新山村	Time		Working	ISSA F	Descrip	ition	Time	Days/Agreem
1a	486	Sweep		0.462	64	7b	67	Baseboards		0.000	0
1b	369	Мор		0.504	64	8a	183	Clean Fountain		0.000	0
1c	385	Spray Buff		0.010	3	10a-b	84	Exterior Glass Doors/Panels		0.200	64
2a	295	Spot Vacuum (35%)		0.336	51	10c-d	84	Interior Glass Doo	rs/Panels	0.190	64
2b	295	Vacuum		0.245	13	10e	563	Interior Windows		0.016	3
2c	294	Spot Clean (35%)		0.079	64	10f	563	Exterior Windows		0.016	3
2e	91	Walk Off Mats		0.030	64	11a	540	Wash Light Fixture	es	0.000	0
3a	177	Empty Trash/Wipe (Clean	0.568	64	11b	179	Police Entrance(2:	olice Entrance(25%)		0
3b	178-177	Reline Baskets		0.058	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.000	51	11d	590	Remove Trash		0.075	64
4b	69	Thorough Dust		0.003	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	ırniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents	N 400000	0.000	3						
5b	546	Wash Vents		0.006	3			Utility Time		0.130	
6a-6i	229	Restrooms		0.800	64						
7a	67	Remove Dirt		0.025	64			НО	URS PER DAY	3.75	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope of					
Work#	Scape_cit/Vork.Description	-155A P	ISSA Description		A Time
Hard Surfr					e de la companya de La companya de la co
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	1
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385			ft²/hr
	Eb		Buff	8333	ft²/hr
2a	Spot Vacuum	-			
2b		295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft ² /hr
rash Rem	ioval - The Control of the Control o				
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft ²
3b	Replace Liner	178-177	Reline Basket	0.50	each
umiture,	- Thines a counter to be a second of the sec				
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
	Vereine das de la company			ontantes (*)	TC/Ar
5a	Dust	69	7	COOR COOR	Printer and an area
5b		546	Dust w/ treated cloth	5000	ft²/hr
W 1964	Wash registers	###AZXX	Wash	0.50	min/each
lestrooms	Andre and the second of the se	la de la companya de			
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks	-			
6c	Clean mirrors, shelving & dispensers	l l			I
		1			
6d	Sweep Floors	1			
6e	Mop floors with disinfectant				
6e 6f	Mop floors with disinfectant Clean walls adjacent to fixtures				
6e 6f 6g	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls				
6e 6f 6g 6h	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals	120, 120, 131			
6e 6f 6g 6h Nalls & W	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls				
6e 6f 6g 6h	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals	67	Damp wipe surface	3215	ft²/hr
6e 6f 6g 6h Valls & W	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean restroom walls Stock disposals Clean restroom walls Stock disposals Clean restroom walls				
6e 6f 6g 6h Nalls 6:W 7a	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwort Remove fingerprints & dirt from doors, frames, & switch plates	67 67	Damp wipe surface	3215 3215	ft²/hr
6e 6f 6g 6h Valls 6: W	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean restroom walls Stock disposals Clean baseboards	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6e 6f 6g 6h Valls 8.W 7a 7b Dinking Fo	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean restroom walls Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Cuntain	67 67 183	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6e 6f 6g 6h Halls S.W 7a 7b Dinking Fo	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean restroom walls Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr
6e 6f 6g 6h Halls S. W 7a 7b Ditnking F. 8a slass Door	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces Mondow Washing	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each ft²/hr
6e 6f 6g 6h Halls & W 7a 7b Ottnking & 8a ilass Door	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean disposals Clean disposals Clean baseboards Clean & disinfect all surfaces Clean & disinfect all surfaces Clean & Glass Doors/Panels	67 67 183 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50	ft2/hr min/each ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b Ninking Foot	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Clean floors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces /Window Washing Exterior Glass Doors/Panels Interior Windows	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h Alls 8.W 7a 7b binking 68 8a ilass Door 10a-b 10c-d 10e	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals OOWNOT. Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces Avandow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b binking 6 8a lass Door 10a-b 10c-d 10e 10f thier Ope	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals OOWNOT. Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ountain Clean & disinfect all surfaces Avandow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Factions	67 67 183 183 84 84 863 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each therior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 440 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h Valls & W 7a 7b Vinking 6 8a Hass Door 10a-b 10c-d 10e 10f ther Ope	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals OOWNOT. Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces Avandow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Fations Wash Light fixtures	67 67 183 84 84 94 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each tnerior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b binking 6 8a lass Door 10a-b 10c-d 10e 10f ther Ope 11a	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals OOWNOT. Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ountain Clean & disinfect all surfaces Avandow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Fittions Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b Dinking F 8a slass Door 10c-d 10e 10f Dinking Ope 11a 11b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals OOWNOT. Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces Avandow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Automs Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6e 6f 6g 6h 7a 7b binking 6 8a lass Door 10a-b 10c-d 10e 10f ther Ope 11a	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals OOWNOT. Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ountain Clean & disinfect all surfaces Avandow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Fittions Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 06.DHR.028.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

Contractor:	West Virginia Association of	Rehabili	tation Facilities, Inc.	(WVARF)
Work Performed By*:	Gateway Industries, Inc.			
Work Performed:	Janitorial			
Site:	DHHR R4 Lewisburg		Billing:	DHHR R4 Lewisburg
	150 Maplewood Avenue			200 Davis Street
	Lewisburg, WV 24901			Princeton, WV 24740
	William Elden Belcher			Tammy Garten
	304-647-7476			304-645-3165
				TAMMY.D.GARTEN@WV.GOV
Period of Agreement:	8/1/2022	to	10/31/2022	
Total Agreement Pricing**:	896.00	To	tal Hours	
	\$18,081.28	To	tal Cost	
detailed break *Work to be per	-	mparable	CRP as determined by	cumentation sheets that provide a
—DocuSigned by:				
Tara Martinez			7/29/2	2022
Tara Martinez WVARF, Inc. CEO	-		Date	
Tony W Customer Signature	lalizer			F Perchasing Director mer Title 7/29/22
Customer Print Name			Date	



Terms of Agreement 06.DHR.028.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Gary Wolfe, Contract Manager
O: 304-205-7970 ext. 204

O: 304-645-3165

Phyllis Cantrell

C: 304-444-2401

C:

gwolfe@wvarf.org

phyllis@gatewayind.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304)

PRICING 06.DHR.028.23A

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS	896.00	TOTAL AGREEMENT COST	\$18,081.28

Broken Down/Billed As Follows:

							POSITION &	HOURLY RA	TE 1.	. Website	radio e			1	
	Agre	ement otal	18. 1.1	lanitor	Ti					Janks.	ideal (Control of Control of Cont				
	T	rtal		\$20.18									The same of the same	And the second of	otal
	Days	Weeks	Monthly Hours	Monthly Cost										Monthly Hours	Monthly Co
Aug 2022	23	5	322.00	\$6,497.96										322.00	\$6,497.96
Sep 2022	21	4	294.00	\$5,932.92	學的意思	FIRE								294.00	\$5,932.92
Oct 2022	20	4	280.00	\$5,650.40										280.00	\$5,650.40
in Tu	fra. s	YUK:	general.		Bulley.	THE SE						海域层线			
		es des Estados			153.53.52		E G PER E								
EALU		Ny T	(Metal)	外 李寶縣	SE-23	Hally South						Hadis (F			
16.3	ji e.							no mor il Littoria di si				75.7837			

Agreem	ent Type	Janitorial	Agreeme	nt Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement	64
							,	Days, steek		Days**	04
						ON PROFILE			Y		
Carpet (ft ²)		7140	Restrooms	(#)	8	Elevators (#)		0	Windows (#)		24
VCT Tile (ft	²)	13687	Fixtures (#)		36	Light Fixtures	(ft²)	1		inside (ft²)	
Ceramic (ft	2)	0	Water Fou	ntains (#)	1	Stair Flights (#)	3		Outside (ft ²)	1
Concrete (f	t ²)	0	Trash Rece	ptacles (#)	80	Upholstery (f	olstery (ft²) 0 Int Gla		Int Glass Doo	ors/Panels	4
Vinyl/Lam ((ft²)	0	Vents (ft ²)		40	Horizontal Su			Int 1 Side (ft ²)	3(
Other (ft ²)		0	Walk Off M	ats (#)	2	Vertical Surf.		200 Ext Glass Door			5
	TOTAL (ft ²)	20827	ft ² n	er WO Mat	24	Baseboard (li		0	Ext 1 Side (ft ²)		2:
Outside (ft		0		ft ² WO Mat		Entrance (ft ²)		0		EXC 2 SIGC (IV)	
			L			OFWORK!					
w	100,12	e Perciali		tine	.Work Days/Agreement		, jšý.	CO. C. School and Company of the Control of the Con			
1a	486	Sweep		3.513	64	7b	67	Baseboards		0.000	0
1b	369	Мор		3.833	64	8a	183	Clean Fountain	120-	0.017	64
1c	385	Spray Buff		0.077	3	10a-b	84	Exterior Glass Doo	rs/Panels	0.250	64
2a	295	Spot Vacuum (35%)		1.116	64	10c-d	84	Interior Glass Door	rs/Panels	0.286	64
2b	295	Vacuum		0.648	13	10e	563	Interior Windows		0.038	3
2c	294	Spot Clean (35%)		0.208	64	10f	563	Exterior Windows		0.038	3
2e	91	Walk Off Mats		0.024	64	11a	540	Wash Light Fixture	s	0.000	0
3a	177	Empty Trash/Wipe (Clean	1.336	64	11b	179	Police Entrance(25	(%)	0.000	0
3b	178-177	Reline Baskets		0.135	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.003	64	11d	590	Remove Trash		0.347	64
4b	69	Thorough Dust		0.016	13	12a	588	Stairs	2222	0.081	13
4d	81	Vacuum Upholst, Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	3						
5b	546	Wash Vents		0.016	3			Utility Time	in the	0.090	
6a-6i	229	Restrooms		1.800	64						
7a	67	Remove Dirt		0.124	64			НО	URS PER DAY	14.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Works		THE WAY THE TO		Paginar Care	MCARMON RE
26、开始 特别的图	Cope of Wars Description (1997)	issa	ISSA Description	15	ATIME
Hard Sin				Particular	
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	1 -2 -
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer		ft²/hr
10	Spray buff	385		3571	ft²/hr
	1200		Buff	8333	ft²/hr
2a		2000			
	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2 c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
rash Ra			为中央中央企业的发展。 第15章 115章 115章 115章 115章 115章 115章 115章	(1840 - 146)	
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2f
3b	Replace Liner	178-177	Reline Basket	0.50	each
umbin		Mile of		rina da	(4) (1) (1) (1) (1) (1) (1) (1) (1) (1) (1
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/br
_	A (Classia)		Vectorii Opinoistarea Farintare		
5a	Dust	69			
Sb	Wash registers	546	Dust w/ treated cloth	5000	ft²/hr
-	Washington's] 340	Wash	0.50	min/eac
control			en adallatkatamentete en antanan et mennet, inche mennet et auto in et in eigen et in		14 - 12 - 12
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixture
6b	Clean & Disinfect sinks	-			l
6c 6d	Clean mirrors, shelving & dispensers	-	1		1
6e	Sweep Floors Mop floors with disinfectant	-			
6f					
	Class walls adjacent to Sutures	1			
	Clean walls adjacent to fixtures				
6g	Clean restroom walls				
6g 6h	Clean restroom walls Stock disposals	FE Discussed o		5 one events	agricolaso e jugo, o
6g 6h Válls 6 V	Clean restroom walls Stock disposals Woodwork	5-100 mg		1.024T	TENTE AND THE SECOND
6g 6h	Clean restroom walls Stock disposals Woodwork Remove fingerprints & dirt from doors, frames, &	67	Damp wipe surface	3.215 3215	
6g 6h /alls & V	Clean restroom walls Stock disposals Woodwark Remove fingerprints & dirt from doors, frames, & switch plates		Damp wipe surface	3215	ft²/hr
6g 6h Yalls 8 3 7a 7b	Clean restroom walls Stock disposals Woodwork Remove fingerprints & dirt from doors, frames, &	67	Damp wipe surface Damp wipe surface		ft²/hr
6g 6h /alls 8 3 7a 7b	Clean restroom walls Stock disposals Woodwark Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67	Damp wipe surface	3215 3215	ft²/hr ft2/hr
6g 6h Valls 8) 7a 7b itnidna 8a	Clean restroom walls Stock disposals Woodwark Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Foundary Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface	3215 3215 0.50	ft²/hr ft2/hr min/ea
6g 6h Valls 8 1 7a 7b itinkha 8a	Clean restroom walls Stock disposals Woodwark Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Fountain	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/eac
6g 6h Valls & 1 7a 7b Halding 8a dass Do	Clean restroom walls Stock disposals Woodwalk Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces or/Window.Washing	67 67 183	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft ² /hr ft2/hr min/eac ft ² /hr
6g 6h Valls 85 7a 7b Talking 8a 1888 Do 10a-b	Clean restroom walls Stock disposals Woodwark Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces or/Window/Washings Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840 840	ft ² /hr ft2/hr min/eac ft ² /hr ft ² /hr
6g 6h Valls 65 7a 7b Halding 8a lass Do 10a-b 10c-d 10e	Clean restroom walls Stock disposals Woodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Foundain Clean & disinfect all surfaces or/Window/Washing; Exterior Glass Doors/Panels Interior Windows	67 67 183 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr
6g 6h 7aUS 83 7b 10hing 8a 10a-b 10c-d 10e 10f	Clean restroom walls Stock disposals Woodwalk Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Fauntality Clean & disinfect all surfaces or/Window/Washings Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr ft²/hr
6g 6h /alls 6c) 7a 7b righting 8a lass Do 10a-b 10c-d 10e 10f ther op	Clean restroom walls Stock disposals Woodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces or/Window/Weshing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr
6g 6h /alls 8c) 7a 7b (publics 8a lass Do 10a-b 10c-d 10e 10f the cop	Clean restroom walls Stock disposals Woodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Foundain Clean & disinfect all surfaces or/Window/Weshing Exterior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526 3000	ft²/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr ft²/hr
6g 6h /allS & 1 7a 7b /allS & 1 8a last Do 10a-b 10c-d 10e 10f filler Op 11a 11b	Clean restroom walls Stock disposals Woodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Faundain Clean & disinfect all surfaces or/Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6g 6h falls 8:1 7a 7b falls 8:1 8a lass Do 10a-b 10c-d 10e 10f ther Op 11a 11b 11c	Clean restroom walls Stock disposals Woodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Foundain Clean & disinfect all surfaces or/Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6g 6h Valls 8:1 7a 7b Highing 8a Hass Do-d 10c-d 10e 10f Higher Op 11a 11b	Clean restroom walls Stock disposals Woodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Faundain Clean & disinfect all surfaces or/Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr min/eac
6g 6h Valls & 1 7a 7b Tathing 8a lass Do 10a-b 10c-d 10e 10f ther Op 11a 11b 11c	Clean restroom walls Stock disposals Woodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Foundain Clean & disinfect all surfaces or/Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 11.DHR.032.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SER\	/ICE	AGREEME	NT

Contractor: West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*: Integrated Resources, Inc.

Work Performed: **Janitorial**

Site: **DHHR R4 Mcdowell County Billing: DHHR R4 Mcdowell County**

> 840 Virginia Avenue 200 Davis Street Welch, WV 24801 Princeton, WV 24740 304-436-8302 tammy.d.garten@wv.gov

> > 304-425-8738

Period of Agreement: 8/1/2022 10/31/2022

Total Agreement Pricing**: 672.00 **Total Hours** \$12,143.04 **Total Cost**

- · Please reference the attached Pricing documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached Terms of Agreement and Workloading documentation sheets that provide a detailed breakdown of the scope of work.

*Work to be performed by the listed CRP or a comparable CRP as determined by WVARF

**If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

Tara Martinez	7/29/2022
Tara Martinez WVARF, Inc. CEO	Date
Tony Wah' Customer Signature	BCF Purchasing Dinector
Tony Walizer	7/29/22

Customer Print Name



Terms of Agreement 11.DHR.032.23A

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

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TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

 Misty Mayville, Contract Manager
 Greg Blake

 0: 681-661-0144
 0: 304-294-5610

 C: 304-539-9353
 C: 304-673-8489

 mmayville@wvarf.org
 gblake@iriwv.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for
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 Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.
PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 11.DHR.032.23A

To give every individual with varying abilities the apportunity to have gainful employment

PRICING

Total Agreement Amount:

TOYAL AGREEMENT HOURS 672.00 S12,143.04

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	Days	Weeks	Monthly Moura	Monthly Cost										端紅箔	Monthly	Mesenthly Co.
Aug 2022	23	5	241.50	\$4,363.91											241.50	\$4,363.91
Sep 2022	21		22050	\$3,914.44	人,但是 基	新疆。宋 明	arial al	4.1.15	Maria.	是能够能	概念之	建建筑	No.	No.	220.50	53,984,44
Oct 2022	20	4	210.00	\$3,794.70											210.00	\$3,794.70
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		1							***		
Agreem	ent Type	Janitorial	Agreeme	int Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64
					LOCATI	ON PROFILE					
Carpet (ft²)		9718	Restrooms	(#)	5	Elevators (#)		0	Windows (#	/Indows (#)	
VCT Tile (ft	²)	4123	Fixtures (#		24	Light Fixture	s (ft²)	0	inside (ft²)		1
Ceramic (ft	(2)	546	Water Fou	ntains (#)	1	Stair Flights	(#)	0	Outside (ft²)		1
Concrete (i	ft ²)	0	Trash Rece	ptacles (#)	80	Upholstery (0	Int Glass Doors/Panels		0
/invi/Lam	(ft ²)	C	Vents (ft ²)		0	Horizontal Su		200	1	Int 1 Side (ft ²)	
Other (ft ²)		3377	Walk Off M	lats (#)	4	Vertical Surf.		200	Ext Glass Do		4
	TOTAL (ft²)	17764		er WO Mat	15	Baseboard (I		0	CAL CIRES DO	Ext 1 Side (ft²)	2
Outside (ft		0		ft ² WO Mat		Entrance (ft ²		0		Ext 1 Side (it)	
Halia tarak			Mark Melan	A-Wissen		OF WORK		WHEN STREET	A with the law back	State of a Virginian	COURT OF THE SECOND
e d						attached the second	A CONTRACTOR OF THE PARTY OF TH	to the second second second second		THE PERSON NAMED IN COLUMN	
Works				Time	Agreement	以		Descri	skion.		
1a	486	Sweep		2.065	64	7b	67	Baseboards	Contribute on College State Street College	0.000	0
1b	369	Mop		2.253	64	8a	183	Clean Fountain		0.017	64
1¢	385	Spray Buff		0.045	3	10a-b	84	Exterior Glass Do	ors/Panels	0.200	64
2a	295	Spot Vacuum (35%)		1.211	51	10c-d	84	Interior Glass Doc	rs/Panels	0.000	0
2b	295	Vacuum		0.882	13	10e	563	Interior Windows		0.043	3
2c	294	Spot Clean (35%)		0.283	64	10f	563	Exterior Windows		0.043	3
Ze		Walk Off Mats		0.030	64	11a	540	Wash Light Fixture	es	0.000	0
За	177	Empty Trash/Wipe (lean	1.336	64	11b	179	Police Entrance(2	5%)	0.000	0
3b	178-177	Reline Baskets		0.135	13	11c	179	Police Parking Lot		0.000	0
4a		Spot Dust (35%)		0.002	51	11d	590	Remove Trash		0.296	64
4b	69	Thorough Dust		0.016	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	0						- 100
Sb	546	Wash Vents		0.000	0			Utility Time		0.320	
6a-6i	229	Restrooms		1.200	64						
7a	67	Remove Dirt		0.124	64		2.2	нс	URS PER DA	Y 10.50	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

NAMES OF STREET		Intraktion	REPORT AND A STATE OF THE PARTY	7.650000000	PROPERTY OF THE PARTY OF
Work 9		ISSA II	Harry Control of the	i arris	Anime in a
Man and the second		Balling S			
The second named in column 2 is not a se				The second second	
\vdash	weep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
	amp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
	pray buff	385	Buff	8333	ft²/hr
	The state of the s	er ivata		5,54	
	pot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
	horough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c S	pot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e TI	horough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Trash Remov					A CONTRACTOR OF THE PARTY OF TH
3a Er	mpty Waste Basket	177	Empty Trash/Wipe Clean	1.	min/2ft²
3b Ro	eplace Liner	178-177	Reline Basket	0.50	each
Furniture, ca	blinets Countercojes			diameter of the last of the la	Par
	oot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
-	horough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
	acuum uphoistered furniture	81	Vacuum Uphoistered Furniture	714	ft²/hr
THE RESERVE AND ADDRESS OF THE PERSON NAMED IN					π /nr
-	US!	69	Dust w/ treated cloth	5000	
	/ash registers	546	Wash	0.50	ft²/hr min/each
	245-51-51-61-62-32-32-32-32-33-33-33-33-33-33-33-33-33			0.30	nunyeach
	ean & Disinfect commodes & urinals	229	Restrooms	27	min/9
			1650		fixtures
	ean & Disinfect sinks				
	ean mirrors, shelving & dispensers weep Floors			1	
	op floors with disinfectant				
	ean walls adjacent to fixtures				
	ean restroom walls	1			
	ock disposals				
Nails & Woo		(C. S. S.)			
7a Re	emove fingerprints & dirt from doors, frames, & vitch plates	67	Damp wipe surface	3215	ft³/hr
	ean baseboards	67	Damp wipe surface	3215	ft2/hr
	Mala de la Calacteria d				Market Inc.
8a Cl	ean & disinfect all surfaces	183	Clean fountain	0.50	min/each
Glass Door/16					n en terr
	terior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10c-d Int	terior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10e Ini	terior Windows	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
	terior Windows (1st floor only)	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
	6115 17 (2015) 3.19(11) 3.47(2) 31 (4) (4)				
	ash Light fixtures	540	Damp wipe with trigger sprayer and cloth using ladder	3000	ft²/hr
	olice immediate entrance area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
	olice sidewalks & parking area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
	erry trash to pickup point	590	Remove Trash to Designated Area	60000	
	air Flights	588	Dust mop/vacuum stairs and landing w/ 24" dust mop and pick up debris	8.0	ft ² /hr min/flight
12b Ele	evators	500			
TED JEK	evators	589	Elevator	10	min/each



Service Agreement 06.DHR.036.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Contractor:

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*:	Gateway Industries, Inc.			
Work Performed:	Janitorial		g	
Site:	DHHR R4 Monroe County		Billing:	DHHR R4 Monroe County
	174 Rt 3 East			200 Davis Street
	Union, WV 24983			Princeton, WV 24740
	William Elden Belcher			Tammy Garten
	304-647-7476			304-425-8738
				TAMMY.D.GARTEN@WV.GOV
Period of Agreement:	8/1/2022	to	10/31/2022	
Total Agreement Pricing**			Total Hours	
	\$2,108.81		Total Cost	
detailed break *Work to be per	down of the scope of work. formed by the listed CRP or a corpay by P-Card, a 3% P-Card fee v	mpara	able CRP as determined by	cumentation sheets that provide a
DocuSigned by:				
Tara Martines			7/29/2	2022
Tara Martinez WVARF, Inc. CEO			Date	
Customer Signature Tony Wa Customer Print Name	aly-		Custom	CF Puches.w. Director ner Title 7/29/22



Terms of Agreement 06.DHR.036.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

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WVARF CONTACT:

VENDOR CONTACT:

Misty Mayville, Contract Manager

Phyllis Cantrell

O: 681-661-0144

O: 304-645-3165

C: 304-539-9353

C:

mmayville@wvarf.org

phyllis@gatewayind.com

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PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 06.DHR.035.23A

PRICING

TOTAL AGREEMENT HOURS TOTAL AGREEMENT COST (Sec. 1) 104.50 \$2,108.81

Broken Down/Billed As Follows: \$20,18 Aug 2022 14 5 38.50 \$776.93 \$776.93 38.50 Sep 202 12 A 00.66 \$565.94 DWARE. MRIA PEL 13.00 \$665,94 Oct 2022 12 4 33.00 \$665.94 33.00 \$665.94 1134 M 56英名於夏 and a Section 3 P. C. S. 357 F F 18 HIGHT 25 SHAME 38 13

To give every individual with varying abilities the apportunity to have gainful employment

Agreement Type Janitorial Agreement Period		nt Period	8/1/2022	1/2022 10/31/2022		Days/Week	3	Agreement Davs**	38		
				1750	LOCATI	ON PROFILE		- Inflation	-	1	
Carpet (ft ²)) ·	1770	Restrooms	(#)	3	Elevators (#)		0	Windows (#)		12
VCT Tile (ft	2)	597	Fixtures (#)		6	Light Flatures	(ft²)	0	Inside (ft²)		1:
Ceramic (ft	(2)	103	Water Four	ntains (#)	1	Stair Flights (0	Outside (ft²)		1
Concrete (h²)	0	Trash Rece		26	Uphoistery (•	0	int Glass Do		12
Vinyl/Lam		0	Vents (ft ²)	111	16	Horizontal Su		40	Inte Grass Dot	Int 1 Side (ft ²)	12
Other (ft ²)		0	Walk Off M	ate (#)	3	Vertical Surf.		40	Ext Glass Do		1
-	TOTAL (ft²)			er WO Mat	15	Baseboard (II		0	EXT GIBSS DO		
Outside (ft		0		ft ² WO Mat		Entrance (ft				Ext 1 Side (ft²)	2:
Outside fit	receive and in							O	escott Nation of the own of the	ni Saharahi kelaran li dalam a ka	person by Communication
	Carrier Complete							17 7 16 16 16 16 16 16 16 16 16 16 16 16 16		A Committee of the Comm	the second secon
Scope of Westra	ESA P		0	Time.					tion		
1a		Sweep		0.180	38	7b	67	Baseboards	100	0.000	38
1b	369	Мор		0.196	38	8a	183	Clean Fountain		0.017	38
1c	385	Spray Buff		0.007	3	10a-b	84	Exterior Glass Doc	ors/Panels	0.050	38
2a	295	Spot Vacuum (35%)		0.182	25	10c-d	84	Interior Glass Doo	rs/Panels	0.025	3
2b	295	Vacuum	-	0.270	13	10e	563	Interior Windows		0.020	3
2c	294	Spot Clean (35%)		0.052	38	10f	563	Exterior Windows		0.000	0
2e	91	Walk Off Mats		0.023	38	11a	540	Wash Light Fixture	es	0.000	0
3a	177	Empty Trash/Wipe (lean	0.434	38	11b	179	Police Entrance(2:	5%)	0.000	0
3b	178-177	Reline Baskets		0.074	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.001	38	11d	590	Remove Trash		0.041	38
4b	69	Thorough Dust		0.005	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	3						
5b	546	Wash Vents		0.010	3			Utility Time		0.840	
6a-6i	229	Restrooms		0.300	38						
7a	67	Remove Dirt		0.025	38			HC	URS PER DA	Y 2.75	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scape of Work#		ISSA#	ISSA Description		A Time
/	and the many the state of the communications and adjust the properties and the first of the state of the stat			Elect.	
_	ace Floor		的。一个一个一个人,但是一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个	L ange	er eyer, a
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft ² /hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft²/hr
Carpated		进动态。	· · · · · · · · · · · · · · · · · · ·		7.32.55 7.5
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Frash Ren	noval	-		4593.507	4
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b	Replace Liner	178-177	Reline Basket	0.50	each
umbure,	Cabiness courserious			- 0.30	Carry 1
49	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	T
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
Memoral III	Welling and the second				ft²/hr
5a	Dust	69			
Sb	Wash registers	546	Dust w/ treated cloth	5000	ft²/hr
The same of the sa			Wash	0.50	min/eac
		T		CONTRACTOR	
6a 6b	Clean & Disinfect commodes & urinals Clean & Disinfect sinks	229	Restrooms	27	min/9 fixtures
6c	Clean mirrors, shelving & dispensers	-			
6d	Sweep Floors	1			
6e	Mop floors with disinfectant	1			
6f	Clean walls adjacent to fixtures	1			
6g	Clean restroom walls	1			
6h	Stock disposals	1			
Valls & W	GOLINOTER				
7a	Remove fingerprints & dirt from doors, frames, &				
	switch plates	67	Damp wipe surface	3215	ft²/hr
7b	Clean baseboards	67	Damp wipe surface Damp wipe surface	3215 3215	
				3215	ft2/hr
rinking Fo 8a	Clean baseboards ountain: Clean & disinfect all surfaces	67	Damp wipe surface Clean fountain	3215 0.50	ft2/hr min/eacl
rinding Fo 8a	Clean baseboards ountain: Clean & disinfect all surfaces	67	Damp wipe surface	3215 0.50	ft2/hr min/eac
etnidng Fo 8a less Door 10a-b	Clean baseboards ountain: Clean & disinfect all surfaces	67	Damp wipe surface Clean fountain	3215 0.50	ft2/hr min/eac
rinidrig Fo 8a less Door	Clean baseboards ountain Clean & disinfect all surfaces //window washing	67 183	Damp wipe surface Clean fountain	3215 0.50	ft2/hr min/eacl ft²/hr
etnidng Fo 8a less Door 10a-b	Clean baseboards ountain: Clean & disinfect all surfaces //window washing Exterior Glass Doors/Panels	67 183 84	Damp wipe surface Clean fountain Clean surface in the surface in	3215 0.50 840	ft2/hr min/eacl ft²/hr ft²/hr
8a less Door 10a-b 10c-d	Clean baseboards ountain Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 183 84 84	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 0.50 840 840 526	ft2/hr min/eacl ft²/hr ft²/hr ft²/hr
8a less Door 10a-b 10c-d 10e 10f	Clean baseboards Ountain Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	84 84 84 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each interior & Exterior: Wash w/ Trigger Sprayer & Cloth interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 0.50 840 840 526 526	ft2/hr min/eacl ft²/hr ft²/hr ft²/hr ft²/hr
8a less Door 10a-b 10c-d 10e 10f	Clean baseboards ountain: Clean & disinfect all surfaces //window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	84 84 84 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 0.50 840 840 526 526	ft2/hr min/eacl ft²/hr ft²/hr ft²/hr
8a less Door 10a-b 10c-d 10e 10f	Clean baseboards ountain: Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) rations Wash Light fixtures	67 183 84 84 563 563	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 0.50 840 840 526 526	ft2/hr min/eacl ft²/hr ft²/hr ft²/hr ft²/hr
8a less Door 10a-b 10c-d 10e 10f ther Ope	Clean baseboards ountain: Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) rations Wash Light fixtures Police immediate entrance area	67 183 84 84 563 563 540	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 0.50 840 840 526 526 3000 3333	ft2/hr min/eacl ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
8a 10a-b 10c-d 10e 10f ther Ope 11a 11b	Clean baseboards Ountain Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) rations Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	84 84 84 563 563 540 179	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 0.50 840 840 526 526 3000 3333 3333	ft2/hr min/eacl ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
8a less Door 10a-b 10c-d 10e 10f ther Ope 11a 11b	Clean baseboards ountain: Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) rations Wash Light fixtures Police immediate entrance area	67 183 84 84 563 563 540	Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 0.50 840 840 526 526 3000 3333	ft2/hr min/eacl ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 17.DHR.035.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SERVICE	AGRE	EMENT
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Contractor: West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*: The Sheltered Workshop of Nicholas County, Inc. dba Bright Horizons

Work Performed: **Janitorial**

Site: **DHHR R4 Nicholas County Billing: DHHR R4 Nicholas County**

> 707 Professional Park 200 Davis Street Summersville, WV 26651 Princeton, WV 24740 **Patty Martin** tammy.d.garten@wv.gov

304-872-0803 304-425-8738

Period of Agreement: 8/1/2022 to 10/31/2022

Total Agreement Pricing:** 608.00 **Total Hours** \$12,245.12 **Total Cost**

- · Please reference the attached Pricing documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached Terms of Agreement and Workloading documentation sheets that provide a detailed breakdown of the scope of work.
 - *Work to be performed by the listed CRP or a comparable CRP as determined by WVARF
 - **If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

Docusigned by: Tara Martinez	7/29/2022
Tara Martinez WVARF, Inc. CEO	Date
Tom Waly	SCF Pundason Dinestos
Customer Print Name	7/29/22 Date



Terms of Agreement 17.DHR.035.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

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TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Misty Mayville, Contract Manager

Michael Gray
O: 304-742-6202

O: 681-661-0144

J. 304-742-020

C: 304-539-9353

C: 304-880-5041

mmayville@wvarf.org

michael@wvbrighthorizons.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, inc.

PO Ban 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 17.DHR.035.23A

PRICING

Fotal Agreement Amount:

CONTROL AGREEMENT HOURS | COLDO | STOTAL AGREEMENT COST | S12,245,12

Agreement Total \$20.14 Menty New Con Aug 2022 23 5 218.50 \$4,400.59 218.50 \$4,400.59 Sep 2002 23 5 199,50 \$4,017,93 19950 \$4,017.93 Oct 2022 20 4 190.00 \$3,826.60 190.00 \$3,826.60 3 **3 3 3 3 3 3 3** 1. 64 13

To give every individual with varying obilities the opportunity to have gainful emplayment

Agreement Type Janitorial Agreement Period		ent Period	8/1/2022	3/1/2022 10/31/2022		Days/Week	5	Agreement Days**	64		
					LOCATI	ON PROFILE					
Carpet (ft ²		10594 Restrooms		ms (#) 5		Elevators (#)		0	Windows (#)		45
VCT Tile (fi	.²)	3292	Fixtures (#))	22	Light Fixture:	s (ft²)	50	1	Inside (ft²)	
Ceramic (fi	2)	742	Water Four	ntains (#)	4	Stair Flights ((#)	0		Outside (ft²)	1
Concrete (ft²)	0	Trash Rece	ptacles (#)	89	Upholstery ((t ²)	0	Int Glass Doo		10
Vinyi/Lam	(ft²)	0	Vents (ft²)		72	Horizontal Su		200		int 1 Side (ft²)	2
Other (ft²)		0	Walk Off M	lats (#)	8	Vertical Surf.		200	Ext Glass Doo		9
	TOTAL (ft²)	14628		er WO Mat	15	Baseboard (ii		0	1	Ext 1 Side (ft²)	
Outside (ft		0		ft ² WO Mat		Entrance (ft		0		Ext I side (it)	
	reconstruction				Section Section	THE RESIDENCE AND PARTY.	No.	-			
		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			Work (***)	1 4 M	第二次		in the first		1. A.
1a	486	Sweep		1.035	64	7b	67	Baseboards		0.000	0
1b	369	Мор		1.130	64	8a	183	Clean Fountain		0.067	64
1c		Spray Buff		0.023	3	10a-b	84	Exterior Glass Doc	ors/Panels	0.450	64
2a		Spot Vacuum (35%)		1.320	51	10c-d	84	Interior Glass Doo	rs/Panels	0.571	64
2b		Vacuum		0.961	13	10e	563	Interior Windows		0.032	2
2c		Spot Clean (35%)		0.309	64	10f	563	Exterior Windows		0.032	2
2e		Walk Off Mats		0.060	64	11a	540	Wash Light Fixture		0.000	0
3a		Empty Trash/Wipe (lean	1.486	64	11b	179	Police Entrance(2		0.000	0
3b		Reline Baskets		0.151	13	11c	179	Police Parking Lot		0.000	0
4a		Spot Dust (35%)		0.002	51	11d	590	Remove Trash		0.244	64
4b		Thorough Dust		0.016	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
Sa		Dust Vents		0.001	3						
5b		Wash Vents		0.028	3			Utility Time		0.360	
6a-6i	229	Restrooms		1.100	64						
7a	67	Remove Dirt		0.124	64			HC	URS PER DAY	9.50	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

	TANDARD TIMES				
		ISSA.	ISA Posciption		
Hard Surfa	165) 100)	LIA 15			Paris No. 2
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft²/hr
Curpeted (Sale in the
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	with the same of
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294			ft²/hr
2e	Thorough Vacuum Walk-Off Mats		Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
		91	Mats	2000	ft ² /hr
FRESH ACCUL	ioval and the second se				
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft ²
3b	Replace Liner	178-177	Reline Basket	0.50	each
umiture,	Cabinets, connector is a series and a series of the series				
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft ² /hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
leating &	A/C Pegisters	and the state of t		abatta Sanatas	
58	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/each
lestrooms		H275, 621.7			many each
6a	The second secon				min/9
08	Clean & Disinfect commodes & urinals	229	Restrooms	27	fixtures
6b	Clean & Disinfect sinks				
6c	Clean mirrors, shelving & dispensers				
6d	Sweep Floors				
6e	Mop floors with disinfectant				
6f	Clean walls adjacent to fixtures				
6g	Clean restroom walls				
	Stock disposals	racijay elikeri, mirantan	and the second of the second s	Smith and Control	11 Year 12 12 12 12 12 12 12 12 12 12 12 12 12
-	sodyor.			interior services	Per Calabrid
/8	Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
	Clean baseboards	67	Damp wipe surface	3215	ft2/hr
					Free L. A. Line
	Clean & disinfect all surfaces	183	Clean fountain	0.50	min/each
	/Alfrodow, Washing				14076
	Exterior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10c-d	Interior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10e	Interior Windows	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
10f	Exterior Windows (1st floor only)	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
ther Oper	allors	New York		n. 72/20	VACE VAL
11a	Wash Light fixtures	540	Damp wipe with trigger sprayer and cloth using ladder	3000	ft²/hr
11b	Police immediate entrance area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
	Police sidewalks & parking area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft ² /hr
	Carry trash to pickup point	590	Remove Trash to Designated Area	60000	ft²/hr
12a	Stair Flights	588	Dust mop/vacuum stairs and landing w/ 24" dust mop and pick up debris	8.0	min/flight
12b	Flauntage	F00			
120	Elevators	589	Elevator	10	min/each



Service Agreement 06.DHR.029.23A

West Virginia Association of Rehabilitation Facilities, Inc.

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To give every individual with varying abilities the opportunity to have gainful employment

CEDV	# C F	400	IENT
SPKU		MINK	/I ⊢ R4 I

Contractor: West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*: Gateway Industries, Inc.

Work Performed: Janitorial

Site: DHHR R4 Billing: DHHR R4

Pocahontas Co.Pocahontas Co.211 Valhalia Lane200 Davis StreetMarlinton, WV 24954Princeton, WV 24740

William Elden Belcher Tammy Garten 304-647-7476 304-425-8738

TAMMY.D.GARTEN@WV.GOV

Period of Agreement: 8/1/2022 to 10/31/2022

Total Agreement Pricing**: 152.00 Total Hours

\$3,067.36 Total Cost

- Please reference the attached *Pricing* documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached Terms of Agreement and Workloading documentation sheets that provide a
 detailed breakdown of the scope of work.
 - *Work to be performed by the listed CRP or a comparable CRP as determined by WVARF
 - **If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

Tara Martines	7/29/2022
	77 237 2022
Tara Martinez	Date
WVARF, Inc. CEO	
Tomy Waly	BCF Purchasing Director
Customer Signature	Customer Title
Tony Walizer	7/29/22
Customer Print Name	Date



Terms of Agreement 06.DHR.029.23A

West Virginia Association of Rehabilitation Facilities, Inc.

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TERMS OF AGREEMENT

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- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Misty Mayville, Contract Manager

Phyllis Cantrell

O: 681-661-0144

O: 304-645-3165

C: 304-539-9353

C:

mmayville@wvarf.org

phyllis@gatewayind.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF
 contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
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- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



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Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 06.DHR.029.23A

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS \$3,067.36

Broken Down/Billed As Follows:

							POSITION &	HOURLY RA				palent.			
	Agree	trained a strain	S20.18											Fotal .	
	1000	Weeks	Nonthly Hour	vendy car									Monthly Hours	Monthly Cost	
Aug 2022	14	5	56.00	\$1,130.08									56.00	\$1,130.08	
Sep 2022	12	4	48.00	\$968.64	1200					翻手生			48.00	\$968.64	
Oct 2022	12	4	48.00	\$968.64									48.00	\$968.64	
	1			EPTER PARK				CONTRACTOR		Market.					
					FIRM										
		ji,tta	WEW. 11						4					· ·	
	sait.														
计跳 线															

Agreem	ent Type	Janitorial	Agreeme	nt Period	8/1/2022	10/31	1/2022	Days/Week	3	Agreement Days**	38
					LOCAT	TION PROFILE			*	A STATE OF THE STA	
Carpet (ft²)		2608	Restrooms	(#)	3	Elevators (#)		0	Windows (#)		18
VCT Tile (ft	²)	1088	Fixtures (#)		18	Light Fixture	s (ft²)	0		Inside (ft²)	
Ceramic (ft	²)	0	Water Fou	ntains (#)	1	Stair Flights	(#)	0		Outside (ft²)	
Concrete (f	t ² }	0	Trash Rece	ptacles (#)	30	Upholstery (ft ²)	0	Int Glass Doo		2
Vinyl/Lam (0	Vents (ft ²)		20	Horizontal Su		200		Int 1 Side (ft ²)	
Other (ft ²)		0	Walk Off M	lats (#)	4	Vertical Surf.		300	Ext Glass Doo		4
	TOTAL (ft²)	3696		er WO Mat	15	Baseboard (I		0		Ext 1 Side (ft ²)	
Outside (ft		0		ft ² WO Mat		0 Entrance (ft ²		0		Ext 2 Side (it)	
						7.11 /4.1			E. Charles and Charles	Property and the party of	NAC COMPONENTS CONT
Scott Of Work					Works III					A Time I	
1a		Sweep		0.279	38	7b	67	Baseboards		0.000	0
1b	369	Мор		0.305	38	8a	183	Clean Fountain		0.017	38
1c	385	Spray Buff		0.010	3	10a-b	84	Exterior Glass Doc	ors/Panels	0.200	38
2a	295	Spot Vacuum (35%)		0.408	38	10c-d	84	Interior Glass Doo	rs/Panels	0.205	38
2b	295	Vacuum		0.398	13	10e	563	Interior Windows		0.049	3
2c	5	Spot Clean (35%)		0.076	38	10f	563	Exterior Windows		0.049	3
2e		Walk Off Mats		0.030	38	11a	540	Wash Light Fixture		0.000	0
3a	177	Empty Trash/Wipe (Clean	0.501	38	11b	179	Police Entrance(25		0.000	0
3b	178-177	Reline Baskets		0.085	13	11c	179	Police Parking Lot	= 11.10	0.000	0
4a	69	Spot Dust (35%)		0.004	38	11d	590	Remove Trash		0.062	38
4b	69	Thorough Dust		0.034	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	ırniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	3						
5b	546	Wash Vents		0.013	3			Utility Time		0.220	
6a-6i	229	Restrooms		0.900	38						
7a	67	Remove Dirt		0.156	38			НО	URS PER DAY	4.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope at					
Work.	Scope of Work Description		ISSA Description	Į. SS	A Time
Hard Surfa	to Room History			22.0	
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom		
16	Damp mop	369	1	3896	ft²/hr
10	Spray buff	385	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
		- CONTRACTOR OF THE PARTY OF TH	Buff	8333	ft²/hr
2a	Spot Vacuum			-	
2b		295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Trash Rem	oyal and the second of the sec	27,7		$\{(A_{E_{i}}\}_{i\in I})$	14945360
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft ²
3b	Replace Liner	178-177	Reline Basket	0.50	each
Furniture,	Cabinets Collin (copy Bits in the 1995) of the same of		· · · · · · · · · · · · · · · · · · ·		to espens
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
Heating &	ACTOR SHOP AND ACTOR SHOP AND ACTOR	NIL PAYOR		Bonna de	
5a	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/each
Restrooms	and the second s	granding.			Programme V
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
	41				
6b	Clean & Disinfect sinks			Į.	l
6b	Clean & Disinfect sinks Clean mirrors, shelving & dispensers				
6c 6d 6e	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant				
6c 6d 6e 6f	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures				
6c 6d 6e 6f 6g	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls				
6c 6d 6e 6f 6g 6h	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6c 6d 6e 6f 6g 6h	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				\$2018 1 158
6c 6d 6e 6f 6g 6h	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals addwork in the stock of t	67	Damp wipe surface	3215	ft²/hr
6c 6d 6e 6f 6g 6h 7a 7b	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals and work disposals Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6c 6d 6e 6f 6g 6h Walls & W 7a 7b	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals ODDWORK THE STOCK AND	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6c 6d 6e 6f 6g 6h 7a 7b	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals and work Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untuln Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6c 6d 6e 6f 6g 6h Walls S.W 7a 7b Dethilding Fj 8a Glass Dobi	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals One of the five floor of the floor of	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 2.524 0.50	ft²/hr ft2/hr min/each
6c 6d 6e 6f 6g 6h Walls S.W 7a 7b Ortholog F. Ba Glass Dobi	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals and work disposals and work disposals Clean baseboards Clean baseboards Clean baseboards Clean & disinfect all surfaces Window Washing Exterior Glass Doors/Panels	67 67 183 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50	ft²/hr ft2/hr min/each ft²/hr
6c 6d 6e 6f 6g 6h 7a 7b 0rdning F 8a Glass Dobr 10a-b	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals One of the five floor of the floor of	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 2.524 0.50	ft²/hr ft2/hr min/each
6c 6d 6e 6f 6g 6h Walls S.W 7a 7b Ordaning F. 8a Glass Dobr	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals and work disposals and work disposals Clean baseboards Clean baseboards Clean baseboards Clean & disinfect all surfaces Window Washing Exterior Glass Doors/Panels	67 67 183 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft²/hr ft2/hr min/each ft²/hr
6c 6d 6e 6f 6g 6h Walls S.W 7a 7b October 8a 6dass Dobri 10a-b	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals One of the five floor of the floor of	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr
6c 6d 6e 6f 6g 6h Walls S.W 7a 7b Crinking F, 10a-b 10c-d 10e	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals One of the first stock of the first	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/each ft²/hr ft²/hr
6c 6d 6e 6f 6g 6h 7a 7b 6rinking F, 10a-b 10c-d 10e	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals addwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6c 6d 6e 6f 6g 6h Walls S.W 7a 7b October 10a-b 10c-d 10e 10f Other, 0pe	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Obtain Stock disposals Obtain Stock disposals Clean baseboards Clean baseboards Clean & disinfect all surfaces Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 863 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6c 6d 6e 6f 6g 6h 7a 7b 7b 7a 10a-b 10c-d 10e 10f Other, Ope 11a	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Obtain Stock disposals Obtain Stock disposals Clean baseboards Clean baseboards Clean & disinfect all surfaces Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) etions Wash Light fixtures	67 67 183 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6c 6d 6e 6f 6g 6h Walls S.W 7a 7b Octabling Fi 10a-b 10c-d 10e 10f Other, Ope 11a 11b 11c	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Obtwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) etions Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6c 6d 6e 6f 6g 6h Walls & W 7a 7b Dethilding 6 8a Glass Dobr 10a-b 10c-d 10e 10f Other, Open 11a 11b 11c 11d	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Obtwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) etions Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563 540 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 11.DHR.30.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Work Performed By*:

Customer Print Name

Contractor:

Phone: (304) 205-7970 Fax: (304) 205-7915

Integrated Resources, Inc.

To give every individual with varying abilities the opportunity to have gainful employment

West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

_	,				
Work Performed:	Janitorial				
Site:	DHHR R4 Summers County			Billing:	DHHR R4 Summers County
	320 Summers Street, Suite A	i			200 Davis Street
	Hinton, WV 25951				Princeton, WV 24740
	304-466-2814				tammy.d.garten@wv.gov 304-425-8738
Period of Agreement:	8/1/2022	to	10/31/20	22	
Total Agreement Pricing**	: 288.00		Total Hours		
	\$5,204.16		Total Cost		
detailed break *Work to be per	ce the attached <i>Terms of Agre</i> down of the scope of work. formed by the listed CRP or a cor pay by P-Card, a 3% P-Card fee w	mpara	able CRP as detern	nined by '	cumentation sheets that provide a
DocuSigned by:					
Tara Martinez				7/29/2	2022
Tara Martinez WVARF, Inc. CEO				Date	
Tony W Customer Signature	The -		3	SC)	F Purchesing Duratel
Tony W	66200				7/29/22

Date



Terms of Agreement 11.DHR.30.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

 Misty Mayville, Contract Manager
 Greg Blake

 0: 681-661-0144
 0: 304-294-5610

 C: 304-539-9353
 C: 304-673-8489

 mmayville@wvarf.org
 gblake@iriwv.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF
 contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for
 work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea
 Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.
PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 11.DHR.30.23A

To give every individual with varying abilities the apportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 288.00 \$5,204.16 Broken Down/Billed As Follows:

Jany Giller			wai.					POSITION &	HOURLY RA	TE			41.119	Pitalifi a	1	
	Agree	ement	a.	lanitor ·	1		113	States 4						Maria di Sara	# 1 T	
	Ţŧ	Section, 1		\$18,07		ing wastely b	SOURCE:	gatican)en			14 ja. 15		17/12/1			abad
	Days	Wash	Mountally Hours	Monthly Cost									經歷	i byti	Mounthly	Monthly C
Aug 2022	23	5	103.50	\$1,870.25											103.50	\$1,870.2
Sep 2022	21	2	94.50	\$1,707,62	3 30 19	NO ATTE		Mark Const	接种籍	ide distributi	45000	THE PART	12 C. 12	CHARLES.	94.50	\$1,707.6
Oct 2022	20	4	90.00	\$1,626.30											90.00	\$1,626.30
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eta.			14534	Zika-ya D	1675		Political (191	MARKELL			XXX 20074	建 体的主义	te think is		100 HOWARD	Janetor)
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1	64	13														

DocuSign Envelope (D: F07ECEA0-F95D-4998-95A0-DBD6550FA24A

Agreem	ent Type	Janitorial	Agreeme	ent Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64
				110	LOCAT	ION PROFILE				1	
Carpet (ft ²)		6804	Restrooms	(#)	4	Elevators (#)		0	Windows (#	n T	8
/CT Tile (ft	²)	1046	Fixtures (#		20	Light Fixtures	s (ft²)	0		Inside (ft²)	
eramic (ft	2)	0	Water Fou	ntains (#)	0	Stair Flights (0	1	Outside (ft²)	
Concrete (f	t ²)	0	Trash Rece	ntacles (#)	36	Upholstery (f		0	Int Glass Do		3
/inyl/Lam ((ft²)	0	Vents (ft ²)		0	Horizontal Surf. (ft ²)		200	1111, 03633 00	Int 1 Side (ft ²)	
Other (ft ²)		0	Walk Off N	late (#)	2	Vertical Surf.		200	Ext Glass Do		2
	TOTAL (R2)	7850	O-Vancous Comments	per WO Mat	24	Baseboard (li		0	CXI Glass DC		
Outside (ft		0		ft ² WO Mat		8 Entrance (ft ²)		0	Ext 1 Side (ft²)		
计划的分数	A BUNKER	10000000	200	Cagadina	in the last of the second	_	OF THE PARTY	1	metamic decembers	references to the state of	Complete property of the Carlotte of the
Scope of World	alovi)				War pay/	Section of the second section of the second second		Omatic	nton		
1a	486	Sweep		0.268	64	7b	67	Baseboards	ACT STREET	0.000	O O
1b	369	Мор		0.293	64	8a 183		Clean Fountain		0.000	0
1c	385	Spray Buff		0.006	3	10a-b 84		Exterior Glass Doors/Panels		0.100	64
2a	295	Spot Vacuum (35%)		0.848	51	10c-d	84	Interior Glass Doors/Panels		0.100	64
2b	295	Vacuum		0.617	13	10e	563	Interior Windows		0.023	3
2ε		Spot Clean (35%)		0.198	64	10f	563	Exterior Windows		0.023	3
2e		Walk Off Mats		0.024	64	11a	540	Wash Light Fixture	es	0.000	0
3a		Empty Trash/Wipe C	lean	0.601	64	11b	179	Police Entrance(2:	5%)	0.000	0
3b		Reline Baskets		0.061	13	110	179	Police Parking Lot		0.000	0
4a		Spot Dust (35%)		0.002	51	11d	590	Remove Trash		0.131	64
4b	69	Thorough Dust		0.016	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Uphoist. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	0						
5b	546	Wash Vents		0.000	0			Utility Time		0.060	
6a-6i	229	Restrooms		1.000	64						
7a	67	Remove Dirt		0.124	64			HO	URS PER DA	Y 4.50	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope of					
Work#	Scope of Work Description	ISSA#	ISSA Description		Art.
Hard Suif	2017年 1707年 170	Ten palen			
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft²/hr
Carpeted	Ploors	e de la companya de		10000	
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	
2c	Spot clean (track in or spillage)	294		-	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
_			Mats	2000	ft²/hr
TOMESTICAL.		T.			SOUTH
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b	Replace Liner	178-177	Reline Basket	0.50	each
umiture,	Cabinets, Countertops	相對地域			
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum uphoistered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
leating &	West State of the second				4274 1803
Sa	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/each
estroomi		3132 564			
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks	1			lixtures
6c	Clean mirrors, shelving & dispensers	1			1
6d	Sweep Floors	1			1
		4			
6e	Mop floors with disinfectant	1			
6f	Clean walls adjacent to fixtures				
6f 6g	Clean walls adjacent to fixtures Clean restroom walls				
6f 6g 6h	Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6f 6g 6h	Clean walls adjacent to fixtures Clean restroom walls Stock disposals	Palle Vales		X 0.	
6f 6g 6h	Clean walls adjacent to fixtures Clean restroom walls Stock disposals	67	Damp wipe surface	3215	ft²/hr
6f 6g 6h Valls & W 7a 7b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Godwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67			
6f 6g 6h Valls 8 W 7a 7b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Godwork Remove fingerprints & dirt from doors, frames, & switch plates	67 67	Damp wipe surface	3215 3215	ft²/hr ft2/hr
6f 6g 6h Valls 8 W 7a 7b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Godwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Godwork Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6f 6g 6h Valls & W 7a 7b 7b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Godwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67 183	Damp wipe surface Damp wipe surface	3215 3215 0.50	ft²/hr ft2/hr min/each
6f 6g 6h Valls & W 7a 7b 7b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Godwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Godwork Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6f 6g 6h Valls 8 W 7a 7b Hukking F 8a	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Godwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Gountair Clean & disinfect all surfaces Awindow Weshing	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6f 6g 6h Valls & W 7a 7b hinking F 8a lass Door 10a-b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Sodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Sountair Clean & disinfect all surfaces Awindow Washing Exterior Glass Doors/Panels	67 67 183	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft²/hr ft2/hr min/each ft²/hr
6f 6g 6h Valls & W 7a 7b Valls & W 10a 10a 10a 10c d	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Sodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Ontain Clean & disinfect all surfaces Awindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840 840	ft²/hr ft2/hr min/each ft²/hr ft²/hr
6f 6g 6h 7a 7b rinking 7 8a lass Door 10a-b 10c-d 10e	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Sodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces r/Window Weshing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
6f 6g 6h falls 8, W 7a 7b falls 8a lass Door 10a-b 10c-d 10e 10f	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Sedwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces Awindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Valls 8, W 7a 7b brinking 7 8a lass Door 10a-b 10c-d 10e 10f ther Ope	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Sodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces Awindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) retions	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526 3000	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
66 6g 6h Valls & W 7a 7b Initials 8 8a lias Door 10a-b 10c-d 10e 10f Wher Ope	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Sodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces /Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) retions Wash Light fixtures Police immediate entrance area	67 67 183 84 84 94 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
66 6g 6h Valls 8 W 7a 7b http://www. 8a ibas Door 10a-b 10c-d 10e 10f Uther Ope 11a 11b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Sedwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces / Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) rettons Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
66 6g 6h Valls & W 7a 7b Initials 8 8a lias Door 10a-b 10c-d 10e 10f Wher Ope	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Sodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces /Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) retions Wash Light fixtures Police immediate entrance area	67 67 183 84 84 94 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 17.DHR.033.23A

Customer Title

7/29/22

West Virginia Association of Rehabilitation Facilities, Inc.

Tony Walizer

PO Box 6764 Charleston WV 25362

SERVICE AGREEMENT

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the apportunity to have gainful employment

Contractor:	West Virginia Association of	Reh	abilitation Facilities, Inc.	(WVARF)
Work Performed By*:	The Sheltered Workshop of	Nich	olas County, Inc. dba Brig	ght Horizons
Work Performed:	Janitorial			
Site:	DHHR R4 Webster County		Billing:	DHHR R4 Webster County
	110 N Main Street Suite 201 Webster Springs, WV 26288 Patty Martin			200 Davis Street Princeton, WV 24740 tammy.d.garten@wv.gov
Period of Agreement:	8/1/2022	to	10/31/2022	
Total Agreement Pricing**	: 320.00 \$6,444.80		Total Hours Total Cost	
pricing and bill • Please referendetailed breake *Work to be per	ing.	eeme	ent and Workloading do	s a detailed, monthly, breakdown of the cumentation sheets that provide a
Tara Martinez			7/29/2	2022
Tara Martinez WVARF, Inc. CEO		E	Date	



Terms of Agreement 17.DHR.033.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to Individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Misty Mayville, Contract Manager

Michael Gray

O: 681-661-0144

O: 304-742-6202

C: 304-539-9353

C: 304-880-5041

mmayville@wvarf.org

michael@wvbrighthorizons.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.
PO Box 6764 Charleston WV 25362 Phone: (304) 203-7970 Fax: (304) 203-7915

PRICING 17.DHR.033.23A

To give every individual with varying oblities the apportunity to have gainful employment

PRICING

320.00 COTAL AGREEMENT COST \$5,444.80

own/Billed	AS FOIL	IOWS:														
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	Agra			lanter	1.411.			13.57		ligal lifeti		ZIP IN PAIN	400 (6)		POST MESSES	S-82 (49-49)
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	Days			Monthly Cost									an ay			
Aug 2022	23	5	115.00	\$2,316.10											115.00	\$2,316.10
Sep 2022	21		105.00	\$2,114.70	ALC: U	ADM TO HE				A PERSONAL PROPERTY AND A PERS	関連	Part Pro-	200	4110 化设置	105.00	\$2,114.70
Oct 2022	20	4	100.00	\$2,014.00											100.00	\$2,014.00
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Agreem	ent Type	Janitorial	Agreeme	nt Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64
	- 37		ation to Deads	- To alknown date of	LOCATI	ON PROFILE		1 27 4.3		Days	
Carpet (ft ²		6437	Restrooms	(#)	3	Elevators (#)		1	Windows (#)	21
VCT Tile (ft	²)	0	Fixtures (#)		9	Ught Fixture		1		Inside (ft²)	1
Ceramic (fi	2)	1063	Water Four	ntains (#)	2	Stair Flights			Outside (ft²)	1	
Concrete ((t ²)	0	Trash Rece	-	44	Upholstery (0	Int Glass Do	int Glass Doors/Panels	
Vinyl/Lam	-	0	Vents (ft ²)		60	Horizontal Su		200		Int 1 Side (ft ²)	7:
Other (ft²)		0	Walk Off M	ats (#)	2	Vertical Surf.		200	Ext Glass Do		2
	TOTAL (ft ²)	7500		er WO Mat	15	Baseboard (I		0		Ext 1 Side (ft ²)	2:
Outside (ft		0		ft ² WO Mat		Entrance (ft ²		0		CAL & SIGE (IT)	
	X MINIST			4.67	A STATE OF THE PERSON NAMED OF THE PERSON NAME	DEWORK	getalen jurior	Cocher Coche			
Score of p		1 1 0 m		Time	Work Days/			1 Dept			7 /4 51 (5)
1a	486	Sweep		0.273	64	7b	67	Baseboards		0.000	0
1b	369	Mop		0.298	64	8a	183	Clean Fountain		0.033	64
1c	385	Spray Buff		0.000	0	10a-b	84	Exterior Glass Doo	ors/Panels	0.100	64
2a	295	Spot Vacuum (35%)		0.802	51	10c-d	84	Interior Glass Doo	rs/Panels	0.179	64
2b	295	Vacuum	- 1	0.584	13	10e	563	Interior Windows		0.034	3
2c	294	Spot Clean (35%)		0.188	64	10f	563	Exterior Windows		0.034	3
2e	91	Walk Off Mats		0.015	64	11a	540	Wash Light Fixture	es	0.000	0
3a	177	Empty Trash/Wipe C	iean	0.735	64	11b	179	Police Entrance(2:	5%)	0.000	0
3b	178-177	Reline Baskets		0.074	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.002	51	11d	590	Remove Trash		0.125	64
4b	69	Thorough Dust		0.016	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.001	3						
5b	546	Wash Vents		0.023	3			Utility Time		0.910	
6a-6i	229	Restrooms		0.450	64						
7a	67	Remove Dirt		0.124 64				HC	URS PER DA	Y 5.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

ISSA 612	STANDARD TIMES				
			17 18 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
Hard Surf	action services to the substitute of the substit			ANES:	e v
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft²/hr
Carpeted					2000
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft ² /hr
Trash Ren					π /nr
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft ²
3b	Replace Liner	178-177	Reline Basket	0.50	each
imiture,	Oldinat Collintercope	100			
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated doth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum uphoistered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
leading 8					
5a	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/eact
lestroom.	The Committee of the Co	加州政治 (1)			
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks]			
6c	Clean mirrors, shelving & dispensers	1			
6d	Sweep Floors	-1			
6e 6f	Mop floors with disinfectant	-			
6g	Clean walls adjacent to fixtures Clean restroom walls	-			
6h	Stock disposals	1			
		z Grindara VII		Daving as work	SOMEON S
	Remove fingerprints & dirt from doors, frames, &				COLOR DE LA COMPANSION DE
7a	switch plates	67	Damp wipe surface	3215	ft²/hr
7b	Clean baseboards	67	Damp wipe surface	3215	ft2/hr
ministry F	diniah para yang kasaran (Tana)	机内内电路		4	THE RESERVE OF THE PERSON NAMED IN
8a	Clean & disinfect all surfaces	183	Clean fountain	0.50	min/each
	/Window Washing	T15 Z1030 10 5		WF;	
10a-b	Exterior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840	ft²/hr
10c-d	Interior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (25ides) 3 minutes each	840	ft²/hr
10e	Interior Windows	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
10f	Exterior Windows (1st floor only)	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526	ft²/hr
ther Ope	atom virtual and the second	tellarining		tena ka	
11a	Wash Light fixtures	540	Damp wipe with trigger sprayer and cloth using ladder	3000	ft²/hr
11b	Police immediate entrance area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
11c	Police sidewalks & parking area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333	ft²/hr
11d	Carry trash to pickup point	590	Remove Trash to Designated Area	60000	ft²/hr
12a	Stair Flights	588	Dust mop/vacuum stairs and landing w/ 24" dust mop and pick up debris	8.0	min/flight
12b	Elevators	589	Elevator	10	min/each



Service Agreement 11.DHR.031.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SERVICE	AGREEM	ENT
----------------	---------------	-----

Contractor:

West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*:

Integrated Resources, Inc.

Work Performed:

Janitorial

Site:

DHHR R4 Wyoming County

Billing: DHHR R4 Wyoming County

HC 72, 8ox 300, Rt 97 Pineville, WV 24874 304-732-6900 200 Davis Street
Princeton, WV 24740
tammy.d.garten@wv.gov

Period of Agreement:

-DocuSigned by:

8/1/2022

to

10/31/2022

Total Agreement Pricing**:

480.00

Total Hours

\$8,673.60

Total Cost

- Please reference the attached Pricing documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached *Terms of Agreement* and *Workloading* documentation sheets that provide a detailed breakdown of the scope of work.
 - *Work to be performed by the listed CRP or a comparable CRP as determined by WVARF
 - **If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

Tara Martinez	7/29/2022
Tara Martinez WVARF, Inc. CEO	Date
Tony Waly	BCF Perdasing Director
Tony Walizer	7/29/22
Customer Print Name	Date



Terms of Agreement 11.DHR.031.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

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TERMS OF AGREEMENT

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- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Misty Mayville, Contract Manager

Greg Blake

O: 681-661-0144

O: 304-294-5610

C: 304-539-9353

C: 304-673-8489

mmayville@wvarf.org

gblake@iriwv.com

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 Higginbotham at ahigginbotham@wvarf.org to request a change.
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West Virginia Association of Rehabilitation Facilities, Inc.
PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 11.DHR.031.23A

PRICING

Total Agreement Amount: 480.00 TOTAL AGREEMENT COST \$8,673.60

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Aug 2022	23	5	172.50	\$3,117.08											172.50	\$3,117.00
Sep 2022	21	. 4	157.50	\$2,846.03	AND THE	Arejiani.	10 15 L		Past		1.7 1 1.5		Alka	4.114	157.50	\$2,846,03
Oct 2022	20	4	150.00	\$2,710.50											150.00	\$2,710.50
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	64	23														

To give every individual with varying obidities the apportunity to have gainful employment

Agreem	ent Type	Janitorial	Agreemen	it Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64
			er to tradition		LOCATI	ON PROFILE				Days	
Carpet (ft ²		10221	Restrooms (#) T	3	Elevators (#)		0	Windows (#		0
VCT Tile (ft		1656	Fixtures (#)		24	Light Fixtures	(ft²)	0		Inside (ft²)	
Ceramic (fi		0	Water Found	tains (#)	3	Stair Flights (· ·	0	-	Outside (ft²)	
Concrete (ft ²)	0	Trash Recep		87	Upholstery (f		0	Int Glass Doors/Panels		4
Vinyl/Lam			Vents (ft ²)	cocico (n)	24	Horizontal Su		200	Int 1 Side (ft²)		3
Other (ft ²)			Waik Off Ma	er (N)	4	Vertical Surf.		200	Ext Glass Do		4
	TOTAL (R2)	11877		r WO Mat	24	Baseboard (II	1	0	EXC Glass DO		
Outside (ft		0		WO Mat		Entrance (ft ²)			_	Ext 1 Side (ft ²)	2:
16 40-00 1-00		U	IOIALT	THE PARTY OF	Scott	AND DESCRIPTION OF THE PERSON NAMED IN	The same of the later	O	en versenner en	endorma example	TELEVISION PROPERTY HAS
	The second second		PER CANADA		A second of April 100 and 100	Control of the Party of the Par			248		
Scope of Work 8	IN ISSA 8			Time		Scope of	BSA 8	Descri		almin's	
1a		Sweep		0.425	64	7b	67	Baseboards	TOWN THE PERSON NAMED AND ADDRESS OF THE PERSON NAMED AND ADDR	0.000	0
16	369	Мор		0.464	64	8a	183	Clean Fountain		0.050	64
1c	385	Spray Buff		0.009	3	10a-b	84	Exterior Glass Do	ors/Panels	0.200	64
2a	295	Spot Vacuum (35%)		1.273	51	10c-d	84	Interior Glass Doc	ors/Panels	0.314	64
2b	295	Vacuum		0.927	13	10e	563	Interior Windows		0.000	0
2c	294	Spot Clean (35%)		0.298	64	10f	563	Exterior Windows	. 7	0.000	0
Ze	91	Walk Off Mats		0.048	64	11a	540	Wash Light Fixture	es	0.000	0
3a	177	Empty Trash/Wipe C	lean	1.453	64	11b	179	Police Entrance(2	5%)	0.000	0
3b	178-177	Reline Baskets		0.147	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.002	51	11d	590	Remove Trash		0.198	64
46	69	Thorough Dust		0.016	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
5a		Oust Vents		0.000	3			1			
Sb	546	Wash Vents		0.009	3			Utility Time		0.340	
6a-6i	229	Restrooms		1.200	64						
7a	67	Remove Dirt		0.124	64			HC	OURS PER DA	Y 7.50	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

		distribution of the	The state of the s	la se se se se se	
Scope of Work#	8) Wort Description		SS Description	155	ettine il
Hard Surfe	ace region	PA AGE			
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	1
Carpeted (ft²/hr
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum		
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	1		ft²/hr
2e			Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
-	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
(1031) NOR	ional**				
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft
3b	Replace Liner	178-177	Reline Basket	0.50	each
umiture,	Calonels Counterlook			1297.54	以在选 过在
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft ² /hr
45	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
eating &	Meneral and the second			iste annes	
5a	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/eac
estrooms					1.12
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks	1			HALOTES
6c	Clean mirrors, shelving & dispensers	1			
6d	Sweep Floors	1			
6e	Mop floors with disinfectant	1			
6f	Clean walls adjacent to fixtures				
6g	Clean walls adjacent to fixtures Clean restroom walls				
6g 6h	Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6g 6h	Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork:			Jan 34	
6g 6h	Clean walls adjacent to fixtures Clean restroom walls Stock disposals	67	Damp wipe surface	3215	ft²/hr
6g 6h Valls & W 7a 7b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals convert Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards				ft²/hr
6g 6h Valls & W 7a 7b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals convert Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67	Damp wipe surface	3215	ft²/hr ft2/hr
6g 6h Valls 8: W 7a 7b rinking Fa	Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Report to the surface Clean fountain	3215 3215	ft²/hr ft2/hr min/eac
6g 6h Valls 8. W 7a 7b Winking Fo 8a lass Door	Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr min/eac
6g 6h Valls 8: W 7a 7b Finking Fa	Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Report to the surface Clean fountain	3215 3215	ft²/hr ft2/hr min/eac
6g 6h Valls 8: W 7a 7b Withking Fd 8a lass Door 10a-b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/eac
6g 6h Valls 8. W 7a 7b rinking Fe 8a lass Door 10a-b	Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces ////////////////////////////////////	67 67 183	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50	ft²/hr ft2/hr min/eac ft²/hr
6g 6h /alls 8. W 7a 7b rinking Fe 8a lass Door 10a-b 10c-d 10e	Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces /Affidok Washings Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 21 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840 840	ft²/hr ft2/hr min/eac ft²/hr ft²/hr
6g 6h Valls 8.W 7a 7b rinking Fo 8a lass Door 10a-b 10c-d 10e	Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces /Affidok Washings Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 143 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr min/eac ft²/hr ft²/hr ft²/hr
6g 6h Valls 8. W 7a 7b rinking Fo 8a lass Door 10a-b 10c-d 10e 10f ther Open	Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces /Affidour Wisshing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only)	67 67 183 24 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr min/eac ft²/hr ft²/hr ft²/hr
6g 6h Valls 8. W 7a 7b rinking Fo 8a lass Door 10a-b 10c-d 10e 10f ther Open	Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces /Afficial Wisshing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) retions	67 67 183 21 84 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/eac ft²/hr ft²/hr ft²/hr ft²/hr
6g 6h Valls 8. W 7a 7b rinking Fe 8a lass Door 10a-b 10c-d 10e 10f ther Ope 11a	Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces /Afficial Wisshing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) retions Wash Light fixtures Police Immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/eac ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6g 6h Valls 8. W 7a 7b rinking Fe 8a lass Door 10a-b 10c-d 10e 10f ther Ope 11a 11b 11c	Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces /Afficial Wisshing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) rations Wash Light fixtures Police Immediate entrance area Police sidewalks & parking area	67 67 183 84 84 84 563 563 540 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 526 3000 3333 3333	ft²/hr ft2/hr min/eac ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6g 6h Valls & W 7a 7b rinking Fo 8a lass Door 10a-b 10c-d 10e 10f ther Ope 11a 11b 11c 11d	Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces /Afficial Wisshing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) retions Wash Light fixtures Police Immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr min/eac ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 11.DHR.097.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SERVICE AGREEMENT			FC:	
Contractor:	West Virginia Association of	f Reh	abilitation Facilities, Inc.	(WVARF)
Work Performed By*:	Integrated Resources, Inc.			
Work Performed:	Janitorial			
Site:	DHHR Building 97 Williamson 203 East Third Avenue Williamson, WV 25661 Aanthony Walizer 304-356-4098		Billing	200 Davis Street Princeton, WV 24740 tammy.d.garten@wv.gov
Period of Agreement:	8/1/2022	to	10/31/2022	
Total Agreement Pricing** • Please reference	\$11,564.80		Total Hours Total Cost ation sheet that provide	es a detailed, monthly, breakdown of the
pricing and bill • Please referendetailed break *Work to be per	ing.	eeme mpan	ent and Workloading do	ocumentation sheets that provide a
Tara Martinez WARF, Inc. CEO		e	7/29/ Date	2022
Customer Signature Tony Ma Customer Print Name	Leer	í.	Custon	F Perdosing Director Total T



Terms of Agreement 11.DHR.097.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Misty Mayville, Contract Manager Greg Blake

0: 681-661-0144 0: 304-294-5610

C: 304-539-9353 C: 304-673-8489

mmayville@wvarf.org gblake@iriwv.com

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for
 work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea
 Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Vinsinia Association of Rehabilitation Encilities Inc

PO Box 6784 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 11.DHR.097.23A

To give every individual with varying oblitties the opportunity to have gainful employment

PRICING

Total Agreement Amount:

LOANT VERSENMENT HOUSE ... TOTAL AGREEMENT COST 640.00 \$11,564.80 POSITION & HOURLY RATE Total \$18,07 Monthly Monthly Cost Monthly Hours Days Wests Aug 2022 23 5 230.00 \$4,156.10 230.00 \$4,156.10 Sep 2022 21 4 210.00 \$3,794.70 210.00 53,794,70 Oct 2022 20 4 200.00 \$3,614,00 \$3,614.00

DocuSign Envelope ID: FD7ECEA0-F95D-4998-95A0-D8D6550FA24A

Agreem	ent Type	Janitorial	Agreem	ent Period	8/1/2022	10/3	1/2022	Days/Week	5	Agreement Days**	64
					LOCATI	ON PROFILE					
Carpet (ft ²)		11846	Restrooms	(#)	5	Elevators (#)		0	Windows (#)	32
VCT Tile (ft	²)	2432	Fixtures (#)	24	Light Fixture	s (ft²)	0		Inside (ft²)	
Ceramic (ft	2)	559	Water Fou	ntains (#)	1	Stair Flights	(#)	0	Outside (ft²)		1
Concrete (1	ft²)	0	Trash Rece	entacies (#)	117	Upholstery (-	0	Int Glass Doors/Panels		40
Vinvi/Lam	(ft²)	0	Vents (ft ²)		20	Horizontal S		500		Int 1 Side (ft ²)	
Other (ft ²)		119	Walk Off A	Aats (#)	2	Vertical Surf		500	Ext Glass Do		4
	TOTAL (ft ²)	14956		per WO Mat	30	Baseboard (0	LAC (31833 DC	Ext 1 Side (ft ²)	2
Outside (ft		400		ft ² WO Mat		Entrance (ft		400	 	EXT 1 SIDE (IT)	
(F/0)2-2-3-	utside (rt.)					OF WORK		ACC	A The Landson	GRANISHED VS.67 STATE	Barton et togetseen
	Tropic Particip					The second secon	THE RESERVE OF THE PARTY OF				
		March 1		Time	Wat only		ISSA 8		don (file	Jan 1	
1a		Sweep		0.798	64	7b	67	Baseboards		0.000	0
1b	369	Мор		0.871	64	8a	183	Clean Fountain		0.017	64
1c	385	Spray Buff		0.076	13	10a-b	84	Exterior Glass Doc	rs/Panels	0.200	64
2a	295	Spot Vacuum (35%)		1.476	51	10c-d	84	Interior Glass Doo	rs/Panels	1.143	64
2b	295	Vacuum		1.075	13	10e	563	Interior Windows		0.000	0
2c	294	Spot Clean (35%)		0.346	64	10f	563	Exterior Windows		0.000	0
2e	91	Walk Off Mats		0.030	64	11a	540	Wash Light Fixture	25	0.000	0
3a	177	Empty Trash/Wipe (lean	1.954	64	11b	179	Police Entrance(2)	5%)	0.000	0
3b	178-177	Reline Baskets		0.198	13	11c	179	Police Parking Lot		0.000	0
4a	69	Spot Dust (35%)		0.006	51	11d	590	Remove Trash		0.000	0
4b	69	Thorough Dust		0.041	13	12a	588	Stairs		0.000	0
4d	81	Vacuum Upholst. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.001	13						
5b	546	Wash Vents		0.005	2			Utility Time		0.250	
6a-6i	229	Restrooms		1.200	64						
7a	67	Remove Dirt		0.311	64	1		но	URS PER DA	Y 10.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

Scope of Work &	Sape Cavorate supplement	1594	Issapescrition		10.2
Hard Surfe		April 10 Miles			
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	2000	2.00
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3896	ft²/hr
1c	Spray buff	385	Buff	3571	ft²/hr
	Floor (Carlotte Carlotte Carlo			8333	ft²/hr
2a	Spot Vacuum	295		AL DESCRIPTION OF THE PARTY OF	
2b			Vacuum w/ 12" Upright Vacuum	2239	ft ² /hr
_	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft ² /hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft ² /hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
Trash Rem	ioval	91, 2, 31,18		200	
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft²
3b	Replace Liner	178-177	Reline Basket	0.50	each
Furniture/	Cabinets (sumertops)	Thronda		0.000	Redi, Art 1
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Oust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
Heating &	Verlanden der aus verster der der der der	×21700		A 1987 4 W	
5a	Dust	69	Dust w/ treated doth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/each
Restrooms	direction of the second of the	PARTICIPANT			37.7
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks		1		mater 2
6c	Clean mirrors, shelving & dispensers				
6d	Sweep Floors				
6e	Mop floors with disinfectant				
6f	Clean walls adjacent to fixtures				
6g	Clean restroom walls				
6h	Stock disposals				
WALLE SO MAN	of the Charles of the transfer of the second second second section of the second secon	at intell second	A state of the sta		3030
7a	Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
7a 7b	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67	Damp wipe surface Damp wipe surface	3215 3215	
7a 7b Dith king Fo	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntein	67	Damp wipe surface Damp wipe surface	3215	ft²/hr
7a 7b Orlnking Fo 8a	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards suntain Clean & disinfect all surfaces	67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
7a 7b Dith king Fo 8a Glass Döor	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards buntein Clean & disinfect all surfaces //Window.washing	67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
7a 7b Orinking Fo 8a Glass Door 10a-b	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards buntain Clean & disinfect all surfaces //Window Washing Exterior Glass Doors/Panels	67 183 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50	ft²/hr ft2/hr min/each
7a 7b Drinking Fo 8a Glass Door 10a-b 10c-d	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountein Clean & disinfect all surfaces //Window/washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50	ft²/hr ft2/hr min/esch
7a 7b Ditaking Fo 8a Glass Door 10a-b 10c-d 10e	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountain Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft ² /hr ft2/hr min/each ft ² /hr
7a 7b Drinking Fo 8a Glass Door 10a-b 10c-d 10e 10f	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/esch ft²/hr ft²/hr ft²/hr
7a 7b Drinking Fo 8a Glass Door 10a-b 10c-d 10e 10f	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards ountain Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/esch ft²/hr ft²/hr ft²/hr
7a 7b Drinking Fo 8a Glass Door 10a-b 10c-d 10e 10f	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
7a 7b Dividing Fo 8a Glass Door 10a-b 10c-d 10e 10f Other Ope	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr
7a 7b Orth drig Re 8a Glass Door 10a-b 10c-d 10e 10f Ottler Ope 11a	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Wash Light fixtures	67 183 84 84 563 563	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
7a 7b Drinking Re 8a Glass Door 10a-b 10c-d 10e 10f Other Ope 11a 11b	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Wash Light fixtures Police immediate entrance area	67 183 84 84 563 563 540	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 526 3000 3333	ft²/hr ft2/hr min/esch ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
7b Drinking Fo 8a Glass Döör 10a-b 10c-d 10e 10f Ottal Ope 11a 11b	Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces //Window/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows (1st floor only) Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 183 84 84 563 563 540 179	Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 9000 3333 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 15.DHR.040.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

CEDI	/ICE	AGD	EER	1ENT
JLN		AUI		

Contractor:

West Virginia Association of Rehabilitation Facilities, Inc. (WVARF)

Work Performed By*:

Mercer County Opportunity Industries, Inc.

Work Performed:

Janitorial

Site:

DHHR R4 Mercer County

Billing: DHHR R4 Mercer County

Office

Office

350 Davis Street Princeton, WV 24740 350 Davis Street Princeton, WV 24740

tammy.d.garten@wv.gov

Period of Agreement:

8/1/2022

to

10/31/2022

Total Agreement Pricing**:

960.00

Total Hours

\$14,582.40

Total Cost

- REVISION: To add the care of smoking urns to the agreement
- · Please reference the attached Pricing documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- · Please reference the attached Terms of Agreement and Workloading documentation sheets that provide a detailed breakdown of the scope of work.

*Work to be performed by the listed CRP or a comparable CRP as determined by WVARF

**If choosing to pay by P-Card, a 3% P-Card fee will be added to the invoice.

Tara Martines

7/29/2022

Tara Martinez

WVARF, Inc. CEO

Date

Customer Signature

Tony Wal-201

BIF Purdson, Director

Customer Title

7/29/22



Terms of Agreement 15.DHR.040.23A

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Misty Mayville

Jamie Hall
0: 304-425-3810

O: 681-661-0144

C: 304-922-8402

C: 304-539-9353

j.williams@mcoicrp.org

- mmayville@wvarf.org
- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for
 work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea
 Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING 15.DHR.040.23A

Total Agreement Amount:

PRICING

TOTAL AGREEMENT HOURS 960.00 SECTIONAL AGREEMENT COST \$14,582.40

POSITION & HOURLY RATE Total \$15.19 Monthly Cost Aug 2022 23 5 \$5,240,55 345.00 345.00 \$5,240.55 Sep 2022 21 4 315.00 \$4,784.85 Single Co. 315.00 \$4,784.85 Oct 2022 20 4 300.00 \$4,5\$7.00 300.00 \$4,557.00 64 13

To give every individual with varying obilities the opportunity to have gainful employment

Agreem	епт Туре	Janitorial	Agreem	ent Period	8/1/2022	10/31	1/2022	Days/Week	5	Agreement Days**	64
					LOCATI	ON PROFILE					
Carpet (ft ²)		26959	Restroom	s (#)	4	Elevators (#)		0	Windows (#)		44
VCT Tile (ft	2)	3868	Fixtures (3)	24	Light Fixture	s (ft²)	0		Inside (ft²)	1
Ceramic (ft	2)	804	Water Fo	untains (#)	s (#) 1		(#)	0		Outside (ft ²)	1
Concrete (f	t ²)	0	Trash Rec	eptacles (#)	179	Upholstery (0	Int Glass Doc		1
Vinyl/Lam	(ft ²)	0	Vents (ft ²		146	Horizontal Se		200	Int 1 Side (ft²)		3:
Other (ft ²)	,,	0	Walk Off		7	Vertical Surf.		200	Ext Glass Doors/Panels		1
	TOTAL (R2)			per WO Mat	15	Baseboard (I		0	EXC GIBSS DO		
Outside (ft		500		ft ² WO Mat		Entrance (ft ²		500		Ext 1 Side (ft ²)	2
ANDERSONA	i Turkanakanan	300		. IT WU MAT	103	-	 	500	POST OF POST OF PARTY	application of an approximately and applications	managa Virginia da Piri
	Terror contract		atika NACEST	Series at the		DEWORK!					
Workt		Description	1	Time	Web Sylvenian	100		Permit		1000	18/
1a	486	Sweep		1.199 64		7b	67	Baseboards	(0.000	O
1b	369	Мор		1.308	64	8a	183	Clean Fountain		0.017	64
10	385	Spray Buff		0.114	13	10a-b	84	Exterior Glass Doo	ors/Panels	0.050	64
2a	295	Spot Vacuum (35%)		3.358	51	10c-d	84	Interior Glass Doc	ors/Panels	0.000	0
2b	295	Vacuum		2.446	13	10e	563	Interior Windows		0.000	0
2c	294	Spot Clean (35%)		0.786	64	10f	563	Exterior Windows		0.000	0
2e	91	Walk Off Mats		0.053	64	11a	540	Wash Light Fixture	es	0.000	0
3a	177	Empty Trash/Wipe (lean	2.989	64	11b	179	Police Entrance(2	5%)	0.038	64
3b	178-177	Reline Baskets		0.303	13	11c	179	Police Parking Lot		0.150	64
4a	69	Spot Dust (35%)		0.001	13	11d	590	Remove Trash		0.527	64
4b	69	Thorough Dust		0.000	0	12a	588	Stairs		0.000	0
4d	81	Vacuum Uphoist. Fu	rniture	0.000	0	12b	589	Elevator		0.000	0
5a	69	Dust Vents		0.000	1						
5b	546	Wash Vents		0.019	1			Smoking Urns		0.330	
6a-6i	229	Restrooms		1.200	64						111175
7a	67	Remove Dirt		0.000	0			HC	OURS PER DAY	15.00	

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

THE RESERVE OF THE	CALCO CONTRACTOR CONTR	100			
Veni	Sup Civer to surption		SSS (Ostriplo)		Artime
lard Surf	CONTROL LAND MINERAL STREET, S				
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	ft ² /hr
arpeted	floor	NO SERVICE			anar.
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft ² /hr
2b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
2c	Spot clean (track in or spillage)	294	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
2e	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
rash Ren	novali - and the second second				IC /IN
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2fi
3b	Replace Liner	178-177	Reline Basket	0.50	each
umiture,	Calbillada Columbirdo da				A. B. (148)
4a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum upholstered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
eating &	A/C Registers	91 17 TH			
5a	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/ea
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9
6b	Clean & Disinfect sinks]			
6с	Clean mirrors, shelving & dispensers				
6c 6d	Clean mirrors, shelving & dispensers Sweep Floors				
6c 6d 6e	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant				
6c 6d 6e 6f	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures				
6c 6d 6e 6f 6g	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls				
6c 6d 6e 6f 6g 6h	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6c 6d 6e 6f 6g 6h	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals CONNOTE Remove fingerprints & dirt from doors, frames, &	67	Damp wipe surface	3215	
6c 6d 6e 6f 6g 6h	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Foodwork Remove fingerprints & dirt from doors, frames, & switch plates	67	Damp wipe surface	3215	ft²/hr
6c 6d 6e 6f 6g 6h als 8 W 7a	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Foodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft²/hr ft2/hr
6c 6d 6e 6f 6g 6h als 8 W 7a	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Foodwork Remove fingerprints & dirt from doors, frames, & switch plates	67 67	Damp wipe surface Damp wipe surface	3215 3215	ft ² /hr ft2/hr
6c 6d 6e 6f 6g 6h alf 2 W 7a 7b	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/eac
6c 6d 6e 6f 6g 6h alf & W 7a 7b	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface	3215 3215 0.50	ft²/hr ft2/hr min/ea
6c 6d 6e 6f 6g 6h fells & W 7a 7b finking F	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean & disinfect all surfaces (Avandow Washing)	67 67 183	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50	ft²/hr ft2/hr min/ea ft²/hr
6c 6d 6e 6f 6g 6h relis & W 7a 7b rinking F 8a jass Door	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain: Clean & disinfect all surfaces // Andow Washing Exterior Glass Doors/Panels	67 67 183	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50	ft²/hr ft2/hr min/eac ft²/hr ft²/hr
6c 6d 6e 6f 6g 6h als & W 7a 7b in king F 8a ass Door 10a-b 10c-d	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals foodwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces Clean & disinfect all surfaces Clean & disinfect all surfaces Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840	ft²/hr ft2/hr min/ea ft²/hr ft²/hr
6c 6d 6e 6f 6g 6h 6lk & W 7a 7b 6h 6lk & W 7a 8a 8a 8a 8a 8a 9a 8a 9a	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces	67 67 183 84 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr ft²/hr
6c 6d 6e 6f 6g 6h 6ls 2 W 7a 7b 6h 6ls 2 W 10a-b 10c-d 10e 10f	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces Avindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr ft²/hr
6c 6d 6e 6f 6g 6h 7a 7b nh Mag F 8a 10a-b 10c-d 10e 10f ther Ope	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean wells adjacent to fixtures Clean restroom walls Stock disposals Codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Clean baseboards Clean & disinfect all surfaces Clean (dispense) Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Wash Light fixtures	67 67 183 84 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526 526	ft²/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr ft²/hr
6c 6d 6e 6f 6g 6h clis & W 7a 7b rinking 10a-b 10c-d 10e 10f ther Ope 11a	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean wells adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain: Clean & disinfect all surfaces r/Mindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) stions Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563 540 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6c 6d 6e 6f 6g 6h 7a 7b rinking F 8a lass Door 10a-b 10c-d 10e 10f ther Ope 11a 11b	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain: Clean & disinfect all surfaces r/Mindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Hattons Wash Light fixtures Police immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 526 3000 3333 3333	ft²/hr ft2/hr min/eac ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6c 6d 6e 6f 6g 6h /elis & W 7a 7b rinking 10a-b 10c-d 10e 10f ther Ope 11a	Clean mirrors, shelving & dispensers Sweep Floors Mop floors with disinfectant Clean wells adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards cuntain: Clean & disinfect all surfaces r/Mindow Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) stions Wash Light fixtures Police immediate entrance area	67 67 183 84 84 563 563 540 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr min/ea ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr



Service Agreement 02.DHR.034.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

Work Performed By*: C Work Performed: Ja Site: D G G G G G Feriod of Agreement: Fotal Agreement Pricing**: Please reference pricing and billing	\$5,286 the attached <i>Pricing</i> d	to		Billing:	DHHR R1 Clay 110 North 6th Street Suite 3 Clarksburg, WV 26301 David Stickel 304-425-8738 DAVID.K.STICKEL@WV.GOV
Work Performed: Jack Site: D G G G G G Feriod of Agreement: Fotal Agreement Pricing**: Please reference pricing and billing	anitorial OHHR R1 Clay O4 Main Street Clay, WV 25043 oe Johnson O4-765-7344 8/1/2022 256 \$5,286	to 5.00 5.40	10/31/20 Total Hours		110 North 6th Street Suite 3 Clarksburg, WV 26301 David Stickel 304-425-8738
Site: 9 C Jo 3 Period of Agreement: Total Agreement Pricing**: • Please reference pricing and billing	OHHR R1 Clay O4 Main Street Clay, WV 25043 oe Johnson O4-765-7344 8/1/2022 256 \$5,286	5.00 5.40	Total Hours		110 North 6th Street Suite 3 Clarksburg, WV 26301 David Stickel 304-425-8738
9 C Jo Jo S Period of Agreement: Total Agreement Pricing**: • Please reference pricing and billing	24 Main Street Clay, WV 25043 oe Johnson 204-765-7344 8/1/2022 256 \$5,286 the attached <i>Pricing</i> of	5.00 5.40	Total Hours		110 North 6th Street Suite 3 Clarksburg, WV 26301 David Stickel 304-425-8738
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Total Agreement Pricing**: • Please reference pricing and billing	256 \$5,286 the attached <i>Pricing</i> d	5.00 5.40	Total Hours)22	DAVID.K.STICKEL@WV.GOV
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detailed breakdo *Work to be perfor	-	Agreemer rk. a compara	t and Workloo	ding doo	cumentation sheets that provide a
Tara Martines				7/29/2	2022
Tara Martinez WVARF, Inc. CEO				Date	
7 ong W	Cely-			_A	CF Perchasing Dire
Customer Signature				Custom	$\frac{7}{29}/22$

Date



Terms of Agreement 02.DHR.034.23A

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer understands that the associates working in their facilities are employees of the vendor. If an issue arises, the
 customer agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:

VENDOR CONTACT:

Misty Mayville, Contract Manager

O: 304-587-7852

Josh Shamblin

O: 681-661-0144

4. 304 307

C: 304-539-9353

C:

mmayville@wvarf.org

- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



PRICING 02.DHR.034.23A

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS 256.00 TOTAL AGREEMENT COST \$5,286.40

Broken Down/Billed As Follows:

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Ī	Agre	ement	Halland V	anitor		JUGAR							al Supervisor		hinda i a C
	te	ntal		20.65		library.				(地)。 (地)。 (地)。 (地)。 (地)			\$29.93		Otal
	Days	Weeks	Monthly Hours	Monthly Cost								Monthly Hours	Monthly Cost	Monthly Hours	Monthly Co
Aug 2022	23	5	92.00	\$1,899.80										92.00	\$1,899.80
Sep 2022	21	4	84.00	\$1,734.60	The Post of the					ğur pis	Y A	-23.60	1 T	84.00	\$1,734.60
Oct 2022	20	4	80.00	\$1,652.00										80.00	\$1,652.00
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WORKLOADING FOR		AGREEMENT:	02.DHR.03	34.23A								
Agreement Type		Janitorial	Agreeme	nt Period	8/1/2022	10/31	/2022	Days/Week	5	Agreement Days**	64	
					LOCATION	ON PROFILE						
Carpet (ft ²)		4967	Restrooms	(#)	4	Elevators (#)		0	Windows (#)		18	
VCT Tile (ft	2)	1533	Fixtures (#)	12		Light Fixtures (ft ²)		1	Inside (ft²)			
Ceramic (ft²)		0	Water Fountains (#)		3	Stair Flights (#)		0		Outside (ft²)		
Concrete (ft ²)		0	Trash Receptacles (#)		33	Upholstery (ft²)		0	Int Glass Doors/Panels		2	
Vinyl/Lam (0	Vents (ft²)		18	Horizontal Surf. (ft ²)		80	Int 1 Side (ft²)			
Other (ft ²)		0	Walk Off M	late (#)	1	Vertical Surf. (ft ²)		80	Ext Glass Doors/Panels		4	
	TOTAL (ft²)			er WO Mat		Baseboard (linear ft)		0	Ext 1 Side (ft²)		4	
Outside (ft		0			4"	Entrance (ft ²		0	 	EXC T Side (IC)		
TOTAL SALE (III					OF WORK COMMEN					ed autorettu i villue tito seeda		
Scope of	ISS.	Description		34.0	-Work Days/Agreement	I - I a - Hartored - gave -	ISAVI	Descrip	itlon	Time	Work Days/Agreemen	
1a	486	Sweep		0.393	64	7b	67	Baseboards		0.000	0	
1b	369	Mop		0.429 64		8a	183	Clean Fountain		0.050	64	
1c	385	Spray Buff		0.009	3	10a-b	84	Exterior Glass Doors/Panels		0.229	64	
2a	295	Spot Vacuum (35%)		0.776	64	10c-d	84	Interior Glass Doors/Panels		0.114	64	
2b	295	Vacuum		0.451	13	10e	563	Interior Windows		0.061	3	
2c	294	Spot Clean (35%)		0.145	64	10f	563	Exterior Windows		0.061	3	
2e	91	Walk Off Mats		0.012	64	11a	540	Wash Light Fixtures		0.000	0	
3a	177	Empty Trash/Wipe (Clean	0.551	64	11b	179	Police Entrance(25%)		0.000	0	
3b	178-177	Reline Baskets		0.056	13	11c	179	Police Parking Lot		0.000	0	
4a	69	Spot Dust (35%)		0.001	64	11d	590	Remove Trash		0.108	64	
4b	69	Thorough Dust		0.007	13	12a	588	Stairs		0.000	0	
4d	81	Vacuum Upholst. Fu	ırniture	0.000	3	12b	589	Elevator		0.000	0	
5a	69	Dust Vents		0.000	3							
5b	546	Wash Vents		0.007	3							
6a-6i	229	Restrooms		0.600	64							
7a	67	67 Remove Dirt			0.050 64 HOURS PER DAY 4.00							

^{*}See the Pricing documentation sheet for a breakdown of customer pricing for this scope of work.

^{**}Based on the number of contracted working days in the fiscal year, from August 1, 2022, to October 31, 2022.

	The second and extend the distribution of the second secon		Y		
Scope of Work#	Scope of Work Description	ISSA#	SSA Description		ATTime
Hard Surfe	ico Floors			17.102148	
1a	Sweep and/or dust mop	486	Sweep w/ 24" Push Broom	3896	ft²/hr
1b	Damp mop	369	Damp Mop w/ 12oz Mop Head using Single Bucket & Wringer	3571	ft²/hr
1c	Spray buff	385	Buff	8333	
Carpeted		992912465NW			ft²/hr
2a	Spot Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239	-
2b	Thorough Vacuum	295			ft²/hr
2c	Spot clean (track in or spillage)	294	Vacuum w/ 12" Upright Vacuum	2239	ft²/hr
Ze Ze		-	Spot Sweep w/ 10" Upright Vacuum	12000	ft²/hr
	Thorough Vacuum Walk-Off Mats	91	Mats	2000	ft²/hr
rasn rem			经有效的 "这一是,这么是是我们的一种,我们就是 是我们的一个 ,我们就是我们的一个,我们就是一个一个,我们就是一个一个一个一个一个一个一个一个一个一个一个一个一		
3a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1	min/2ft ²
	Replace Liner	178-177	Reline Basket	0.50	each
umiture,	Cabinets, Countertops	The Kill th	在上海的大学 。1975年,1985年,19		
4 a	Spot dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000	ft²/hr
4d	Vacuum uphoistered furniture	81	Vacuum Upholstered Furniture	714	ft²/hr
leating &	A/C Registers	7.77.1473		harring the contract of	
	Dust	69	Dust w/ treated cloth	5000	ft²/hr
5b	Wash registers	546	Wash	0.50	min/each
testrooms					
6a	Clean & Disinfect commodes & urinals	229	Restrooms	27	min/9 fixtures
6b	Clean & Disinfect sinks				
6c	Clean mirrors, shelving & dispensers				
6d	Sweep Floors				
	311227 113013				
6e	Mop floors with disinfectant				
6f	Mop floors with disinfectant Clean walls adjacent to fixtures				
6f 6g	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls				
6f 6g 6h	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals				
6f 6g 6h	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork			•	
6f 6g 6h	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals	67	Damp wipe surface	3215	ft²/hr
6f 6g 6h Walls & W	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals oodwork Remove fingerprints & dirt from doors, frames, &				
6f 6g 6h Walls & We 7a 7b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates	67 67	Damp wipe surface	3215 3215	ft²/hr
6f 6g 6h Walls & We 7a 7b Drinking Fo 8a	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces	67 67	Damp wipe surface Damp wipe surface Clean fountain	3215 3215	ft²/hr
6f 6g 6h Walls & W 7a 7b Drinking Fd 8a Slass Door	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces Window Withing	67 67 183	Damp wipe surface Damp wipe surface	3215 3215 0.50	ft²/hr ft2/hr min/each
6f 6g 6h Walls & W 7a 7b Drinking Fd 8a Slass Door	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr
6f 6g 6h Walls & We 7a 7b Drinking Fo 8a Slass Door 10a-b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces Window Withing	67 67 183	Damp wipe surface Damp wipe surface Clean fountain	3215 3215 0.50	ft²/hr ft2/hr min/each
6f 6g 6h Walls & We 7a 7b Drinking Fo 8a Slass Door	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces (Window Washing	67 67 183 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840	ft²/hr ft2/hr min/each ft²/hr
6f 6g 6h Walk & We 7a 7b Drinking Re 8a Hass Door 10a-b 10c-d	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Suntain Clean & disinfect all surfaces ///indow/Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels	67 67 183 84 84	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	3215 3215 0.50 840 840	ft²/hr ft2/hr ft2/hr min/each ft²/hr
6f 6g 6h Walk & We 7a 7b binking Re 8a slass Door 10a-b 10c-d 10e	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Suntain Clean & disinfect all surfaces (Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows	67 67 183 84 84 84 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls & We 7a 7b brinking Re 8a llass Door 10a-b 10c-d 10e 10f Other Open	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Untain Clean & disinfect all surfaces Awardow warting Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	3215 3215 0.50 840 840 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls & We 7a 7b Srinking & 8a Slass Door 10a-b 10c-d 10e 10f Other Open	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Unitain Clean & disinfect all surfaces Window Washing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only)	67 67 183 84 84 563 563	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder	3215 3215 0.50 840 840 526 526	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls & We 7a 7b Drinking & 8a slass Door 10a-b 10c-d 10e 10f Dther Ope 11a 11b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards untain Clean & disinfect all surfaces Avaindew Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) rations Wash Light fixtures Police Immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walk & We 7a 7b Drinking & 8a Slass Door 10a-b 10c-d 10e 10f Dther Ope 11a 11b 11c	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards Unitain Clean & disinfect all surfaces Window Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) Fations Wash Light fixtures Police Immediate entrance area Police sidewalks & parking area	67 67 183 84 84 563 563 540 179	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr
6f 6g 6h Walls & We 7a 7b Drinking & 8a slass Door 10a-b 10c-d 10e 10f Dther Ope 11a 11b	Mop floors with disinfectant Clean walls adjacent to fixtures Clean restroom walls Stock disposals codwork Remove fingerprints & dirt from doors, frames, & switch plates Clean baseboards untain Clean & disinfect all surfaces Avaindew Wathing Exterior Glass Doors/Panels Interior Glass Doors/Panels Interior Windows Exterior Windows Exterior Windows (1st floor only) rations Wash Light fixtures Police Immediate entrance area	67 67 183 84 84 563 563 540	Damp wipe surface Damp wipe surface Clean fountain Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Interior & Exterior: Wash w/ Trigger Sprayer & Cloth Damp wipe with trigger sprayer and cloth using ladder Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3215 3215 0.50 840 840 526 526 3000 3333	ft²/hr ft2/hr ft2/hr min/each ft²/hr ft²/hr ft²/hr ft²/hr ft²/hr

FEDERAL FUNDS ADDENDUM

2 C.F.R. §§ 200.317 – 200.327

Purpose: This addendum is intended to modify the solicitation in an attempt to make the contract compliant with the requirements of 2 C.F.R. §§ 200.317 through 200.327 relating to the expenditure of certain federal funds. This solicitation will allow the State to obtain one or more contracts that satisfy standard state procurement, state federal funds procurement, and county/local federal funds procurements.

<u>Instructions:</u> Vendors who are willing to extend their contract to procurements with federal funds and the requirements that go along with doing so, should sign the attached document identified as: "REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317)"

Should the awarded vendor be unwilling to extend the contract to federal funds procurement, the State reserves the right to award additional contracts to vendors that can and are willing to meet federal funds procurement requirements.

<u>Changes to Specifications:</u> Vendors should consider this solicitation as containing two separate solicitations, one for state level procurement and one for county/local procurement.

State Level: In the first solicitation, bid responses will be evaluated with applicable preferences identified in sections 15, 15A, and 16 of the "Instructions to Vendors Submitting Bids" to establish a contract for both standard state procurements and state federal funds procurements.

County Level: In the second solicitation, bid responses will be evaluated with applicable preferences identified in Sections 15, 15A, and 16 of the "Instructions to Vendors Submitting Bids" omitted to establish a contract for County/Local federal funds procurement.

Award: If the two evaluations result in the same vendor being identified as the winning bidder, the two solicitations will be combined into a single contract award. If the evaluations result in a different bidder being identified as the winning bidder, multiple contracts may be awarded. The State reserves the right to award to multiple different entities should it be required to satisfy standard state procurement, state federal funds procurement, and county/local federal funds procurement requirements.

<u>State Government Use Caution:</u> State agencies planning to utilize this contract for procurements subject to the above identified federal regulations should first consult with the federal agency providing the applicable funding to ensure the contract is complaint.

County/Local Government Use Caution: County and Local government entities planning to utilize this contract for procurements subject to the above identified federal regulation should first consult with the federal agency providing the applicable funding to ensure the contract is complaint. For purposes of County/Local government use, the solicitation resulting in this contract was conducted in accordance with the procurement laws, rules, and procedures governing the West Virginia Department of Administration, Purchasing Division, except that vendor preference has been omitted for County/Local use purposes and the contract terms contained in the document entitled "REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317)" have been added.

FEDERAL FUNDS ADDENDUM

REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317):

The State of West Virginia Department of Administration, Purchasing Division, and the Vendor awarded this Contract intend that this Contract be compliant with the requirements of the Procurement Standards contained in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements found in 2 C.F.R. § 200.317, et seq. for procurements conducted by a Non-Federal Entity. Accordingly, the Parties agree that the following provisions are included in the Contract.

1. MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS:

(2 C.F.R. § 200.321)

- a. The State confirms that it has taken all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Those affirmative steps include:
 - (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
 - (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) above.
- b. Vendor confirms that if it utilizes subcontractors, it will take the same affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

2. DOMESTIC PREFERENCES:

(2 C.F.R. § 200.322)

a. The State confirms that as appropriate and to the extent consistent with law, it has, to the greatest extent practicable under a Federal award, provided a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United

States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).

- b. Vendor confirms that will include the requirements of this Section 2. Domestic Preference in all subawards including all contracts and purchase orders for work or products under this award.
- c. Definitions: For purposes of this section:
 - (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
 - (2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

3. BREACH OF CONTRACT REMEDIES AND PENALTIES:

(2 C.F.R. § 200.327 and Appendix II)

(a) The provisions of West Virginia Code of State Rules § 148-1-5 provide for breach of contract remedies, and penalties. A copy of that rule is attached hereto as Exhibit A and expressly incorporated herein by reference.

4. TERMINATION FOR CAUSE AND CONVENIENCE:

(2 C.F.R. § 200.327 and Appendix II)

(a) The provisions of West Virginia Code of State Rules § 148-1-5 govern Contract termination. A copy of that rule is attached hereto as Exhibit A and expressly incorporated herein by reference.

5. EQUAL EMPLOYMENT OPPORTUNITY:

(2 C.F.R. § 200.327 and Appendix II)

Except as otherwise provided under 41 CFR Part 60, and if this contract meets the definition of "federally assisted construction contract" in 41 CFR Part 60–1.3, this contract includes the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

6. DAVIS-BACON WAGE RATES:

(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that if this Contract includes construction, all construction work in excess of \$2,000 will be completed and paid for in compliance with the Davis—Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must:

- (a) pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.
- (b) pay wages not less than once a week.

A copy of the current prevailing wage determination issued by the Department of Labor is attached hereto as Exhibit B. The decision to award a contract or subcontract is conditioned upon the acceptance of the wage determination. The State will report all suspected or reported violations to the Federal awarding agency.

7. ANTI-KICKBACK ACT:

(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that it will comply with the Copeland Anti-KickBack Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). Accordingly, Vendor, Subcontractors, and anyone performing under this contract are prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The State must report all suspected or reported violations to the Federal awarding agency.

8. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

(2 C.F.R. § 200.327 and Appendix II)

Where applicable, and only for contracts awarded by the State in excess of \$100,000 that involve the employment of mechanics or laborers, Vendor agrees to comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, Vendor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

9. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. (2 C.F.R. § 200.327 and Appendix II)

If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

10. CLEAN AIR ACT

(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that if this contract exceeds \$150,000, Vendor is to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

11. DEBARMENT AND SUSPENSION

(2 C.F.R. § 200.327 and Appendix II)

The State will not award to any vendor that is listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

12. BYRD ANTI-LOBBYING AMENDMENT

(2 C.F.R. § 200.327 and Appendix II)

Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

13. PROCUREMENT OF RECOVERED MATERIALS

(2 C.F.R. § 200.327 and Appendix II; 2 C.F.R. § 200.323)

Vendor agrees that it and the State must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

14. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.

(2 C.F.R. § 200.327 and Appendix II; 2 CFR § 200.216)

Vendor and State agree that both are prohibited from obligating or expending funds under this Contract to:

- (1) Procure or obtain;
- (2) Extend or renew a contract to procure or obtain; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
 - (i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
 - (ii) Telecommunications or video surveillance services provided by such entities or using such equipment.
 - (iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

In implementing the prohibition under Public Law 115–232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

State of West Virginia	Vendor Name: WVARF, Inc.
Purchasing Division	
By: Jony Waly	By: andrea Higginsothem
Printed Name: Jony Walizer	Printed Name: Andrea Higginbotham
Title: BCF Pucharry Director	Title: Contract Administrator
Date: 8/2/22	Date:

EXHIBIT A To: REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317):

W. Va. CSR § 148-1-5

West Virginia Code of State Rules

Title 148. Department of Administration

Legislative Rule (Ser. 1)

Series 1. Purchasing

W. Va. Code St. R. § 148-1-5 § 148-1-5. Remedies.

- 5.1. The Director may require that the spending unit attempt to resolve any issues that it may have with the vendor prior to pursuing a remedy contained herein. The spending unit must document any resolution efforts and provide copies of those documents to the Purchasing Division.
- 5.2. Contract Cancellation.
- 5.2.1. Cancellation. The Director may cancel a purchase or contract immediately under any one of the following conditions including, but not limited to:
 - 5.2.1.a. The vendor agrees to the cancellation;
 - 5.2.1.b. The vendor has obtained the contract by fraud, collusion, conspiracy, or is in conflict with any statutory or constitutional provision of the State of West Virginia;
 - 5.2.1.c. Failure to honor any contractual term or condition or to honor standard commercial practices;
 - 5.2.1.d. The existence of an organizational conflict of interest is identified;
 - 5.2.1.e. Funds are not appropriated or an appropriation is discontinued by the legislature for the acquisition;
 - 5.2.1.f. Violation of any federal, state, or local law, regulation, or ordinance, and
 - 5.2.1.g. The contract was awarded in error.
- 5.2.2. The Director may cancel a purchase or contract for any reason or no reason, upon providing

the vendor with 30 days' notice of the cancellation.

- 5.2.3. Opportunity to Cure. In the event that a vendor fails to honor any contractual term or condition, or violates any provision of federal, state, or local law, regulation, or ordinance, the Director may request that the vendor remedy the contract breach or legal violation within a time frame the Director determines to be appropriate. If the vendor fails to remedy the contract breach or legal violation or the Director determines, at his or her sole discretion, that such a request is unlikely to yield a satisfactory result, then he or she may cancel immediately without providing the vendor an opportunity to perform a remedy.
- 5.2.4. Re-Award. The Director may award the cancelled contract to the next lowest responsible bidder (or next highest scoring bidder if best value procurement) without a subsequent solicitation if the following conditions are met:
 - 5.2.4.a. The next lowest responsible bidder (or next highest scoring bidder if best value procurement) is able to perform at the price contained in its original bid submission, and
 - 5.2.4.b. The contract is an open-end contract, a one-time purchase contract, or a contract for work which has not yet commenced.

Award to the next lowest responsible bidder (or next highest scoring bidder if best value procurement) will not be an option if the vendor's failure has in any way increased or significantly changed the scope of the original contract. The vendor failing to honor contractual and legal obligations is responsible for any increase in cost the state incurs as a result of the re-award.

- 5.3. Non-Responsible. If the Director believes that a vendor may be non-responsible, the Director may request that a vendor or spending unit provide evidence that the vendor either does or does not have the capability to fully perform the contract requirements, and the integrity and reliability necessary to assure good faith performance. If the Director determines that the vendor is non-responsible, the Director shall reject that vendor's bid and shall not award the contract to that vendor. A determination of non-responsibility must be evaluated on a case-by-case basis and can only be made after the vendor in question has submitted a bid. A determination of non-responsibility will only extend to the contract for which the vendor has submitted a bid and does not operate as a bar against submitting future bids.
- 5.4. Suspension.
- 5.4.1. The Director may suspend, for a period not to exceed 1 year, the right of a vendor to bid on

procurements issued by the Purchasing Division or any state spending unit under its authority if:

- 5.4.1.a. The vendor has submitted a bid and then requested that its bid be withdrawn after bids have been publicly opened.
- 5.4.1.b. The vendor has exhibited poor performance in fulfilling his or her contractual obligations to the State. Poor performance includes, but is not limited to any of the following: violations of law, regulation, or ordinance; failure to deliver timely; failure to deliver quantities ordered; poor performance reports; or failure to deliver commodities, services, or printing at the quality level required by the contract.
- 5.4.1.c. The vendor has breached a contract issued by the Purchasing Division or any state spending unit under its authority and refuses to remedy that breach.
- 5.4.1.d. The vendor's actions have given rise to one or more of the grounds for debarment listed in W. Va. Code § 5A-3-33d.
- 5.4.2. Vendor suspension for the reasons listed in section 5.4 above shall occur as follows:
 - 5.4.2.a. Upon a determination by the Director that a suspension is warranted, the Director will serve a notice of suspension to the vendor.
 - 5.4.2.b. A notice of suspension must inform the vendor:
 - 5.4.2.b.1. Of the grounds for the suspension;
 - 5.4.2.b.2. Of the duration of the suspension;
 - 5.4.2.b.3. Of the right to request a hearing contesting the suspension;
 - 5.4.2.b.4. That a request for a hearing must be served on the Director no later than 5 working days of the vendor's receipt of the notice of suspension;
 - 5.4.2.b.5. That the vendor's failure to request a hearing no later than 5 working days of

the receipt of the notice of suspension will be deemed a waiver of the right to a hearing and result in the automatic enforcement of the suspension without further notice or an opportunity to respond; and

- 5.4.2.b.6. That a request for a hearing must include an explanation of why the vendor believes the Director's asserted grounds for suspension do not apply and why the vendor should not be suspended.
- 5.4.2.c. A vendor's failure to serve a request for hearing on the Director no later than 5 working days of the vendor's receipt of the notice of suspension will be deemed a waiver of the right to a hearing and may result in the automatic enforcement of the suspension without further notice or an opportunity to respond.
- 5.4.2.d. A vendor who files a timely request for hearing but nevertheless fails to provide an explanation of why the asserted grounds for suspension are inapplicable or should not result in a suspension, may result in a denial of the vendor's hearing request.
- 5.4.2.e. Within 5 working days of receiving the vendor's request for a hearing, the Director will serve on the vendor a notice of hearing that includes the date, time and place of the hearing.
- 5.4.2.f. The hearing will be recorded and an official record prepared. Within 10 working days of the conclusion of the hearing, the Director will issue and serve on the vendor, a written decision either confirming or reversing the suspension.
- 5.4.3. A vendor may appeal a decision of the Director to the Secretary of the Department of Administration. The appeal must be in writing and served on the Secretary no later than 5 working days of receipt of the Director's decision.
- 5.4.4. The Secretary, or his or her designee, will schedule an appeal hearing and serve on the vendor, a notice of hearing that includes the date, time and place of the hearing. The appeal hearing will be recorded and an official record prepared. Within 10 working days of the conclusion of the appeal hearing, the Secretary will issue and serve on the vendor a written decision either confirming or reversing the suspension.
- 5.4.5. Any notice or service related to suspension actions or proceedings must be provided by certified mail, return receipt requested.

- 5.5. Vendor Debarment. The Director may debar a vendor on the basis of one or more of the grounds for debarment contained in W. Va. Code § 5A-3-33d or if the vendor has been declared ineligible to participate in procurement related activities under federal laws and regulation.
- 5.5.1. Debarment proceedings shall be conducted in accordance with W. Va. Code § 5A-3-33e and these rules. A vendor that has received notice of the proposed debarment by certified mail, return receipt requested, must respond to the proposed debarment within 30 working days after receipt of notice or the debarment will be instituted without further notice. A vendor is deemed to have received notice, notwithstanding the vendor's failure to accept the certified mail, if the letter is addressed to the vendor at its last known address. After considering the matter and reaching a decision, the Director shall notify the vendor of his or her decision by certified mail, return receipt requested.
- 5.5.2. Any vendor, other than a vendor prohibited from participating in federal procurement, undergoing debarment proceedings is permitted to continue participating in the state's procurement process until a final debarment decision has been reached. Any contract that a debarred vendor obtains prior to a final debarment decision shall remain in effect for the current term, but may not be extended or renewed. Notwithstanding the foregoing, the Director may cancel a contract held by a debarred vendor if the Director determines, in his or her sole discretion, that doing so is in the best interest of the State. A vendor prohibited from participating in federal procurement will not be permitted to participate in the state's procurement process during debarment proceedings.
- 5.5.3. If the Director's final debarment decision is that debarment is warranted and notice of the final debarment decision is mailed, the Purchasing Division shall reject any bid submitted by the debarred vendor, including any bid submitted prior to the final debarment decision if that bid has not yet been accepted and a contract consummated.
- 5.5.4. Pursuant to W.Va. Code § 5A-3-33e(e), the length of the debarment period will be specified in the debarment decision and will be for a period of time that the Director finds necessary and proper to protect the public from an irresponsible vendor.
- 5.5.5. List of Debarred Vendors. The Director shall maintain and publicly post a list of debarred vendors on the Purchasing Division's website.
- 5.5.6. Related Party Debarment. The Director may pursue debarment of a related party at the same time that debarment of the original vendor is proceeding or at any time thereafter that the Director determines a related party debarment is warranted. Any entity that fails to provide the Director with full, complete, and accurate information requested by the Director to determine related party

status will be presumed to be a related party subject to debarment.

- 5.6. Damages.
- 5.6.1. A vendor who fails to perform as required under a contract shall be liable for actual damages and costs incurred by the state.
- 5.6.2. If any commodities delivered under a contract have been used or consumed by a spending unit and on testing the commodities are found not to comply with specifications, no payment may be approved by the Spending Unit for the merchandise until the amount of actual damages incurred has been determined.
- 5.6.3. The Spending Unit shall seek to collect damages by following the procedures established by the Office of the Attorney General for the collection of delinquent obligations.

Credits

History: Filed 4-1-19, eff. 4-1-19; Filed 4-16-21, eff. 5-1-21.

Current through register dated May 7, 2021. Some sections may be more current. See credits for details.

W. Va. C.S.R. § 148-1-5, WV ADC § 148-1-5

End of Document

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EXHIBIT B To: REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317):

Prevailing Wage Determination

☐ – Not Applicable Because Contract Not for Construction	
Federal Prevailing Wage Determination on Next Page	