



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 07-25-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0506 2934 MCH2100000007 8	Procurement Folder:	800480
Document Name:	Change Order 1	Reason for Modification:	CO 1 - To cancel remaining balance per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.
Document Description:	Cancellation of remaining balance.		
Procurement Type:	Central Delivery Order		
Buyer Name:	Mark A Atkins		
Telephone:	(304) 558-2307		
Email:	mark.a.atkins@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 TEMP21A 8
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	00000204796			Requestor Name:	Forrest D Daniel
WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC				Requestor Phone:	(304) 356-4057
710 CENTRAL AVE				Requestor Email:	forrest.d.daniel@wv.gov
CHARLESTON	WV	25302-1702		<div style="font-size: 48pt; font-weight: bold;">23</div> FILE LOCATION _____	
US					
Vendor Contact Phone:	304-205-7970	Extension:	205		
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - MATERNAL & CHILD HEALTH 350 CAPITOL ST, RM 427 CHARLESTON WV 25301-3714 US	PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH/MCH - MATERNAL CHILD HEALTH 350 CAPITOL ST, RM 427 CHARLESTON WV 25301-3714 US

Total Order Amount:	\$28,199.34
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Purchasing Division's File Copy

ENTERED

MA 07/26/2022
 PURCHASING DIVISION AUTHORIZATION
 DATE: *[Signature]* 7/26/22
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *[Signature]* 7/26/2022
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 1 is issued to reduce the hours on delivery order from 1976 to 1567.5008 (actual used hours) per attached document:

Original Contract Total: \$35,548.24
Change Order 1 Decrease: (\$ 7,348.90)
New Contract Total: \$28,199.34

WV Assoc. of Rehabilitation Facilities
Purchase Request # MCH21-127

Temp Executive Secretary
OMCFH - Health Check
Location - Mildred Mitchell - Bateman Hospital / Cabell County
01/01/2021 - 12/31/2021

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80111600	1567.50080	HOUR	\$17.9900	\$28,199.34
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-01-01	2021-12-31				

Commodity Line Description: TEMPORARY EMPLOYEE STAFFING SERVICES

Extended Description:

CO 1 - To cancel remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Executive Secretary for MCH (HealthCheck Program) TEMP
Location - Mildred Mitchell - Bateman Hospital / Cabell County
Effective date of
01/01/2021 - 12/31/2021

See attached Synopsis Award Spreadsheets for Contract Pricing.



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU FOR PUBLIC HEALTH
OFFICE OF CENTRAL FINANCE

Jim Justice
Governor

350 Capitol Street, Room 206
Charleston, WV 25301

Bill J. Crouch
Cabinet Secretary

May 25, 2022

West Virginia Association of Rehabilitation Facilities Inc.
710 Central Ave
Charleston, WV 25302

Re: Cancellation of Remaining Balance
PO#: CDO MCH2100000007

Dear Vendor:

The above referenced Purchase Order in the amount of \$35,548.24 was issued on December 8, 2020. We are requesting your approval to cancel the remaining balance of \$7,348.90 that still exists on purchase order# CDO MCH2100000007.

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this purchase order. Please mail this letter back to my attention at the address above, or email to me at April.N.Ray@wv.gov. Failure to receive written exception to this cancellation by June 25, 2022, will also constitute your concurrence with our cancellation plan.

This cancellation does not impact current or future contracts which you may have with this office. It pertains to this specific purchase order only.

If you have questions or need additional information, please email me at April.N.Ray@wv.gov.

Sincerely,

April Ray
Bureau for Public Health

6/15/2022

DocuSigned by:
Tara Martinez
Signature

Ok

Date

Althea Greenhow