



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 06-30-2022

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

|                              |                               |                                 |  |
|------------------------------|-------------------------------|---------------------------------|--|
| <b>Order Number:</b>         | CCT 0402 0033 EDD2000000002 7 | <b>Procurement Folder:</b>      | 666767   |
| <b>Document Name:</b>        | PARENT SURVEY                 | <b>Reason for Modification:</b> | Change Order #4 issued to add commodity line to renewal. |
| <b>Document Description:</b> | WVDE Parent Survey            |                                 |  |
| <b>Procurement Type:</b>     | Central Contract - Fixed Amt  |                                 |  |
| <b>Buyer Name:</b>           | Joseph E Hager III            |                                 |  |
| <b>Telephone:</b>            | (304) 558-2306                |                                 |  |
| <b>Email:</b>                | joseph.e.hageriii@wv.gov      |                                 |  |
| <b>Shipping Method:</b>      | Best Way                      | <b>Effective Start Date:</b>    | 2020-03-01   |
| <b>Free on Board:</b>        | FOB Dest, Freight Prepaid     | <b>Effective End Date:</b>      | 2023-02-28   |

| VENDOR                       |                         | DEPARTMENT CONTACT         |                        |
|------------------------------|-------------------------|----------------------------|------------------------|
| <b>Vendor Customer Code:</b> | 000000213844            | <b>Requestor Name:</b>     | Kelly L Hall           |
| MEASUREMENT INC              |                         | <b>Requestor Phone:</b>    | (304) 558-3660         |
| 423 MORRIS ST                |                         | <b>Requestor Email:</b>    | kelly.l.hall@k12.wv.us |
| DURHAM                       | NC                      |                            |                        |
| US                           | 27701                   |                            |                        |
| <b>Vendor Contact Phone:</b> | 919-683-2413            |                            |                        |
| <b>Extension:</b>            |                         |                            |                        |
| <b>Discount Details:</b>     |                         |                            |                        |
|                              | <b>Discount Allowed</b> | <b>Discount Percentage</b> | <b>Discount Days</b>   |
| #1                           | No                      | 0.0000                     | 0                      |
| #2                           | Not Entered             |                            |                        |
| #3                           | Not Entered             |                            |                        |
| #4                           | Not Entered             |                            |                        |

**23**  
 FILE LOCATION \_\_\_\_\_

| INVOICE TO   | SHIP TO   |
|--|---|
| OFFICE OF FINANCE & INTERNAL OPERATIONS<br>DEPARTMENT OF EDUCATION<br>BLDG 6, RM 700<br>1900 KANAWHA BLVD E<br>CHARLESTON WV 25305<br>US | SECRETARY<br>DEPARTMENT OF EDUCATION<br>OFFICE OF SPECIAL EDUCATION<br>1900 KANAWHA BLVD E, BLDG 6 RM 750<br>CHARLESTON WV 25305-0330<br>US |

**Total Order Amount:** \$113,692.00

Purchasing Division's File Copy

**ENTERED**

|  |  |   |
|--|--|---|
| <b>PURCHASING DIVISION AUTHORIZATION</b><br>DATE: <i>Murphy - 7/5/2022</i><br>ELECTRONIC SIGNATURE ON FILE | <b>ATTORNEY GENERAL APPROVAL AS TO FORM</b><br>DATE: <i>John S. Gray</i><br>ELECTRONIC SIGNATURE ON FILE | <b>ENCUMBRANCE CERTIFICATION</b><br>DATE: <i>7/6/2022</i><br>ELECTRONIC SIGNATURE ON FILE |
|--|--|---|

*7/6/2022*

**Extended Description:**

Change Order No. 4 issued to add commodity line 4 that was inadvertently omitted from the previous renewal and should have been included, per the vendor bid response dated 1/10/2020.

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.  
NO OTHER CHANGES.

| Line                | Commodity Code    | Quantity            | Unit | Unit Price      | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 1                   | 86130000          | 0.00000             |      | 0.000000        | \$1,496.00  |
| <b>Service From</b> | <b>Service To</b> | <b>Manufacturer</b> |      | <b>Model No</b> |             |
| 2020-03-01          | 2023-02-28        |                     |      |                 |             |

**Commodity Line Description:** DEVELOPMENT OF THE ON-LINE SURVEY SYSTEM

**Extended Description:**

One-time/lump sump fee for the development of the on-line survey system.

| Line                | Commodity Code    | Quantity            | Unit | Unit Price      | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 2                   | 86130000          | 15000.00000         | EA   | 3.690000        | \$55,350.00 |
| <b>Service From</b> | <b>Service To</b> | <b>Manufacturer</b> |      | <b>Model No</b> |             |
|                     |                   |                     |      |                 |             |

**Commodity Line Description:** PRICE PER SURVEY (ELECTONIC AND PAPER SURVEY)

**Extended Description:**

Price per Survey Mailed (not to exceed 15,000 number of surveys) to include paper and electronic survey, postage, sending survey, re-sending survey to non-respondents, data analysis by the State and LEA, report of data analysis and Indicator 8 requirements.

| Line                | Commodity Code    | Quantity            | Unit | Unit Price      | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 3                   | 86130000          | 15000.00000         | EA   | 3.690000        | \$55,350.00 |
| <b>Service From</b> | <b>Service To</b> | <b>Manufacturer</b> |      | <b>Model No</b> |             |
|                     |                   |                     |      |                 |             |

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| Line                | Commodity Code    | Quantity            | Unit | Unit Price      | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 4                   | 86130000          | 0.00000             |      | 0.000000        | \$1,496.00  |
| <b>Service From</b> | <b>Service To</b> | <b>Manufacturer</b> |      | <b>Model No</b> |             |
| 2020-03-01          | 2023-02-28        |                     |      |                 |             |

**Commodity Line Description:** DEVELOPMENT OF THE ON-LINE SURVEY SYSTEM

**Extended Description:**

One-time/lump sump fee for the development of the on-line survey system.



**Measurement Incorporated**  
 Evaluation Services  
 41 State St. Suite 403  
 Albany, NY 12207

Fed ID# 56-1264255

I hereby certify that the items listed hereon have  
 been received and approved for payment

*Kelly Hall* 0-22-22  
 Signature Date  
*Kelly Hall*  
 Print Name

**INVOICE**

CCT EDD20\*02

|   |  |                     |                  |                 |                     |
|---|--|---------------------|------------------|-----------------|---------------------|
| <b>BILL TO</b>  |  |                     |                  |                 |                     |
| West Virginia Dept of Education<br>Building 6, Room 204<br>1900 Kanawha Boulevard, East<br>Charleston WV 25305-0330           |  | <b>INVOICE DATE</b> | <b>INVOICE #</b> | <b>DUE DATE</b> | <b>PROJECT</b>      |
|   |  | 2/28/2022           | 271.2022822      | 3/31/2022       | 271.2 Parent Survey |
| <b>DESCRIPTION</b>  |  |                     |                  |                 | <b>AMOUNT</b>       |
| Invoice for evaluation services for YEAR TWO of the West Virginia Parent Survey   |  |                     |                  |                 |                     |
| Development of the on-line survey system *  |  |                     |                  |                 | 1,496.00            |
| Price per electronic and paper survey (15,000 surveys @ \$3.69 per survey)  |  |                     |                  |                 | 55,350.00           |
| Order #: CCT 0402 0033 EDD2000000002 4<br>Contract Period: 03/01/2020 - 02/28/2022<br>Billing Period: 03/01/2021 - 02/28/2022 |  |                     |                  |                 |                     |
|   |  |                     |                  |                 |                     |

Remittance Information:

By Check

Measurement Incorporated  
 Attn: Finance Dept.  
 423 Morris Street  
 Durham, NC 27701

By ACH

Truist  
 ABA #021052053  
 Acct #83660148

Questions? Please call 1-919-683-2413 ext. 1299

|                         |             |
|-------------------------|-------------|
| <b>Total</b>            | \$56,846.00 |
| <b>Payments/Credits</b> | \$0.00      |
| <b>Balance Due</b>      | \$56,846.00 |