



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 07-11-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0313 9171 DEP2200000034 2	Procurement Folder:	933150
Document Name:	EOI - Belle (Sneed) Drainage	Reason for Modification:	CO#1 to issue NTP
Document Description:	EOI - Belle (Sneed) Drainage- CO#1 to issue NTP		
Procurement Type:	Central Purchase Order		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-03-31
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-03-29

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000160372	Requestor Name:	Katrina J Dufourmy
GAI CONSULTANTS INC 500 LEE ST EAST STE 700		Requestor Phone:	(304) 926-0499
CHARLESTON WV 25301		Requestor Email:	katrina.j.dufourmy@wv.gov
US			
Vendor Contact Phone:	6812458866 Extension:		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

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 FILE LOCATION _____

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US

Total Order Amount: \$79,373.50

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mund...</i> 7/12/2022 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. G...</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>...</i> 7/21/2022 ELECTRONIC SIGNATURE ON FILE
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7/20/2022

Extended Description:

Change Order #01

To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Contract Term: 03/31/2022 through 03/29/2025

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	75055.75
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: EOI Engineering Design Services

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81100000	0.00000		0.000000	4317.75
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Construction Monitoring

Extended Description:



west virginia department of environmental protection

Administrative Services
601 57th Street SE
Charleston, WV 25304-2345
304-926-0499 Phone
304-926-0491 Fax

Harold Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

Date: 07/01/2022

To: Jessica Chambers Smith, ASMII

From: Katrina Dufourny, Procurement Specialist, Sr.

**Katrina J
Dufourny**

Digitally signed by: Katrina J Dufourny
DN: CN = Katrina J Dufourny email =
katrina.j.dufourny@wv.gov C = AD O
= DEP OU = Business Operations
Date: 2022.07.01 09:31:45 -0400

Subject: Delay in processing CPO DEP22*34 CO#1 NTP

The processing of the above Notice to Proceed was delayed for two reasons. First, it was overlooked due to changes in personnel and duties at the field level, then it was delayed due to the fiscal year end roll. The letter was sent to the vendor at the time of the effective start date, but it was not entered into Oasis until June. Once it was discovered, the decision was made to wait to submit the change order until after the 6/30 "roll" in Oasis to prevent it from going into conflict draft.



west virginia department of environmental protection

Office of Abandoned Mine Lands & Reclamation
601 57th ST SE
Charleston, WV 25304

Harold D. Ward, Cabinet Secretary
dep.wv.gov

April 4, 2022

Mr. Charles F. Straley, P.E.
GAI Consultants, Inc.
500 Lee Street East
Suite 700
Charleston, WV 25301

Re: Belle (Sneed) Drainage
CPO: DEP22*34
Notice to Proceed

Dear Mr. Straley:

Please be advised that your Purchase Order for the above referenced project has been approved and became effective March 31, 2022. Your receipt of this letter will serve as your official Notice to Proceed. The total estimated cost, as approved for the design of this project, is \$79,373.580. The preliminary construction documents will be due by May 27, 2022. The total performance period for this project will be March 31, 2022, to March 29, 2025.

Should you have any questions regarding this Notice to Proceed, or the project in general, please contact me at 304-414-1182.

Sincerely,

A handwritten signature in black ink, appearing to read 'JRH', with a long horizontal flourish extending to the right.

Jonathan R. Holbert, P.E.,
Southern Design Administrator