



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 10-13-2022

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0313 0313 DEP220000009B 3	<b>Procurement Folder:</b>	955135
<b>Document Name:</b>	Benthic Macroinvertebrate Sample Processing and ID	<b>Reason for Modification:</b>	
<b>Document Description:</b>	CO No 2 to renew contract	Change Order No 2 To Renew Contract	
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-11-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2023-10-31

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000114826			<b>Requestor Name:</b>	Jeffrey E Bailey
WATERSHED ASSESSMENT ASSOCIATES				<b>Requestor Phone:</b>	(304) 926-0499
1861 CHRISLER AVE				<b>Requestor Email:</b>	jeffrey.e.bailey@wv.gov
SCHENECTADY	NY	12303		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-size: 24pt; font-weight: bold;">FILE LOCATION _____</div>	
US					
<b>Vendor Contact Phone:</b>	518-339-0715	<b>Extension:</b>			
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION DIV OF WASTE AND WATER MGT 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION DIVISION OF WATER AND WASTE MGT 601 57TH ST SE CHARLESTON WV 25304 US

10-14-2022 ISAT

<b>Total Order Amount:</b>	Open End
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Purchasing Division's File Copy

ENTERED

*JH 10-13-2022*  
**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *10-13-22*  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
*Beverly Tolson*  
 DATE: *10-18-2022*  
 ELECTRONIC SIGNATURE ON FILE

*10/17/2022*

**Extended Description:**

Change Order

Change Order No 2 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 11/01/2022 through October 31, 2023.

Renewal Years/Months Remaining: 2 years

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81131504			EA	200.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Sample Sorting and ID to Genus Level

**Extended Description:**

SORTING AND IDENTIFICATION OF A 200 ORGANISM SUBSAMPLE TO GENUS LEVEL: INCLUDE TRAVEL COST FOR SAMPLE PICKUP AND DELIVERY PER UNIT.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81131504			HOUR	175.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Sample ID to Genus Level Only: Samples Pre-Sorted

**Extended Description:**

Sample Identified to Genus Level Only : Samples Pre-sorted

Reference 3.2.1B in specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81131504			HOUR	125.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Professional Staff Rep of Data In Legal

**Extended Description:**

PROFESSIONAL STAFF REPRESENTATION OF DATA IN LEGAL

Reference 3.2.2 in specifications



west virginia department of environmental protection

Division of Environmental Enforcement  
601 57<sup>th</sup> Street, S.E.  
Charleston, WV 25304-2345  
Phone: 304-926-0499 Fax: 304-926-0452

Harold D. Ward, Cabinet Secretary  
dep.wv.gov

September 22, 2022

Watershed Assessment Associates  
1861 Chrisler Ave  
Schenectady, NY 12303

Contract No: CMA DEP 220000009B Benthic Macroinvertebrate Sample Processing & ID

The West Virginia Department of Environmental Protection is offering to renew subject contract under the same terms, conditions, pricing, and specifications. The renewal dates are November 1, 2022, through October 31, 2023.

In addition to this Renewal Offer signed and dated, we will need an updated copy of your **Certificate of Liability Insurance**.

If your company agrees to this renewal, please sign below and return the required documents to the address listed above or via email to [larry.t.workman@wv.gov](mailto:larry.t.workman@wv.gov) by September 28, 2022.

Please let me know if you have any questions.

*Larry T Workman*  
WV Dept. of Environmental Protection **Larry T**  
Phone: (304)926-0499 X 41242 **Workman**  
[Larry.t.workman@wv.gov](mailto:Larry.t.workman@wv.gov)

Digitally signed by: Larry T Workman  
DN: CN = Larry T Workman, email = larry.t.workman@wv.gov, C = AO, O = WV DEP OU = Business Operations  
Date: 2022.09.22 08:13:31 -0400'

To Be Completed by the Vendor:

We agree to renew the contract for the period as stated above, according to the terms, conditions, prices, and specifications contained in the original contract including all authorized change orders

**J. Kelly Nolan**

Digitally signed by J. Kelly Nolan  
DN: cn=J. Kelly Nolan, o=Watershed Assessment Associates, ou, email=jkn@rwaa.us, c=US  
Date: 2022.09.26 07:50:14 -04'00'

Name/Signature

Date