



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 09-26-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0310 6315 DNR2000000002 5	Procurement Folder:	568443
Document Name:	A/E Services for New District VI Office Complex Project	Reason for Modification:	Change Order No. 02 issued to renew the contract for one year.
Document Description:	Change Order No. 02		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2019-07-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-07-14

VENDOR		DEPARTMENT CONTACT																					
Vendor Customer Code:	000000206169	Requestor Name:	James H Adkins																				
PICKERING ASSOCIATES INC 11283 EMERSON AVE PARKERSBURG WV 26104 US		Requestor Phone:	(304) 558-3397																				
Vendor Contact Phone:	304-464-5305	Requestor Email:	jamie.h.adkins@wv.gov																				
Extension:	1111	<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																					
Discount Details:																							
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered		
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#2	Not Entered																						
#3	Not Entered																						
#4	Not Entered																						

INVOICE TO	SHIP TO
DIVISION OF NATURAL RESOURCES PARKS & RECREATION-PEM SECTION 324 4TH AVE SOUTH CHARLESTON WV 25305 US	DIVISION OF NATURAL RESOURCES DISTRICT VI OFFICE 2311 OHIO AVE PARKERSBURG WV 26101-2559 US

9-27-22 PAT

Total Order Amount: \$344,700.00

Purchasing Division's File Copy

ENTERED

JH 9-26-2022

PURCHASING DIVISION AUTHORIZATION DATE: <i>[Signature]</i> 9/27/22 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>[Signature]</i> 9/29/2022 ELECTRONIC SIGNATURE ON FILE
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9/29/2022

Extended Description:

Change Order

Change Order No. 02 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 07/15/2022 - 07/14/2023.

Renewals Remaining: Zero (0).

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101508	0.00000		0.000000	\$344,700.00
Service From	Service To	Manufacturer	Model No		
2019-07-15	2023-07-14				

Commodity Line Description: Architectural engineering

Extended Description:

Architectural/engineering services and contract administration for a new District VI Office Complex.


APPROVED
FW




Governor Jim Justice

Director Brett W. McMillion

MEMORANDUM

TO: Jamie Adkins 
Chief Procurement Officer

FROM: Roger C. Wolfe 
Associate Engineer

DATE: August 31, 2022

SUBJECT: New District 6 Office and Storage Building
A/E services for District 6 Construction
CCT DNR20*02
Change Order #2

We, the West Virginia Division of Natural Resources, Planning, Engineering and Maintenance Section requests a renewal of the above contract under the current terms, conditions, and pricing. Associated construction projects are still ongoing, requiring continued construction oversight.

If you have any questions or need any additional information, please feel free to contact me.

RW/rw

MEMORANDUM

TO: Jamie Adkins
Chief Procurement Officer

FROM: Roger C. Wolfe
Associate Engineer *Roger C Wolfe BAK.*

DATE: August 31, 2022

SUBJECT: New District 6 Office and Storage Building
A/E services for District 6 Construction
CCT DNR20*02
Change Order #2, Beyond 20 Days

We, the West Virginia Division of Natural Resources, Planning, Engineering and Maintenance Section requests a renewal of the above contract under the current terms, conditions, and pricing. Associated construction projects are still ongoing, requiring continued construction oversight.

It is understood that this contract is beyond 20 days past the original end date of the contract. There were uncontrollable delays in obtaining all the documentation required and therefor delayed the preparation of this document.

If you have any questions or need any additional information, please feel free to contact me.

RW/rw



11283 Emerson Avenue • Parkersburg, WV 26104
304.464.5305 • 800.954.5305 • 304.464.4428
www.pickeringusa.com

Architects • Engineers • Surveyors

August 29, 2022

Division of Natural Resources
Parks & Recreation – PEM Section
324 4th Ave.
South Charleston, WV 25305

RE: WVDNR District VI Office Contract Renewal

To whom it may concern,

Pickering Associates is requesting a no-cost contract renewal for the District VI Office project in order to complete the project due to unforeseen schedule delays. The original Contract is dated July 15, 2019 (effective start date) to July 14, 2021 (effective end date). A prior contract renewal for one additional year for the time period of July 15, 2021 to July 14, 2022 was previously approved. This current contract renewal request is for one additional year from July 15, 2022 to July 14, 2023.

Thank you,

A handwritten signature in black ink, written in a cursive style, that reads "Traci L. Stotts".

Traci L. Stotts, AIA