



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 09-29-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0211 4032 GSD2300000004 2	Procurement Folder:	1079303
Document Name:	Building 32 Water Infiltration Project	Reason for Modification: Change Order 1 To issue Notice to Proceed.	
Document Description:	Building 32 Water Infiltration Project		
Procurement Type:	Central Purchase Order		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-09-30
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-11-29

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000200168			Requestor Name:	Aaron M Armstrong
W Q WATTERS CO 1081 KANAWHA STATE FOREST DR				Requestor Phone:	304-352-5492
CHARLESTON WV 25314				Requestor Email:	aaron.m.armstrong@wv.gov
US				<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Vendor Contact Phone:	304-744-9431	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 32 2699 PARK AVE HUNTINGTON WV 25704 US

Total Order Amount:	\$399,298.00
----------------------------	--------------

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara Hyde 10/11/2022</i> ELECTRONIC SIGNATURE ON FILE <i>10/11/2022</i>	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Green 10/11/2022</i> ELECTRONIC SIGNATURE ON FILE <i>10/11/2022</i>	ENCUMBRANCE CERTIFICATION DATE: <i>10/11/2022</i> ELECTRONIC SIGNATURE ON FILE <i>10/11/2022</i>
---	--	---

Extended Description:

Change Order 1

To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: September 30, 2022 Through November 29, 2022

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72121103	0.00000		0.000000	399298.00
Service From	Service To	Manufacturer	Model No		
2022-09-30	2022-11-29				

Commodity Line Description: Building 32 Water Infiltration Project

Extended Description:

Building 32 Water Infiltration Project

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

William D. Barry
Director

September 29, 2022

W.Q. Watters Company
1801 Kanawha State Forest Drive
Charleston, WV, 25314

Attn: Mr. Smith,

NOTICE TO PROCEED

Per issuance of Purchase Order Number CPO 0211 GSD230000004, this is your notification to commence work on (Friday) September 30th, 2022, to provide all equipment, materials and incidentals for services related to Building 32 Water Infiltration Project, per the bid requirements, terms, and conditions of CRFQ 0211 GSD2300000012.

Given the contract's Terms and Conditions that the project must be completed within Sixty (60) calendar days from the issuance of the Notice to Proceed, the contract start date is September 30 2022, and the Final Completion date is November 29, 2022.

If you have any questions or concerns on this issue, please do not hesitate to contact me by telephone at (304) 352-5531, or e-mail at cody.g.taylor@wv.gov.

Sincerely,

Cody Taylor, Procurement Specialist, GSD

