



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

Order Date: 08-17-2022

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CPO 0211 4001 GSD2200000026 3	<b>Procurement Folder:</b>	1015287
<b>Document Name:</b>	Building 1 Paint and Plaster Repair Project - 2022	<b>Reason for Modification:</b>	Change Order 1 To issue Notice to Proceed.
<b>Document Description:</b>	Building 1 Paint and Plaster Repair		
<b>Procurement Type:</b>	Central Purchase Order		
<b>Buyer Name:</b>	Melissa Pettrey		
<b>Telephone:</b>	(304) 558-0094		
<b>Email:</b>	melissa.k.pettrey@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2022-08-01
<b>Free on Board:</b>	FOB Ship Pt, Freight Collect	<b>Effective End Date:</b>	2022-11-29

VENDOR		DEPARTMENT CONTACT																					
<b>Vendor Customer Code:</b>	VS0000021297	<b>Requestor Name:</b>	Mark A Crites																				
START TO FINISH CONSTRUCTION LLC 6982 CHARLESTON RD		<b>Requestor Phone:</b>	304-352-5515																				
WALTON WV 25286-8844 US		<b>Requestor Email:</b>	mark.a.crites@wv.gov																				
<b>Vendor Contact Phone:</b>	3045326655	<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																					
<b>Extension:</b>																							
<b>Discount Details:</b>																							
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td colspan="3">Not Entered</td> </tr> <tr> <td>#3</td> <td colspan="3">Not Entered</td> </tr> <tr> <td>#4</td> <td colspan="3">Not Entered</td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered		
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#1	No	0.0000	0																				
#2	Not Entered																						
#3	Not Entered																						
#4	Not Entered																						

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 1 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

<b>Total Order Amount:</b>	\$255,000.00
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Purchasing Division's File Copy

ENTERED

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>8/17/2022</i> ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: <i>8/19/2022</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>8/19/2022</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order no. 1

To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: August 1, 2022 through November 29, 2022.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72152000	0.00000		0.000000	135000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2022-08-01	2022-11-29				

**Commodity Line Description:** Base Bid

**Extended Description:**

All inclusive, lump-sum bid to perform paint and plaster repair work as specified herein.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72151302	0.00000		0.000000	120000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2022-08-01	2022-11-29				

**Commodity Line Description:** Alternate # 1

**Extended Description:**

All inclusive, lump-sum bid to perform paint and plaster repair work as specified herein.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72151302	0.00000	SF	3.750000	0.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	

**Commodity Line Description:** Unit Price 1: Flat Painting Repair

**Extended Description:**

Price per linear foot to perform flat plaster repair work as specified herein.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72152000	0.00000	SF	7.500000	0.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	

**Commodity Line Description:** Unit Price 2: Decorative Painting Repair

**Extended Description:**

Price per square foot to perform flat plaster repair work as specified herein.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	72152000	0.00000	SF	300.000000	0.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	

**Commodity Line Description:** Unit Price 3: Flat Plaster Repair

**Extended Description:**

Price per square foot to perform flat plaster repair work as specified herein.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	72152000	0.00000	SF	390.000000	0.00
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** Unit Price 4: Decorative Plaster Repair

**Extended Description:**

Price per square foot to perform flat plaster repair work as specified herein.



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
GENERAL SERVICES DIVISION  
State Capitol

Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

William D. Barry  
Director

August 1, 2022

Start to Finish Construction LLC  
6982 Charleston Rd.  
Walton, WV 25286-8844

Attn: Jeffrey Garrett

**NOTICE TO PROCEED**

Per issuance of Purchase Order CPO GSD2200000026, this is your notification to commence work on Monday, August 1, 2022, for the Building 1 Paint and Plaster Repair Project in Charleston, West Virginia, per the bid requirements, terms and conditions of CRFQ GSD2200000039; Addenda No. 1 dated April 13, 2022, and your submitted and accepted bid dated April 19, 2022.

Given the contracts allowance for One Hundred and Twenty (120) calendar days from the issuance of the Notice to Proceed, the contract Start Date shall be August 1, 2022, and the Final Completion date is November 29, 2022.

If you have any questions or concerns on this issue, please do not hesitate to contact me by telephone at 304-352-5517, or e-mail at [James.R.Jones@wv.gov](mailto:James.R.Jones@wv.gov).

Sincerely,

James Jones  
Procurement Administrator  
General Services Division