



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 07-06-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0211 4022 GSD2200000008 4	Procurement Folder:	921335
Document Name:	Tax Revenue Center First Floor Renovations	Reason for Modification:	Change Order No. 3 To extend contract.
Document Description:	Tax Revenue Center First Floor Renovations		
Procurement Type:	Central Purchase Order		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094	Effective Start Date:	2021-12-06
Email:	melissa.k.pettrey@wv.gov	Effective End Date:	2022-07-10
Shipping Method:	Best Way		
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000208154	Requestor Name:	Robert W Hovatter	
FLINT CONSTRUCTION CO INC PO BOX 146		Requestor Phone:	304-352-5498	
GASSAWAY WV 26624 US		Requestor Email:	robert.w.hovatter@wv.gov	
Vendor Contact Phone:	999-999-9999 Extension:	<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Discount Details:				
Discount Allowed	Discount Percentage			Discount Days
#1 No	0.0000			0
#2 Not Entered				
#3 Not Entered				
#4 Not Entered				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 22 - TAX AND REVENUE 1001 LEE ST CHARLESTON WV 25301 US

Total Order Amount: \$607,324.69

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tauiff 7/7/2022</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John & Grace</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>7/19/2022</i> ELECTRONIC SIGNATURE ON FILE
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7/19/2022

Extended Description:

Change Order

Change Order No. 3 is issued to extend the original contract to July 10, 2022, according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete the project only.

Effective date of change: June 27, 2022.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72121103	0.00000		0.000000	522000.00
Service From	Service To	Manufacturer		Model No	
2021-12-06	2022-07-10				

Commodity Line Description: Revenue Center First Floor Renovations

Extended Description:

Base Bid, Phase 1: Per attached Project Plans

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72121103	0.00000		0.000000	54625.00
Service From	Service To	Manufacturer		Model No	
2021-12-06	2022-07-10				

Commodity Line Description: Revenue Center First Floor Renovations, Phase 2

Extended Description:

Base Bid, Phase 2: Per attached Project Plans

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72121103	0.00000		0.000000	14700.00
Service From	Service To	Manufacturer		Model No	
2021-12-06	2022-07-10				

Commodity Line Description: Revenue Center First Floor Renovations, Alternate #1

Extended Description:

Alternate #1: Per attached Project Plans

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72121103	0.00000		0.000000	15999.69
Service From	Service To	Manufacturer		Model No	
2021-12-06	2022-07-10				

Commodity Line Description: Revenue Center First Floor Renovations

Extended Description:

Change Order #2



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

William D. Barry
Director

MEMORANDUM

To: Melissa Pettrey, Senior Buyer, State Purchasing Division
From: James R. Jones, Procurement Administrator, General Services Division
Date: July 6, 2022
Ref: CPO GSD2200000008 Tax Revenue Center First Floor Renovations

Melissa:

Please allow this memorandum to serve as written justification for our request for Change Order # 3 to extend the subject contract with Flint Construction Co. Inc., per the attached documentation. This will extend the Substantial Completion of each phase to June 30, 2022, and the Final Completion of the project to July 10, 2022. The extension of time was needed in response to supply-chain issues for materials needed to complete the renovations.

Original Contract Amount:	\$591,325.00
Change Order No. 1	\$ 0.00
Change Order No. 2	\$ 15,999.69
Change Order No. 3	\$ 0.00
New Contract Amount:	\$607,324.69

If you have any questions, or need additional information, please contact me via email at James.R.Jones@wv.gov, or by phone at 304-352-5517.

AIA Document G701[®] – 2017

Change Order

PROJECT: (Name and address) SOWV - Bldg 22 1st Floor Renovations 1001 Lee Street, East Charleston, WV 25301	CONTRACT INFORMATION: Contract For: General Construction Date: December 06, 2021	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: June 27, 2022
OWNER: (Name and address) General Services Division - Engineering Section Building 4, Fifth Floor 112 California Avenue Charleston, WV 25305	ARCHITECT: (Name and address) Pickering Associates 318 Lee Street, West Suite 200 Charleston, WV 25302	CONTRACTOR: (Name and address) Flint Construction Company, Inc. P.O. Box 146 74 South State Street Gassaway, WV 26624

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
 Extend Phase 1 Substantial Completion from April. 30th, 2022 to June 30th, 2022.
 Extend Phase 2 Substantial Completion from June 15th, 2022 to June 30th, 2022.
 Both of these time extensions are due to delays in deliveries due to market conditions.

The original Contract Sum was	\$	607,324.69
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	607,324.69
The Contract Sum will be unchanged by this Change Order in the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	607,324.69

The Contract Time will be increased by Sixty One (61) days.
 The new date of Substantial Completion will be June 30th, 2022 for phase one.
 June 30th, 2022 for phase two.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Pickering Associates ARCHITECT (Firm name) SIGNATURE Sean G. Simon, AIA, NCARB, Charleston Branch Manager/Project Manager PRINTED NAME AND TITLE 6/29/22 DATE	Flint Construction Company, Inc. CONTRACTOR (Firm name) SIGNATURE Rob Flint, President PRINTED NAME AND TITLE 6/29/22 DATE	General Services Division - Engineering Section OWNER (Firm name) SIGNATURE James R. Jones, Procurement Administrator PRINTED NAME AND TITLE 7/6/2022 DATE
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