



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 10-20-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CCT 0211 4032 GSD2200000004 4	<b>Procurement Folder:</b>	956624
<b>Document Name:</b>	EOI: Building 32 Exterior Envelope	<b>Reason for Modification:</b> Change Order 2 Administrative change order to correct the begin date of the contract.	
<b>Document Description:</b>	EOI: Building 32 Exterior Envelope		
<b>Procurement Type:</b>	Central Contract - Fixed Amt		
<b>Buyer Name:</b>	Cody G Taylor		
<b>Telephone:</b>	304-352-5531		
<b>Email:</b>	cody.g.taylor@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-10-22
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2023-10-21

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000206169	<b>Requestor Name:</b>	Timothy M Lee	
PICKERING ASSOCIATES INC 11283 EMERSON AVE  PARKERSBURG WV 26104 US		<b>Requestor Phone:</b>	304-352-5492	
<b>Vendor Contact Phone:</b>	304-464-5305	<b>Requestor Email:</b>	timothy.m.lee@wv.gov	
<b>Extension:</b>	1111	<div style="font-size: 48px; font-weight: bold;">23</div> <b>FILE LOCATION</b> _____		
<b>Discount Details:</b>				
<b>Discount Allowed</b>	<b>Discount Percentage</b>			<b>Discount Days</b>
#1 No	0.0000			0
#2 Not Entered				
#3 Not Entered				
#4 Not Entered				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 32 2699 PARK AVE HUNTINGTON WV 25704 US

<b>Total Order Amount:</b>	\$19,800.00
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Purchasing Division's File Copy

ENTERED

<b>PURCHASING DIVISION AUTHORIZATION</b>  DATE: <i>Tanya H</i> 10/21/2022 ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b>  <i>John S. Gray</i> DATE: 10/25/2022 ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b>  <i>Beverly Tolson</i> DATE: 10-25-22 ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order

Change Order No. 2 is issued to correct the effective start date, which is incorrect on Change Order No. 1

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	\$19,800.00
Service From	Service To	Manufacturer	Model No		
2021-10-22	2023-10-21				

**Commodity Line Description:** EOI: Building 32 Exterior Envelope

**Extended Description:**

EOI: Building 32 Exterior Envelope