



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 07-21-2022

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0210 4448 ISC2200000002 2	Procurement Folder:	876766
Document Name:	CO1: Black and White Printers w/ Maintenance and Clicks	Reason for Modification:	Change Order 1 is issued to incorporate Notice to Proceed.
Document Description:	Black and White Printers w/ Maintenance and Clicks (OT22008)		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-05-23
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-05-22

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	000000210166	Requestor Name:	Andrew C Lore		
KOMAX LLC		Requestor Phone:	304-352-4944		
500 D ST		Requestor Email:	andrew.c.lore@wv.gov		
SOUTH CHARLESTON	WV	<div style="font-size: 2em; font-weight: bold;">23</div> FILE LOCATION _____			
US	25303				
Vendor Contact Phone:	304-744-7440			Extension:	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION	STATE OF WEST VIRGINIA
OFFICE OF TECHNOLOGY	JOBSITE - SEE SPECIFICATIONS
1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR	
CHARLESTON WV 25305	No City WV 99999
US	US

John
7/26/2022

Purchasing Division's File Copy

Total Order Amount:	Open End
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ENTERED

MA 07/25/2022
PURCHASING DIVISION AUTHORIZATION
 DATE: 7/25/22
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: 7/27/2022
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: 7/29/2022
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 1

Change Order 1 is issued to incorporate the attached Notice to Proceed and to set maintenance dates per the contract.

Effective Dates: May 23, 2022 - May 22, 2023

Renewals Remaining: 3

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	43212100			EA	76054.680000
	Service From	Service To			

Commodity Line Description: 3.1.1 Black and White Printers

Extended Description:

3.1.1 - Two Printers, Installation, and Training Services

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81112306			MO	0.000000
	Service From	Service To			

Commodity Line Description: 3.1.2 Maintenance Services for One Black and White Printer

Extended Description:

3.1.2 - Monthly Maintenance Services for One of the Printers.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81112306			MO	0.000000
	Service From	Service To			

Commodity Line Description: 3.1.3 Maintenance Services for One Black and White Printer

Extended Description:

3.1.3 - Monthly Maintenance Services for One of the Printers.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	82121500			EA	0.003800
	Service From	Service To			

Commodity Line Description: 3.1.4 Click Charges for One Black and White Printer

Extended Description:

3.1.4 - Click Charges for One of the Printers

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	82121500			EA	0.003800
	Service From	Service To			

Commodity Line Description: 3.1.5 Click Charges for One Black and White Printer

Extended Description:

3.1.5 - Click Charges for One of the Printers.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	81112306			MO	0.000000
	Service From	Service To			

Commodity Line Description: Maintenance Services for One Black and White Printer-YR2

Extended Description:

3.1.2 - Monthly Maintenance Services for One of the Printers.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	81112306			MO	0.000000
	Service From	Service To			

Commodity Line Description: Maintenance Services for One Black and White Printer-Y2

Extended Description:

3.1.3 - Monthly Maintenance Services for One of the Printers.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	82121500			EA	0.003800
	Service From	Service To			

Commodity Line Description: Click Charges for One Black and White Printer-YR2

Extended Description:

3.1.4 - Click Charges for One of the Printers

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	82121500			EA	0.003800
	Service From	Service To			

Commodity Line Description: Click Charges for One Black and White Printer-YR2

Extended Description:

3.1.4 - Click Charges for One of the Printers

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	81112306			MO	0.000000
	Service From	Service To			

Commodity Line Description: Maintenance Services for One Black and White Printer-YR3

Extended Description:

3.1.2 - Monthly Maintenance Services for One of the Printers.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	81112306			MO	0.000000
	Service From	Service To			

Commodity Line Description: Maintenance Services for One Black and White Printer-YR3

Extended Description:

3.1.2 - Monthly Maintenance Services for One of the Printers.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	82121500			EA	0.003800
	Service From	Service To			

Commodity Line Description: Click Charges for One Black and White Printer-YR3

Extended Description:
3.1.4 - Click Charges for One of the Printers

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	82121500			EA	0.003800
	Service From	Service To			

Commodity Line Description: Click Charges for One Black and White Printer-YR3

Extended Description:
3.1.4 - Click Charges for One of the Printers

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	81112306			MO	0.000000
	Service From	Service To			

Commodity Line Description: Maintenance Services for One Black and White Printer-YR4

Extended Description:
3.1.2 - Monthly Maintenance Services for One of the Printers.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	81112306			MO	0.000000
	Service From	Service To			

Commodity Line Description: Maintenance Services for One Black and White Printer-YR4

Extended Description:
3.1.2 - Monthly Maintenance Services for One of the Printers.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	82121500			EA	0.003800
	Service From	Service To			

Commodity Line Description: Click Charges for One Black and White Printer-YR4

Extended Description:
3.1.4 - Click Charges for One of the Printers

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	82121500			EA	0.003800
	Service From	Service To			


Commodity Line Description: Click Charges for One Black and White Printer-YR4

Extended Description:
3.1.4 - Click Charges for One of the Printers

MEMORANDUM

DATE: July 21, 2022

TO: Andrew Lore
Procurement Manager
West Virginia Office of Technology

FROM: Charlene Good 
Print/Mail/E-Recycle Manager
West Virginia Office of Technology

SUBJECT: Acceptance and Maintenance of CMA ISC22*02

The WVOT Print Shop received the Konica Minolta AccurioPress 6136P cutsheet printer on April 20, 2022. The printer was installed, tested and fully functional by May 23, 2022.

The shipment and delivery of the printer was delayed due to supply and demand (COVID-19). Also, WVOT forgot to send the notification once the printer was fully functional to start the maintenance and warranty contract

Please initiate a change order for the maintenance and warranty period to begin May 23, 2022.

Please let me know if you need anything further.

April 4, 2022

Shaun Shamblin
Komax LLC
500 D Street
South Charleston WV 25303

Shaun,

This is a letter for Notice to Proceed for the shipment and delivery of the Konica Minolta AccurioPress 6136P cutsheet printer. The Purchase order is CMA ISC22*02. I will have all the necessary electrical wiring installed and ready for set up once the printer is delivered.

Please let me know if you have any questions.

Sincerely,

Charlene Good

Charlene Good
State of WV - Office of Technology
1900 Kanawha Blvd E
Bldg 6 Rm B110
Charleston WV 25305