



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 09-19-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0100 0100 GOV2200000001 4	Procurement Folder:	1004449
Document Name:	CO#1 Carpeting and Flooring Project for Governor's Offices	Reason for Modification:	Change Order No. 1 To Issue Notice to Proceed
Document Description:	CO#1 Carpeting and Flooring Project for Governor's Offices		
Procurement Type:	Central Purchase Order		
Buyer Name:	Toby L Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-09-12
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-11-10

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000229169 CONTINENTAL FLOORING CO 9319 N 94TH WAY STE 1000 SCOTTSDALE AZ 85258 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td>0</td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td>0</td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td>0</td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No		0	#3	No		0	#4	No		0	Requestor Name: Mary M Lipford Requestor Phone: (304) 558-3150 Requestor Email: mary.m.lipford@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">23</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No		0																		
#3	No		0																		
#4	No		0																		

INVOICE TO	SHIP TO
FISCAL MANAGER OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E CHARLESTON WV 25305-0370 US	RESOURCE ADMINISTRATOR OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

9-20-22 BAX

Total Order Amount:	\$119,726.00
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Purchasing Division's File Copy

ENTERED

TW 9/19/22

PURCHASING DIVISION AUTHORIZATION DATE: <i>Munich 9/20/2022</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Grava</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>9/23/2022</i> ELECTRONIC SIGNATURE ON FILE
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9/27/2022

Extended Description:

Change Order No. 1

To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract term: September 12, 2022 through November 10, 2022.

--no other changes--

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	30161701	0.00000		0.000000	119726.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Carpeting and Luxury Vinyl Plank Flooring Installation

Extended Description:

As Per Exhibit A



Jim Justice
Governor of West Virginia

September 12, 2022

Continental Flooring Company
9319 N. 94th Way
Suite 1000
Scottsdale, AZ 85258

RE: Notice to Proceed – Change Order #1 – CPO GOV2200000001

Dear Mr. McMahon,

Please accept this letter as your formal notice to proceed for the removal and replacement of carpeting and Luxury Vinyl Plank Flooring for the West Virginia Office of the Governor located at 1900 Kanawha Boulevard East, Charleston WV. The term of the contract will run 60 days to allow for occasional weekend workdays from September 12, 2022 through November 10, 2022.

If you have any questions, please feel free to call me at 304-352-0715.

Sincerely,

A handwritten signature in blue ink that reads "Mary Lipford".

Mary Lipford
Financial Manager

Cc: Toby Welch