



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 05-03-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 1400 *1400 AGR2100000016 7	Procurement Folder:	872124
Document Name:	Generator for Guthrie Complex	Reason for Modification:	Change Order No 4
Document Description:	Change Order No 4 Generator for Guthrie Complex		To extend contract deadline to 5/31/2022
Procurement Type:	Central Purchase Order		see attached
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-06-09
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-05-31

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000205311	Requestor Name:	Cynthia D Fisher
AMERICAN ELECTRIC EQUIPMENT INC 150 DIXIELAND RD		Requestor Phone:	(304) 558-2221
BECKLEY WV 258018070 US		Requestor Email:	cfisher@wvda.us
Vendor Contact Phone:	999-999-9999 Extension:		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

22
 FILE LOCATION _____

INVOICE TO	SHIP TO
PROCUREMENT OFFICER 304-558-2221 AGRICULTURE DEPARTMENT OF ADMINISTRATIVE SERVICES 1900 KANAWHA BLVD E CHARLESTON WV 25305-0173 US	PROCUREMENT OFFICER 304-558-2221 AGRICULTURE DEPARTMENT OF ADMINISTRATIVE SERVICES 217 GUS R DOUGLAS LN, BLDG 2 RM 106 CHARLESTON WV 25312 US

5-9-22
 Pat

Total Order Amount:	\$578,489.00
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Linda Harper 5/9/22</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Toler 5-17-22</i> ELECTRONIC SIGNATURE ON FILE
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5/17/2022

Extended Description:

Change Order No. 4

To extend the original contract according to all terms, conditions, pricing and specifications contained in the original contract and all authorized change orders. This extension expire on the final date as specified below. No change in contract total.

Effective Date of Extension 12/07/2021 through 05/31/2022

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	26111601	0.00000		0.000000	578489.00
Service From	Service To	Manufacturer	Model No		
2021-06-09	2022-05-31				

Commodity Line Description: generator for Guthrie Complex

Extended Description:

generator for Guthrie Complex



American Electric Equipment, Inc.

PO Box 710 Beckley, WV 25802
P: (304) 255-7438 | F: (304) 255-7448

April 26, 2022

Agriculture Department of
Administrative Services
1900 Kanawha Blvd E
Charleston, WV 25305-0173

Re: CPO1400AGR21000000162

Change Order Request (3) 4

Due to the pandemic causing a delay of available equipment and parts, we had received notification from Kohler that the build date for the 750KW generator to be installed at the Guthrie Complex was extended to March 14, 2022, however, we did not receive the 750KW until April 13, 2022 causing a delayed completion date. Due to the circumstances beyond our control, please extend the end date of the contract to May 31, 2022.

American Electric Equipment, Inc.

By: Janie Fansler

Its: Secretary

Signature: Janie Fansler

West Virginia Department of Agriculture
Kent A. Leonhardt, Commissioner
Joseph L. Hatton, Deputy Commissioner



May 3, 2022

*Time Extension only
OK
Linda Harper*

Crystal Husted
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

RE: Change Order (CPO AGR21*16) – Generator for Guthrie Complex

The WV Department of Agriculture (WVDA) is seeking Purchasing Division approval of a change order to the above-referenced contract to extend the contract deadline to May 31, 2022. The contract is being extended due to COVID-19. This has caused delay in Equipment and parts this project.

If you have any questions, please give me a call at (304)558-2221 or email me at aclemans@wvda.us.

Sincerely,

A handwritten signature in blue ink, appearing to read "Alan Clemans".

Alan Clemans (May 3, 2022 09:06 EDT)

Alan Clemans, CFO/Director of
Administrative Services Division