



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 06-24-2022

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0913 0913 PHB1700000003 7	Procurement Folder:	292907
Document Name:	Licensing Database for WV Board of Pharmacy	Reason for Modification:	Change Order No. 06 is to Renew the original contract per the attached documentation.
Document Description:	Maintenance and Support/Warranty/Hosting		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2017-11-14
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-05-14

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000187728			Requestor Name:	John P Smolder
ALBERTSON CONSULTING INC				Requestor Phone:	(304) 558-0558
21 MAIN ST STE 100				Requestor Email:	john.p.smolder@wv.gov
MINTO	ND	58701	<h1>22</h1> FILE LOCATION _____		
US					
Vendor Contact Phone:	701-839-7523	Extension:	114		
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
BOARD OF PHARMACY 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	BOARD OF PHARMACY 2310 KANAWHA BLVD E CHARLESTON WV 25311 US

Handwritten signature and date: 6/29/2022

Total Order Amount: _____ **Open End**

Purchasing Division's File Copy

ENTERED

Handwritten initials and date: JH 6/28/2020

PURCHASING DIVISION AUTHORIZATION
 DATE: *Mark O'Neil - 6/28/2022*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
John S. Gray
 DATE: _____
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
John P. Smolder
 DATE: *6/29/2022*
 ELECTRONIC SIGNATURE ON FILE

Handwritten date: 6/29/2022

Extended Description:

Change Order #6 - Issued to renew the original contract (master agreement) for the Fifth Year Maintenance and Support/Warranty/Hosting according to all terms, conditions, prices and specifications contained in the original contract (master agreement) including all authorized change orders.

Effective Immediately

Dates of renewal: May 15, 2022 through May 14, 2023

Renewal Years Remaining: (0)

No other changes.

All provisions of the original contract and subsequent change order not modified herein shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81111507			LS	59800.000000
	Service From	Service To			

Commodity Line Description: Licensing Database Management Program

Extended Description:

Concurrent User License(s) for thirteen (13) Board of Pharmacy Users of Licensure Records Product with Content Management Database System (including website redesign, administrative interface, and cloud-based program) for up to 20,000 various licenses, registrations, permits, and certificates.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81111507			LS	60066.670000
	Service From	Service To			

Commodity Line Description: Deliverable #1
see payment schedule

Extended Description:

Database fields and record types setup, Initial data import, Data system training, Historical data setup for records and transactions, Redesign, Verifications prototype complete, Individual, Businesses/Pharmacies, Correspondence letters and forms

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	81111507			HOUR	135.000000
	Service From	Service To			

Commodity Line Description: Additional Services Support Hours

Extended Description:

System support beings to support full production system. Applications have been moved to accommodate WVBP renewal schedule, so they don't have to wait until the following year to go-live. WVBP does not have the internal resources to accomplish any other way. Includes up to 12 hours of monthly support.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	81111507			LS	60066.670000
	Service From	Service To			

Commodity Line Description: Deliverable #2
see payment schedule

Extended Description:

Website Tools, Documents & Links, Calendar, News, Page Editor, Photos, Newsletter, Licenses/Certificates functional and demonstrated in the database, Cloud Document Training, External interfaces for either sending or pulling other entities database reports or records, Payment interface West Virginia Interactive, CPE import/export training, Renewals prototype (First 6)

- a. Pharmacist Immunization Permit
- b. Consultant Pharmacist
- c. Pharmacist
- d. Intern
- e. Pharmacy
- f. Tech
- g. Tech Trainee Extension
- h. Mail Order Pharmacy
- i. Manufacturer
- j. Wholesale Drug Distributor
- k. Charitable Pharmacy
- l. Controlled Substances/Pseudoephedrine Distributor
- m. Controlled Substances (EMS)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	81111507			LS	37541.670000
	Service From	Service To			

Commodity Line Description: Deliverable #3
see payment schedule

Extended Description:

- a. Portals
- b. External interfaces for either sending or pulling other entities database reports or records
 - i. NABP import/export
- c. Reports system
 - i. Training
- d. Online integration work
 - ii. Self-service site forms:
 - 1. Change of Address (individuals)
 - 2. Change of Address (facilities)
 - 3. Complaint
 - 4. Continuing Education
- e. User and Admin System training
- f. Security Setup - Users (if you have power users and different views that would be needed)
- g. Renewals prototype (Final 7)
 - i. Pharmacist Immunization Permit
 - ii. Consultant Pharmacist
 - iii. Pharmacist
 - iv. Intern
 - v. Pharmacy
 - vi. Tech
 - vii. Tech Trainee Extension
 - viii. Mail Order Pharmacy
 - ix. Manufacturer
 - x. Wholesale Drug Distributor
 - xi. Charitable Pharmacy
 - xii. Controlled Substances/ Pseudoephedrine Distributor
 - xiii. Controlled Substances (EMS)
- h. Full system test
- i. Go-live

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	81111507			LS	22525.000000
	Service From	Service To			

Commodity Line Description: Deliverable #4
see payment schedule

Extended Description:

Inspection training - Inspection prototype, List of forms or surveys
Application prototype complete -3PL, Pharmacist Immunization Permit, Consultant Pharmacist, Intern, Pharmacy, Nuclear Pharmacy Tech, Nuclear Pharmacy Tech Trainee, Mail Order Pharmacy, Manufacturer, Wholesale Drug Distributor, Charitable Pharmacy, Limited Pseudoephedrine Distributor, Controlled Substances, Pharmacist, Pharmacy Tech, Pharmacy Tech Trainee, Collaborative Pharmacy Practice
Application Workflow - Process for taking a record from an applicant to a licensed/active - Task list for each application, Triggers in the database for taking a record from applicant to licensed/active for each license type
Manual Batch processing logic and triggers if applicable
System modifications complete

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	81111507			LS	25400.000000
	Service From	Service To			

Commodity Line Description: System Support Services

Extended Description:

System Support Services are complete and meet the Board's needs/requirements and upon receipt of an invoice in the amount of \$25,400.00 will be paid upon receipt. Includes up to 12 hours of monthly support.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	81111507			LS	25400.000000
	Service From	Service To			

Commodity Line Description: Year 2 - Maintenance, Support/ Warranty/Hosting

Extended Description:

The cost reflects 2nd year for licensing our software along with Support/Warranty/Maintenance agreement and Hosting. Includes Fourteen (12) non-accumulating support hours. Assigned hours can be used for development or general system support.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	81111507			LS	26400.000000
	Service From	Service To			

Commodity Line Description: Year 3 - Maintenance, Support/ Warranty/Hosting

Extended Description:

The cost reflects 3rd year for licensing our software along with Support/Warranty/Maintenance agreement and Hosting. Includes Fourteen (12) non-accumulating support hours. Assigned hours can be used for development or general system support.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	81111507			LS	28400.000000
	Service From	Service To			

Commodity Line Description: Year 4 - Maintenance, Support/ Warranty/Hosting

Extended Description:

The cost reflects 4th year for licensing our software along with Support/Warranty/Maintenance agreement and Hosting.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	81111507			LS	30400.000000
	Service From	Service To			

Commodity Line Description: Year 5 - Maintenance, Support/ Warranty/Hosting

Extended Description:

Per Line Item #6 on the original pricing page (incorrectly labeled as year 4), the cost reflects 5th year for licensing our software along with Support/Warranty/Maintenance agreement and Hosting.

BOARD MEMBERS

*John J. Bernabei
James Rucker *
Jenna Misiti*
Sam Kapourales
David Bowyer
Dennis Lewis
Vicky Skaff
(*Public Member)*



STAFF

*Michael L. Goff,
Executive Director &
CSMP Administrator*

*John Smolder,
CFO/COO*

*Ryan Hatfield,
General Counsel*

*Office Address
2310 Kanawha Blvd, East
Charleston, WV 25311*

www.wvbp.com

*Phone
(304) 558-0558
(304) 558-0572 (fax)*

May 18, 2022

Mr. Daniel Albertson
Albertson Consulting, Inc
100 Main St, South
Minot, ND 58701

Re: CMA 0913 PHB17*03

Dear Mr. Albertson:

The WV Board of Pharmacy is offering to renew the subject contract Licensing Database for the Fifth Year Maintenance and Support/Warranty/Hosting. The effective renewal dates are May 15, 2022 to May 14, 2023 according to all terms, conditions, prices and specifications contained in the original contract and all authorized change orders. If you agree to this Change Order, please sign below, and return the original to my attention as soon as possible.

Please call if you have any questions.

Very Truly Yours,

John P Smolder
CFO/COO

We Agree to Change Order #6 of the subject contract under the same terms and conditions, pricing and specifications in the original contract and any change orders thereto.

Name/Signature
Dan Albertson ceo

6/7/2022

Date

Title

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Charleston, WV 25311

www.wvbop.com

Phone

(304) 558-0558
(304) 558-0572 (fax)

May 18, 2022

To: Whom it May Concern
From: John P Smolder, CFO
Re: Contract Renewal - CMA 0913 PHB17*03

The WV Board of Pharmacy was late on the renewal process for the Big Picture (Albertson Consulting) contract renewal due to the up-and-coming office move for the Board. Please let me know if additional information is needed.